

REGISTERED COMPANY NUMBER: 3251475 (England and Wales)
REGISTERED CHARITY NUMBER: 1058420

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2019
FOR
COLCHESTER & TENDRING YOUTH
ENQUIRY SERVICE**

**COLCHESTER & TENDRING YOUTH
ENQUIRY SERVICE**

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FOR THE YEAR ENDED 31 MARCH 2019**

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**COLCHESTER & TENDRING YOUTH
ENQUIRY SERVICE**

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2019**

TRUSTEES

L Wormleaton
H Steele
E Maythan (resigned 14.11.18)
S Laymen-Devins (resigned 25.4.18)
J Russell (appointed 25.4.18)
Alan Lazell (appointed 19.3.19)
Alistair McGarry (appointed 19.2.19)
Leslie Nicoll (appointed 14.11.18)
Philip Strangwood (appointed 21.5.19)
Natasha Wainaina (appointed 17.9.19)

REGISTERED OFFICE

9 Trinity Street
Colchester
Essex
CO1 1JN

REGISTERED COMPANY NUMBER

3251475 (England and Wales)

REGISTERED CHARITY NUMBER

1058420

INDEPENDENT EXAMINER

Howlett's Chartered Accountants
Unit 8
Old Forge Court
Colchester Road
Elmstead Market
Essex
CO7 7EA

BANKERS

Barclays Bank
9 High Street
Colchester
CO1 1PG

Lloyds
27 High Street
Colchester
CO1 1DU

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

These are set out in the company Memorandum of Association, which has been approved by the Charities Commission. These now read "to promote the physical and mental health and social development of young people by the establishment of an information, advocacy, and counselling service in Colchester and Tendring for those in need by means of their social, economic, mental or physical circumstances."

Significant activities

Individual and Family Counselling.

Y.E.S. works on an early intervention model to prevent the escalation of issues to crisis point and supports the family and young person in finding solid ground on which to build a better future. We provide weekly counselling sessions over an 8 week period in a confidential non-judgemental setting. Counselling is not about giving advice but providing a safe space in which to tell your story and be listened to, where you are free to talk safely without fear of rejection, criticism or blame. We look at how past experience and current behaviours may be linked and allow our clients the space to explore their thoughts and feelings, looking at how they relate to others and support them in finding their own answers. The results include improved self-esteem and relationships with others and an improved capacity to approach issues in a more objective manner, cope better and generally look forward to the future in a far more positive way.

Family Counselling is used to help children, young people and their families experiencing problems in their relationships. Through facilitating open communication between each and all family members it works to help resolve problems and issues within the family before they escalate. We may see a small group or the whole extended family. We encourage each family member to have a voice, and help them work towards resolving their differences together, meeting in a neutral environment outside of the family home.

Y.E.S Mediation service uses a combined therapeutic and practical approach with a focus on what is best for the family in terms of developing an in depth understanding of the issues, the nature and history of the conflict, and a mechanism for resolving future issues as they arise and not simply negotiating a short term solution. Working with the individual, parent/carer and/or the extended family group our goal is to improve outcomes, both practical and emotional for all participants in this process and prevent an escalation to higher level services.

Housing, Homelessness and Homelessness prevention work

We are only able to offer this service in Colchester at present

Being homeless or being threatened with homelessness can be a massive strain and worry which impacts on all aspects of a young person's life. For those experiencing housing and homelessness threat, Y.E.S has a caseworker based in Colchester who offers an assessment meeting to discuss the client's situations and give information regarding housing and homelessness rights. Our primary focus is on preventing homelessness and we will mediate between the young person and their parent / carer wherever possible in that endeavour. We work with a range of partners including Y.E.S. Counselling and Mediation projects, Social Care and Colchester Borough Homes.

We also work closely with Colchester based supported housing providers including Colchester Night Shelter and Beacon House. We continue to host the fortnightly Joint Referral panel (JRP) made up of all the Colchester supported housing providers for young people which meets to discuss homeless clients and allocate accommodations suitable to their needs wherever possible.

