

# **4<sup>th</sup> Canvey Island Sea Scout Group**

## **Trustees Report and Financial Statements**

**For The Year Ended 31<sup>st</sup> March 2019**

**Financial Statements**  
**4<sup>th</sup> Canvey Island Sea Scout Group**

**Legal and Administrative Information**

**for Year to 31/3/2019**

**Trustees**

E Helm (Chair Person)  
B Hardy (Group Scout Leader)  
E O'Connor (Treasurer)  
W Petty (Secretary)  
Elizabeth Kemp  
Bradley Cox

**Scouters**

B. Hardy	Group Scout Leader
D. Kell	Drake Beaver Colony
K. Green	Nelson Beaver Colony
J. Francis	Smoky Mountain Cub Pack
J. Francis	Stone Mountain Cub Pack
C. Stacey	Columbus Explorers
J. Dulieu	Scout Troop

**Committee  
Officers**

B. Hardy	GSL plus Acting Chair Person (to Dec18)
E. Helm	Treasurer (to Dec18)
	Chair Person (from Dec18)
E. O'Connor	Treasurer (from Dec18)
W. Petty	Secretary
E. Kemp	
B Cox	
S. Baker	
L. Byworth	
A. Card	
M. Lascar	

**Charity Number**

1068037

**Scout Meeting  
Address**

The Scouting Centre  
23 Blackthorne Road  
Canvey Island  
Essex  
SS8 7BJ

**Independent  
Examiner**

Nicole Tomlin  
11 Tanswell Avenue  
Pitsea  
Basildon  
Essex, SS13 3JL

**Financial Statements**  
**4<sup>th</sup> Canvey Island Sea Scout Group**

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**Financial Statements**  
**4<sup>th</sup> Canvey Island Sea Scout Group**

**Trustees Report For The Year Ended 31<sup>st</sup> March 2019**

The trustees present their report and accounts for the year ended 31<sup>st</sup> March 2019.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2015.

**Structure, Governance & Management**

The charity is registered with the Scout Association as a Sea Scout Group and was registered as a charity from 10<sup>th</sup> February 1999.

The trustees who served during the year were:

B.Hardy	<b>Group Scout Leader and Acting Chair, resigned as Chair in December 2018 and was replaced by E Helm</b>
E.Helm	<b>Treasurer resigned to become Chair in December 2018 and was replaced by E O'Connor</b>
E. Kemp	<b>Secretary who resigned in September 2018</b>
W Petty	<b>Secretary from September 2018</b>

The groups scouting activities are under the overall control of the Group Scout Leader. Responsibility for the various age groups is delegated to the relevant section leaders, who report to the Group Scout Leader.

The other activities and management is the responsibility of the Committee who are elected annually at the Annual General Meeting.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

**Objectives & Activities**

The charity's objective is to encourage the physical, mental and spiritual development of young people so that they may take a constructive place in society.

They aim to provide scouting activities to all its group members.



## Financial Review

The overall net worth of the Scouting Group in the year under review shows a balance sheet value at 31 March 2019 of £171,364.

- The cash held at bank has decreased by £2,713 compared to 2017/18.
- The Asset Register detailing the property the group has in the Hall, Compound and camping equipment has continued to be updated in 2018/19.
- Although the activities of the Group for the year have been similar to the previous year, the Group has supported camps to a greater degree than before. Donations and grants have reduced slightly in the year 2018/19, just as it had in 2017/18. The out turn for the year is a deficit of £11,541, after providing for deprecation of £11,988. The surplus on operations before depreciation is £447.
- Gift Aid totaling £10,144 has been reclaimed in 2018/19 which is higher than in 2017/18, by £983.

Financial results show that the group has sufficient funds available for the charity to continue with all of its objectives for the foreseeable future due to the continuing hard work and commitment of the Management Committee. However the Group will need to review its strategies to ensure that Group supported activities are sustainable.

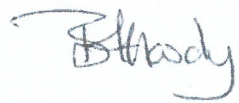
It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's activities whilst consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

On behalf of the board of trustees.

Trustee:

  
E. HELM.

  
E O'CONNOR

  
B. A. HARDY

Dated:

4/7/19.

4/7/19.

