

REGISTERED COMPANY NUMBER: 05065046 (England and Wales)
REGISTERED CHARITY NUMBER: 1104867

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2019
for

Roundabout (West Midlands) Limited

Atkinson Chittick Limited
Unit 2A
Bruff Business Centre
Bushbank
Suckley
Worcestershire
WR6 5DR

Roundabout (West Midlands) Limited

Contents of the Financial Statements
for the Year Ended 31 March 2019

	Page
Report of the Trustees	1 to 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5 to 6
Notes to the Financial Statements	7 to 13
Detailed Statement of Financial Activities	14 to 15

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal activity of the charity in the period under review was that of relief of poverty by recycling donated furniture, equipment and effects and distributing the same to such persons who are in conditions of need, hardship and distress within the area of Gloucestershire, Herefordshire, Worcestershire, Warwickshire and the West Midlands.

Public benefit

In planning the activities for the year, the trustees kept in mind the Charities Commission's guidance on public benefit at the trustee meetings.

The focus of the activities remains the relief of poverty by recycling donated furniture, equipment and effects and distributing these to those in need. However, the Trustees are also increasingly aware of the public benefit of this work in reducing the amount of waste sent to landfill sites and reusing and recycling goods wherever possible.

Volunteers

The charity gratefully acknowledges the outstanding efforts of its many volunteers, without whom it would not be possible to continue the work.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The charity has had another successful year with 7617 items of donated furniture in the form of 1294 collections, and completed 294 referrals of furniture and other essential items to those in need across Worcestershire, North Gloucestershire and West Warwickshire.

FINANCIAL REVIEW

Principal funding sources

During the period under review, the principal funding came from voluntary donations from the public.

Reserves policy

Reserves are required in order to provide a buffer should there be a downturn in fundraising and to provide staff security of employment. The Roundabout trustees have directed that a minimum of 6 months operations costs which equates to £60,000 should be held in reserve for the financial year. This money has been invested with United Trust Bank.

The trustees have directed that £30,000 is to be designated from the charity general reserves toward the replacement cost of a delivery vehicle.

The reserves policy is updated annually at the annual general meeting.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity was originally formed as an unincorporated association. On 5 March 2004 Roundabout (West Midlands) Limited, a company limited by guarantee, was formed and the work of the charity was transferred to this new company on 1 October 2004. Its objectives and regulations are registered by the memorandum and articles of association of the company.

Recruitment and appointment of new trustees

Additional trustees may be appointed at the discretion of the Trustees.

Induction and training of new trustees

New trustees are briefed on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes and the financial situation of the charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

There were no related parties during the period under review.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05065046 (England and Wales)

Registered Charity number

1104867

Registered office

7a Blackminster Business Park
Blackminster
Evesham
Worcestershire
WR11 7RE

Trustees

J R Lashley
Ms M J Sale
Mrs P F Clarke
Mrs P Bennett
Ms G Falkiner
J I Barton

Company Secretary

Mrs T Brimm

Independent examiner

Janet Chittick
CA
Atkinson Chittick Limited
Unit 2A
Bruff Business Centre
Bushbank
Suckley
Worcestershire
WR6 5DR

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 18 July 2019 and signed on its behalf by:

J R Lashley - Trustee

Independent examiner's report to the trustees of Roundabout (West Midlands) Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Janet Chittick
CA
Atkinson Chittick Limited
Unit 2A
Bruff Business Centre
Bushbank
Suckley
Worcestershire
WR6 5DR

18 July 2019

Roundabout (West Midlands) Limited

Statement of Financial Activities
for the Year Ended 31 March 2019

	Notes	Unrestricted fund £	Restricted funds £	31.3.19 Total funds £	31.3.18 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		3,828	5,000	8,828	9,400
Charitable activities					
Bedding purchased		14,067	-	14,067	-
Charitable activities		-	-	-	9,899
Other trading activities	2	123,140	-	123,140	128,283
Investment income	3	1,075	-	1,075	975
Total		142,110	5,000	147,110	148,557
EXPENDITURE ON					
Charitable activities					
Bedding purchased		7,547	-	7,547	5,114
Charitable activities		113,404	-	113,404	98,109
Other		32,540	107	32,647	33,750
Total		153,491	107	153,598	136,973
NET INCOME/(EXPENDITURE)		(11,381)	4,893	(6,488)	11,584
Transfers between funds	14	1,537	(1,537)	-	-
Net movement in funds		(9,844)	3,356	(6,488)	11,584
RECONCILIATION OF FUNDS					
Total funds brought forward		236,760	439	237,199	225,615
TOTAL FUNDS CARRIED FORWARD		226,916	3,795	230,711	237,199