In 2018/19 our Housing Caseworker supported over 300 young people - sometimes this may be a single support session but at other times intensive and on-going case work is required to ensure the best possible outcome for the young person. Most of these sessions have been housing cases but some have been exclusively debt and benefit advice. At Y.E.S. we know that for young people housing issues are never just exclusively housing and there are normally other issues that come with that young person.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019**

OBJECTIVES AND ACTIVITIES

Significant activities

Unfortunately, Y.E.S does not provide accommodation but we support in trying to find some and will provide support through the whole process of obtaining accommodation or sustaining existing housing.

Our Teenage Pregnancy Link Workers offer support and advice on any questions and concerns expectant mums may have. They also provide links with the 'Vulnerable women's Specialist Midwife, the Family Nurse Partnership, Health Visitors and to the Children's Centres across the area and facilitate our young parent groups and teenage pregnancy support.

"Young Parents" groups are specifically for young parents up to the age of 19, run by Y.E.S's Teenage Pregnancy Support Workers in Colchester and Tendring in partnership with Virgin and Barnardos Family Hub staff every week throughout the year.

The Tendring Teenage Pregnancy support services continues to provide vital support around debt, housing and young parenting issues from our premises in Station Road, Clacton and we run our Counselling and Mediation services across the Tendring area also.

Expectant parents, young parents and their babies or toddlers up to the age of 3 years old are welcome to drop in for a chat, coffee and a chance to meet other young parents.

Alongside this work we offer one to one personalised support around a range of subjects or problems and work creatively to ensure these young parents and parents-to-be have the best life opportunities they can achieve, as they begin to establish their young families.

We provide links to other services, and help and information around sexual health, contraception, back into education advice, we also go into schools and are part of the N.E.E schools PSHE days around sex education, emotional well-being, mental health and self esteem.

Over the last three and a half years we have been part of the Essex County Council's 'Family Innovation Fund' Contracts which have been in place across Essex, working together to support children, young people and families with early help and support. YES's part in this has been around 'Parenting' and 'Counselling and Mediation' across North East Essex and we have been very proud to have been part of this innovative project which has had a wide spread and effective impact on the lives of over 20,000 individuals across Essex. This ground breaking piece of work came to an end on 31st March 2019.

Benefits and debt

We provide a 'benefits health check' service to ensure that individuals are getting the right amount of benefits for their circumstances, and support around the process of claiming those benefits if required.

We also provide information, advice and support around debt management, working with the young client to try to ensure that they maintain a healthy tenancy and supporting them in finding and maintaining secure and suitable accommodation. This service is aimed at young people who may be setting up home together or living independently for the first time, as well as young people who are unsure of what they are entitled to claim, or how to claim different benefits, with a particular focus on supporting young teenage parents and parents to be in their first steps living independently and setting up a family home with their new baby. This piece of work focuses on the 'Maintaining healthy tenancies' and 'Raising children out of poverty' agendas.

'Go Green' @ Y.E.S.

We are lucky enough to have a large garden attached to our Colchester Centre and as food poverty continues to be a huge issue across the country, we converted part of the garden to an allotment in 2015, growing food to donate to the Women's Refuge, the Food Bank and to our own clients who are struggling to make ends meet. Our project lead works just 7 hours a week, advertising, making contacts, planning, and scheduling the volunteers as well as the practical side of the gardening. We have had a year on year increase in both the numbers of volunteers engaging with this project and the hours donated. This year we had 222 hours donated by 19 volunteers and we now have regular volunteers from organisations such as the Night Shelter. Our volunteers continue to comment on the positive aspects of working outside and are really proud of what they have grown. The project lead also uses the vegetables grown to cook lunch with and for the volunteers converting their efforts into hot and tasty meals.

The "Slice Meal deal" voucher scheme.

We are very pleased to have continued this partnership with a local business and local café whereby our homeless clients who can't use food bank vouchers as they don't have a roof over their heads, a kitchen or access to a cooker - can pick up a voucher at YES which can be exchanged for a hot meal and a drink from Slice Café, Colchester.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019**

OBJECTIVES AND ACTIVITIES

Significant activities

We are a distributor for Colchester Foodbank.

Colchester & Tendring Y.E.S. continues to provide a platform for other services to reach and support this sometimes hard to reach client group.

