

York Ebor District Scouts

Registered Charity Number 1042881

Trustees' Annual Report for 1st April 2018 to 31st March 2019

Objectives and activities The objectives of the York Ebor District Scouts (the District) are to function effectively as a unit of the Scout Association. The Aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities. The Aim is achieved by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Structure, governance and management The District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and its Policy, Organisation and Rules. The District is a trust established under its rules which are common to all Scouting bodies. The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association. They are responsible for complying with legislation applicable to charities, including registration, keeping proper accounts, and making annual returns to the Charity Commission. The nominated, elected and co-opted individuals who manage the charity are:

1	Christine Bristow	District Chairperson (Resigned 31/03/19)
2	Rachel Furby	District Secretary and Administrator
3	Graeme Taylor	District Treasurer
4	Alan Wright	Vice President
5	Alan Furby	Appointments Committee Chairman
6	David Thorne	Appointments Committee Secretary and Leader Representative
7	John Ives	Chairman, York Gang Show and Manager, York Active Support
8	Kathryn Dunn	District Commissioner
9	Annie Hodgson	Leader Representative
10	Guy Beavis	Youth Commissioner
11	Sarah Wallis	Youth Commissioner
12	Lars Kramm	Committee member (Appointed 15/09/18) District Chair from 01/04/19

The District is an educational charity, managed by the District Executive Committee, membership of which is set out above. The Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of District property
- The raising of funds and the administration of District finances
- The insurance of persons, property and equipment
- Assisting in the recruitment of leaders and other adult supporters
- Appointing Administrators and Advisors other than those who are elected
- Appointing any sub committees which may be required, including an Appointments Committee

Public Benefit

As a registered charity, the District confirms that its Trustees pay due regard to the Charity Commission's guidance on public benefit in determining the way it accepts individuals into membership and the activities it carries out.

The activities of the District

During the period of this report, the District continued to carry out its normal activities, without interruption. Working jointly with York Minster District Scouts through the York Joint Scout Trust, and with practical arrangements by York Active Support, the regular annual events such as St George's Day and the Chief Scout Awards Ceremony took place. The Trust oversaw the jointly owned property at Snowball Plantation, through a management committee, and the delivery of a number of shared activities. There were a number of District-wide activities for each of the Beaver, Cub, and Explorer sections. There was growth in adult leaders, together with a significant growth in all Sections. Thanks are extended to Chris Bristow for the fantastic job that she has done as District Chairperson, and for the years of loyal service to the District. We wish her all the best in the future.

Financial Overview

Receipts increased from £28K in 2018 to £37K in 2019. The main factor in this was the collection of funds with respect to the Jamboree which were passed through to North Yorkshire County Scout Council. There was also a noticeable drop in income in relation to beaver/cub/scout activities but the reason for this was that 2018 included £8.5K for a District Camp. Overall net payments were £(0.4)K

Risks and Review

The Executive Committee has identified the major risks to which they believe the District may be exposed. These have been reviewed and systems have been established to mitigate them. The main areas of concern that have been identified are:

- Injury to leaders, helpers, supporters and members. Through the annual capitation fees the District contributes to the Scout Association's national insurance policy and every effort is made to ensure that the appropriate information is provided to support this. Risk assessments are undertaken before all activities and appropriate approvals are required for any activity which takes place away from members' normal meeting place.
- Reduced income from capitation as a result of decreased membership. The District is primarily reliant on income from capitation, but holds a reserve to ensure the continuity of activities should there be a significant reduction in income. A detailed budget is prepared ahead of the annual capitation being set. The Executive Committee resolved to continue its policy of budgeting carefully and, wherever possible, seeking that events should cover their costs. The District's policy on reserves is to hold sufficient resources to continue its charitable activities should income fall short. The Executive Committee considers that the District should hold a sum equivalent to 48 months' running costs.
- Reduction or loss of leaders. The District is totally reliant on volunteers to run and administer its activities. Whilst the numbers of leaders has increased in the last two years, a significant reduction in the number of leaders could result in a contraction, consolidation or closure of a section or a Scout Group. To mitigate this, very considerable efforts have been made to develop a significant pool of Young Leaders and to support as many as possible of them in transition to adult leader roles.
- Material mismanagement or loss. The District has in place a system of internal controls designed to provide reasonable assurance, including dual signatures in respect of all payments and comprehensive insurance policies. The District does not hold sufficient funds to place into longer-term investments and has adopted a low risk strategy of placing its day to day funds in a mainstream bank and its reserves with the Scout Association's Short Term Investment Service.

