# **York Ebor District Scouts**

**Registered Charity Number 1042881** 

## Trustees' Annual Report for 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019

**Objectives and activities** The objectives of the York Ebor District Scouts (the District) are to function effectively as a unit of the Scout Association. The Aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities. The Aim is achieved by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

**Structure, governance and management** The District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and its Policy, Organisation and Rules. The District is a trust established under its rules which are common to all Scouting bodies. The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association. They are responsible for complying with legislation applicable to charities, including registration, keeping proper accounts, and making annual returns to the Charity Commission. The nominated, elected and coopted individuals who manage the charity are:

1	Christine Bristow	District Chairperson (Resigned 31/03/19)
2	Rachel Furby	District Secretary and Administrator
3	Graeme Taylor	District Treasurer
4	Alan Wright	Vice President
5	Alan Furby	Appointments Committee Chairman
6	David Thorne	Appointments Committee Secretary and Leader Representative
7	John Ives	Chairman, York Gang Show and Manager, York Active Support
8	Kathryn Dunn	District Commissioner
9	Annie Hodgson	Leader Representative
10	Guy Beavis	Youth Commissioner
11	Sarah Wallis	Youth Commissioner
12	Lars Kramm	Committee member (Appointed 15/09/18) District Chair from 01/04/19

The District is an educational charity, managed by the District Executive Committee, membership of which is set out above. The Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of District property
- The raising of funds and the administration of District finances
- · The insurance of persons, property and equipment
- Assisting in the recruitment of leaders and other adult supporters
- Appointing Administrators and Advisors other than those who are elected
- Appointing any sub committees which may be required, including an Appointments Committee

## **Public Benefit**

As a registered charity, the District confirms that its Trustees pay due regard to the Charity Commission's guidance on public benefit in determining the way it accepts individuals into membership and the activities it carries out.

## The activities of the District

During the period of this report, the District continued to carry out its normal activities, without interruption. Working jointly with York Minster District Scouts through the York Joint Scout Trust, and with practical arrangements by York Active Support, the regular annual events such as St George's Day and the Chief Scout Awards Ceremony took place. The Trust oversaw the jointly owned property at Snowball Plantation, through a management committee, and the delivery of a number of shared activities. There were a number of District-wide activities for each of the Beaver, Cub, and Explorer sections. There was growth in adult leaders, together with a significant growth in all Sections. Thanks are extended to Chris Bristow for the fantastic job that she has done as District Chairperson, and for the years of loyal service to the District. We wish her all the best in the future.

### **Financial Overview**

Receipts increased from £28K in 2018 to £37K in 2019. The main factor in this was the collection of funds with respect to the Jamboree which were passed through to North Yorkshire County Scout Council. There was also a noticeable drop in income in relation to beaver/cub/scout activities but the reason for this was that 2018 included £8.5K for a District Camp. Overall net payments were  $\pounds(0.4)$ K

### **Risks and Review**

The Executive Committee has identified the major risks to which they believe the District may be exposed. These have been reviewed and systems have been established to mitigate them. The main areas of concern that have been identified are:

• Injury to leaders, helpers, supporters and members. Through the annual capitation fees the District contributes to the Scout Association's national insurance policy and every effort is made to ensure that the appropriate information is provided to support this. Risk assessments are undertaken before all activities and appropriate approvals are required for any activity which takes place away from members' normal meeting place.

• Reduced income from capitation as a result of decreased membership. The District is primarily reliant on income from capitation, but holds a reserve to ensure the continuity of activities should there be a significant reduction in income. A detailed budget is prepared ahead of the annual capitation being set. The Executive Committee resolved to continue its policy of budgeting carefully and, wherever possible, seeking that events should cover their costs. The District's policy on reserves is to hold sufficient resources to continue its charitable activities should income fall short. The Executive Committee considers that the District should hold a sum equivalent to 48 months' running costs.

• Reduction or loss of leaders. The District is totally reliant on volunteers to run and administer its activities. Whilst the numbers of leaders has increased in the last two years, a significant reduction in the number of leaders could result in a contraction, consolidation or closure of a section or a Scout Group. To mitigate this, very considerable efforts have been made to develop a significant pool of Young Leaders and to support as many as possible of them in transition to adult leader roles.

• Material mismanagement or loss. The District has in place a system of internal controls designed to provide reasonable assurance, including dual signatures in respect of all payments and comprehensive insurance policies. The District does not hold sufficient funds to place into longer-term investments and has adopted a low risk strategy of placing its day to day funds in a mainstream bank and its reserves with the Scout Association's Short Term Investment Service.

