

**REGISTERED COMPANY NUMBER: 3730138**  
**REGISTERED CHARITY NUMBER: 1086483**

**soundLINGS**

**REPORT OF THE DIRECTORS AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 March 2019**

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YEAR ENDED 31 March 2019

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**REPORT OF THE DIRECTORS AND TRUSTEES - *continued***  
**YEAR ENDED 31 March 2019**

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act, present their report with the financial statements of the Charitable Company for the year ended 31 March 2019. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) referred to as the Charities SORP (FRS 102).

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

3730138 (England and Wales)

**Registered Charity number**

1086483

**Registered office**

soundHOUSE  
18 St Martins Lane  
Lincoln  
LN2 1HY

**TRUSTEES**

The following served as trustees during the year and up to the date of this report:

Mr G Tinsley (Chair)  
Mr I Bacon  
Mrs S J Edge (Secretary)  
Mr P Garvey  
Mr D Gibbons (Treasurer)  
Ms T Jeffery  
Mrs S Nunn

**KEY MANAGEMENT PERSONNEL**

Ms N K Heyes MBE – Chief Executive Officer  
Mrs T Elliott – Finance & Operations Manager  
Mrs A Jackson – Programme Development Manager  
Mr J Stafford – Programme Development Manager

**INDEPENDENT EXAMINER**

Clare Heppenstall MA, FCA  
Mumby Heppenstall  
Chartered Accountants and Statutory Auditor  
Wellingore Hall  
Wellingore  
Lincoln  
LN5 0HX

**BANKERS**

NatWest  
225 High Street  
Lincoln  
Lincolnshire  
LN2 1AZ

**REPORT OF THE DIRECTORS AND TRUSTEES - *continued***  
**YEAR ENDED 31 March 2019**

**OBJECTIVES AND ACTIVITIES**

The Charities Act 2011 requires that the purpose for which, soundLINCS, the Charity is formed is charitable and fits one of the 13 charitable purposes. In the Company's case this would be to advance the education of the public in the arts with particular but not exclusive reference to music. The Act also states that there is clear benefit to the public.

The Trustees of soundLINCS have had regard to the Charity Commission's guidance on public benefit and can confirm that all of the Company's work in 2018/19 has been for the benefit of the public.

This annual report provides demonstrable impact on the community.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**soundLINCS** is a Not-for-Profit organisation, and a Company Limited by Guarantee and does not have any share capital. It was incorporated on 10 March 1999 and registered as a charity on 4 May 2001. Every Trustee of the Company has limited liability in the form of a guarantee of up to £1. Any major risk, to which the Charity is exposed, as identified by the Trustees, has been reviewed and systems have been established to mitigate those risks.

The Charity's governing document is its Memorandum of Association & Articles of Association.

**soundLINCS** is managed by a voluntary Board of Trustees who are all Directors of the Charity and meet each quarter to review policies and ensure a coherent strategic overview of the Company. The day to day operations are delegated to the Chief Executive Officer, Nikki-Kate Heyes MBE and a core staff of 7.5 full time equivalent employees as at 31 March 2019.

Trustees are appointed to the Board for an initial term of three years after which time they are eligible for re-election for a further two years. A full induction to the work of the Charity and its structure and governance is provided.

The Charity makes no significant use of volunteers other than the Trustees.

**ACHIEVEMENTS AND PERFORMANCE**

As ever, the ability of soundLINCS to bring comfort, stimulation and education through the power of music has continued through this, our 20th Anniversary year. The charity sector, like many others, is a challenging environment from a funding perspective. But the will to deliver a quality product to people who really need our assistance is a constant driving force with our social and musical impact continuing to be delivered to a diverse and inclusive range of people, from older adults and hospitalised children to hearing impaired and SEND participants.

