

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2018		31	03	2019

Section A Reference and administration details

Charity name Southwark Day Centre for Asylum Seekers

Other names charity is known by SDCAS

Registered charity number (if any) 1143912

Charity's principal address Copleston Centre, Copleston Rd,
Peckham, London,
United Kingdom

Postcode SE15 4AN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gillian Reeve	Chair		
2	Caroline McGill	Treasurer		
3	John Rhodes			
4	Gay Barry			
5	Ojie Sarah Ajoke			
6	Tod Heyda			
7	Sally Inman			
8	Mary Boley			
9	Simon Taylor			
10	Jane Kelly			
11	Mr A Roberts			
12	Revd. Rosemary Shaw		01 Apr 2018 – 31 Dec 2018	
13	Sallie Barnes			
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Director – Pauline Nandoo

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Memorandum of Association for a Charitable Company
How the charity is constituted (eg. trust, association, company)	Company Limited By Guarantee
Trustee selection methods (eg. appointed by, elected by)	The charity may appoint a person who is willing to act to be a director by ordinary resolution.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. The relief of poverty, the promotion of health and the advancement of education of asylum seekers and refugees in the London Borough of Southwark.
2. To provide or assist in the provision of facilities in the interest of social welfare for recreation or other leisure time occupation of asylum seekers and refugees who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

SDCAS seeks to help relieve poverty & distress, & to promote health & further education for asylum seekers & refugees. We aim to provide a wide range of holistic services which support, promote & secure the rights of asylum seekers & refugees in the London Borough of Southwark. Current services include ESOL classes, advice sessions, counselling, & a range of creative & therapeutic activities.

These services have been delivered for the public benefit, having had regard for the Charity Commission guidance on this matter.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- In the year to 31 March 2019 there were over 5700 visits to our day centres by 1145 people, up by 12% on last year.
- They came from more than 30 countries of origin and from throughout Southwark (and beyond).
- We provided support at a cost of nearly £183,000.

The number of visits to our day centres increased by 12% in 2018/19 following the pattern of steady growth in demand over recent years. Nearly 1150 people sought help from SDCAS in 2018/19 and between them they made over 5700 visits (though this does not mean an average of 5 visits each – in reality many asylum seekers are quickly relocated to other parts of the country, while other clients are regular visitors with a range of problems).

Mostly our clients seek help in one of three areas: immigration (25%), housing (22%) and benefits (17%). Immigration is the key issue and as 'limited leave to remain' status must be reapplied for usually on a 2.5 year basis (usually on payment of a very substantial fee), this is a major area of need. We have received expert assistance from Citizens Advice Southwark and the Southwark Law Centre team though that help is coming under increasing pressure.

We also see many issues around substandard housing and homelessness as discussed elsewhere in this report. This year we have seen the cost of 'finance issues' – meaning emergency funding for those who cannot afford the basic necessities or essential additional costs such as transport to immigration hearings in other UK cities - double.

This year we helped clients from over 30 countries. Our clients and their families – some of them victims of human trafficking – came from a list of countries that also includes Albania, DR Congo, Somalia, Vietnam and Zambia. The chart shows the main countries of origin with nearly half coming from Nigeria and Iran.

Section E Financial review

Brief statement of the charity's policy on reserves

The SDCAS Reserves Policy aims to safeguard the sustainable provision of essential services to refugees and asylum seekers. The Policy sets out SDCAS approach and calculation methodology for determining a target minimum level of Essential Funding, comprising Restricted Funds and Reserves.

Details of any funds materially in deficit

As at the year end restricted reserves were below the desired level and the Finance and Fundraising group continues to work to improve the situation (improvements seen in FY19-20).

