



Christian Youth Outreach Braintree District Trust

Trustees report and accounts
For the year ended 31st March 2019

Registered charity number 1073418

Christian Youth Outreach Braintree District Trust

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Christian Youth Outreach Braintree District Trust
Legal and Administrative Details for the year ended 31st March 2019

Registered charity number 1073418

Trustees Sean Carter
 Terence Clark
 Keith Ives
 Cathy Mann
 Irene Webber
 Andrew Knight

Director Matt Ager

Registered address St. Michaels Church House
 St. Michaels Lane
 Braintree
 Essex
 CM7 1EY

Bankers NatWest

Independent Examiner N K Smith
 19 Highbury Way
 Great Cornard
 Sudbury
 Suffolk
 CO10 0HE

Christian Youth Outreach Braintree District Trust

Report of the trustees for the year ended 31st March 2019

The Trustees present their annual report for the year ended 31st March 2019.

The accounts have been prepared in accordance with the charity's governing document, the Charities Act and the statement of recommended practice "Accounting and Reporting by Charities".

Structure Governance and Management

The Charity was registered in January 1999. Under the constitution the power to appoint Trustees, of which there shall be at least three, is vested in the existing Trustees.

The trustees who served during the year were:

Sean Carter
Cathy Mann
Terence Clark
Keith Ives
Andrew Knight
Irene Webber

Summary of Objectives

The objects of the Trust are:

- a) to advance the Christian faith particularly amongst children and young people in the schools, colleges and other educational establishments in Braintree and the surrounding area.
- b) to advance education in the said locality.

Public benefit

The Trustees have had regard to the public benefit general guidance issued by the Charity Commission. In this respect, we are committed to providing services on a fair and equitable basis, regardless of race, ethnicity, religion, lifestyle, sex, sexuality, physical/mental disability, offending background or any other factor. Furthermore, we believe that the range of services delivered demonstrate the clear and obvious public benefit of our activities.

Activities

Over this past twelve months, CYO has continued to work in the primary and secondary schools around the Braintree and Halstead areas, mostly offering the following services:

Assemblies

Over 300 assemblies were presented to the majority of the 40+ schools, delivering different topics approximately every six weeks to around 7,500 young people aged 4-16. On average, every child or student received six different assemblies over the course of the academic year. Topics varied in content but all presented Christian values in relevant, educational methods

Lessons

A variety of lessons were presented to a number of schools; most secondary school assemblies operated as an 'interview' style where students were able to discover more about the Christian faith from the views and perspectives of our staff. This is a highly-valued method by the schools and as such is proving more popular each year. Primary school lessons were more structured in their delivery and required the use of a range of resources and activities to engage children and effectively communicate the lesson's objectives. Over the academic year, around 300 students experienced lessons delivered by the CYO team.

Lunch Clubs

A range of extra-curricular activities have been provided by CYO to a number of schools in the area. Staff numbers have prevented this being increased over last year, but quality of delivery and attendance figures were considered to be very positive. In particular, the lunch club at Notley High sees a regular weekly attendance of over 25 students; primary schools tend to change location each term due to their popularity, each one having to operate an attendance system for children to keep numbers to a manageable amount.

Mentoring

We have become increasingly concerned over the years about the levels of mental and emotional distress being experienced by many young people and as a result continue to provide mentoring and support to students who find themselves struggling to cope in these respects. During the year, the recruitment of additional volunteers has enabled us to serve 20% more students than previously (approximately 80 each week). Sadly there is a growing demand for this service and the Trust plans to apply for funding to enable us to increase our provision of this vital service.

Project: GSUS Live

It was a pleasure to host the award-winning GSUS Live project in four secondary schools during the Spring Term, effectively delivering around 80 lessons during that period which presented a Christian perspective for encountering a number of social issues. With an average class size of 28 students in each lessons, we were delighted to discover GSUS Live reached over 2,200 young people. We are indebted to two hosting schools' donations, enabling us to fund the project and provide remuneration to one of our part-time staff who significantly increased her working hours.

Project: A-Cross The World

Returning for its tenth year, the A-Cross The World project was well received by many local primary schools in the Halstead area and North Braintree. Offering one-off lessons to these schools, ATW was a well-organised exploration of different representations of the cross by Christian communities around the world. Similarly to GSUS Live, schools were pleased to see the lessons achieve many objectives laid out by the Department for Education and are keen to host this project again in the future.

A number of other commitments to schools were undertaken over the course of the year, including football coaching, one-off assemblies and seasonal presentations (eg Easter and Christmas). We are delighted with the impact CYO has made in schools over this past year and take pleasure in being a part of this Charity that has reached in excess of 7,500 students.

Risk Management

The Trustees have assessed the major risks to which the Trust is exposed and are satisfied that systems are in place to mitigate exposure to major risks. The reserves of the Trust are maintained at a level which will support the continuance of the activities for a minimum of three months.

On behalf of the Trustees,

Denise Cheesman

Independent examiner's report to the trustees of Christian Youth Outreach Braintree District Trust

I report on the accounts of the charity for the year ended 31 March 2019, which are set out on pages 1 to 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

N K Smith FCA

19 Highbury Way, Great Cornard, Sudbury, Suffolk, CO10 0HE

10 July 2019

CHRISTIAN YOUTH OUTREACH BRAINTREE DISTRICT TRUST

(charity no 1073418)

STATEMENT OF ASSETS AND LIABILITIES

31 MARCH 2019

| | 2019 £ | 2018 £ |
|---------------------------|---------------|---------------|
| Current assets | | |
| Bank accounts | <u>25,387</u> | <u>24,479</u> |
| Unrestricted funds | | |
| Brought forward | 24,479 | 23,509 |
| Net results | <u>908</u> | <u>970</u> |
| Carried forward | <u>25,387</u> | <u>24,479</u> |

Signed by one trustee on behalf of all the trustees:

Signature: *I. M. Webber*

Print name: **IRENE MARY WEBBER**

Date of approval: **10-7-2019**

CHRISTIAN YOUTH OUTREACH BRAINTREE DISTRICT TRUST

(charity no 1073418)

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 MARCH 2019

| | 2019 | 2018 |
|---------------------|---------------|---------------|
| | £ | £ |
| Income | | |
| Donations | | |
| Gift aided | 15,267 | 15,490 |
| Churches | 17,834 | 14,540 |
| Business | 4,560 | 4,560 |
| Schools | 1,990 | 2,270 |
| Personal | 1,755 | 1,690 |
| | <u>41,406</u> | <u>38,550</u> |
| Other | | |
| Miscellaneous | 3,265 | 4,375 |
| Tax refund | 3,908 | 4,700 |
| Interest | 20 | 4 |
| | <u>48,599</u> | <u>47,629</u> |
| Expenditure | | |
| Salaries | 42,672 | 42,294 |
| Schools work | 1,226 | 1,350 |
| Office expenses | 1,674 | 1,207 |
| Sundry expenses | 39 | 191 |
| Accountancy | 390 | 390 |
| Employees' expenses | 1,040 | 911 |
| Pension cost | 650 | 316 |
| | <u>47,691</u> | <u>46,659</u> |
| Net results | <u>908</u> | <u>970</u> |