

REGISTERED COMPANY NUMBER: 5453274 (England and Wales)
REGISTERED CHARITY NUMBER: 1115026

AFRICAN FUTURE DEVELOPMENT
(a company limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

for the year ended

31 MARCH 2016

Patjoe & Co
ACCOUNTANTS & TAX ADVISERS

13 Chelsfield Avenue
Edmonton
London N9 8EY

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

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COMPANY INFORMATION

The trustees of the African Future Development (AFD) present their annual report and financial statements for the year ended 31 March 2016

Name of charity: AFRICAN FUTURE DEVELOPMENT (AFD)

Registered charity number: 1115026

Registered company number: 5453274

Address: Froud Community Centre
1 Toronto Avenue
Manor Park
London
E12 5JF

Trustees Mr Kunfu Matoko (Chair)
Miss Reshma Ravikumar (Treasurer)
Dr Akim Madzou (Trustee)
Mrs Sidonie Kanyangu (resigned
12.09.15)

Bankers: Co-operative Bank
P.O. Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

Independent Examiner: Joseph Izebhor
13 Chelsfield Avenue
London
N9 8EY

REPORT OF THE TRUSTEES FOR THE YEAR 1 APRIL 2015 TO 31 MARCH 2016

The Trustees present their report and financial statements for the year ended 31 March 2016. The financial statements have been prepared in accordance with the accounting policies set out on pages 15 & 16 and comply with the Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice “Accounting and Reporting by Charities” (SORP 2005).

STRUCTURE, GOVERNANCE AND MANAGEMENT

African Future Development (AFD) is a company limited by guarantee and a registered charity. AFD is governed by the memorandum and articles of association and its objectives are the same as those set out in its charity registration.

Directors of the company are also trustees of the charity and are generally referred to as trustees throughout this report. Trustees are appointed by a vote by eligible members or by the existing trustees to fill vacancies arising through resignation or death of an existing trustee.

Trustees agree policy and strategy issues and delegate day-to-day management AFD’s operation to the coordinator who is also supported by a team of paid staff including sessional workers and volunteers.

OBJECTIVES AND ACTIVITIES

Our Charitable Objects

- To develop the capacity and skills of the socially and economically disadvantaged members of the African and other black and ethnic communities particularly those who are refugees or asylum seekers in the United Kingdom in order that they may better meet their own needs and integrate into society.
- To promote education for members of the African and other black and ethnic communities, particularly by facilitating access to education, training and employment opportunities.
- To relieve poverty and advance education of people in economically under-developed communities in Africa.

Our Vision

- To see everyone develop and realise their full potential and to sustain a better future.

Our Mission

- To reduce poverty and disadvantage faced by African and other black and ethnic communities in order to overcome barriers to social exclusion and improve their quality of life.

ACHIEVEMENT AND PERFORMANCE

INTERNATIONAL PROGRAMME:

During the year under review, AFD supported international programmes with funding and support received from Comic Relief in the UK and donations and funding secured in the Republic of Congo. The funding has improved education for beneficiaries living in rural areas in the Republic of Congo and the Democratic Republic of Congo.

In the year under review, the international programmes successfully met programme objectives and outcomes as illustrated in the paragraphs below.

Quality Education Programme in the Republic of Congo Phase 2 (QEPRC2)

During 2015-16, AFD has been implementing the phase 2 of the QEPRC. This phase 2 would benefit 12,893 from 48 primary schools in districts of Kingoué (12 schools), Kinkala (5), Lékana (17), Mokéko (8) and Ouessou (6). ONG FD is the local partner implementing this programme.

The following are the highlights of the achievements in the year under review:

- A total of 463 children from native (autochthone or pigmy) communities identified and enrolled in primary school in the district of Mokéko with 71% of native children enrolled since October 2015 still attending school
- A very strong working partnership with the Congolese Department of Primary, Secondary and Adult Education (MEPSAJEC) that partnered with the project to organise an annual review event held in February 2016 where results and learning were presented to, and discussed by, participants from various education and ethnicity backgrounds including experts in education and community development, and representatives of Congolese government, some embassies, UNICEF and WFP.
- The school records of attendance indicate an improved enrolment rates and retention
- 182 teachers trained and supported to use Child Centred Education approaches while teaching with some pupils already noticed a change of teaching methods and positive attitude of their teachers during lessons.
- A regular, significant participation of parents and communities in school governance and in SIP implementation through the School Boards in the majority of 21 schools benefiting from the project since 2011.
- School Boards (SBs) established in 33 out of 48 targeted schools and all members trained; 16 School Governments (SGs) well structured, managed and actively involved in school governance and decision-making in some extent. A total of 490 (M:314, F:176) pupils and parents involved in SBs and SGs.
- Increased knowledge and awareness of child rights and importance of education with 2,294 parents (M:1589, F: 705) attended workshops
- 12 adult education tutors trained and supported to provide tuition to parents in rural areas; teaching materiel and learning resources given to Numeracy and literacy classes with 610 (M:313, F:297) parents able to read, write and calculate to some extent even though over half of them have very poor education background.
- A total of 154 (M:118, F:36) project staff, FD and other CBOs staff and members improved their governance, fundraising and MEL skills through training, mentoring and regular support sessions.