During the year, our core team and **soundLINCS** Music Facilitators have:

- Worked with 7,460 cumulative participants
- Delivered 979 music & training sessions
- Employed 30 Music Facilitators
- Reached 347,128 people online
- From 149 different countries

In addition to this report, a fuller picture of our work, including the outputs and impact of our work, is available on our website [www.soundlincs.org](http://www.soundlincs.org). We invite you to visit our site and our associated social media sites to get a greater view of the sheer depth and breadth of the work we do. Our social media statistics show that more people than ever are getting involved across our platforms: YouTube, Bandcamp, Facebook, Twitter, Instagram and LinkedIn.

**REPORT OF THE DIRECTORS AND TRUSTEES - *continued***  
**YEAR ENDED 31 March 2019**

## **20<sup>th</sup> Anniversary Year**

We celebrated our 20th Birthday on 1<sup>st</sup> June 2018. For a small charity we've made a huge impact. The past 20 years have taken us on a journey, touching the lives of many different people from all backgrounds. It is the perfect time to emphasise that anyone can unleash their potential through music which we have encompassed in our new branding.

Community music is now being taken very seriously at an elite level as we continue to make a social impact. We were invited to write chapters for academic books; Nikki-Kate Heyes and John Stafford both featured in published works, Dr Pat Beckley's *The Philosophy and Practice of Outstanding Early Years Provision* and Professors Lee Higgins and Lee Willingham's *Engaging in Community Music*.

During the year we were successful in securing an Arts Council England Catalyst Grant for our soundIGNITION programme. This two-year programme has enabled us to begin to explore and examine our organisation and how we work to help build our capacity to fundraise and diversify income streams to increase our resilience in this increasingly challenging sector.

## **ISME Conference and Information and Sharing**

From 10-20 July we were invited to Georgia and Azerbaijan for the Community Music Activity Pre-Conference Seminar and ISME 2018, the 33rd conference of the International Society for Music Education.

We were invited to present our own investigations as a not-for-profit charity and shared them on an international level with over 800 like-minded individuals from around the globe. We value music learning and believe resources are a vital part of what we can do to benefit people, as well as hearing different social impacts from a multitude of cultures.

Sharing our knowledge at a world conference is important, but we also make sure we are making an impact back in England. SoundEMission, our free monthly e-information service for people involved in music development and education, continues to roll out every month with insightful and helpful articles on developing yourself along with sector news headlines and more.

This year, musicLINK, the East Midlands music information service, received new branding that gave it a sleek and modern design and renewed energy. It has seen new membership categories created, as well as a brand new design for the monthly diary and annual directory. It continues to reach up to 1000 people every month and remains a vital part of the music community, listing events in the monthly diary.

The 2018 soundLINCS Conference themed on the Roaring 20s provided us with the opportunity to celebrate our 20<sup>th</sup> year with our core team, Music Facilitators, Trustees, stakeholders and partner organisation. It also gave us the opportunity for discussion and creativity with a reflective exploration of the past year and a predictive look towards the future. The conference was rounded off with a talk and performance from Paul Whittaker OBE, an inspirational speaker, musician and workshop leader who is profoundly deaf and a huge advocate of our Good Vibrations toolkit for adults working with deaf and hearing-impaired young people.

## **Toolkits and Reports**

Our toolkits enhance music-learning and give us an opportunity to work with different people and challenges. The toolkits help us to understand how we can improve the way we impact lives with music.

This year has seen the launch of the Good Vibrations Toolkit for adults working with deaf and hearing-impaired children and young people, and the Groove and Grow Report, supporting the social interactions of young parents in challenging circumstances. The Fusion report, a study of the value of music as a resource and intervention for Children's Services Practitioners in Lincolnshire, also launched this year.

The toolkits not only remind us of the social impact we are making but also of the academic partners that we work with closely. These include York St John University, Nottingham Trent University, and Bishop Grosseteste University. They continue to allow Community Music to grow into an emerging and serious field.