York Ebor District Scouts

Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2018	To	31/03/2019
-------------------	------------	----	------------

Receipts and payments

	2018/19		2017/18	
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Receipts				
Donations, legacies and similar income				
Membership subscriptions	-	-	-	140
Net income from capitation	6,828	-	6,828	5,843
Donations	20	-	20	70
Gift Aid	-	-	-	932
Uniform Sales				10
Beaver / Cub / Scout Activities	5,130		5,130	11,849
Explorer and DoE Activities	210		210	930
Escape	1,932		1,932	1,705
Morocco Expedition	-	-	-	1,200
Jamboree (see Note 1)	-	16,704	16,704	4,800
Sub total	14,120	16,704	30,824	27,479
Grants				
Other grants	-	-	-	-
Sub total	-	-	-	-
Fundraising (gross)				
Othe Fundraising	-	-	-	141
Jamboree related fundraising	-	6,319	6,319	889
Sub total	-	6,319	6,319	1,030
Investment income				
Bank interest	-	-	-	-
The Scout Association Short Term Investment Service	94	-	94	111
Sub total	94	-	94	111
Total Gross Income	14,214	23,023	37,237	28,620
Asset and investment sales, etc.	-	-	-	-
Total receipts	14,214	23,023	37,237	28,620

York Ebor District Scouts Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2018	To	31/03/2019
-------------------	------------	----	------------

Receipts and payments

	2018/19			2017/18
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Payments				
Charitable Payments				
Snowball Plantation	2,891	-	2,891	5,195
Contribution to York Joint Scout Trust	1,000	-	1,000	1,000
Beaver / Cub / Scout Activities	4,801		4,801	10,438
Explorer and Network Activities	292		292	2,265
Escape	1,229		1,229	1,926
Morocco Expedition	-		-	5,146
Jamboree (see Note 1)		25,521	25,521	8,050
Administration costs	549	-	549	401
Uniforms and badges	258	-	258	-
AGM and trustee expenses	11	-	11	110
Young Leader Training	297	-	297	180
Leader recruitment, Training and expenses (See Note 2)	739	-	739	736
Sub total	12,067	25,521	37,588	35,447
Fundraising expenses				
Prizes/ Printing	-	90	90	-
Lottery Licence	-	-	-	20
Sub total	-	90	90	20
Total Gross Expenditure	12,067	25,611	37,678	35,467
Asset and investment purchases, materials and equipment etc.	-	-	-	-
Total payments	12,067	25,611	37,678	35,467
Net of receipts/(payments)	2,147	- 2,588	- 441	- 6,847
Cash Transfers (Note 1)	- 1,500	1,500	-	
Cash funds last year end	20,331	2,139	22,470	29,317
Cash funds this year end	20,978	1,051	22,029	22,470

Statement of assets and liabilities at the end of the year

	31st March 2019			31st March 2018
	Unrestricted funds	Restricted funds	Total funds	Total funds
£	£	£	£	£
Cash funds				
Bank current account	5,550	1,051	6,601	1,136
The Scout Association Short Term Investment Service	15,428	-	15,428	21,334
Cash/Floats	-	-	-	-
Total cash funds	20,978	1,051	22,029	22,470
Other monetary assets				
Debts due from Groups (Note 4)	2,892	-	2,892	3,026
Other Assets (Note 3)	-	-	-	-
Sub total	2,892	-	2,892	3,026
Investment assets				
Quoted investments	-	-	-	-
Sub total	-	-	-	-
Liabilities				
Accounts not yet paid	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-
Subscriptions not yet paid	-	-	-	-
Loan - detail	-	-	-	-
Other liabilities	-	-	-	-
Sub total	-	-	-	-

Contingent liabilities and future obligations

Scout Car Racing Fund		591
Capitation rebates payable	872	837
Beavers Summer Trip	219	156
	<u>1091</u>	<u>1584</u>

Notes to the accounts

Note 1 - The District puts aside funds each year to support Jamboree participants. The figures shown are sums received from participants (or funding bodies) and amount paid out on their behalf to North Yorkshire County Scout Council

Note 2 - The District re-imbursed expenses incurred by its Trustees, including a mileage allowance at a rate determined by the County Executive. This totalled £89 for the year (2017/18 £217)

Note 3 - York Ebor District Scout Council has an interest in certain assets which are jointly held, being:

- a) a 50% interest in Snowball Plantation, held with York Minster District Scouts, through the York Joint Scout Trust
- b) a 50% interest in funds, held with York Minster District Scouts, through the York Joint Scout Trust for items including events, activities, badges and ceremonies
- c) a one-third interest in the York Scout and Guide Gang Show, held with York Minster District Scouts and Girlguiding North Yorkshire (South)

Note 4 - As at 31st March 2019 £2892 was outstanding in respect of capitation from Bishopthorpe Scout Group (2018 £3026). This was received and banked in April 2019.

York Ebor District Scouts' registration number - Scout Association 16423

York Ebor District Scouts' registration number - Charity Commission 1042881

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 15th May 2019 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
	Lars Kramm, Chair
	Graeme Taylor, Treasurer

Independent Examiner's Report to the Trustees of the

YORK EBOR SCOUT DISTRICT

I report on the accounts of the District for the year ended 31st March 2019.

Respective responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the 2001 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under Section 145 (5) (b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act ;and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed;



Name: David Hatliff

Qualification: FCCA

Address: 4 Elmlands Grove
YORK YO31 1EE

Date: 11 June 2019