Case Study

Albin EKANGADI is a married man from native/pygmy ethnicity. He lives in Attention village (in Mokéko district) where 70% residents are pygmies. Although Albin has been an influential leader of his community, his children were not in education due to discrimination they had faced in school because of their ethnicity. Albin had to take all his children to the forest for hunting and fruits picking. In July 2015, Albin was convinced to attend parents' workshops organised by the project. Afterwards, he and his community expressed their concerns and discrimination faced by their children and themselves on the daily basis. This was taken on board by our EO who had further increased his regular out-reach sessions with native communities while working closely with the local school and LIE to resolve the situation. Consequently, Albin agreed for his three children aged 8,9 and 11 to start attend school in November 2015. The project provided them with school kits and helped pay for school fees. In December 2015, Albin started working for the project a Community Engagement? Village Facilitator and his contribution has been very valuable not only in persuading native parents to allow their children to access education and tackling discrimination, but also in bringing native community to participate and benefit from the project. Albin has been the main person who have been advocating for his community about their rights and needs. As a result, he helped the project seek and secure funds to provide school kits for 463 native pupils in Mokéko district. He also attended the project annual review event on 11 February 2016 where he exposed his work in Attention village and needs of his village and community. Since the event, Albin has been active in persuading both parents and the project coordination to open up an adult learning centre in his village. This has already been agreed and the centre will open in April 2016.

Quality Education Programme in the Democratic Republic of Congo (QEPDRC)

In partnership with APICOM, AFD ran a community research as **Planning Phase of QEPDRC** in order to develop a baseline and plan the subsequent project in Mbanza Ngungu and surrounding villages, Province of Kongo Central. The community research activities took place in 19 primary schools and villages/ neighbourhoods. Activities included focus groups and interviews, community meetings, one-to-one meetings and workshops. The following people were consulted: 380 children, 152 parents and guardians, 221 teachers, 19 head teachers, 3 local education authority staff, 76 members of 12 local CBOs, and women, disabled and HIV groups.

Main findings were:

- High rate of dropout, especially due to difficulties to afford school fees by parents with almost 81% stated poverty as the main reasons of their struggle. 90% of consulted parents stated that they are unemployed and survive through farm work or/and casual businesses. Although the government has decided that primary education is free in the whole country, this decision is not enforced.
- Low salaries of teachers (between £64-£90 in primary school) who are unable to cover their living costs for the whole month. Also, salaries are not paid regularly and payment of salaries is often delayed by months.
- All 19 schools are poorly funded, equipped and overcrowded. Lack of enough teachers and great reliance on unqualified volunteers and retired teachers to provide tuition. Average ratios of 75 pupils per class and 59 pupils for 1 paid/volunteer teacher.

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As a result, the community research has helped us secure a 4-year grant from Comic Relief in order to deliver the **implementing phase of the programme** (QEPDRC). This phase started on 1 March 2016 and would directly benefit 22,640 children and parents from 24 primary schools in Mbanza Ngungu and surrounding villages.

UK PROGRAMME

In 2015-16, AFD continued to run its **Youth Supplementary Education Programme**. the overall aim of this programme is to contribute towards improving school attainment and achievement of, and overcoming barriers to learning faced by, disadvantaged children and young people living in Newham and surrounding areas.

To this end, we provide out-of-school hours' supplementary education in core curriculum subjects for children and young people aged 5 – 16. We also deliver a range of other activities where these directly address some of the barriers that are inhibiting the service users' ability to progress. In recent years, this has involved supporting parents to develop their English language and functional skills so that they are better able to support their children with their education. We have also delivered holiday clubs and trips to develop our children's ability to socialise, independence and life skills as well as reduce the risk of anti-social behaviour.

Through these activities, we aim to develop life chances through the development of critical life and learning skills that will enable them to realise their potential.