# **York Ebor District Scouts Receipts and Payments Account**

Unrestricted fundsRestricted fundsTotal fundsTotal funds£££££Receipts </th <th>-</th> <th colspan="3">Year start date Year end date</th> <th></th>	-	Year start date Year end date				
2018/19         2017/1           Unrestricted funds         Restricted s         Total funds s         Total fund s         Total fund s         Total fund s           Donations         6,828			01/04/2018	То	31/03/2019	
2018/19         2017/1           Unrestricted funds         Restricted s         Total funds s         Total fund s         Total fund s         Total fund s           Donations         6,828	Receipts and payments					
funds <th< td=""><td></td><td></td><td>2018</td><td>/19</td><td></td><td>2017/18</td></th<>			2018	/19		2017/18
Rescipts         Image: Second similar income         Image: Second simil					Total funds	Total funds
Donations, legacies and similar income         Image: mail of the second se	Receipts		£	£	£	£
Net income from capitation         0 </td <td></td> <td>10</td> <td></td> <td></td> <td></td> <td></td>		10				
Net income from capitation         I </td <td>Membership subscriptions</td> <td></td> <td></td> <td></td> <td></td> <td>140</td>	Membership subscriptions					140
Donations         0,020         0,020         0,000			6 9 2 9	-		5,843
Gift Aid       .<				-		5,643
Uniform Sales         Image: Signame S			20		20	932
Beaver / Cub / Scout Activities         Image: Marking the state of the state	Uniform Sales		-	-	-	10
Explorer and DoE Activities         210         210         210           Escape         1,932         1,932         1,932         1           Morocco Expedition         .         .         .         1           Jamboree (see Note 1)         .         16,704         16,704         4           Sub total         14,120         16,704         30,824         27           Grants         .         .         .         .         .           Other grants         .         .         .         .         .           Sub total         .         .         .         .         .         .           Other grants         .			5 120		E 120	11,849
Escape         1.00         1.00           Morocco Expedition         1,932         1,932         1           Jamboree (see Note 1)         -         16,704         16,704         1           Sub total         14,120         16,704         30,824         277           Grants         14,120         16,704         30,824         277           Other grants         -         -         -         -         -           Sub total         14,120         16,704         30,824         277           Grants         -         -         -         -         -         -           Sub total         14,120         16,704         30,824         277         -	Explorer and DoE Activities					930
Morocco Expedition         1,302 <td></td> <td></td> <td></td> <td></td> <td></td> <td>1,705</td>						1,705
Jamboree (see Note 1)       1			1,932		1,932	
Sub total       14,120       16,704       10,704 <td></td> <td></td> <td>-</td> <td>-</td> <td>-</td> <td>1,200</td>			-	-	-	1,200
Grants         Image: Constraint of the second						4,800 27,479
Sub totalImage: Constraint of the second			14,120	10,704	50,024	21,413
Sub totalImage: state s	Other grants					
Othe Fundraising	Sub total			_		_
Othe FundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingSub totalSub totalImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingSub totalImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingSub totalImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingSub totalImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingSub totalImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingTotal Gross IncomeImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingTotal Gross IncomeImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingImage: Constraint of the fundraisingTotal Gross IncomeImage: Constraint of the fundraisingImage: Constraint of the fundraisi	Fundraising (gross)					
Sub total-6,3196,3191Investment incomeBank interestThe Scout Association Short Term Investment Service94-94-Sub total94-94-94-Total Gross Income14,21423,02337,23728						141
Sub total6,3196,3191Investment incomeImage: Comparison of the second of	Jamboree related fundraising			6 319	6 319	889
Investment income       Image: Second s	Sub total					1,030
The Scout Association Short Term Investment Service       94       -       94         Sub total       94       -       94         Total Gross Income       14,214       23,023       37,237       28	Investment income				0,010	1,000
The Scout Association Short Term Investment Service       94       -       94         Sub total       94       -       94         Total Gross Income       14,214       23,023       37,237       28	Bank interest					-
54         54           Total Gross Income         14,214         23,023         37,237         28	The Scout Association Short Term Inves	tment Service			94	111
	Sub total		94	-	94	111
	Total Gross Income		14,214	23,023	37,237	28,620
	Asset and investment sales, etc.				-	
Total receipts         14,214         23,023         37,237         2	Total receipts		14,214	23,023	37,237	28,620