We continue our work in providing a hub for services for children and young people across the area in our Town centre located buildings in both Colchester and Clacton.

We continue our partnership work with Health care providers, Schools and colleges, statutory and voluntary sector partners continue to provide a network of targeted support to our young clients.

Public benefit

The charity provides services to the 6 to 25 year age band. All services are free to the users.

STRATEGIC REPORT

Achievement and performance

Charitable activities

Over the last 12 months Y.E.S. continues to be as busy as ever. The waiting lists for our one to one work continue to be oversubscribed and demand continues to be high. We are working creatively to maintain waiting times for services at appropriate levels for this age group by referring to other organisations wherever possible, linking into partners and other providers. However the continued contraction of services and funding has had an impact on both service provision and capacity within Y.E.S. and on a wider basis, across North East Essex.

Our young clients frequently present with a range of issues and our projects weave together to provide the appropriate level of support to the child and their family to prevent them slipping into crisis. This often means working with partner organisations as we have with over 40 other organisations during the last year with the common goal of improving the life opportunities of the children and young people of our area.

Our centre in Colchester continues to be used by many organisations as a platform to reach this vulnerable client group, providing a calm, easily accessible Town Centre location for Family Hub staff and the Vulnerable women's specialist midwife to use through the week. We are also the hosts for the fortnightly Joint Referral panel - Supported Housing providers across Colchester, and are able to offer a base for local organisations including Find Your Spark, ECVYS (Essex Council for Voluntary Youth Services) for their meetings and training events.

The C.E.O. continues in her endeavours to obtain funding to maintain the key services of y.e.s. We are delighted to have been part of Essex County Councils Family Innovation Fund over the last three and a half years and look forward to developing further contract work in the future.

The Trustees would like to thank our Commissioners, the Grant giving Trusts who have supported us, our community investment partners and the community Fundraisers and Donors who make our continued existence possible. We are hugely grateful to all our supporters, fundraisers and donors over the last 12 months - you are changing lives, THANK YOU!

They would also like to thank the Chief Executive Officer, staff and volunteers of Y.E.S. for their continued support. Working within the voluntary sector is inherently challenging with much uncertainty at every level and that doesn't look as if its going to change in the next few years. Your continued positivity and enthusiasm in keeping sight of our Mission statement and making every contact count is very valued.

Financial review

Financial position

The Charity made unrestricted surplus for the year of £24,739.

At the end of the financial year unrestricted reserves stood at £463,254, however £119,330 of this represents net equity in the freehold property and fixed assets, which is therefore not available for the charity's working capital. In addition the trustees have set aside £45,764 for Trinity Street repairs, £35,000 for redundancies and £30,000 for the development of the infrastructure. The 'free cash' reserves therefore stand at £233,160.

Investment policy and objectives

The trustees, having regard to liquidity requirements operate a policy of keeping funds available in an interest bearing deposit account.

STRATEGIC REPORT

Financial review

Reserves policy

The Board of Trustees have established a reserves policy which defines reserves as either "restricted funds" (grants given for specific purposes as designated by the grant awarding body) or "designated funds" (general reserves which are designated for particular purposes by the Board of Trustees at each Annual General Meeting). In the current climate the policy is for Reserves to not fall beneath those required to wind up the company in an ordered manner. This is estimated to be £125,000, being an estimate of 3 months costs.

Future plans

YES's priority remains our commitment to providing a holistic, non-judgemental and easily accessible support service for the children and young people in crisis in our area. Whilst the focus must of course be on sustainability and maintaining funding for our services the turbulence of the last few years and the undoubted continuation of these difficult times over the foreseeable future must not let us lose sight of that purpose.

With the continued support of our wonderful volunteer counsellors, the support staff volunteers, our Trustees and staff team we remain committed to providing high quality, free to the client services that support children and young people in achieving positive life choices and being the best that they can.