4/7/19.



**Financial Statements**  
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**Independent Examiner's Report to the Trustees of 4<sup>th</sup> Canvey Island Sea Scout Group**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2019, which are set out on pages 7 – 13.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material issues in respect of:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nicole Tomlin  
11 Tanswell Avenue  
Pitsea  
Essex  
SS13 3JL

**Dated:** 27 June 2019



**Financial Statements**  
**4<sup>th</sup> Canvey Island Sea Scout Group**

**Statement of Financial Activities For The Year Ended 31<sup>st</sup> March 2019**

		Unrestricted Funds	Restricted Funds	Total 2019	Total 2018
	Notes	£	£	£	£
<b><u>Incoming resources from generated funds</u></b>					
Donations and Legacies	2	1,525	0	1,525	1,904
Activities for generating funds	3	2,899	0	2,899	5,374
Investment income	4	10	0	10	3
		4,434		4,434	7,281
Incoming resources from charitable activities	5	22,691	0	22,691	20,415
Other incoming resources	6	10,193	0	10,193	9,161
<b>Total incoming resources</b>		<b>37,318</b>	<b>0</b>	<b>37,318</b>	<b>36,857</b>
<b><u>Resources expended</u></b>					
<b><u>Costs of generating funds</u></b>					
Costs of activities for generating funds		3,382	532	3,914	4,936
<b><u>Charitable activities</u></b>					
Direct charitable expenditure	7	1,125	0	1,125	6,759
Direct support costs	8	20,441	4,546	24,987	14,062
Admin costs		6,654	12,179	18,833	14,899
<b>Total charitable expenditure</b>		<b>28,220</b>	<b>16,725</b>	<b>44,945</b>	<b>35,720</b>
<b>Total resources expended</b>		<b>28,220</b>	<b>17,257</b>	<b>48,859</b>	<b>40,654</b>
<b>Net income for the year/Net movement in funds</b>		<b>9,098</b>	<b>-17,257</b>	<b>-11,541</b>	<b>-3,799</b>
Fund balances as at 1st April 2018		28,882	154,023	182,905	182,905
Transfers		0	0	-	
Fund balances as at 31st March 2019	14	24,752	146,612	171,364	182,905



**Financial Statements**  
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**Balance Sheet As At 31<sup>st</sup> March 2019**

		2019		2018	
	Notes	£	£	£	£
<b>Fixed Assets</b>					
Tangible assets	11		146,612		154,023
<b>Current Assets</b>					
Cash at bank and in hand		24,752		27,465	
Other Debtors		0		1,417	
		24,752		28,882	
Creditors: amounts falling due within one year	12	0		0	
		0		0	
Net current assets			24,752		28,882
Total assets less current liabilities			171,364		182,905
<b>Income Funds</b>					
Restricted funds	13		146,612		154,023
Unrestricted funds	14		24,752		28,882
			171,364		182,905

The accounts were approved by the Trustees on:

4/7/19.

Signed:





**Notes to the Accounts For The Year Ended 31<sup>st</sup> March 2019**

**1. Accounting Policies**

**1.1 Basis of Preparation**

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2015 and the Charities Act 2011.

**1.2 Incoming Resources**

Investment income is accounted for on a received basis.

Donations, gifts and lottery funds capable of financial measurement are accounted for when receivable.

**1.3 Resources Expended**

Resources used are allocated to direct charitable expenditure, support costs and administration on a specific basis.

**1.4 Tangible Fixed Assets & Depreciation**

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold property	Over a 28 year term
Camping equipment	10% reducing balance
Boating equipment	10% reducing balance
Motor vehicles	10% reducing balance

**1.5 Taxation**

The group is exempt from income and capital gains tax.