Copies of our toolkits and research reports can be downloaded from our website [www.soundlincs.org](http://www.soundlincs.org)

## **Adults - New Tricks**

Our three-year programme, New Tricks, has been a complete success. The programme focused on music-making opportunities in a variety of styles for people over 50 of all abilities and instruments. The programme was designed to establish, grow and sustain music making groups providing a dynamic and inspirational music service for adults over 50 who may be either active or non-active musicians or complete beginners. It was funded by Arts Council England and the Postcode Community Trust.

Over three years, fifteen sustained groups have been created consisting of three rhythm and blues groups, three acoustic ensemble groups, two orchestral groups, three all-abilities singing groups, three ukulele groups, and an Indian and African hand drumming group. Over 6450 cumulative participants have attended over 900 sessions. This is a fantastic achievement from all involved.

The groups have had a successful time performing in public at the 2018 Silver Sunday events, with videos gaining over 100 views. Tracks have been recorded by the groups and uploaded onto the soundLINCS website, whilst digital impressions have exceeded 250,000. The positive impact and appreciation by New Tricks participants and its audiences have been truly staggering.

The social impact and health benefits of New Tricks cannot be overstated including a significant number of participants who describe themselves as feeling less isolated and lonely. A full list of the groups which will be continuing can be found on our website.

## **Children and Young People**

During this year we worked extensively across five sites of Springwell (Pupil Referral Units) with young people excluded from mainstream education. We had particular success with young people obtaining arts award in Mablethorpe.

The nationally recognised Frequency project continues to run with funding from the Coastal Community Challenge. Pupils in Mablethorpe and Sutton-on-Sea wrote songs using iPads and music software. The songs are featured on SoundCloud.

Residential and respite care settings in Boston, Lincoln and Grantham have enjoyed music-making and workforce development as part of Lincolnshire County Council Music, Drama and Arts Service for Looked After Children.

soundLINCS' Making Noise, for children and young people with disabilities and sensory impairments and their families, running at the National Centre for Craft and Design is now 10 years old. Happy Birthday!

Young people at Lincoln St Christopher's School are using laptop computers and iPads to create their own music whilst St Francis School are hosting the first ever Open Orchestra in Lincolnshire, a partnership project with Lincolnshire Music Education Hub.

Other Special Educational Needs and Disabilities projects have been provided to St Bernard's School and Riseholme College.

Once again, soundLINCS partnered with Lincolnshire County Council's Children's Services Participation Team to produce FAB! – an annual action-packed day for Looked After Children. This year's event focussed on the theme of FAB – The Future and was hosted by the young people themselves who shared their inspirational journeys and premiered a piece composed by participants from the soundLINCS Fusion Project. The event a spectacular celebration of the achievements of the children and young people with many attendees commenting that it was the best ever!

This year saw the commencement of our new three year soundPLAT4M programme. Funded by the National Foundation for Youth Music with additional contributions from partners including Springwell and Wellspring Pupil Referral Units along with Lincolnshire Adoption Service and the Lincolnshire Music Education Hub, the programme will continue to create new music-making opportunities for the least advantaged children and young people across the region.

**REPORT OF THE DIRECTORS AND TRUSTEES - *continued***  
**YEAR ENDED 31 March 2019**

**PLANS FOR FUTURE PERIODS**

soundLINCS will be continuing with two longer term programmes of work – soundIGNITION and soundPLAT4M. These programmes are described in a little more detail above.

We also have some new and exciting programmes commencing in 2019:

Working with and with funding from, the Heritage Lottery Fund, Lincolnshire County Council and Museums Development East Midlands, we will be launching our ‘Future of the Past’ programme. This will see us working with heritage sites to make their sites attractive and relevant to young people in the 21st century. It will involve young people themselves working with the site to reinterpret an aspect of the heritage from a youth perspective and will increase the resilience of heritage sites, improve their offer for young people and families, have more young people engaging with their local heritage and will culminate with an event, installation or exhibition created/curated by young people.

We will be continuing our Making Noise and Open Orchestras SEND music making work, partnering with Lincolnshire County Council to produce FAB! 2019, and will be continuing with our musicLINK and soundEMission information services.