# York Ebor District Scouts Receipts and Payments Account

Snowball Plantation         2,891         2,891         2,891         1,000           Gontribution to York Joint Scout Trust         1,000         1,000         1,000         1,000           Beaver / Cub / Scout Activities         4,801         4,801         4,801         1,000           Explorer and Network Activities         2,92         2,265         2,92         2,265           Escape         1,229         1,229         1,229         1,926           Morocco Expedition         .         25,521         8,060           Jambore (see Note 1)         25,521         25,521         8,060           Administration costs         549         .         258         .           Administration costs         549         .         258         .           Administration costs         549         .         297         180           Leader recruitment, Training and expenses (See Note 2)         739         .         739         736           Sub total         12,067         25,611         37,678         35,447           Prizes/ Printing         .         .         .         .         .         .         .         .         .         .         .         .         .         <	R	Receipts and Payments Account Year start date Year end date				
2018/19         2017/18           Unrestricted funds £         Restricted funds £         Total funds £         Total funds £           Payments         1         1         1           Snowball Plantation         2,891         .         2,891         1,000           Beaver / Cub / South Activities         4,801         .         1,000         1,000           Beaver / Cub / South Activities         4,801         .         .         1,000           Beaver / Cub / South Activities         1,229         .         1,229         .         1,229           Morecoce Expedition         .         .         .         .         .         .           Jamboree (see Note 1)         .         .         .         .         .         .         .           Voung Leader Training         . <th></th> <th>•</th> <th>01/04/2018</th> <th>То</th> <th>31/03/2019</th> <th></th>		•	01/04/2018	То	31/03/2019	
2018/19         2017/18           Unrestricted funds £         Restricted funds £         Total funds £         Total funds £           Payments         1         1         1           Snowball Plantation         2,891         .         2,891         1,000           Beaver / Cub / South Activities         4,801         .         1,000         1,000           Beaver / Cub / South Activities         4,801         .         .         1,000           Beaver / Cub / South Activities         1,229         .         1,229         .         1,229           Morecoce Expedition         .         .         .         .         .         .           Jamboree (see Note 1)         .         .         .         .         .         .         .           Voung Leader Training         . <th>Receipts and payments</th> <th></th> <th></th> <th></th> <th>·,</th> <th></th>	Receipts and payments				·,	
funds         funds <th< td=""><td></td><td></td><td>2018</td><td>/19</td><td></td><td>2017/18</td></th<>			2018	/19		2017/18
Payments         Image: constraint of the symmets of the symmet of the			funds	funds		
Charitable Payments	Payments		L	2	L	L
Contribution to York Joint Scout Trust         1,000         1,000           Beaver / Cub / Scout Activities         4,801         4,801         1,000           Explorer and Network Activities         292         2,265         1,229         1,228         1,229         1,228         1,229         1,228         1,229         1,228         1,228         1,229         1,228         1,286         1,12         1,11         1110         12067         25,521         37,588         35,447           Fundraising expenses         1         1,067         25,611	Charitable Payments					
Contribution to York Joint Scout Trust         1,000         1,000         1,000           Beaver / Cub / Scout Activities         1,000         4,801         1,000         1,000           Explorer and Network Activities         292         292         292         2,265           Escape         1,229         1,229         1,229         1,229         1,229           Morocco Expedition         -         5,146         25,521         8,050           Administration costs         549         -         549         401           Uniforms and badges         256         -         256         -           ACM and truste expenses         11         -         111         110           Young Leader Training         297         180         -         207         180           Sub total         12,067         25,521         37,688         35,447           Fundraising expenses         -         -         -         20         -         20	Snowball Plantation		2,891	_	2,891	5,195
Beaver / Cub / Scout Activities         4,801         4,801         4,801         10,438           Explorer and Network Activities         292         292         2,265           Escape         1,229         1,229         1,926           Morocco Expedition         -         -         5,146           Jamboree (see Note 1)         25,521         25,521         8,050           Administration costs         549         -         543         401           Uniforms and badges         2165         -         2258         -         2658         -         2658         -         2658         -         2677         101         111         110         110         111         110         110         110         111         110         111         110         110         111         110         110         110         111         110	Contribution to York Joint Scout Trust					
Explorer and Network Activities         292         222         2,265           Escape         1,229         1,229         1,229         1,926           Morocco Expedition         -         -         5,146           Jambore (see Note 1)         25,521         25,521         8,050           Administration costs         549         -         25,521         8,050           Administration costs         549         -         25,521         8,050           AdM and trustee expenses         111         -         111         111         110           Young Leader Training and expenses (See Note 2)         739         -         739         736           Sub total         12.067         25,521         37,588         35,447           Fundraising expenses         -         -         -         -         20           Sub total         12.067         25,611         37,678         35,467           Sub total         -         90         90         -         -         20           Sub total         -         90         90         20         20         20         20         20         20         20         20         20         20         20	Beaver / Cub / Scout Activities			-		