Through continued partnership work, the development of our Volunteer/ Fundraiser post which we hope will lead to bigger community involvement in developing and supporting our services, the support of our local Business community, of our statutory and grant giving partners and our continuing programme of diversifying our fundraising efforts we plan to continue to provide effective, timely, holistic support to children, young people and families when they need it and how they need it as we move past our 30th Anniversary and fix our sights on the next 30 years supporting our community.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Colchester & Tendring Youth Enquiry Service is a registered charity and company, limited by guarantee with no share capital and in the event of it being wound up each member is responsible for its debts and liabilities up to a sum not exceeding £1. As at 31 March 2019 there were 6 members.

Colchester & Tendring Youth Enquiry Service was incorporated on 18th September 1996. It commenced trading on 1st October 1996 when the activities of the Youth Enquiry Service, an unincorporated charity (No. 800163) that had been running since 1987, were taken over.

Recruitment and appointment of new trustees

The management of Colchester & Tendring Youth Enquiry Service is vested in a Board of Directors ("the Board"), who are also the Trustees, with a quorum consisting a minimum of 2 Trustees. The Board meets at monthly intervals to determine the policy and organisational structure and to review and monitor the management of Colchester & Tendring Youth Enquiry Service.

The Board may appoint such sub-committees as may be deemed necessary for the Board and shall determine their terms of reference, powers, durations and composition, provided that all acts and proceedings of such sub-committee shall be reported back to the Board as soon as possible.

New trustees are recruited by approaching individuals who have relevant experience. The Charity has also made selective advertisements.

Organisational structure

The charity has a board of members that oversee the running of the charity and makes key strategic decisions. The board typically meets on the third Wednesday of the month. Some board members have delegated responsibilities over certain aspects of the charities activities such as finance and counselling.

The charity has a paid CEO responsible for the day to day running of the charity together with fund raising., the CEO reports directly to the board of members. The CEO is supported by a finance manager.

Other staff members work directly on projects and charitable activities.

Induction and training of new trustees

New trustees are invited to the offices to meet the staff to gain an understanding of the Charity. The Memorandum and Articles of Association are available on request and advised that further guidance can be found at the Charities Commission's website. As and when available Trustees are informed of relevant external training courses.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The Trustees have identified major risks to which the Charity is exposed and consider that the systems in place are adequate to mitigate those risks. The risks and systems are continually reviewed as appropriate.


The major risks identified include:

- maintaining funding for services
- ensuring the correct policies are in place and adhered when working with young, vulnerable individuals
- ensuring the physical and mental well-being of staff and counsellors

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 9 December 2019 and signed on the board's behalf by:

Trustee

A. McGarry.



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COLCHESTER & TENDRING YOUTH
ENQUIRY SERVICE**

Independent examiner's report to the trustees of Colchester & Tendring Youth Enquiry Service ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCA which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:


1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Mrs S Howlett
FCA
Howlett's Chartered Accountants
Unit 8
Old Forge Court
Colchester Road
Elmstead Market
Essex
CO7 7EA



Date:



**COLCHESTER & TENDRING YOUTH
ENQUIRY SERVICE**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2019**

	Notes	Unrestricted funds £	Restricted funds £	2019 Total funds £	2018 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	49,017	-	49,017	49,917
Charitable activities					
Housing and debt	5	-	45,129	45,129	49,757
Counselling		118,969	42,826	161,795	203,119
Parenting		141,433	45,355	186,788	195,082
Sundry charitable activities		-	6,000	6,000	9,674
Fundraising		-	30,350	30,350	-
Other activities	3	5,405	(1)	5,404	5,539
Investment income	4	646	-	646	927
Total		315,470	169,659	485,129	514,015
EXPENDITURE ON					
Charitable activities					
Housing and debt	6	698	43,565	44,263	48,212
Counselling		116,967	36,185	153,152	163,787
Parenting		127,913	60,063	187,976	191,038
Sundry charitable activities		210	5,380	5,590	11,347
Support activities		44,773	-	44,773	70,325
Fundraising		170	30,350	30,520	-
Total		290,731	175,543	466,274	484,709
NET INCOME/(EXPENDITURE)		24,739	(5,884)	18,855	29,306
RECONCILIATION OF FUNDS					
Total funds brought forward		438,515	29,711	468,226	438,920
TOTAL FUNDS CARRIED FORWARD		463,254	23,827	487,081	468,226

