

**E.V.A. Evesham Riverside Shopmobility**  
**Trustees' Report and Financial Statements**  
**for the year ended 31 March 2019**

**Charity No: 1076759**

## **E.V.A. Evesham Riverside Shopmobility**

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## **E.V.A. Evesham Riverside Shopmobility**

### **Charity Information**

<b>Trustees</b>	Mrs E A Griffin (Chair) Mr J H Painter Mr G Bourne Mr A Booth Mrs J Perkins Ms J Rainey Mrs M Butler Mr F Kaler
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<b>Charity number</b>	1076759
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<b>Principal office</b>	Top Level Multi Storey Car Park Bridge Street Evesham Worcs WR11 4RY
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<b>Independent Examiner</b>	Tim Pearce FCCA Haines Watts Vale Business Centre 9 Abbey Lane Evesham WR11 4BY
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<b>Bankers</b>	Santander Bank plc 17 Bridge Street Evesham Worcestershire WR11 4SQ
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## **E.V.A. Evesham Riverside Shopmobility**

### **Trustees' Report for the year ended 31 March 2019**

The Trustees present their report and the financial statements for the year ended 31 March 2019. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Charity Number  
**1076759**

#### **Registered Office**

Riverside Shopping Centre  
Bridge Street  
Evesham  
Worcs  
WR11 4RY

#### **Trustees and principal officers**

The following officers of the charity have held office during the year:

Mrs E A Griffin (Chairman)  
Mr J H Painter  
Mr G Bourne  
Mr A Booth  
Mrs J Perkins  
Ms J Rainey  
Mrs M Butler  
Mr F Kaler

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing Instrument**

The charity's objects and regulations are regulated by a deed dated 19 May 1998 and, under that deed is constituted as an unincorporated association.

The object of the charity is to pursue benevolent purposes for the benefit of people with disabilities, in particular to promote accessibility to all environments for all. To meet this objective the charity seeks charitable donations from industry and government to acquire chairs and scooters to develop a Shop Mobility scheme within Evesham. There have been no changes in the charity's objects or policies during the year.

##### **Organisation**

The charity is organised with a committee to oversee planning, with a member of the committee being nominated as treasurer who is in charge of the day to day running of the charity.

##### **Recruitment and appointment of new trustees**

The trustees are eligible, in committee, to appoint additional trustees under the terms of the trust deed.

**E.V.A. Evesham Riverside Shopmobility**  
**Trustees' Report**  
**for the year ended 31 March 2019 (continued)**

**Trustee induction and training**

New trustees are given an induction pack to brief them on their legal obligations under charity law, the committee and decision-making processes, the business plan and the recent financial performance of the charity.

**Development, Activities and Achievements**

During the year the charity attracted funding from both local government organisations and industry sponsors. No restrictions have been placed on the use of these donations.

The Charity operates the Evesham Shopmobility scheme.

**Related parties**

There were no related parties during the period under review.

**Risk management**

The trustees have a risk management strategy which comprises of an annual review of the risks the charity may face and have systems and procedures in place to mitigate those risks identified. Should these risks materialise procedures would be implemented to minimise any potential impact on the charity. Non-financial risks have also been considered, with attention being paid to fire and health and safety of all concerned with the Centre and its work. The Centre also has a financial reserves policy which is regularly reviewed by the trustees.

**FINANCIAL REVIEW**

**Reserves policy**

The trustees believe that the current level of reserves held will enable the charity to continue its work in the foreseeable future but are currently reviewing funding availability to ensure that the charity can continue its operations in the longer term.

**Principal funding sources**

During the period of review, the principal funding came from grants received from various government organisations and similar bodies.

**Public Benefit**

In pursuance of the objective, EVA Evesham Riverside Shopmobility have had regard to the guidance from the Charities Commission on the provision of public benefit. The first principle requires EVA Evesham Riverside Shopmobility to identify the benefits and the second to demonstrate that these benefit the public or a section of the public. The principal object described above identifies the benefits, and the Chairman's Report details how the charity has delivered those benefits to the local community.

This report was approved by the trustees on 25 April 2019

Signed on behalf of the trustees

J H Painter FCA

## **E.V.A. Evesham Riverside Shopmobility**

### **Independent Examiner's Report to the trustees on the accounts of E.V.A. Evesham Riverside Shopmobility**

I report on the accounts of the Charity for the year ended 31 March 2019 set out on pages 7 to 11.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the 1993 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the Report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Tim Pearce FCCA**  
**Haines Watts**  
Vale Business Centre  
9 Abbey Lane  
Evesham  
WR11 4BY