The notes form part of these financial statements

Roundabout (West Midlands) Limited

Balance Sheet

At 31 March 2019

	Notes	31.3.19 £	31.3.18 £
FIXED ASSETS			
Tangible assets	8	16,888	20,946
CURRENT ASSETS			
Stocks	9	430	653
Debtors	10	12,407	12,462
Investments	11	85,000	60,784
Cash at bank and in hand		122,061	147,854
		<u>219,898</u>	<u>221,753</u>
CREDITORS			
Amounts falling due within one year	12	(6,075)	(5,500)
NET CURRENT ASSETS		<u>213,823</u>	<u>216,253</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>230,711</u>	<u>237,199</u>
NET ASSETS		<u>230,711</u>	<u>237,199</u>
FUNDS	14		
Unrestricted funds		226,916	236,760
Restricted funds		3,795	439
TOTAL FUNDS		<u>230,711</u>	<u>237,199</u>

The notes form part of these financial statements

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 18 July 2019 and were signed on its behalf by:

J R Lashley -Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 33% on cost
Fixtures and fittings	- 20% on reducing balance
Motor vehicles	- 25% on reducing balance
Computer equipment	- 20% on reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	31.3.19	31.3.18
	£	£
Sales	123,140	128,283

3. INVESTMENT INCOME

	31.3.19	31.3.18
	£	£
Deposit account interest	1,075	975

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.19	31.3.18
	£	£
Depreciation - owned assets	4,674	6,229
Hire of plant and machinery	1,510	1,380

Independent examiner's fee for the year was £1,150 (2018: £1,125).

5. TRUSTEES' REMUNERATION AND BENEFITS

Trustees' expenses

No trustee received remuneration, benefits or expenses in the years to 31 March 2019 and 2018.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.19	31.3.18
	7	6

No employees received emoluments in excess of £60,000.

The total amount of employee remuneration received by key management personnel in the year was £37,872 (2018: £36,108).

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	9,400	-	9,400
Charitable activities			
Charitable activities	9,899	-	9,899
Other trading activities	128,283	-	128,283
Investment income	975	-	975
Total	148,557	-	148,557

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
EXPENDITURE ON			
Charitable activities			
Bedding purchased	5,114	-	5,114
Charitable activities	98,109	-	98,109
Other	33,616	134	33,750
Total	136,839	134	136,973
NET INCOME/(EXPENDITURE)	11,718	(134)	11,584
RECONCILIATION OF FUNDS			
Total funds brought forward	225,042	573	225,615
TOTAL FUNDS CARRIED FORWARD	236,760	439	237,199

8. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £
COST			
At 1 April 2018	2,444	5,940	17,272
Additions	-	-	-
At 31 March 2019	2,444	5,940	17,272
DEPRECIATION			
At 1 April 2018	2,444	2,209	13,136
Charge for year	-	746	827
At 31 March 2019	2,444	2,955	13,963
NET BOOK VALUE			
At 31 March 2019	-	2,985	3,309
At 31 March 2018	-	3,731	4,136

	Motor vehicles £	Computer equipment £	Totals £
COST			
At 1 April 2018	51,745	20,575	97,976
Additions	-	616	616
At 31 March 2019	51,745	21,191	98,592
DEPRECIATION			
At 1 April 2018	44,517	14,724	77,030
Charge for year	1,807	1,294	4,674
At 31 March 2019	46,324	16,018	81,704
NET BOOK VALUE			
At 31 March 2019	5,421	5,173	16,888
At 31 March 2018	7,228	5,851	20,946

9. STOCKS

	31.3.19 £	31.3.18 £
Finished goods	430	653

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.19	31.3.18
	£	£
Trade debtors	2,236	162
Other debtors	5,000	6,750
VAT	2,550	2,828
Prepayments	2,621	2,722
	<u>12,407</u>	<u>12,462</u>

11. CURRENT ASSET INVESTMENTS

	31.3.19	31.3.18
	£	£
Other	<u>85,000</u>	<u>60,784</u>

Current asset investments represent a cash one year charity bond.

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.19	31.3.18
	£	£
Trade creditors	2,657	1,142
Social security and other taxes	920	645
Other creditors	62	89
Accrued expenses	2,436	3,624
	<u>6,075</u>	<u>5,500</u>

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £	Restricted funds £	31.3.19 Total funds £	31.3.18 Total funds £
Fixed assets	16,556	332	16,888	20,946
Current assets	216,435	3,463	219,898	221,753
Current liabilities	(6,075)	-	(6,075)	(5,500)
	<u>226,916</u>	<u>3,795</u>	<u>230,711</u>	<u>237,199</u>

The stock control project was to computerise the stock control and integrate this with the accounting function. This work is now complete and the fund will cover depreciation of the equipment purchased.