Our extensive bespoke music delivery project work will continue as always, and partnering with other organisations and charities to help create and deliver music programmes to continue ‘Unleashing potential through music’ – our new branding strapline.

soundLINCS will develop further programmes of work and funding applications, in line with its Business Plan with the aim to consolidate the Company’s position as the foremost independent music and social development organisation for the East Midlands. This will include development in the following areas:

- Continue the pursuit of artistic outcomes including:
  - creating original musical pieces
  - self-expression of participants in all soundLINCS activities
  - Music Facilitators provided with new creative opportunities
  - breaking new ground through innovative use of technology to enable mass performances
  - practitioners developing new musical skills and confidence to facilitate their groups
  - enabling an emerging workforce
  - developing research opportunities to benefit the participatory music sector locally, nationally and internationally.
- Continue to develop, present and distribute high quality research papers in accordance with soundLINCS’ ‘Inquiring Minds’<sup>®</sup> process
- Maintain and develop innovative culturally diverse experiences in collaboration with partner organisations and complimentary providers.
- Build on existing partnerships and relationships to ensure a musically inclusive offer with non-music based specialists including, Looked After Children, Participation Service, Youth Offending Service, and hospitals.
- Continue the development of innovative resources that embrace the use of digital technologies (such as apps) and social media channels to ensure the sharing and development of best practice. Expand the work with Music Education Hubs across the region, to support the social mobility agenda and to ensure a musically inclusive offer maintained and developed for children and young people in hard to reach and challenging circumstances.
- Continue our commitment to training and development for all staff, trustees and freelance associates and develop the Company’s self-assessment systems for reviewing staff & board development; delivery of the programme; and financial stability.

**REPORT OF THE DIRECTORS AND TRUSTEES - *continued***  
**YEAR ENDED 31 March 2019**

**FINANCIAL REVIEW**

soundLINCS aims to diversify its income base through funding applications for new and progressive projects whilst building on its core base of working with children and young people in challenging circumstances.

Actions towards achieving these aims continue with the creation of a new business plan and a staffing re-structure and the inclusion of a new Development Director role with the aim of increasing the charity's fundraising capacity to sustain and grow the organisation for the foreseeable future.

The Statement of Financial Activities shows a deficit for the year and the charity, as anticipated, has utilised reserves built up previously in expectation of cuts in public funding for the arts. This is a trend being experienced by other charities in the arts sector. Costs have been controlled in light of these cuts and continue to be closely monitored.

The charity continues to generate project income with the aim of maintaining levels of turnover and has continued to apply for and receive grants throughout the year.

**RESERVES POLICY**

It is the policy of the charity to maintain unrestricted free reserves at a level to allow the charity to research and develop new programmes and funding strategies to enable it to continue in its charitable objectives, and to provide sufficient funds to cover redundancy provision and three months operating costs in the event of it having to cease operating. The Board is satisfied that the current level of unrestricted funds is sufficient to meet this policy based on the current level of projected operating expenditure.

Unrestricted reserves of £70,636 (2018: £185,983) were held at 31 March 2019.

Restricted reserves of £23,393 (2018: £8,007) were held at 31 March 2019.

There have been no designated funds from reserves for 2019/20.

**RESPONSIBILITIES OF THE TRUSTEES**

The trustees (who are also the directors of **soundLINCS** for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



**REPORT OF THE DIRECTORS AND TRUSTEES - *continued***  
**YEAR ENDED 31 March 2019**

**SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Signed by order of the trustees

.....

Glenn Tinsley - Chair

Date: .....