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:


- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Caroline McGill	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	22 January 2020	

**SOUTHWARK DAY CENTRE
FOR ASYLUM SEEKERS**

Charity Number 1143912

Company Number 07519992

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2019**



*Community
Accounts Service*

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

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SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

REFERENCE AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 MARCH 2019

Charity number	1143912
Company number	07519992
Contact Address & c/o	Copleston Office Copleston Road London SE15 4AN
Trustees	Ms J Kelly Ms G Reeve (chair) Mr S Taylor Mrs M Boley Mr A Roberts Revd. Rosemary Shaw Sallie Barnes Tod Heyda Ajoke Ojji Sarah Gay Berry Caroline McGill (Treasurer) (Appointed 25 September 2018) John Rhodes Sally Inman
Independent Examiner	Community 360 Winsley's House High Street Colchester Essex, CO1 1UG
Bankers	Barclays Bank

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2019

Structure, governance and management

Governing document

The Southwark Day Centre for Asylum Seekers is an incorporated company limited by guarantee number 07519992. Registered under charity number 1143912 and governed by constitution which was adopted on 27 September 1996.

The organisation and decision-making structure

The Board of Trustees (known as the Management Committee) is elected at the Annual General Meeting with power to co-opt members during the year. The maximum number of members for the Management Committee is 13 and the minimum 7 and the maximum number of co-opted members per year is 4. The Management Committee normally meets on a 6 - 8 weeks cycle and is required to meet at least four times a year plus the Annual Meeting. The Management Committee aims to delegate certain issues such as personal issues, fundraising issues and strategic development to sub-groups which report regularly to the main Management Committee

Project Coordinator

The Project Coordinator is responsible for the day to day management of the Charity's affairs and for implementing policies agreed by the Management Committee.

Statement of Trustee Responsibilities and overall Governance

The Trustees have overall responsibility for ensuring that the Charity has appropriate systems and controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and for their proper application as required by charity law, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Management

The Trustees have reviewed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

Objectives of the charity

Relief of poverty, the promotion of health, the relief of distress and the furtherance of education for asylum seekers and refugees in the London Borough of Southwark

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2019

Activities:

The year 2018/2019 has been a very busy one and the major activities during the financial year have been:

- Sustaining the weekly drop-in facilities at the Copleston Centre, Peckham Park Rd Baptist Church (PPRBC) and St Mary Newington
- Sustaining the network of individuals and agencies supporting asylum seekers
- Identifying resources that have been able to meet the most acute needs of destitute asylum seekers.
- Sessions at PPRBC have continued to focus on the needs of families and under 5's.
- The gardening project has gone really well on all the three days
- St Mary Newington on Thursdays has continued to go well
- Our ARSP full time volunteer from Poland, Mateusz, who did a year with us was an excellent addition to the team.
- **Volunteers:** We are aware that Volunteers are integral to the success of Our work. Without them, the 'drop-in' sessions would not work as we rely on them to take on diverse functions including language support and practical skills. They have done an excellent job this year.
- All the Trustees have been very conscientious

Advice: At all three centres, clients come with a range of issues for which they need advice or information. These may include help with general welfare benefits, access to health or education services, concern about their immigration status and housing etc. All these are particularly crucial for clients with no recourse to public funds.

We are very fortunate in having a core of fairly long term staff and volunteers who have gained considerable knowledge and expertise in these fields of work. As part of our partnership working, we also have two members of staff from the NHS Health Inclusion Team who comes regularly to all of our centres. We also have access to an immigration lawyer from the Citizens Advice Bureau who comes once a month to us and a Welfare adviser from the Citizens Advice Bureau who comes to one of our centres each week for general welfare advice. Southwark Law Centre is also very accessible by telephone for appropriate information or support. Over the last year in particular, a Honorary Clinical Senior Lecturer and Consultant Psychologist at Kings College has been available on a pro bono basis to give 'on site' support to members of staff on their work with clients with mental health issues.

Staff development: Both paid staff and volunteers are encouraged to attend training session relating to a range of issues: immigration legislation, first aid, mental health awareness, basic food hygiene etc. The annual staff/Management Committee/volunteers away day has also been held.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2019

Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and performance

Effects of legislation on asylum seekers: We continue to be very much aware of the effects of punitive legislation on asylum seekers. We note that we are increasingly approaching small trusts and charities for financial support for those who have no recourse to statutory funds. We are also very grateful for the practical support offered by church and local groups who contribute food and household items. Our monitoring of referrals indicates that there is an increasing number of clients presenting or being referred with mental health issues arising predominantly from the situation in which they find themselves.