The Wychavon Homeless Prevention Fund represents funds received from Wychavon District Council to provide referrals to their residents. . Of the £5,000 donated, £1,537 has been utilised by 31 March 2019.

The trustees have designated part of the unrestricted funds as follows: six months operating costs £60,000 and replacement cost of a delivery vehicle £30,000.

14. MOVEMENT IN FUNDS

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds				
General fund	236,760	(11,381)	1,537	226,916
Restricted funds				
Stock Control Project	439	(107)	-	332
Wychavon Homeless Prevention Fund	-	5,000	(1,537)	3,463
	439	4,893	(1,537)	3,795
TOTAL FUNDS	<u>237,199</u>	<u>(6,488)</u>	<u>-</u>	<u>230,711</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	142,110	(153,491)	(11,381)
Restricted funds			
Wychavon Homeless Prevention Fund	5,000	-	5,000
Stock Control Project	-	(107)	(107)
	5,000	(107)	4,893
TOTAL FUNDS	<u>147,110</u>	<u>(153,598)</u>	<u>(6,488)</u>

Comparatives for movement in funds

	At 1.4.17 £	Net movement in funds £	At 31.3.18 £
Unrestricted Funds			
General fund	225,042	11,718	236,760
Restricted Funds			
Stock Control Project	573	(134)	439
TOTAL FUNDS	<u>225,615</u>	<u>11,584</u>	<u>237,199</u>

14. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	148,557	(136,839)	11,718
Restricted funds			
Stock Control Project	-	(134)	(134)
TOTAL FUNDS	<u>148,557</u>	<u>(136,973)</u>	<u>11,584</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds				
General fund	225,042	337	1,537	226,916
Restricted funds				
Stock Control Project	573	(241)	-	332
Wychavon Homeless Prevention Fund	-	5,000	(1,537)	3,463
	<u>573</u>	<u>4,759</u>	<u>(1,537)</u>	<u>3,795</u>
TOTAL FUNDS	<u>225,615</u>	<u>5,096</u>	<u>-</u>	<u>230,711</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	290,667	(290,330)	337
Restricted funds			
Wychavon Homeless Prevention Fund	5,000	-	5,000
Stock Control Project	-	(241)	(241)
	<u>5,000</u>	<u>(241)</u>	<u>4,759</u>
TOTAL FUNDS	<u>295,667</u>	<u>(290,571)</u>	<u>5,096</u>

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.

Detailed Statement of Financial Activities
for the Year Ended 31 March 2019

	31.3.19 £	31.3.18 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	10,578	2,661
Gift aid	(1,750)	6,739
	<hr/> 8,828	<hr/> 9,400
Other trading activities		
Sales	123,140	128,283
Investment income		
Deposit account interest	1,075	975
Charitable activities		
Referrals	8,770	6,501
Recycling credit scheme	5,297	3,398
	<hr/> 14,067	<hr/> 9,899
Total incoming resources	<hr/> 147,110	<hr/> 148,557
EXPENDITURE		
Charitable activities		
Bedding & furniture purchased	7,547	5,114
Other		
Hire of plant and machinery	1,510	1,380
Sundries	3,532	5,444
Telephone	73	349
Advertising	315	315
Post and stationery	1,275	2,373
Repairs	1,646	1,328
Volunteer expenses	3,466	2,842
Insurance	(602)	967
Motor expenses	16,759	9,482
Improvements to property	-	391
Plant and machinery	746	933
Fixtures and fittings	827	1,034
Motor vehicles	1,807	2,409
Computer equipment	1,293	1,463
	<hr/> 32,647	<hr/> 30,710
Support costs		
Information technology		
Computer expenses	386	1,096

Roundabout (West Midlands) Limited

Detailed Statement of Financial Activities
for the Year Ended 31 March 2019

	31.3.19 £	31.3.18 £
Governance costs		
Wages	67,466	59,617
Pensions	365	524
Premises expenses	37,050	35,681
Bank charges	1,022	966
Independent examination	1,150	1,125
Professional fees	5,965	2,140
	<hr/>	<hr/>
	113,018	100,053
	<hr/>	<hr/>
Total resources expended	153,598	136,973
	<hr/>	<hr/>
Net (expenditure)/income	<hr/> (6,488) <hr/>	<hr/> 11,584 <hr/>