During 2015-2016, AFD continued to run a supplementary tuition programme for the disadvantaged children and young people, mainly aged 5-14 including those who are not in mainstream education. Classes took place at the Froud Community Centre on Saturdays between 10am and 3pm during school term. Students received tuition in English, Science and Maths and support on individual learning and homework using internet and computers when necessary. There were 5 different groups respectively consisted of children from Key Stage 1, Years 3, Years 4, Years 5 & 6, and Key Stage 3. Three groups attended tuition from 10am to 12pm and two other from 12pm to 3pm every week. This helped us provide good supervision to the children and use our staff effectively respecting the teacher-students ratio. Each group was run by a sessional teacher supported by 2 or 3 volunteer teaching assistants. Also, we provided one-to-one support to few young people from Key Stage 4 willing to prepare for GCSE. Three parent meetings were held at the end of each term to discuss students' progress and set new targets with parents and children.

Below are highlights of the achievements:

- A total of 70 children and young people benefited from the tuition programme with 11 Asian students newly arrived from Italia or Belgium and speaking very little English. Thankfully, teachers and volunteers were able to support children using innovative methods and mother tongue when necessary.
- Average weekly attendance of 86% for all regular students
- 64% of regular students improved their school performance in literacy and numeracy compared with their expected levels and our initial assessment at the beginning of the project
- all beneficiaries improved their confidence and time-work skills even though the level varies from one child to another with about 80% of them having significantly improved their confidence.

AFRICAN FUTURE DEVELOPMENT

- All 4 young volunteers aged 16-18, who first joined our team feeling down, lacking confidence in themselves and/or their skills, easily fit into the team and enjoyed their work and time with the project by contributing in planning and running of activities; gaining
- children and young people, especially those newly arrived in Britain, overcome language and learning barriers, develop their communication skills and gain social skills
- Through the youth committee, children and young people developed leadership skills and become independent. Young volunteers have gained work experience with some working as private tutors outside the project and other using their work within the project for their college or universities studies/projects
- 6 young people aged 11-19 won award by Jack Petchey Foundation.

FINANCIAL REVIEW

The Charity's income was £167,503 in the year ended 31 March 2016 (2015 - £104,537) as shown on the Statement of Financial Activities. The total expenditure was £147,666 (2015 - £88,444) resulting in a surplus of £19,838 (2015 - surplus £16,093).

Reserves Policy

Trustees have adopted a policy regarding reserves, which should ensure that the unrestricted funds not committed for a specific use will:

- a) Provide for cash flow in the event of late payment of grants or significant drop in funding;
- b) Provide for statutory redundancy payments to core staff if core funding is lost;
- c) Undertake research for service development.

The policy requires that the charity hold three months of free reserves in order to guarantee 3-months operation of AFD's activities. At current level of expenditure, this amounts approximately to £8,844. At the year-end free reserves amounted to £8,468. However, trustees will continue to look at increasing this in the next financial in order to reach the set level.

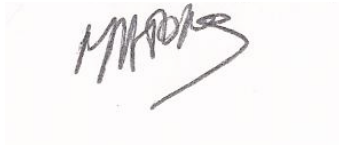
PLANS FOR 2016-17

- Increase effort to secure funding to run the supplementary school and other youth activities;
- Run all activities and achieve targets and outcomes set for our Quality Education Programmes in the Republic of Congo Phase 2 and in the Democratic Republic of Congo;
- Review our strategic plan and fundraising plan with an emphasis on generating income and unrestricted donations

ACKNOWLEDGEMENT

The Trustees express their thanks to all our staff and volunteers for their untiring effort and hard work to African Future Development. They would like to thank all individuals and funding agencies, parents and guardians of students attending our supplementary tuition for their contribution and support towards the success of our work. Special thanks go to the following organisations and agencies that supported AFD during this financial year: BBC Children in Need, Comic Relief, Jack Petchey Foundation, our local partners in Africa and those not listed here who have contributed to the work of AFD in kind or by financial assistance.

Report approved by the Trustees on 10th December 2016 and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'Kunfu Matoko', is written on a light-colored rectangular background.

Kunfu Matoko (Chair)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF AFD:

I report on the accounts of the organisation for the year ended 31 March 2016 which are set out on pages 11 to 17.

Respective responsibilities of trustees and independent examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Charity Act) and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charity Act,
2. follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Charity Act, and
3. state whether particular matters have come to my attention.

