

Company registration number: 04823994

Charity registration number: 1103071

Nottinghamshire Sexual Violence Support Services Ltd

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2019

Nottinghamshire Sexual Violence Support Services Ltd

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 6
Independent Auditors' Report	7 to 9
Statement of Financial Activities	10 to 11
Balance Sheet	12
Statement of Cash Flows	13
Notes to the Financial Statements	14 to 26

Nottinghamshire Sexual Violence Support Services Ltd

Reference and Administrative Details

Trustees	Anne Sylvester Cheril Bascombe Kate O'Neill Veronika Herzner
Senior Management Team	Novlet Holness, CEO
Principal Office	30 Chaucer Street Nottingham NG1 5LP The charity is incorporated in UK.
Company Registration Number	04823994
Charity Registration Number	1103071
Bankers	Barclays Bank Nottingham 2 High Street Nottingham NG1 2EN
Auditor	Melvin Bailey Rogers Spencer Newstead House Pelham Road Nottingham NG5 1AP

Nottinghamshire Sexual Violence Support Services Ltd

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2019.

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 7/7/2003 and most recently amended 19/12/2008. It has no share capital and the liability of each member in the event of winding-up is limited to £10.

Recruitment and appointment of trustees

New members are recruited by advertising in the Nottingham Evening Post, other local newspapers and the internet. Application packs are sent to interested candidates, all returned applications are shortlisted. Successful shortlisted applicants are invited to attend an interview. If successful all prospective new members will receive training, then they are invited to attend a Trustee meeting, where they will be co-opted on to the committee.

Objectives and activities

Objects and aims

The principal objects of the charity are to relieve the trauma, distress and/or suffering of victims of rape, indecent assault and all other forms of sexual abuse, including but without limitation sexual harassment (the 'crisis issues').

Objectives, strategies and activities

Aims

- To offer counselling and support to survivors aged 13+ who have experienced rape, childhood sexual abuse or sexual harassment;
- To raise awareness through the media and education and training of issues around rape and sexual abuse.

Objectives

- To operate a telephone help line for 21 hours a week staffed by trained Volunteer Support Workers;
- To provide a face-to-face support and counselling service staffed by trained female counsellors and Volunteer Support Workers. Women are supported from our women-only base, while male survivors can attend counselling at The Topaz Centre (Nottingham SARC) or other regular venues;
- To provide a service accompanying survivors to hospitals, police and the courts, etc;
- To act as a resource and information centre for statutory and voluntary organisations and the general public;
- To provide talks, training sessions, and workshops in a variety of settings, e.g. hospitals, schools and the police;
- To seek funding in order to fulfill the aims and objectives of the organisation and fund new areas of development.

Nottinghamshire Sexual Violence Support Services Ltd

Trustees' Report

Public benefit

- To support and uphold the survivor's voice and experiences through free, confidential and non-judgmental support and to actively encourage survivors to participate in the further development of the centre as a whole;
- To empower survivors by using appropriate person-centred counselling and support, enabling survivors to explore their experiences in a safe non-judgemental environment;
- To work in non-discriminatory way, by supporting survivors, regardless of their age, gender, ethnicity, sexuality, education or socio-economic background, religion or beliefs, health, ability or disability and challenging discriminatory practice in other organisations and wider society;
- To acknowledge diversity and to work on a basis of inclusivity, thus drawing on a range of ethnic, social and economic backgrounds and experiences and making the centre stronger as a whole;
- To uphold one-another's human rights;
- To be pro-choice in our support, by enabling and empowering survivors to make their own decisions with regards to their sexual health, reproductive rights and the right to safe abortion, in a safe, non-judgemental environment;
- To promote social change through active campaigning, raising awareness and challenging misconceptions around issues of women's rights and empowerment, rape, sexual violence and abuse;
- To promote Substantive Equality by examining the root causes of inequality and challenging these through direct campaigning and leading by example and expectation.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Nottinghamshire Sexual Violence Support Services Ltd

Trustees' Report

Principal risks and uncertainties

Uncertainty of future income

The charity operates in an environment that is financially uncertain, the main risk is securing funding to continue with the level of activities we currently offer.