The notes form part of these financial statements

**COLCHESTER & TENDRING YOUTH
ENQUIRY SERVICE**

**BALANCE SHEET
AT 31 MARCH 2019**

	Notes	Unrestricted funds £	Restricted funds £	2019 Total funds £	2018 Total funds £
FIXED ASSETS					
Tangible assets	12	249,149	-	249,149	253,909
CURRENT ASSETS					
Debtors	13	18,230	-	18,230	47,690
Prepayments and accrued income		-	-	-	200
Cash at bank		419,496	23,827	443,323	444,066
		<u>437,726</u>	<u>23,827</u>	<u>461,553</u>	<u>491,956</u>
CREDITORS					
Amounts falling due within one year	14	(101,089)	-	(101,089)	(150,946)
NET CURRENT ASSETS		<u>336,637</u>	<u>23,827</u>	<u>360,464</u>	<u>341,010</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		585,786	23,827	609,613	594,919
CREDITORS					
Amounts falling due after more than one year	15	(122,532)	-	(122,532)	(126,693)
NET ASSETS		<u>463,254</u>	<u>23,827</u>	<u>487,081</u>	<u>468,226</u>
FUNDS	18				
Unrestricted funds				463,254	438,515
Restricted funds				23,827	29,711
TOTAL FUNDS				<u>487,081</u>	<u>468,226</u>

The notes form part of these financial statements

**COLCHESTER & TENDRING YOUTH
ENQUIRY SERVICE**

**BALANCE SHEET - CONTINUED
AT 31 MARCH 2019**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

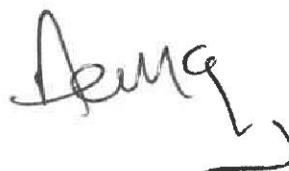
The financial statements were approved by the Board of Trustees on 9 December 2019 and were signed on its behalf by:

Trustee


A. Hazell.

Trustee

A. McGarry.



The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of Section 3 Financial Statement Presentation paragraph 3.17(d);
- the requirements of Section 11 Financial Instruments paragraphs 11.41(b), 11.41(c), 11.41(e), 11.41(f), 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of Section 12 Other Financial Instruments paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of Section 33 Related Party Disclosure paragraph 33.7.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Support costs are allocated to activities on the following basis:

Premises	Floor area
Office staff	Staff time
Communications	Staff time
Other support costs	Staff time/usage

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Fixtures and fittings	- 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES - continued

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2019	2018
	£	£
Donations	40,082	41,125
Gift aid	8,848	8,788
Miscellaneous income	87	4
	<u>49,017</u>	<u>49,917</u>

3. OTHER ACTIVITIES

	2019	2018
	£	£
Fundraising events	<u>5,404</u>	<u>5,539</u>

4. INVESTMENT INCOME

	2019	2018
	£	£
Rents received	600	890
Deposit account interest	46	37
	<u>646</u>	<u>927</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2019	2018
		£	£
Grants	Housing and debt	45,129	49,757
Contracts	Counselling	118,969	128,100
Grants	Counselling	42,826	75,019
Contracts	Parenting	138,211	120,350
Staff secondment	Parenting	3,222	-
Grants	Parenting	45,355	74,732
Grants	Sundry charitable activities	6,000	9,674
Grants	Fundraising	30,350	-
		<u>430,062</u>	<u>457,632</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019

6. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 7)	Totals
	£	£	£
Housing and debt	32,165	12,098	44,263
Counselling	127,457	25,695	153,152
Parenting	171,249	16,727	187,976
Sundry charitable activities	3,566	2,024	5,590
Support activities	5,090	39,683	44,773
Fundraising	13,380	17,140	30,520
	<u>352,907</u>	<u>113,367</u>	<u>466,274</u>

7. SUPPORT COSTS

	Support and Management	Other	Finance costs	Totals
	£	£	£	£
Housing and debt	11,002	-	1,096	12,098
Counselling	20,486	-	5,209	25,695
Parenting	14,534	-	2,193	16,727
Sundry charitable activities	1,384	-	640	2,024
Support activities	32,004	7,679	-	39,683
Fundraising	17,140	-	-	17,140
	<u>96,550</u>	<u>7,679</u>	<u>9,138</u>	<u>113,367</u>