Basis of independent examiner's report:

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement:

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006: and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of sections 396 of the Companies Act 2006 and with methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Joseph Izebhor
FMAAT, ACIS & MCIM
Accountants and Tax Advisers
13 Chelsfield Ave
London N9 8EY

Date: 26 December 2016

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2016

	Notes No.	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
INCOMING RESOURCES					
Incoming Resources from generated funds					
Grants and Donations	SO1	4,261	163,242	167,503	104,537
Total Incoming Resources		4,261	163,242	167,503	104,537
RESOURCES EXPENDED					
Cost of Generating Funds:					
Charitable Activities	SO2	3,139	132,631	135,770	82,658
Governance costs	SO3	406	10,333	10,739	5,195
Management and Administration	SO4	102	1,055	1,157	591
Total Resources Expended		3,647	144,019	147,666	88,444
Net incoming before transfers		614	19,224	19,838	16,093
Grant transfers between funds		-	-	-	-
Net incoming/ outgoing resources after transfers		614	19,224	19,838	16,093
Total funds brought forward		9,512	16,093	25,605	9,512
Total funds carried forward		10,126	35,317	45,443	25,605

AFRICAN FUTURE DEVELOPMENT

BALANCE SHEET AS AT 31 MARCH 2016

	Notes No.	Unrestricted Funds	Restricted Funds	Total 2016	Total 2015
Fixed Assets:					
Tangible assets	B1	-	7,891	7,891	4,750
Current Assets:					
Cash at bank and in hand	B2	11,299	27,182	38,481	24,496
Debtors		2,000		2,000	
Total Current Assets		13,299	35,073	48,373	29,496
Creditors:					
Amounts falling due within one year	B3	-	(2,930)	(2,930)	(3,891)
Net current assets/liabilities		13,299	32,143	45,443	25,605
Total assets less current liabilities		13,299	32,143	45,443	25,605
Net Assets		13,299	32,143	45,443	25,605
Funds:					
Restricted funds		-	35,317	35,317	9,512
Unrestricted funds		10,126	-	10,126	16,093
Total Funds		10,126	35,317	45,443	25,605

For the financial year ending 31st March 2016, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- ensuring that the charitable company keeps proper accounting records that comply with section 386 of the Companies Act 2006, and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Trustees on 10th December 2016 and were signed on their behalf by:



Kunfu Matoko (Chair)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

1. Accounting Policies

1.1 Basis of preparation

These financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (SORP 2005) and the Financial Reporting Standards for Small Entities (effective April 2008).

1.2 Going Concern

The Association is dependent on grants and donations, which are renewable annually. The association's funding is therefore uncertain. However, if funding were to be discontinued or significantly reduced, the association would have to seek alternative sources of funding or reduce its activities significantly. Funding for the year ending 31 March 2016 has been confirmed and the trustees are confident that its funding will be renewed in the following year, accordingly the financial statements have been prepared on this basis.

1.3 Grants and Donations Receivable:

A donation or grant to the association is recognised as an incoming resource when all of the following conditions have been met:

- a) the association is legally entitled to receipt;
- b) there is a reasonable assurance of receipt; and
- c) its monetary value can be measured with sufficient reliability.

1.4 Bank Interest:

Bank interest is recognised as an incoming resource when it is credited to the bank statement. All bank interest is treated as unrestricted income to the general funds.

1.5 Fund Accounting

Incoming resources that may be applied for the association's general purpose are treated as 'unrestricted' incoming resources and credited to the unrestricted funds. Where a donation or grant is required to be used for a specified purpose, the amount concerned is treated as restricted incoming resources and is credited to the appropriate restricted funds'.

1.6 Tangible Fixed Assets and Depreciation

Depreciation on all fixed assets is provided at 25% on a reducing balance basis on all office equipment and computers.

1.7 Remuneration of the Association

Neither trustee nor any persons connected with them received any remuneration for either year see note SO2 for details. A total of £4,373 was charged as rent and rates from restricted funds. A total of £13,283 was charged as salaries inclusive PAYE & NIC.

Changes to previous accounts:

No changes have been made to accounts for previous years (*except for the following).

Unspent Funds:

Last year 2015 was £25,605 and this year 2016 is £45,443.

Unspent amount overseas is £42,293 in 2016.

