



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2018 Period start date to 31st March 2019 Period end date

Charity name: 8th Chelmsford Scout Group

Charity registration number: 302036

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Games, crafts, Cookery, Camping. Navigational skills, Fundraising, Rock climbing.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity works with young people to enable them to take an active part in their community and make a positive difference to their own lives and those they meet both within Scouting and in the wider environment.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The annual accounts show that everyday activities are funded through subscriptions, donations and fund raising and this is cost neutral. There is also a "Building Fund" to enable us to replace the Scout HQ building and work is currently in progress to complete this rebuild project. Completion for July 2019
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £15,000 in addition there are reserves as stated above.
Amount of reserves held	Para 1.22	£60,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	8 th Chelmsford Scout Group
Other name the charity uses	N/A
Registered charity number	302036

Charity's principal address	The Scout Hut Langton Avenue Chelmsford CM12BP
	Correspondence Address: Mr. P Stevens 319 Broomfield Road Chelmsford CM1 4DU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Phil Stevens	Group Scout Leader		District Commissioner
2	Stuart Collett	Scout Leader		Group Scout Leader
3	Brian Carcary	Cub Leader		Group Scout Leader
4	Vicki Carcary	Beaver Leader		Group Scout Leader
5				
6	Michael Cook	Co-opted Member		Exec Committee
7				
8				
9				
10				
11				
12				
13				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>P Stevens</i>	
Full name(s)	Philip Stevens	
Position (eg Secretary, Chair, etc)	Group Scout Leader	
Date	18 th January 2019	

REGISTERED CHARITY NUMBER: 302036

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2019

FOR

8th CHELMSFORD SCOUT GROUP

Baverstocks
Chartered Accountants
Dickens House
Guithavon Street
Witham
Essex
CM8 1BJ

8th CHELMSFORD SCOUT GROUP

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FOR THE YEAR ENDED 31 MARCH 2019

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8th CHELMSFORD SCOUT GROUP

GENERAL INFORMATION

FOR THE YEAR ENDED 31 MARCH 2019

Full Name

8th Chelmsford Scout Group

Registered Charity Number

302036

Main Address

Langton House
Langton Avenue
Melbourne
Chelmsford
Essex
CM1 2BP

Trustees

Philip Stevens
Stuart Collett
Mike Cook
Bryan Carcary
Victoria Carcary

Bankers

National Westminster Bank Plc
Secure Trust Bank

Independent Examiner

Baverstocks
Chartered Accountants
Dickens House
Guithavon Street
Witham
Essex
CM8 1BJ

Website

www.8thchelmsfordscoutgroup.co.uk

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
8th CHELMSFORD SCOUT GROUP

I report on the accounts for the year ended 31 March 2019 set out on pages three to five.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directors given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Philip Lawrence FCA
Baverstocks
Chartered Accountants
Dickens Huse
Guithavon Street
Witham
Essex
CM8 1BJ

Date: 9th December 2019

8th Chelmsford Scout Group

RECEIPTS AND PAYMENT ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2019

2019

RECEIPTS

2019

2018

	£	£	£	£
Donations	498,807		10,644	
Subscriptions	1,455		1,123	
Joining fee	-		-	
Family camps	490		160	
Hall Hire			7,157	
Fund raising	3,670		5,397	
Gift Aid	95		551	
Interest / Bank bonuses	588		578	
		505,105		25,610

PAYMENTS

Light and heat	(2,057)		5,431	
Ground rent, rates, waste	-		388	
Water / Sewage	2,341		285	
Insurance	(144)		1,745	
Capitation to district	1,278		1,239	
Group equipment	-		672	
Leader training	190		-	
Section expenses - Beaver	400		250	
Section expenses - Cub	462		253	
Section expenses - Scout	543		226	
Miscellaneous group costs	731		542	
Bank charges	40		94	
Family camps	575		986	
Fund raising	1,026		2,616	
		5,385		14,727
<u>Surplus for the year</u>		<u>£ 499,720</u>		<u>£ 10,883</u>

8th Chelmsford Scout Group

STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2019

		2019	2018
	<u>Note</u>	£	£
<u>Fixed assets</u>	1	551,773	9,033
<u>Current Assets</u>			
Bank current account		5,666	(857)
Bank reserve account	2	14,299	64,281
Building society account		759	759
Secure trust bank	3	43,809	43,240
Cash in hand		102	232
		<u>64,635</u>	<u>107,655</u>
<u>Total assets</u>		£ <u>616,408</u>	£ <u>116,688</u>
<u>Represented by</u>			
<u>General funds</u>			
Balance brought forward		116,688	105,805
Surplus for the year		<u>499,720</u>	<u>10,883</u>
Balance carried forward		£ <u>616,408</u>	£ <u>116,688</u>

The financial statements are prepared in accordance with the rules set out by the Charity Commission

.....
Philip Stevens - Trustee

.....
Stuart Collett - Trustee

Date: 9th December 2019

Notes forming part of the accounts to 31 March 2019

1 Fixed Assets

<u>Scout Headquarters</u> <u>Cost</u>	<u>Freehold</u> <u>Land</u>	<u>Freehold</u> <u>Improvements</u>	<u>Total</u>
Balance brought forward	2,000	7,033	9,033
Additions during the year	-	542,740	542,740
Balance carried forward	£ <u>2,000</u>	£ <u>549,773</u>	£ <u>551,773</u>

2 The bank reserve account is designated as building fund - the purpose of this account is to hold funds designated for the purpose of HQ building works and associated costs. As at 31 March 2019 there are no restricted funds.

3 The Secure Trust bank account is designated as the Poole Family Scout Legacy Fund. The purpose of the account is to hold funds designated for Scouting purposes and activities as approved by the group executive committee.

REGISTERED CHARITY NUMBER: 302036

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