May 2019

# **E.V.A. Evesham Riverside Shopmobility**

## **Statement of Financial Activities for the year ended 31 March 2019**

	<b>Note</b>	<b>Total 2019 £</b>	<b>Total 2018 £</b>
<b>Income and Expenditure</b>			
<b>Incoming Resources</b>			
General and Sales		4,260	1,490
John Martin's Charity		7,741	6,000
Eveson Trust		6,000	6,000
Worcestershire County Councillors		700	-
Laslette's Trust		1,500	-
Membership Fees		3,105	1,940
Investment income- interest received		28	2
Evesham Town Council		1,500	1,500
Rotary		500	500
Round Table		1,500	-
Fundraising		-	1,850
Donations		3,139	2,024
		<hr/>	<hr/>
		29,973	21,306
		<hr/>	<hr/>
<b>Resources Expended</b>			
Management and administration of the charity	2	<hr/> 30,716	<hr/> 26,622
		<hr/>	<hr/>
<b>Total Resources Expended</b>		<hr/> 30,716	<hr/> 26,622
		<hr/>	<hr/>
<b>Net (Outgoing) Incoming Resources for the Year</b>		(743)	(5,316)
		<hr/>	<hr/>
<b>Other Recognised Gains and Losses</b>		-	-
		<hr/>	<hr/>
<b>Net Movement in Funds</b>		(743)	(5,316)
		<hr/>	<hr/>
Fund balances brought forward at 1 April 2018		16,830	22,146
		<hr/>	<hr/>
<b>Fund balances carried forward at 31 March 2019</b>		16,087	22,146
		<hr/> <hr/>	<hr/> <hr/>

# **E.V.A. Evesham Riverside Shopmobility**

## **Balance Sheet as at 31 March 2019**

		<b>2019</b>	<b>2018</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>
<b>Fixed Assets</b>			
Tangible fixed assets	3	6,918	7,673
<b>Current Assets</b>			
Prepayments		1,462	1,448
Cash at bank and in hand		<u>8,168</u>	<u>10,055</u>
		9,630	11,503
<b>Liabilities : amounts falling due within one year</b>	4	<u>461</u>	<u>2,346</u>
<b>Net current assets</b>		<u>9,169</u>	<u>9,157</u>
<b>Total Assets Less Current Liabilities</b>		<u>16,087</u>	<u>16,830</u>
<b>Unrestricted funds</b>	5	<u>16,087</u>	<u>16,830</u>

Approved by the Board of Trustees on 25 April 2019  
and signed on its behalf by

L Griffin

J H Painter

The notes on pages 9 to 11 form part of these accounts



## **E.V.A. Evesham Riverside Shopmobility**

### **Notes to the accounts for the year ended 31 March 2019**

#### **1. Accounting Policies**

##### **1.1 Accounting convention**

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007). In preparing the financial statements the charity follows best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) issued in March 2005.

##### **1.2 Donations and voluntary income**

Donations and voluntary income are accounted for gross when received.

##### **1.3 Grants receivable**

Grants for immediate expenditure are accounted for when they become receivable.

Grants received for specific purposes are treated as restricted funds.

Grants restricted to future accounting periods are deferred and recognised in those periods.

##### **1.4 Allocation of costs**

Costs are allocated between direct charitable and other expenditure according to the nature of the cost. Where items involve more than one category they are apportioned between the categories according to the nature of the cost. Detailed analysis of the allocation of costs is given in note 2 to the accounts.

##### **1.5 Realised and unrealised gains and losses**

All realised gains and losses are recognised in the accounts. Permanent diminution in the value of fixed assets is charged to the Statement of Financial Activities.

##### **1.6 Tangible fixed assets and depreciation**

Fixed assets for charity use are capitalised at cost, where acquired, or market value as determined by the trustees where donated. They are stated in the accounts at cost or valuation less depreciation.

Depreciation is calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant & Machinery	20% reducing balance basis
Office equipment	20% reducing balance basis

##### **1.7 Commitments**

Legally binding commitments are included in liabilities. Where financial support has been promised, but not contracted to, the amount is charged to the accounts when entered into. Non - binding commitments are accounted for using the designated funds of the charity.

# **E.V.A. Evesham Riverside Shopmobility**

## **Notes to the accounts For the year ended 31 March 2019**

### **2. Analysis of Total Resources Expended**

#### **2.1 Other expenditure**

##### **Management and administration**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Staff costs:		
Wages and salaries	18,706	19,287
Social security costs	17	-
	<hr/>	<hr/>
	18,723	19,287
Office expenses	803	376
Telephone and electricity	1,841	737
Postage and stationery	64	-
Accountancy – independent examination	250	250
Bank charges	-	-
Building expenses	3,814	886
Equipment repairs	1,818	875
Insurance	1,534	1,531
Depreciation	1,730	1,918
Fundraising expenses	22	-
Miscellaneous	117	762
	<hr/>	<hr/>
	<u>30,716</u>	<u>26,622</u>

There is one (2018: one) full time equivalent employee. No employee earned £60,000 p.a. or more. Trustees are not remunerated and no (2018: no) trustee received reimbursement of expenses.

# **E.V.A. Evesham Riverside Shopmobility**

## **Notes to the accounts for the year ended 31 March 2019**

### **3. Tangible fixed assets**

	Plant & Machinery £	Office Equipment £	Total £
<b>Cost</b>			
At 1 April 2018	51,773	5,371	57,144
Additions	975	-	975
At 31 March 2019	52,748	5,371	58,119
<b>Depreciation</b>			
At 1 April 2018	44,328	5,143	49,471
Charge for the year	1,684	46	1,730
At 31 March 2018	46,012	5,189	51,201
<b>Net Book Values</b>			
At 31 March 2019	6,736	182	6,918
At 31 March 2018	7,445	228	7,673

<b>4. Liabilities : Amounts falling due within one year</b>	<b>2019 £</b>	<b>2018 £</b>
Taxes and Social Security	211	544
Accruals	250	1,802
	461	2,346

### **5. Funds**

All the funds of the charity are unrestricted.