Achievements and performance

The funding secured has enabled NSVSS to continue with the provision of all of our services and the continuing effort in raising the profile of NSVSS. NSVSS have been subcontracted by Nottingham University Hospitals NHS Trust to provide support services at the East Midlands Children and Young People's Sexual Assault Service.

We have successfully won a commissioning tender and have been commissioned by The Nottinghamshire Police and Crime Commissioner to deliver Independent Sexual Violence Advisor and Survivors Support Services.

NSVSS have successfully secured Rape Crisis England & Wales Digital Transformation Funding.

The key activities and achievements for NSVSS are as follows:

- Increased accessibility to clients from birth;
- NSVSS expanded more by securing additional premises;
- Continued to provide services to both female and male;
- The number of male clients accessing service has increased;
- Recruitment and training of new Volunteers Support Workers;
- Continuing raising awareness of NSVSS through Facebook and Twitter;
- Running Beyond Survival Support Group;
- Running Service Focus Groups;
- Promoting our services at events such as Nottingham Pride and Reclaim the Night;
- Expanding ISVA Service and Survivor Support Service, additional support for survivors of Institutional Abuse and Email Counselling support;
- Set up new Online Counselling service;
- Updated IT Equipment.

The phone line continued to be open for 21 hours each week and staffed by Volunteer Support Workers. This is usually a survivor's first point of contact. However with the development of our new website, online referrals and self-referrals is also an option, which has in turn increased overall number of referrals into the centre.

Nottinghamshire Sexual Violence Support Services Ltd

Trustees' Report

Financial review

Policy on reserves

Policy on reserves

1.1 NSVSS aims to hold approximately 3-6 months running costs in order to meet the following:

Meet contractual liabilities should the organisation have to close. This includes redundancy pay, amounts due to creditors and commitments under leases.

1.2 To meet unexpected costs such as break down of essential office machinery, staff cover regarding such eventualities as: illness, maternity leave, parental leave, and legal costs defending the charity's interest.

1.3 To replace equipment natural wear and tear.

1.4 Ensure that the charity can continue to provide a stable and quality service to those who need them. Within this context this includes the minimisation of recruitment, staff training, staff induction and marketing costs by avoiding the need for redundancies caused by financial crisis.

1.5 To provide working capital when funding is paid in arrears.

1.6 From time to time funding has certain restrictions which mean that by law it must be held in a restricted reserves until it is spent in line with the funding agreement.

1.7 Earmarked reserves are amounts set aside for specific policy purposes or for general contingencies and cash flow management.

Future plans

- To meet and exceed all outcomes of all the contracts including Crime & Drugs Nottingham City Sexual Violence Counselling Service contract, Police & Crime Commissioner funding such as ISVA & SSS, NUH sub-contract PSARC, Home Office Funding etc;
- Develop Funding Strategy to develop and enhance delivery and resources of all services;
- Continue maintaining and develop our new Website and other digital areas;
- Improve access: by promoting all services;
- Create the Nottinghamshire Sexual Violence Strategy in conjunction with the statutory and third sector agencies and partner agencies;
- Continue to work with Nottingham Women Centre and WAIS to research accommodation/rent options.

Nottinghamshire Sexual Violence Support Services Ltd

Trustees' Report

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Nottinghamshire Sexual Violence Support Services Ltd for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

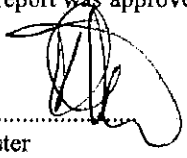
Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 12/11/17 and signed on its behalf by:


.....
Anne Sylvester
Trustee

Nottinghamshire Sexual Violence Support Services Ltd

Independent Auditor's Report to the Members of Nottinghamshire Sexual Violence Support Services Ltd

Opinion

We have audited the financial statements of Nottinghamshire Sexual Violence Support Services Ltd (the 'charity') for the year ended 31 March 2019, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2019 and of its results for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