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUNDLINCS CHARITABLE COMPANY ('THE COMPANY')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

### **RESPONSIBILITIES AND BASIS OF REPORT**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **INDEPENDENT EXAMINER'S STATEMENT**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Clare Heppenstall MA, FCA  
The Institute of Chartered Accountants in England and Wales

Mumby Heppenstall  
Chartered Accountants  
Wellingore Hall  
Wellingore  
LINCOLN LN5 0HX

Date:

**STATEMENT OF FINANCIAL ACTIVITIES  
INCORPORATING INCOME AND EXPENDITURE ACCOUNT  
YEAR ENDED 31 March 2019**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
<b>Income:</b>					
<b>Income from:</b>					
Donations and Legacies	2	3,952		3,952	4,519
Charitable Activities	3	86,879	190,714	277,593	321,521
Other Trading Activities	4	14,055		14,055	11,616
Investments	5	1,767	-	1,767	1,019
Other income		314	-	314	199
<b>Total income</b>		<u>106,967</u>	<u>190,714</u>	<u>297,681</u>	<u>338,874</u>
<b>Expenditure:</b>					
Raising funds	6	5,982	-	5,982	5,795
Charitable Activities	7	216,332	175,328	391,660	384,966
<b>Total expenditure</b>		<u>222,314</u>	<u>175,328</u>	<u>397,642</u>	<u>390,761</u>
<b>Net income/(expenditure)</b>		(115,347)	15,386	(99,961)	(51,887)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>185,983</u>	<u>8,007</u>	<u>193,990</u>	<u>245,877</u>
<b>Total funds carried forward</b>		<u>70,636</u>	<u>23,393</u>	<u>94,029</u>	<u>193,990</u>

All incoming resources and resources expended derive from continuing activities.  
The Statement of Financial Activities includes all gains and losses in the year.

**BALANCE SHEET**  
**31 March 2019**

	Notes	<b>2018/19</b>		<b>2017/18</b>	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	11		9,204		7,093
<b>CURRENT ASSETS</b>					
Debtors	12	17,518		21,424	
Cash at bank & in hand		<u>150,508</u>		<u>278,499</u>	
		168,026		299,923	
<b>CREDITORS</b>					
Amounts due within 1 year	13	<u>83,201</u>		<u>113,026</u>	
<b>NET CURRENT ASSETS</b>			<u>84,825</u>		<u>186,897</u>
<b>TOTAL ASSETS LESS LIABILITIES</b>			<u><b>94,029</b></u>		<u><b>193,990</b></u>
<b>FUNDS</b>	15				
Restricted Funds			23,393		8,007
Unrestricted Funds			<u>70,636</u>		<u>185,983</u>
<b>TOTAL</b>			<u><b>94,029</b></u>		<u><b>193,990</b></u>

For the year ended 31 March 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the Charities SORP (FRS 102).

These accounts were approved and authorised for issue by the Board of Trustees on  
signed on their behalf by:

and are

.....  
Glenn Tinsley – Chair

Company Registration No: 3730138

The notes on pages 13 to 19 form part of these Financial Statements

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 March 2019**

**1. ACCOUNTING POLICIES**

**General Information**

The Charity is a private company limited by guarantee, registered in England & Wales and a registered charity in England & Wales. The address of the registered office is soundHOUSE, 18 St Martin's Lane, Lincoln LN2 1HY.

**Statement of Compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

**Accounting convention**

The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the entity. soundLINCS constitutes a public benefit entity as defined by FRS 102.

These financial statements have been prepared on the going concern basis. The Trustees have considered the uncertainties in relation to the charity's future funding (as set out in the Trustee's Report pages 3-9) and are confident of the charity's abilities to continue as a going concern.

**Incoming resources**

Incoming resources from grants are credited to the Statement of Financial Activities in the year to which they relate.

Projects and workshops income are accounted for as receivable by the charity.

Deferred income is that to which the entity has not yet earned entitlement for receipt until the service has been provided. Such income is accounted for as a liability until the period in which the income is entitled.

**Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to category.

**Pension Contributions**

Contributions are made to a workplace pension scheme for employees where required under the automatic enrolment legislation.