**2. Donations & Legacies**

	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Donations & Gifts	1,525	0	1,525	1,904

**Financial Statements**  
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**Notes to the Accounts For The Year Ended 31<sup>st</sup> March 2019 (Continued)**

**3. Activities for Generating Funds**

	2019 £	2018 £
Activities for generating funds	2,899	5,374
<b>Net Activities for generating funds</b>	<b>2,899</b>	<b>5,374</b>

**4. Investment Income**

	2019 £	2018 £
Interest receivable	10	3

**5. Incoming Resources from Charitable Activities**

	2019 £	2018 £
Subscriptions	13,738	20,415
Camps & other activities	8,053	0
Other	900	0
Sale of goods	0	0
	<b>22,691</b>	<b>20,415</b>

**6. Other Incoming Resources**

	2019 £	2018 £
Net gain on disposal of fixed assets	0	0
Income tax recovered / gift aid	10,144	9,161
Refund	49	
	<b>10,193</b>	<b>9,161</b>
<b>Total Incoming Resources</b>	<b>37,318</b>	<b>36,857</b>



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**Notes to the Accounts For The Year Ended 31<sup>st</sup> March 2019 (Continued)**

**7. Total Resources Expended**

	Total 2019 £	Total 2018 £
<b>Costs of generating funds</b>		
Costs of activities for generating funds	3,914	4,936
<b>Charitable activities</b>		
<u>Direct charitable expenditure</u>		
Activities undertaken directly	1,125	6,759
<u>Direct support costs</u>		
Support costs	18,833	14,149
<u>Admin costs</u>		
Support costs	16,161	15,110
	<b>36,119</b>	<b>36,018</b>
	<b>40,033</b>	<b>40,954</b>

**8. Support Costs**

	Direct Support Costs £	Admin Costs £	Total 2019 £	Total 2018 £
Vehicle expenses	1,617	1,053	2,670	2,559
Boat Expenses	864	0	864	821
Insurance	-	3,311	3,311	3,677
Depreciation	4,173	7,815	11,988	12,503
Other Costs	3,382	532	3,914	9,401
Building	11,965	1,622	13,587	-
Activities	8,476	2,924	11,400	-
	<b>30,477</b>	<b>17,257</b>	<b>47,734</b>	<b>28,961</b>

**9. Trustees**

None of the trustees (or any persons connected with them) received any remuneration during the year.

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**Notes to the Accounts For The Year Ended 31<sup>st</sup> March 2019 (Continued)**

**10. Employees**

There were no employees during the year.

**11. Tangible Fixed Assets**

	Land & Buildings £	Boating/ Other Equipment £	Camping Equipment £	Motor Vehicles £	Total £
<b>Cost</b>					
At 1 April 2018	238,686	42,721	15,073	20,000	316,480
Additions	0	4,327	250	0	4,577
Disposals	0	0	0	0	0
At 31 March 2019	<u>238,686</u>	<u>47,048</u>	<u>15,323</u>	<u>20,000</u>	<u>321,057</u>
<b>Depreciation</b>					
At 1 April 2018	121,815	28,956	7,886	3,800	162,457
On Disposals	0	0	0	0	0
Charge for the year	7,815	1,809	744	1,620	11,988
At 31 March 2019	<u>129,630</u>	<u>30,765</u>	<u>8,630</u>	<u>5,420</u>	<u>174,445</u>
<b>Net Book Value</b>					
At 31 March 2019	<u>109,056</u>	<u>16,283</u>	<u>6,693</u>	<u>14,580</u>	<u>146,612</u>
At 31 March 2018	<u>116,871</u>	<u>13,765</u>	<u>7,187</u>	<u>16,200</u>	<u>154,023</u>

**12. Creditors: amounts falling due within one year**

	2019 £	2018 £
Deferred Income	<u>0</u>	<u>0</u>



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**Notes to the Accounts For The Year Ended 31<sup>st</sup> March 2019 (Continued)**

**13. Restricted Funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in Funds				
	Balance at April 2018 £	Incoming Resources £	Resources Expended £	Depreciation £	Balance at 31 March 2019 £
-Property	116,871	0	0	7,815	109,056
Boat and equipment	20,952	4,577	0	2,553	22,976
Motor Vehicle	16,200	0		1,620	14,580
	<b>154,023</b>	<b>4,577</b>	<b>0</b>	<b>11,988</b>	<b>146,612</b>

**14. Analysis of Net Assets between Funds**

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2019 are represented by:			
Tangible fixed assets	0	146,612	146,612
Current assets	24,752	0	24,752
Creditors	0	0	0
	<b>24,752</b>	<b>146,612</b>	<b>171,364</b>