Support costs, included in the above, are as follows:

	Housing and debt	Counselling	Parenting	Sundry charitable activities
	£	£	£	£
Wages	6,875	3,076	3,076	-
Costs of premises	1,721	11,302	6,568	1,004
Telephone	683	2,203	1,388	107
Postage and stationery	1,017	1,626	2,067	160
Advertising	43	140	88	9
Sundries	663	2,139	1,347	104
Interest payable and similar charges	1,096	5,209	2,193	640
Accountancy and legal fees	-	-	-	-
Depreciation of tangible fixed assets	-	-	-	-
	<u>12,098</u>	<u>25,695</u>	<u>16,727</u>	<u>2,024</u>

	Support activities	Fundraising	2019 Total activities	2018 Total activities
	£	£	£	£
Wages	31,382	16,570	60,979	49,688
Costs of premises	-	-	20,595	22,563
Telephone	589	500	5,470	4,973
Postage and stationery	26	30	4,926	5,565
	<u>44,095</u>	<u>42,795</u>	<u>108,697</u>	<u>84,813</u>
Carried forward				

**COLCHESTER & TENDRING YOUTH
ENQUIRY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019**

7. SUPPORT COSTS - continued

	Support activities £	Fundraising £	2019 Total activities £	2018 Total activities £
Brought forward	44,095	42,795	108,697	84,813
Advertising	-	-	280	961
Sundries	7	40	4,300	5,816
Interest payable and similar charges	-	-	9,138	9,377
Accountancy and legal fees	-	-	-	300
Depreciation of tangible fixed assets	7,679	-	7,679	7,279
	39,683	17,140	113,367	106,522

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2019 £	2018 £
Depreciation - owned assets	7,679	7,280
Other operating leases	1,654	1,077

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

Trustees received £nil (2018 £145) in respect of expenses reimbursed.
Trustees received £nil (2018 £nil) in respect of the provision of goods and services.

10. STAFF COSTS

	2019 £	2018 £
Wages and salaries	238,192	245,342
Social security costs	13,940	17,447
Other pension costs	2,700	1,280
	254,832	264,069

The average monthly number of employees during the year was as follows:

	2019	2018
Charitable	10	14
Administration	3	3
	13	17

No employees received emoluments in excess of £60,000.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	49,917	-	49,917
Charitable activities			
Housing and debt	-	49,757	49,757
Counselling	115,425	87,694	203,119
Parenting	120,350	74,732	195,082
Sundry charitable activities	-	9,674	9,674
Other activities	5,539	-	5,539
Investment income	927	-	927
Total	292,158	221,857	514,015
EXPENDITURE ON			
Charitable activities			
Housing and debt	4,799	43,413	48,212
Counselling	58,872	104,915	163,787
Parenting	111,100	79,938	191,038
Sundry charitable activities	3,720	7,627	11,347
Support activities	70,325	-	70,325
Total	248,816	235,893	484,709
NET INCOME/(EXPENDITURE)	43,342	(14,036)	29,306
RECONCILIATION OF FUNDS			
Total funds brought forward	395,173	43,747	438,920
TOTAL FUNDS CARRIED FORWARD	438,515	29,711	468,226

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019

12. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Totals £
COST			
At 1 April 2018	293,663	14,190	307,853
Additions	-	2,919	2,919
At 31 March 2019	293,663	17,109	310,772
DEPRECIATION			
At 1 April 2018	43,491	10,453	53,944
Charge for year	6,211	1,468	7,679
At 31 March 2019	49,702	11,921	61,623
NET BOOK VALUE			
At 31 March 2019	243,961	5,188	249,149
At 31 March 2018	250,172	3,737	253,909

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Other debtors	18,230	47,690

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Bank loans and overdrafts (see note 16)	4,162	3,900
Social security and other taxes	4,127	3,982
Other creditors	1,085	469
Accruals and deferred income	91,715	142,595
	101,089	150,946

15. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2019 £	2018 £
Bank loans (see note 16)	122,532	126,693