Escape         1,229         1,219         1,2107         1,2107         1,2107         1,2107         1,2107         1,2107         2,217         2,207         2,217         2,217         2,217         2,217         2,217         2,217         2,2470         2,2,470         2,2,470         2,2,470         2,2,470         2,2,470         2,2,470         2,2,470         2,2,470         2,2,470         2,2,470	Explorer and Network Activities					
Morocco         Expedition          5,146           Jambore (see Note 1)         25,521         25,521         25,521         8,050           Administration costs         549          549          549            Morocco Expedition         25,521         25,521         25,521         8,050            Administration costs         549          549             AGM and trustee expenses         111          111         110           Young Leader Training         297          297         180           Leader recruitment, Training and expenses (See Note 2)         739          736         35,447           Fundraising expenses          12,067         25,521         37,588         35,447           Prizes/ Printing            20         20         20           Sub total              20         20         20         20         20         20         20         20         20         20         20         20         20         20         20	Escape					
Jamboree (see Note 1)       1       25,521       25,521       25,521       8,050         Administration costs       549       -       549       401         Uniforms and badges       258       -       258       -         AGM and trustee expenses       111       -       111       110         Young Leader Training       297       -       297       180         Leader recruitment, Training and expenses (See Note 2)       739       738       35,447         Sub total       12,067       25,521       37,688       35,447         Prizes/ Printing       -       90       90       -       20         Sub total       90       90       -       20       20         Total Gross Expenditure       12,067       25,611       37,678       35,467         Asset and investment purchases, materials and equipment etc.       -       20       20       -       -       -       -       -       -       -       - <td< td=""><td>Morocco Expedition</td><td></td><td></td><td></td><td></td><td></td></td<>	Morocco Expedition					
Administration costs       549       -       549       401         Uniforms and badges       258       -       258       -         AGM and trustee expenses       11       -       111       110         Young Leader Training       297       -       297       180         Leader recruitment, Training and expenses (See Note 2)       739       -       739       736         Sub total       12,067       25,521       37,588       35,447         Fundraising expenses       -       -       -       20         Prizes/ Printing       -       90       90       -       20         Sub total       -       90       90       20       20         Total Gross Expenditure       12,067       25,611       37,678       35,467         Asset and investment purchases, materials and equipment etc.       -       20       20       20       -       -       - <td>Jamboree (see Note 1)</td> <td></td> <td></td> <td>25,521</td> <td></td> <td></td>	Jamboree (see Note 1)			25,521		
Uniforms and badges       258        258          AGM and trustee expenses       11        11       11         Young Leader Training       297        297       180         Leader recruitment, Training and expenses (See Note 2)       739        739       736         Sub total       12,067       25,521       37,588       35,447         Fundraising expenses             Prizes/ Printing              Sub total               Sub total	Administration costs		549			
AGM and trustee expenses       11       -       11       110         Young Leader Training       297       .       297       180         Leader recruitment, Training and expenses (See Note 2)       739       .       739       739         Sub total       12,067       25,521       37,588       35,447         Fundraising expenses       .       .       .       .       .         Prizes/ Printing       .       .       .       .       .       .         Sub total       .<	Uniforms and badges					
Young Leader Training297.297180Leader recruitment, Training and expenses (See Note 2)739.739736Sub total12,06725,52137,58835,447Fundraising expensesPrizes/ PrintingSub totalSub total </td <td>AGM and trustee expenses</td> <td></td> <td></td> <td></td> <td></td> <td>110</td>	AGM and trustee expenses					110
Leader recruitment, Training and expenses (See Note 2)739.736Sub total12,06725,52137,58835,447Fundraising expenses19090.Prizes/ Printing.9090.Lottery LicenceSub total9090Sub total12,06725,61137,678Asset and investment purchases, materials and equipment etcTotal payments12,06725,61137,678Net of receipts/(payments)2,147Cash Transfers (Note 1)Cash funds last year end20,3312,13922,470Cash funds last year endCash fu	Young Leader Training					
Sub total         12,067         25,521         37,588         35,447           Fundraising expenses         90         20           Sub total         90         90         90         90         90         20         <	Leader recruitment, Training and expense	es (See Note 2)				
Fundraising expensesImage: Second	Sub total		12,067	25,521		35,447
Lottery Licence       .	Fundraising expenses					
Lottery Licence	Prizes/ Printing			90	90	
Total Gross Expenditure       12,067       25,611       37,678       35,467         Asset and investment purchases, materials and equipment etc.	Lottery Licence			-	-	
Asset and investment purchases, materials and equipment etc.Image: Constraint of the constr	Sub total		-	90	90	20
Asset and investment purchases, materials and equipment etc.Image: Constraint of the second	Total Gross Expenditure		12,067	25,611	37,678	35,467
equipment etc.Image: Constraint of the co		la avai				
Net of receipts/(payments)       2,147       -       2,588       -       441       -       6,847         Cash Transfers (Note 1)       -       1,500       -		ais and	-	-	-	-
Cash Transfers (Note 1)       -       1,500       -       441       -       6,647         Cash funds last year end       20,331       2,139       22,470       29,317	Total payments		12,067	25,611	37,678	35,467
Cash Transfers (Note 1)         -         1,500         -         -           Cash funds last year end         20,331         2,139         22,470         29,317	Net of receipts/(payments)		2 147	- 2.588	- 441	- 6.847
Cash funds last year end         20,331         2,139         22,470         29,317	Cash Transfers (Note 1)		· · · · · · · · · · · · · · · · · · ·			
	Cash funds last year end					29.317
	Cash funds this year end		20,978	1,051	22,029	22,470