We have, however, been encouraged by the increasing number of individuals and families who have received 'leave to remain' and are making a significant contribution to the communities in which they live.

Funders: We continue to be grateful to the London Borough of Southwark which has again provided a substantial grant towards the core costs. This has continued to strengthen our applications to other key funding bodies. We have continued to engage with the church and faith groups across the Borough of Southwark and developed some very fruitful and trusting relationships.

Financial review

Reserves Policy

In light of changes to the funding environment and demand for services, the charity is in the process of developing a new Reserves Policy. As at the year end unrestricted reserves were £39,993 which falls short of the desired level.

Future Developments

We are very much aware that we have to think broadly and widely within resource-driven opportunities. Our aims are:

- To raise awareness of the needs of asylum seekers

We are also committed to:

- Working more intensively with clients who wish to become Volunteers and use this experience to further their integration
- Working more effectively with clients who have mental health needs and the agencies who support them. This includes supporting them as they receive their status and are able to access training and employment opportunities.
- Working with other agencies to coordinate borough wide interest in the need of asylum seekers and refugees.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2019

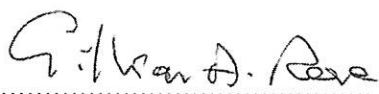
Financial Situation

At the end of March 2019 the charity had a surplus of £85,467. The majority of this was comprised of restricted funds, which are earmarked for specific projects. As such the charity is focussed on increasing its fundraising efforts to meet general running costs and decrease financial risk.

Summary

During this year Government legislation has continued to restrict the ways in which asylum seekers are able to become members of our community. The charity has worked hard and imaginatively to overcome some of these obstacles and are grateful to individuals and organisations who have worked with us to make a real difference to people's lives.

The trustees' annual report and the strategic report were approved on13.12.19..... and signed on behalf of the board of trustees by:



.....
Ms G Reeve (Chair)
Trustee

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2019

I report on the accounts of Southwark Day Centre for Asylum Seekers for the year ended 31 March 2019 which are set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

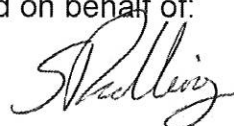
In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT MIP AATQB for and on behalf of:
Community360

Winsley's House, High Street, Colchester, Essex



Date

18/12/2019

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2019

	Notes	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £	Prior period Total Funds 2018 £
Incoming resources					
Incoming resources from generating funds:					
Donations and legacies	2	53,283	750	54,033	53,731
Income from charitable activities	3	-	161,115	161,115	120,934
Investment income	4	99	-	99	26
Total incoming resources		53,382	161,865	215,247	174,691
Resources expended					
Cost of generating funds					
Costs of Charitable activities	5	46,126	136,683	182,809	183,585
Total resources expended		46,126	136,683	182,809	183,585
Net income/(expense) for the year		7,255	25,182	32,437	(8,894)
Previous Year Adjustment	13	(419)	-	(419)	-
Transfer between funds	12	(4,373)	4,373	-	-
Net income/(expense) for the year after transfers		2,464	29,555	32,019	(8,894)
Reconciliation of Funds					
Total Funds B/Fwd		31,966	15,919	47,885	56,780
Total Funds C/Fwd		34,431	45,474	79,905	47,885

The notes on pages 7-9 form an integral part of these financial statements.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

BALANCE SHEET AS AT 31 MARCH 2019

	Notes	2019		2018	
		£	£	£	£
Current assets					
Cash at bank and in hand		79,659		51,835	
Debtors	8	1,391		-	
		<u>81,050</u>		<u>51,835</u>	
Creditors: amounts falling due within one year	9	<u>1,146</u>		<u>3,950</u>	
Net current assets			79,905		47,885
Net assets			<u><u>79,905</u></u>		<u><u>47,885</u></u>
Funds					
Unrestricted income funds	12		34,431		31,966
Restricted income funds	12		45,474		15,919
			<u><u>79,905</u></u>		<u><u>47,885</u></u>

For the year ended 31 March 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

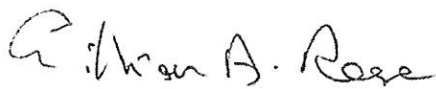
Director's responsibilities

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and were authorised for issue. They are signed on behalf of the board by:

Signed



Ms G Reeve (Chair)
Trustee

Date

17.12.19

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

1.1 Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

1.2 Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income;

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impracticable to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

1.3 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

1.4 Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subject to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

1.4 Going concern

There are no material uncertainties about the charity's ability to continue.