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 March 2019**

Expenses relating to one activity or cost category have been directly allocated. Other overheads have been apportioned on the basis of estimated time spent and resources utilised:

	<b>Costs of Raising Funds</b>	<b>Charitable</b>	<b>Governance</b>
Wages and expenses		Programme Development Team Finance & Operations (95%) Administration (90%)	Finance & Operations (5%) Administration (10%)
Management costs	Chief Executive Office (10%)	Chief Executive Officer (85%)	Chief Executive Officer (5%)

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

**Tangible fixed assets**

All fixed assets are initially recorded at cost.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment - 25% on reducing balance

**Taxation**

These financial statements are prepared on the basis that as a charity, the activities of soundLINCS are exempt from income tax and corporation tax.

**Funds accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Designated funds are unrestricted funds which have been earmarked for a specific purpose.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature of purpose of each fund is included in the notes to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the statement of financial activity on a straight line basis over the period of the lease.

**Reserves Policy**

The Reserves Policy of the charity is set out on page 8 of the Report of the Directors and Trustees.

**Financial Instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value.

The notes on pages 13 to 19 form part of these Financial Statements

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 March 2019**

**2. INCOME FROM DONATIONS AND LEGACIES**

	Unrestricted £	Restricted £	2019 £	2018 £
MUSIC:LINK Subscriptions	3,891	-	3,891	4,519
Donations	61		61	
	<u>3,952</u>	<u>-</u>	<u>3,952</u>	<u>4,519</u>

**3. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted £	Restricted £	2019 £	2018 £
Project & Workshops income	86,879	6,390	93,269	150,856
Youth Music	-	122,324	122,324	162,665
Arts Council England	-	42,000	42,000	-
Postcode Community Trust	-	20,000	20,000	8,000
	<u>86,879</u>	<u>190,714</u>	<u>277,593</u>	<u>321,521</u>

**4. INCOME FROM OTHER TRADING ACTIVITIES**

	Unrestricted £	Restricted £	2019 £	2018 £
Premises rental	14,055	-	14,055	11,616
	<u>14,055</u>	<u>-</u>	<u>14,055</u>	<u>11,616</u>

**5. INVESTMENT INCOME**

	2019 £	2018 £
Interest receivable on cash deposits	<u>1,767</u>	<u>1,019</u>

**6. COST OF RAISING FUNDS**

	Unrestricted £	Restricted £	2019 £	2018 £
Wages and expenses	5,982	-	5,982	5,795
	<u>5,982</u>	<u>-</u>	<u>5,982</u>	<u>5,795</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 March 2019**

**7. CHARITABLE ACTIVITIES EXPENDITURE**

	Unrestricted	Restricted	2019	2018
	£	£	£	£
Projects and workshops expenses	27,539	83,305	110,844	113,608
Wages and expenses	52,637	60,948	113,585	110,504
Wages (Support Costs)	50,691	2,668	53,359	49,680
Project management fees	42,837	8,014	50,851	49,260
Office costs	26,424	20,393	46,817	49,037
Staff training and welfare	2,427	-	2,427	1,342
Bank Charges	49	-	49	-
Loss on Disposal of Assets	760	-	760	64
Depreciation	3,069	-	3,069	2,365
Governance Costs	9,899	-	9,899	9,106
	<u>216,332</u>	<u>175,328</u>	<u>391,660</u>	<u>384,966</u>

**8. NET INCOMING RESOURCES / RESOURCES EXPENDED**

The operating surplus is stated after charging:

	2019	2018
	£	£
Depreciation - owned assets	3,069	2,365
Loss on Disposal	760	64
Independent Examination	<u>1,200</u>	<u>1,200</u>

**9. TRUSTEE REMUNERATION**

The following payments were made to Trustees during 2018/19:

£177.50 was paid to one Trustee for travel expenses during the year (2018: nil)

No other trustee or person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year

No trustees received any remuneration or received any benefits in kind during the year (2018: Nil)



**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 March 2019**

**10. STAFF COSTS AND NUMBERS**

Staff costs were as follows:

	2019 £	2018 £
Salaries & Wages	213,237	205,622
Pension costs	3,001	1,506
Social security costs	16,438	16,263
	<u>232,676</u>	<u>223,391</u>

The average number of employees during the year was as follows

	2019	2018
Management	1	1
Project	6.5	6
Admin	1	1
	<u>8.5</u>	<u>8.0</u>

The key management personnel of the charity comprise the trustees and senior staff (as set out on page 3).