AFRICAN FUTURE DEVELOPMENT

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Incoming resources from generated funds:	SO1				
Comic Relief Africa Grant		-	153,304	153,304	86,831
Jack Petchey Foundation		-	3,540	3,540	1,950
BBC Children in Need		-	6,398	6,398	3,646
Donations and gifts		639	-	639	6,313
Fees		3,600	-	3,600	5,785
Bank interest and Others		22	-	22	11
Total Incoming Resources		4,261	163,242	167,503	104,537
Cost of activities in furtherance of the charity's objective	SO2				
Training		-	131	131	1,905
Salaries		-	13,283	13,283	15,014
Sessional workers		-	6,151	6,151	6,579
Employer's NIC		-	-	-	624
Beneficiaries' refreshment & expenses		460	-	460	280
Overseas programmes		-	96,885	96,885	42,957
Membership fees		-	423	423	-
Rent		-	4,373	4,373	5,815
Premises hire		-	2,820	2,820	3,240
Evaluation cost		-	-	-	327
CRB check		-	72	72	36
Educational materials		-	1,745	1,745	428
Outing to Olympic Park		-	-	-	620
Publicity & advertising materials		1,186	235	1,421	259
Volunteer expenses & travel		-	3,290	3,290	2,908
Fundraising event & parent meetings		1,493	-	1,493	-
Telephone and internet		-	3,223	3,223	1,993
Total		3,139	132,631	135,770	82,658

AFRICAN FUTURE DEVELOPMENT

Governance costs:

SO3

Printing, postage & stationery	406	-	406	30
Depreciation	-	2,630	2,630	1,584
Book keeping/ Accountancy fee	-	1,000	1,000	800
Independent examiner	-	700	700	700
Office expenses	-	572	572	527
Board meetings	-	400	400	185
Networking with NGOs in France	-	380	380	-
Travel expenses	-	650	650	150
Consultancy fees	-	4,000	4,000	1,220
Total	406	10,333	10,739	5,195

Management and admin. costs

SO4

Companies House	13	-	13	18
Insurance	-	114	114	111
Bank charges and interest	30	-	30	-
Administration and internet	-	298	298	396
Birthday card	3	-	3	-
Others	56	-	56	47
Web hosting	-	643	643	20
Total	102	1,055	1,157	591

FIXED ASSETS

B1

25%

	Tangible fixed assets	Total
Cost/valuation 01.04.2015	18,446	18,446
Additions	5,771	5,771
Disposal	-	-
Balance as at 31.03.2016	24,217	24,217
Depreciation 01.04.2015	13,696	13,696
Charged for the year	2,630	2,630
Depreciation as at 31.03.2016	16,326	16,326
Net book value 01.04.2015	4,750	4,750
Net book value 31.03.2016	7,891	7,891

Bank account balance

B2 Cash book balance

38,480

Cash in hand

1

38,481

AFRICAN FUTURE DEVELOPMENT

31.03.2016

Creditors:

B3

Independent examiner	700
Accountancy & professional fees	1,000
Sessional worker	600
Telephone	180
Rent	450
	<u>2,930</u>

B4 Statement of accumulated funds

31.03.16

	Open Balance	Income	Expenditure	Closing Balance
Restricted funds depreciation		-	(2,630)	(2,630)
Unrestricted funds	16,093	4,261	(3,647)	16,707
Restrict funds	9,512	163,242	(141,389)	31,365
	<u>25,605</u>	<u>167,504</u>	<u>(147,666)</u>	<u>45,443</u>

B5 break down of overseas expenditures

31.03.16

31.03.15

Computers	-	1,663
Staff salaries and volunteer expenses	17,031	9,649
Monitoring and capacity building visits	3,715	2,023
Training and capacity building for local partners and other NGOs/CBOs	5,070	3,067
Awareness camps for pupils and teachers	-	4,426
Training/workshops for parents and school governments and boards	5,066	3,034
Numeracy and literacy classes for adults	3,500	1,035
Teachers training	4,041	6,515
Identification and enrolment of children not in education	796	-
Office supplies (including stationery, postage, printing and photocopying)	758	691
Office costs (rent, utilities)	735	3,004
Communication costs	1,414	1,140
Bank transfer and insurance costs	133	232
Purchase of motorcycles and Vehicles costs (fuel, maintenance, insurance)	1,872	2,052
International travel costs	1,919	2,183
Communities and schools' consultation and assessment and complimentary baseline (Quality Education Programme in DRC – Implementing Phase)	4,372	4,433
Exchange visits between staff of R. Congo and DRC)	533	-
Monitoring, evaluation and learning Meetings	675	780
Community meetings	5,097	2,560
Accountancy/audit costs	-	1,013
Publication and reports dissemination	-	200
Final external and mi-term internal evaluation	-	5,515
Total	<u>56,727</u>	<u>55,215</u>

*Cash at bank and in hand for Quality Education Programme in the Republic of Congo (Phase 2) and in the DR Congo

42,293

1,051