2 Donations and Legacies

	2019 Unrestricted	2019 Restricted	2019 Total £	2018 Total £
Donations	31,799	-	31,799	13,034
Friends donations	11,077	-	11,077	11,529
Churches	-	750	750	2,625
Food Project	-	-	-	6,000
Fundraising	10,406	-	10,406	20,543
	53,283	750	54,033	53,731

3 Income from Charitable Activities

	2019 Unrestricted £	2019 Restricted £	2019 Total £	2018 Total £
Grants				
Arm Trust	-	-	-	5,000
Southwark Council	-	45,321	45,321	45,321
CWL	-	2,850	2,850	3,425
Wakefield and Tetley	-	4,950	4,950	11,900
Stewardship	-	-	-	9,850
Henry Smith	-	15,000	15,000	15,000
Peoples Health Trust	-	4,296	4,296	12,888
ARSP	-	780	780	4,600
London Community Foundation	-	10,000	10,000	7,000
29th May 1961 Trust	-	-	-	4,000
Awards for All	-	9,818	9,818	-
C&M Fleming	-	6,000	6,000	-
Clothworkers Foundation	-	8,000	8,000	-
Horniman Museum	-	300	300	-
Refugee Action	-	21,071	21,071	-
Surrey Docks Farm	-	1,850	1,850	-
Truemark Trust	-	3,000	3,000	-
United Saviour's Trust	-	26,625	26,625	-
The Edith Maud Emellis Trust	-	500	500	-
Room for Refugees	-	155	155	-
Buttle	-	600	600	1,950
	-	161,115	161,115	120,934

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

4 Investment Income

	2019 Unrestricted	2019 Restricted	2019 Total £	2018 Total £
Bank Interest Receivable	99	-	99	26
	<u>99</u>	<u>-</u>	<u>99</u>	<u>26</u>

5 Charitable Activities

	2019 Unrestricted £	2019 Restricted £	2019 Total £	2018 Total £
Activities for generating funds:				
Wages and Salaries	-	92,627	92,627	84,572
Employers NIC	110	2,680	2,790	2,024
Employers pension	-	1,702	1,702	800
Rent	18,365	2,925	21,290	20,345
Equipment	11	4,820	4,831	1,250
Insurance	588	-	588	1,150
Accountancy fees	4,117	503	4,620	4,314
Telephone	1,403	228	1,631	2,045
Other office costs	4,649	212	4,861	6,881
Travel expenses	4,026	1,109	5,135	4,342
Refreshments	2,229	6,418	8,647	8,679
ARSP	-	1,840	1,840	6,345
Hardship Allowance	1,989	3,889	5,878	2,825
Sundry Expenses	2,811	3	2,814	4,924
Childcare	3,534	-	3,534	4,126
Activities	-	2,926	2,926	4,079
Professional fees	1,677	19	1,696	1,250
Counselling	45	-	45	7,595
Training	573.23	-	573	-
Gardening Project	-	14,782	14,782	16,039
	<u>46,126</u>	<u>136,683</u>	<u>182,809</u>	<u>183,585</u>

6 Employees remuneration

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2019 Total £	2018 Total £
Wages and salaries	92,627	84,572
Social security costs	2,790	2,024
Employer contributions to pension plans	1,702	800
	<u>97,119</u>	<u>87,396</u>

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

6 Employees remuneration continued

The average head count of employees during the year was 6 (2018: 6). The average number of full-time equivalent employees during the year is analysed as follows:

	2019 Total	2018 Total
Project Coordinator	1	1
Project Workers	5	4
Administrator	1	1
	<u>6</u>	<u>5</u>

No employee received employee benefits of more than £60,000 during the year (2018: Nil).

Key Management Personnel

During the year total remuneration of £54,178.69 was paid to key management personnel.

