REGISTERED COMPANY NUMBER: 04102880 (England and Wales) REGISTERED CHARITY NUMBER: 1095582

Report of the Trustees and
Audited Financial Statements for the Year Ended 31 March 2019

for
Acorns Early Years Centre

Latham Lambourne Ltd Statutory Auditors 18 Woodlands Park Bexley Kent DA5 2EL

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Report of the <u>Trustees</u> for the Year Ended 31 March 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

New trustees are requested at each AGM, and by advertisement if vacancies arise sooner. Trustees are voted in at the AGM. Trustees are selected for the skills that can be brought to the charity.

The trustees exercise responsibilities at arms length with day to day activities delegated to the Management Committee and Management team. Trustees meet a minimum of three times a year and are joined by the Manager, Treasurer, and a representative from the Management Committee.

Training for the role has been given. The trustees are all from professional backgrounds with no business interests that conflict with their roles as trustees. They are keen to see the development and progress of AEYC and do not claim expenses.

Expressions of interest in the post are always welcome.

Organisational structure

The centre is run on a day to day basis under the control of the Manager together with her senior management team comprising a deputy and a business manager. The trustees are legally responsible for the overall management and control of the centre and trustees meet a minimum of three times a year.

Key management remuneration

Key management are paid at competitive rates to similar nurseries.

Wider network

The charity is not affiliated with any other charity.

Related parties

There are no related parties.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04102880 (England and Wales)

Registered Charity number

1095582

Registered office

Joy House Franklin Road Dartford Kent DA2 7UZ

Trustees

Ms J Hill Ms R Barter Mrs K Reid C Reid

Company Secretary

Mrs C Fairman

Report of the Trustees for the Year Ended 31 March 2019

REFERENCE AND ADMINISTRATIVE DETAILS

Auditors

Latham Lambourne Ltd Statutory Auditors 18 Woodlands Park Bexley Kent DA5 2EL

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Acorns Early Years Centre for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Latham Lambourne Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 13 November 2019 and signed on the board's behalf by:

C Reid - Trustee

Report of the Independent Auditors to the Members of Acorns Early Years Centre

Opinion

We have audited the financial statements of Acorns Early Years Centre (the 'charitable company') for the year ended 31 March 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and

- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and the provisions available for small entities, in the circumstances set out in note 13 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or

- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

Report of the Independent Auditors to the Members of Acorns Early Years Centre

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

John Lambourne (Senior Statutory Auditor) for and on behalf of Latham Lambourne Ltd Statutory Auditors 18 Woodlands Park Bexley Kent DA5 2EL

14 November 2019

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2019

		Unrestricted	Restricted	31.3.19 Total	31.3.18 Total
		funds	funds	funds	funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM	4				
Charitable activities	4	597,797		597,797	565,050
Fees for places		391,191	-	391,191	303,030
Other trading activities	2	1,980	_	1,980	944
Investment income	3	142	-	142	39
			(566,022
Total		599,919	=	599,919	566,033
EXPENDITURE ON					
Raising funds	5	1,302	: н	1,302	-
Charitable activities	6	and Department			
Nursery costs		610,870	1 44	610,870	545,701
presidentialistics (Co. Co. Co. Co. Co. Co. Co. Co. Co. Co.		-		<u></u>	
Total		612,172	-	612,172	545,701
NEW INCOME //EVDENDITY DE)		(12,253)		(12,253)	20,332
NET INCOME/(EXPENDITURE)		(12,233)	7	(12,233)	20,552
RECONCILIATION OF FUNDS					
Total funds brought forward		238,106		238,106	217,774
iomi imas bioagne ioi wara					
				-	X
TOTAL FUNDS CARRIED FORWARD		225,853	-	225,853	238,106

Balance Sheet At 31 March 2019

		Unrestricted funds	Restricted funds	31.3.19 Total funds	31.3.18 Total funds
	Notes	£	£	£	£
FIXED ASSETS Tangible assets	12	118,370	-	118,370	152,928
CURRENT ASSETS Debtors Cash at bank and in hand	13	19,062 186,334	-	19,062 186,334	18,536 160,428
		205,396	-	205,396	178,964
CREDITORS Amounts falling due within one year	14	(97,913)	-	(97,913)	(93,786)
NET CURRENT ASSETS		107,483		107,483	85,178
TOTAL ASSETS LESS CURRENT LIABILITIE	CS .	225,853	-	225,853	238,106
NET ASSETS		225,853	-	225,853	238,106
FUNDS Unrestricted funds	15			225,853	238,106
TOTAL FUNDS				225,853	238,106