	31st Marc	ch 2019		31st March 2018
	Unrestricted funds	Restricted funds	Total funds	Total funds
£	£	£	£	£
Cash funds				
Bank current account	5,550	1,051	6,601	1,136
The Scout Association Short Term Investment Service	15,428	-	15,428	21,334
Cash/Floats	-	-	-	-
Total cash funds	20,978	1,051	22,029	22,470
Other monetary assets				
Debts due from Groups (Note 4)	2,892	-	2,892	3,026
Other Assets (Note 3)	-	-	-	-
Sub total	2,892	-	2,892	3,026
Investment assets				
Quoted investments	-	-	-	-
Sub total	-	-	-	-
Liabilities				
Accounts not yet paid	-	-	-	-
Expenses incurred but not invoiced		-	_	-
Subscriptions not yet paid	-	-	-	-
Loan - detail	-	-	-	-
Other liabilities	-	-	-	-
Sub total	_	_	_	

#### Contingent liabilities and future obligations

Scout Car Racing Fund		591
Capitation rebates payable		
Supration repaies payable	872	837
Beavers Summer Trip		
	219	156
	1091	1584

#### Notes to the accounts

Note 1 - The District puts aside funds each year to support Jamboree participants. The figures shown are sums received from participants (or funding bodies) and amount paid out on their behalf to North Yorkshire County Scout Council

**Note 2** - The District re-imbursed expenses incurred by its Trustees, including a mileage allowance at a rate determined by the County Executive. This totalled £89 for the year (2017/18 £217)

**Note 3** - York Ebor District Scout Council has an interest in certain assets which are jointly held, being:

a) a 50% interest in Snowball Plantation, held with York Minster District Scouts, through the York Joint Scout Trust
b) a 50% interest in funds, held with York Minster District Scouts, through the York Joint Scout Trust for items including events, activities, badges and ceremonials

c) a one-third interest in the York Scout and Guide Gang Show, held with York Minster District Scouts and Girlguiding North Yorkshire (South)

**Note 4** - As at 31st March 2019 £2892 was outstanding in respect of capitation from Bishopthorpe Scout Group (2018 £3026). This was received and banked in April 2019.

York Ebor District Scouts' registration number - Scout Association	16423
York Ebor District Scouts' registration number - Charity Commission	1042881

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 15th May 2019 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
	Lars Kramm, Chair
	Graeme Taylor, Treasurer

## Independent Examiner's Report to the Trustees of the

### YORK EBOR SCOUT DISTRICT

I report on the accounts of the District for the year ended 31<sup>st</sup> March 2019.

#### Respective responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the 2001 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under Section 145 (5) (b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 130 of the 2011 Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D. Hatleff Signed: David Hatliff Name: Qualification: FCCA Address: 4 Elmlands Grove YORK YO31 1EE

Date: 11 June 2019