The total employee benefits of the key management were £125,463 (£121,418 - 2018).

No employee received employee benefits of more than £60,000 during the year (2018: Nil)

**11. TANGIBLE FIXED ASSETS**

<b>COST</b>	Equipment £
At 1 April 2018	48,677
Additions	5,940
Disposals	- 7,589
At 31 March 2019	<u>47,028</u>
<b>DEPRECIATION</b>	
At 1 April 2018	41,584
Charge for year	3,069
Eliminated on Disposal	- 6,829
At 31 March 2018	<u>37,824</u>
<b>NET BOOK VALUE</b>	
At 31 March 2019	<u>9,204</u>
At 31 March 2018	<u>7,093</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 March 2019**

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2019	2018
	£	£
Projects and workshops	14,561	18,066
Other Debtors	715	1,624
Prepayments	2,242	1,734
	<u>17,518</u>	<u>21,424</u>

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2019	2018
	£	£
Creditors	1,252	9,209
Accruals & deferred income	<u>81,949</u>	<u>103,817</u>
	<u>83,201</u>	<u>113,026</u>

**Movement on deferred income**

	Brought forward	Released	Received in year	Carried forward
	£	£	£	
Postcode Community Trust	20,000	(20,000)	-	-
Coastal Communities Grant	5,000	(5,000)	-	-
Teaching & Learning Centres	9,128	(9,128)	-	-
Transition	67,500	(67,500)	-	-
soundPLAT4M	-	(42,650)	63,590	20,940
Open Orchestras/Making Noise	-	(12,058)	13,125	1,067
soundIGNITION	-	(19,607)	27,000	7,393
Creative Showroom	-	(5,500)	10,000	4,500
CLIP	-	(2,143)	5,000	2,857
Future of the Past	-	-	40,000	40,000
Total	<u>101,628</u>	<u>(183,586)</u>	<u>158,715</u>	<u>76,757</u>

**14. FINANCIAL COMMITMENTS**

Total financial commitments which are not included in the balance sheet amount to £6,900 (2018: £6,900)

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 March 2019**

**15. MOVEMENT IN FUNDS**

	At 1/4/18 £	Income £	Expenditure £	31/03/2018 £
<b>Unrestricted funds</b>				
General fund	185,983	106,967	(222,314)	70,636
Designated funds	-	-	-	-
	<u>185,983</u>	<u>106,967</u>	<u>(222,314)</u>	<u>70,636</u>
<b>Restricted funds</b>				
Youth Music	-	122,324	(106,324)	16,000
Arts Council England	8,007	42,000	(42,614)	7,393
Coastal Community Challenge	-	6,390	(6,390)	-
Postcode Community Trust	-	20,000	(20,000)	-
	<u>8,007</u>	<u>190,714</u>	<u>(175,328)</u>	<u>23,393</u>
<b>TOTAL FUNDS</b>	<u>193,990</u>	<u>297,681</u>	<u>(397,642)</u>	<u>94,029</u>

**Restricted Funds**

Restricted funds are treated as such because of conditions imposed by the external funding provider that means delivery of services under these funds is more restricted than the core service provided by the organisation.

**16. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Tangible Fixed Assets (Note 11)	Net Current Assets £	Total £
Restricted funds	-	9,000	9,000
Unrestricted funds	<u>9,204</u>	<u>75,825</u>	<u>85,029</u>
<b>TOTAL FUNDS</b>	<u>9,204</u>	<u>84,825</u>	<u>94,029</u>

**17. RELATED PARTY TRANSACTIONS**

There were no related party transactions during the year.