The financial statements were approved by the Board of Trustees on 13 November 2019 and were signed on its behalf by:

C Reid -Trustee

Cash Flow Statement for the Year Ended 31 March 2019

	Notes	31.3.19 £	31.3.18 £
Cash flows from operating activities: Cash generated from operations	1	27,127	41,204
Net cash provided by (used in) operating activ	ities	27,127	41,204
Cash flows from investing activities: Purchase of tangible fixed assets Interest received Net cash provided by (used in) investing activities	ties	(1,363) 142 ———————————————————————————————————	(554) 39 (515)
Change in cash and cash equivalents in the rep period Cash and cash equivalents at the beginning of reporting period		25,906 160,428	40,689
Cash and cash equivalents at the end of the reperiod	porting	186,334	160,428

Notes to the Cash Flow Statement for the Year Ended 31 March 2019

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

31.3.19	31.3.18
£	£
(12,253)	20,332
35,921	12,262
(142)	(39)
(526)	(5,136)
4,127	13,785
27,127	41,204
	£ (12,253) 35,921 (142) (526) 4,127

Notes to the Financial Statements for the Year Ended 31 March 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

These accounts are prepared under the Charities Act 2006 on the historical cost convention and in accordance with the Financial Reporting Standard 102 and the Statement of Recommended Practices on Accounting and Reporting by Charities; the Charities SORP (FRS 102).

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirement of Section 3 Financial Statement Presentation paragraph 3.17(d);

the requirements of Section 11 Financial Instruments paragraphs 11.41(b), 11.41(c), 11.41(e), 11.41(f), 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);

the requirement of Section 33 Related Party Disclosure paragraph 33.7.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

All funds expended are related to nursery running costs. There are no restricted funds.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Long leasehold

- in accordance with the property

Fixtures and fittings

- 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued for the Year Ended 31 March 2019

1. ACCOUNTING POLICIES - continued

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

Deposit account interest

	Fundraising events	31.3.19 £ 1,980	31.3.18 £ 944
3.	INVESTMENT INCOME	21 2 10	21 2 19
		31.3.19 •	31.3.18 £

4. INCOME FROM CHARITABLE ACTIVITIES

		31.3.19	31.3.18
	Activity	£	£
Fees	Fees for places	597,797	565,050

142

5. RAISING FUNDS

Raising donations and legacies

	31.3.19	31.3.18
	£	£
Sundries	1,302	-
		==

6. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs	Totals
		(See note 7)	
	£	£	£
Nursery costs	608,799	2,071	610,870
# (prometric system)			

Notes to the Financial Statements - continued for the Year Ended 31 March 2019

7. SUPPORT COSTS

	Governance
	costs
	£
Nursery costs	2,071
	====

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.19	31.3.18
	£	£
Auditors' remuneration	1,620	1,620
Depreciation - owned assets	35,921	12,262
Other operating leases	36,100	36,100
	and the second s	

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

10. STAFF COSTS

Wages and salaries Social security costs Other pension costs	31.3.19 £ 405,867 22,681 4,292 432,840	31.3.18 £ 372,286 20,786 2,191 395,263
The average monthly number of employees during the year was as follows:		
Full & part time staff	31.3.19	31.3.18

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued for the Year Ended 31 March 2019

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

		Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWME Charitable activities Fees for places	ENTS FROM	565,050	~ -	565,050
Other trading activities		944	-	944
Investment income Total		39 566,033		39 566,033
		200,000		,
EXPENDITURE ON Charitable activities Nursery costs		545,701		545,701
Total		545,701	-	545,701
NET INCOME/(EXPENDIT	TURE)	20,332	-	20,332
RECONCILIATION OF FU	INDS			
Total funds brought forward	i	217,774	-	217,774
TOTAL FUNDS CARRIED	FORWARD	238,106		238,106
12. TANGIBLE FIXED ASSET	s		Fixtures and	
		Long leasehold £	fittings £	Totals £
COST At 1 April 2018 Additions		266,811	76,163 1,363	342,974 1,363
At 31 March 2019		266,811	77,526	344,337
DEPRECIATION At 1 April 2018 Charge for year		146,641 12,016	43,405 23,905	190,046 35,921
At 31 March 2019		158,657	67,310	225,967
NET BOOK VALUE At 31 March 2019		108,154	10,216	118,370
At 31 March 2018		120,170	32,758	152,928