7 Trustees' Remuneration and Expenses

None of the trustees received any emoluments during the year other than expenses.

8 Debtors

	2019 Total £	2018 Total £
Prepayments	1,391	-
	<u>1,391</u>	<u>-</u>

9 Creditors

	2019 Total £	2018 Total £
Accruals and deferred income	1,146	3,950
	<u>1,146</u>	<u>3,950</u>

10 Pensions and other post-retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £Nil (2018: £800).

11 Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Current assets	81,050	81,050	51,835
Provisions	(1,146)	(1,146)	(3,950)
	<u>79,905</u>	<u>79,905</u>	<u>47,885</u>

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

12 Analysis of charitable funds

Unrestricted funds	As at 31-Mar-18 £	Income £	Expenditure £	Transfer of funds	As at 31-Mar-19 £
General Funds	31,966	53,382	46,545	(4,373)	34,430
	31,966	53,382	46,545	(4,373)	34,430
Restricted funds	As at 31-Mar-18 £	Income £	Expenditure £	Transfer of funds	As at 31-Mar-19 £
London Community Foundation	-	10,000	9,095	-	905
Peoples Health Trust	3,169	4,296	9,882	2,417	-
Southwark Council	-	45,321	45,321	-	-
Food Project	5,000	-	-	-	5,000
ARSP	-	780	1,840	1,060	-
Truemark Trust	-	3,000	900	-	2,100
United Saviour's Trust	-	26,625	13,937	-	12,688
Churches	-	750	203	-	547
29th May 1961 Trust	4,000	-	4,000	-	-
Awards for all	-	9,818	9,349	-	469
CWL/CWA	-	2,850	2,710	-	140
Wakefield and Tetley	-	4,950	5,846	896	-
Henry Smith	3,750	15,000	15,076	-	3,673
C&M Fleming	-	6,000	6,000	-	-
Clothmakers Foundation	-	8,000	4,550	-	3,450
Horniman Museum	-	300	-	-	300
Refugee Action	-	21,071	5,444	-	15,627
Surrey Docks Farm	-	1,850	1,775	-	75
The Edith Maud Emillis Trust	-	500	-	-	500
Room for Refugees	-	155	155	-	-
Buttle	-	600	600	-	-
	15,919	161,865	136,683	4,373	45,474

13 Previous year adjustment

A previous year adjustment has been applied to the accounts ending 31 March 2019 due to a difference in opening balances.

SOUTHWARK DAY CENTRE FOR ASYLUM SEEKERS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

14 Previous year statement of financial activities

	Note:	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total Funds 2018 £
Incoming resources				
Incoming resources from generating funds:				
Donations and legacies	2	43,106	131,559	174,665
Income from charitable activities	3	-	-	-
Investment income	4	26	-	26
Total incoming resources		43,132	131,559	174,691
Resources expended				
Cost of generating funds				
Costs of Charitable activities	5	49,058	134,528	183,586
Total resources expended		49,058	134,528	183,586
Net income/(expense) for the year		(5,926)	(2,969)	(8,895)
Previous Year Adjustment	13	-	-	-
Reconciliation of Funds				
Total Funds B/Fwd		37,892	18,888	56,780
Total Funds C/Fwd		31,966	15,919	47,885

A statement of financial activities for 2018 is shown here for comparative purposes as per Charity SORP regulations.

The Trustees
Southwark Day Centre for Asylum Seekers
Copleston Office
Copleston Road
London
SE15 4AN

5th December 2019

Dear Trustees,

**Southwark Day Centre for Asylum Seekers
Independent Examination – Year Ended 31 March 2019**

As this is the first year we have completed the accounts for your organisation, I am writing to you with a list of suggestions for how to make the accounts process in the future more streamlined.

I have enclosed a management table, there is a response section for you to complete with any responses to the areas that have been raised.

I hope you will find this letter helpful for your organisation and how the accounts can be more efficient in years to come. If you feel you would like any assistance with the above, please do not hesitate to contact us.

If you have any queries, please do not hesitate to contact me.

Yours sincerely

Claire Hazell
MAAT
Assistant Community Accountant