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019

16. LOANS

An analysis of the maturity of loans is given below:

	2019 £	2018 £
Amounts falling due within one year on demand:		
Bank loans	<u>4,162</u>	<u>3,900</u>
Amounts falling between one and two years:		
Bank loans - 1-2 years	<u>4,491</u>	<u>4,162</u>
Amounts falling due between two and five years:		
Bank loans - 2-5 years	<u>15,525</u>	<u>14,462</u>
Amounts falling due in more than five years:		
Repayable by instalments:		
Bank loans more 5 yr by instal	<u>102,516</u>	<u>108,069</u>

17. SECURED DEBTS

The following secured debts are included within creditors:

	2019 £	2018 £
Bank loans	<u>126,694</u>	<u>130,593</u>

The bank loan is secured on the freehold property.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019

18. MOVEMENT IN FUNDS

	At 1.4.18 £	Net movement in funds £	At 31.3.19 £
Unrestricted funds			
General fund	208,421	24,739	233,160
Building fund	45,764	-	45,764
Redundancy fund	35,000	-	35,000
Capital fund	119,330	-	119,330
Infrastructure fund	30,000	-	30,000
	<u>438,515</u>	<u>24,739</u>	<u>463,254</u>
Restricted funds			
Linklaters	9,000	(6,000)	3,000
Linklaters SLICE	557	(105)	452
Go Green - ACT/Tescos	5,380	620	6,000
High Sheriff Award	4,729	(4,729)	-
Colchester Catalyst	-	12,708	12,708
Family Innovation Fund- counselling	4,137	(4,137)	-
Family Innovation Fund - TPLW	5,908	(5,908)	-
CBC Voluntary Welfare	-	1,667	1,667
	<u>29,711</u>	<u>(5,884)</u>	<u>23,827</u>
TOTAL FUNDS	<u>468,226</u>	<u>18,855</u>	<u>487,081</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	315,470	(290,731)	24,739
Restricted funds			
Colchester Borough Housing	64,878	(64,878)	-
North East Essex CCG	20,712	(20,712)	-
Linklaters	10,000	(16,000)	(6,000)
Linklaters SLICE	599	(704)	(105)
Go Green - ACT/Tescos	6,000	(5,380)	620
High Sheriff Award	-	(4,729)	(4,729)
Colchester Catalyst	15,738	(3,030)	12,708
Family Innovation Fund- counselling	1,577	(5,714)	(4,137)
Family Innovation Fund - TPLW	1,223	(7,131)	(5,908)
Child First	2,000	(2,000)	-
Virgin	41,932	(41,932)	-
CBC Voluntary Welfare	5,000	(3,333)	1,667
	<u>169,659</u>	<u>(175,543)</u>	<u>(5,884)</u>
TOTAL FUNDS	<u>485,129</u>	<u>(466,274)</u>	<u>18,855</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019

18. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.18 £
Unrestricted Funds				
General fund	212,280	43,342	(47,201)	208,421
Building fund	25,764	-	20,000	45,764
Redundancy fund	35,000	-	-	35,000
Capital fund	122,129	-	(2,799)	119,330
Infrastructure fund	-	-	30,000	30,000
	<u>395,173</u>	<u>43,342</u>	<u>-</u>	<u>438,515</u>
Restricted Funds				
Linklaters	7,333	1,667	-	9,000
Linklaters SLICE	609	(52)	-	557
Go Green - ACT/Tescos	3,333	2,047	-	5,380
High Sheriff Award	-	4,729	-	4,729
Family Innovation Fund- counselling	10,508	(6,371)	-	4,137
Family Innovation Fund - TPLW	11,114	(5,206)	-	5,908
Shape	10,850	(10,850)	-	-
	<u>43,747</u>	<u>(14,036)</u>	<u>-</u>	<u>29,711</u>
TOTAL FUNDS	<u>438,920</u>	<u>29,306</u>	<u>-</u>	<u>468,226</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	292,158	(248,816)	43,342
Restricted funds			
Colchester Borough Housing	34,528	(34,528)	-
North East Essex CCG	39,152	(39,152)	-
Linklaters	21,000	(19,333)	1,667
Linklaters SLICE	500	(552)	(52)
Go Green - ACT/Tescos	9,674	(7,627)	2,047
High Sheriff Award	4,729	-	4,729
Colchester Catalyst	2,700	(2,700)	-
Family Innovation Fund- counselling	5,875	(12,246)	(6,371)
Family Innovation Fund - TPLW	6,800	(12,006)	(5,206)
ICC	15,000	(15,000)	-
Child First	7,417	(7,417)	-
Shape	32,550	(43,400)	(10,850)
Virgin	41,932	(41,932)	-
	<u>221,857</u>	<u>(235,893)</u>	<u>(14,036)</u>
TOTAL FUNDS	<u>514,015</u>	<u>(484,709)</u>	<u>29,306</u>