Notes to the Financial Statements - continued for the Year Ended 31 March 2019

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Fees receivable Bad debts Prepayments		31.3.19 £ 14,968 (4,500) 8,594 19,062	31.3.18 £ 14,976 (4,500) 8,060 ———————————————————————————————————
14.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
	Trade creditors Fees paid in advance Deposits received Social security and other taxes Other creditors Accrued expenses		31.3.19 £ 1 2,180 1,223 4,449 20,444 69,616 97,913	31.3.18 £ 1 12,259 4,354 19,756 57,416 93,786
15.	MOVEMENT IN FUNDS			
	Unrestricted funds General fund Fixed Assets Fund	At 1.4.18 £ 217,013 21,093 238,106	Net movement in funds £ (237) (12,016) (12,253)	At 31.3.19 £ 216,776 9,077 225,853
	TOTAL FUNDS	238,106	(12,253)	225,853
	Net movement in funds, included in the above are as follows:			
	Unrestricted funds General fund Fixed Assets Fund	Incoming resources £ 599,919	Resources expended £ (600,156) (12,016)	Movement in funds £ (237) (12,016)
		599,919	(612,172)	(12,253)
	TOTAL FUNDS	599,919	(612,172)	(12,253)

Notes to the Financial Statements - continued for the Year Ended 31 March 2019

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds	At 1.4.17	Net movement in funds £	At 31.3.18
Unrestricted Funds General fund Fixed Assets Fund	186,012 31,762	31,001 (10,669)	217,013 21,093
TOTAL FUNDS	217,774	20,332	238,106
Comparative net movement in funds, included in the above are as follows	:		
	Incoming resources	Resources expended £	Movement in funds £
Unrestricted funds General fund Fixed Assets Fund	566,033	(535,032) (10,669)	31,001 (10,669)
	566,033	(545,701)	20,332
TOTAL FUNDS	566,033	(545,701)	20,332
A current year 12 months and prior year 12 months combined position is	as follows:		
	At 1.4.17	Net movement in funds	At 31.3.19
Unrestricted funds General fund Fixed Assets Fund	186,012 31,762	30,764 (22,685)	216,776 9,077
TOTAL FUNDS	217,774	8,079	225,853

Notes to the Financial Statements - continued for the Year Ended 31 March 2019

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended £	Movement in funds
Unrestricted funds General fund Fixed Assets Fund	1,165,952	(1,135,188) (22,685)	30,764 (22,685)
	1,165,952	(1,157,873)	8,079
TOTAL FUNDS	1,165,952	(1,157,873)	8,079

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.

<u>Detailed Statement of Financial Activities</u> for the Year Ended 31 March 2019

	31.3.19 £	31.3.18 £
INCOME AND ENDOWMENTS		
Other trading activities Fundraising events	1,980	944
Investment income Deposit account interest	142	39
Charitable activities Fees	597,797	565,050
Total incoming resources	599,919	566,033
EXPENDITURE		
Raising donations and legacies Sundries	1,302	Ē
Charitable activities Wages Social security Pensions Rent Rates and water Insurance Light and heat Telephone Postage and stationery Advertising Sundries Payroll bureau Activity supplies Training Alarm system & maintenance Groceries Catering Cleaning Repairs & maintenance Subscriptions Software support Insurance receipt Repairs covered by insurance Bad debts Long leasehold	405,867 22,681 4,292 36,100 4,702 2,635 6,904 782 2,885 368 3,380 	372,286 20,786 2,191 36,100 5,426 2,544 9,620 681 1,948 431 2,237 846 7,943 3,536 799 10,320 25,431 18,930 3,448 538 4,476 (5,651) 2,354 4,500 10,699 1,563
Fixtures and fittings	608,799	543,982

Support costs

This page does not form part of the statutory financial statements

<u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 March 2019</u>

	31.3.19 £	31.3.18 £
Governance costs Auditors' remuneration Bank charges Professional fees	1,620 62 389	1,620 95 4
	2,071	1,719
Total resources expended	612,172	545,701
Net (expenditure)/income	(12,253)	20,332