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019**

18. MOVEMENT IN FUNDS - continued

RESTRICTED FUNDS

Colchester Borough Housing - Grant for Homelessness prevention and tenancy sustainment advice and assistance.

North East Essex CCG - Grants for the provision of counselling and family mediation services for 11 to 25 year olds.

Virgin Care - Child and family wellbeing service contract for teenage pregnancy and young parent support linking with the Childrens Centres across North East Essex.

Local Business grants - debt and housing advice and support for young parents and raising aspirations
SLICE - meal deal voucher scheme.

Essex Community Foundation grant Go-Green - support the garden and allotment project to help young clients develop life skills and improve mental, emotional and physical health.

Colchester Catalyst - supporting the YES counselling service.

Essex County Council Family Innovation Fund - Project supporting 0-19 year olds and their families/carers via early intervention work. Leading two projects: 'Counselling and Mediation' and 'Parenting support'.

Child First - Grant for in-school counselling in Colchester

High Sheriff Award Essex Community Foundation - to provide counselling for housing clients 19 to 24 year olds

Colchester Borough Council Voluntary Welfare Grant :

- 1) Grant to support the recruitment of a volunteer co-ordinator and fundraising post.
- 2) Community project mentor post supporting young people back to education and employment

DESIGNATED FUNDS

Building fund - to cover major repairs.

Redundancy fund - to cover the cost of redundancy payments.

Capital reserve - represents the net equity in fixed assets which cannot be readily converted to cash and can therefore not be classified as 'free' reserves.

Infrastructure reserve - to develop the IT and management provisions

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.

**COLCHESTER & TENDRING YOUTH
ENQUIRY SERVICE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2019**

	2019 £	2018 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	40,082	41,125
Gift aid	8,848	8,788
Miscellaneous income	87	4
	49,017	49,917
Other activities		
Fundraising events	5,404	5,539
Investment income		
Rents received	600	890
Deposit account interest	46	37
	646	927
Charitable activities		
Contracts	257,180	248,450
Staff secondment	3,222	-
Grants	169,660	209,182
	430,062	457,632
Total incoming resources	485,129	514,015
EXPENDITURE		
Charitable activities		
Wages	177,213	195,654
Social security	13,940	17,447
Pensions	2,700	1,280
Other operating leases	1,654	1,077
Sundries	5,858	3,611
Session fees	19,461	15,238
Recruitment	-	1,300
Training	1,450	185
Travel	2,908	4,065
Subcontractor costs	114,878	114,078
FIF innovation expenses	12,845	24,252
	352,907	378,187
Support costs		
Support and Management		
Wages	60,979	49,688
Costs of premises	20,595	22,563
Telephone	5,470	4,973
Postage and stationery	4,926	5,565
Advertising	280	961
Carried forward	92,250	83,750

This page does not form part of the statutory financial statements

**COLCHESTER & TENDRING YOUTH
ENQUIRY SERVICE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2019**

	2019 £	2018 £
Support and Management		
Brought forward	92,250	83,750
Sundries	4,300	5,816
	<u>96,550</u>	<u>89,566</u>
Other		
Depreciation of tangible fixed assets	7,679	7,279
Finance costs		
Bank loan interest	9,138	9,377
Governance costs		
Accountancy and legal fees	-	300
	<u>466,274</u>	<u>484,709</u>
Total resources expended		
	<u>18,855</u>	<u>29,306</u>
Net income		

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