Nottinghamshire Sexual Violence Support Services Ltd

Independent Auditor's Report to the Members of Nottinghamshire Sexual Violence Support Services Ltd

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the (set out on page), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Nottinghamshire Sexual Violence Support Services Ltd

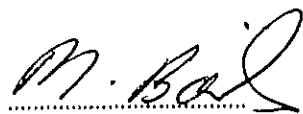
Independent Auditor's Report to the Members of Nottinghamshire Sexual Violence Support Services Ltd

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the charity to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the charity audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Melvin Bailey (Senior Statutory Auditor)
For and on behalf of Rogers Spencer, Statutory Auditor

Newstead House
Pelham Road
Nottingham
NG5 1AP

Date: 12/11/19

Nottinghamshire Sexual Violence Support Services Ltd

Statement of Financial Activities for the Year Ended 31 March 2019 **(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)**

	Note	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
Income and Endowments from:					
Donations and legacies	2	858,132	-	858,132	666,240
Charitable activities	3	300	238,590	238,890	250,238
Investment income	5	809	-	809	441
Total Income		859,241	238,590	1,097,831	916,919
Expenditure on:					
Charitable activities	6	(785,260)	(236,596)	(1,021,856)	(833,710)
Total Expenditure		(785,260)	(236,596)	(1,021,856)	(833,710)
Net income		73,981	1,994	75,975	83,209
Net movement in funds		73,981	1,994	75,975	83,209
Reconciliation of funds					
Total funds brought forward		501,375	21,720	523,095	439,886
Total funds carried forward	13	575,356	23,714	599,070	523,095

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 13.

Nottinghamshire Sexual Violence Support Services Ltd

Statement of Financial Activities for the Year Ended 31 March 2019 **(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)**

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2018 £
Income and Endowments from:				
Donations and legacies	2	666,240	-	666,240
Charitable activities	3	800	249,438	250,238
Investment income	5	441	-	441
Total income		<u>667,481</u>	<u>249,438</u>	<u>916,919</u>
Expenditure on:				
Charitable activities	6	<u>(574,179)</u>	<u>(259,531)</u>	<u>(833,710)</u>
Total expenditure		<u>(574,179)</u>	<u>(259,531)</u>	<u>(833,710)</u>
Net income/(expenditure)		<u>93,302</u>	<u>(10,093)</u>	<u>83,209</u>
Net movement in funds		93,302	(10,093)	83,209
Reconciliation of funds				
Total funds brought forward		<u>408,073</u>	<u>31,813</u>	<u>439,886</u>
Total funds carried forward	13	<u>501,375</u>	<u>21,720</u>	<u>523,095</u>

Nottinghamshire Sexual Violence Support Services Ltd

(Registration number: 04823994)
Balance Sheet as at 31 March 2019

	Note	2019 £	2018 £
Current assets			
Debtors	11	122,442	139,777
Cash at bank and in hand		<u>513,171</u>	<u>414,483</u>
		635,613	554,260
Creditors: Amounts falling due within one year	12	<u>(36,543)</u>	<u>(31,165)</u>
Net assets		<u>599,070</u>	<u>523,095</u>
Funds of the charity:			
Restricted funds		23,714	21,720
Unrestricted income funds			
Unrestricted funds		<u>575,356</u>	<u>501,375</u>
Total funds	13	<u>599,070</u>	<u>523,095</u>

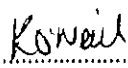
For the financial year ending 31 March 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 10 to 26 were approved by the trustees, and authorised for issue on 12.11.19 and signed on their behalf by:


.....
Kate O'Neill
Trustee

Nottinghamshire Sexual Violence Support Services Ltd

Statement of Cash Flows for the Year Ended 31 March 2019

	Note	2019 £	2018 £
Cash flows from operating activities			
Net cash income		75,975	83,209
Adjustments to cash flows from non-cash items			
Investment income	5	<u>(809)</u>	<u>(441)</u>
		75,166	82,768
Working capital adjustments			
Decrease/(increase) in debtors	11	17,335	(1,215)
Increase in creditors	12	<u>5,378</u>	<u>12,436</u>
Net cash flows from operating activities		97,879	93,989
Cash flows from investing activities			
Interest receivable and similar income	5	<u>809</u>	<u>441</u>
Net increase in cash and cash equivalents		98,688	94,430
Cash and cash equivalents at 1 April		<u>414,483</u>	<u>320,053</u>
Cash and cash equivalents at 31 March		<u><u>513,171</u></u>	<u><u>414,483</u></u>
Reconciliation of net cash flow to movement in net funds			
Increase in cash		98,688	94,430
Net funds at 1 April 2018		<u>414,483</u>	<u>320,053</u>
Net funds at 31 March 2019		<u><u>513,171</u></u>	<u><u>414,483</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

Nottinghamshire Sexual Violence Support Services Ltd

Notes to the Financial Statements for the Year Ended 31 March 2019

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Nottinghamshire Sexual Violence Support Services Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Nottinghamshire Sexual Violence Support Services Ltd

Notes to the Financial Statements for the Year Ended 31 March 2019

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £1,000 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Nottinghamshire Sexual Violence Support Services Ltd

Notes to the Financial Statements for the Year Ended 31 March 2019

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

2 Income from donations and legacies

	Unrestricted funds		
	General	Total	Total
	£	2019	2018
		£	£
Donations and legacies;			
Donations from companies, trusts and similar proceeds	609,127	609,127	23,434
Grants, including capital grants;			
Government grants	249,005	249,005	642,806
	<u>858,132</u>	<u>858,132</u>	<u>666,240</u>

Nottinghamshire Sexual Violence Support Services Ltd

Notes to the Financial Statements for the Year Ended 31 March 2019

3 Income from charitable activities

	Unrestricted funds	Restricted funds	Total 2019	Total 2018
	General £	£	£	£
Sales & Fees	-	-	-	800
Grants & donations	-	238,590	238,590	249,438
Sundry	300	-	300	-
	<u>300</u>	<u>238,590</u>	<u>238,890</u>	<u>250,238</u>

Nottinghamshire Sexual Violence Support Services Ltd

Notes to the Financial Statements for the Year Ended 31 March 2019

4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Ministry of Justice	91,102	-	91,102
Rape Crisis England & Wales	40,456	-	40,456
Norfolk PCC	-	29,552	29,552
Notts County Council	-	23,202	23,202
Nottingham City CPD	117,447	185,836	303,283
Nottingham Women's Centre	11,460	-	11,460
Nottingham University	330,786	-	330,786
Sundry	266,881	-	266,881
	<u>858,132</u>	<u>238,590</u>	<u>1,096,722</u>

5 Investment income

	Unrestricted funds General £	Total 2019 £	Total 2018 £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>809</u>	<u>809</u>	<u>441</u>

Nottinghamshire Sexual Violence Support Services Ltd

Notes to the Financial Statements for the Year Ended 31 March 2019

6 Expenditure on charitable activities

The following table presents expenditure using a natural classification.

	Unrestricted funds	Restricted funds	Total 2019	Total 2018
	General £	£	£	£
Equipment, repairs & renewals	15,799	633	16,432	5,124
Hospitality & refreshments	1,006	261	1,267	235
Insurance	3,995	-	3,995	4,467
Legal & professional	30,376	4,995	35,371	17,546
Operational supplies	324	-	324	17,825
Wages NI & pension	643,127	181,573	824,700	659,958
Printing & stationery	5,456	4,816	10,272	11,078
Publicity & fundraising	3,623	2,090	5,713	8,467
Re-branding & website	-	-	-	6,834
Rent & services	31,195	13,236	44,431	30,720
Repairs & maintenance	2,472	1,576	4,048	12,529
Contractor fees	765	8,295	9,060	3,345
Staff expenses	5,588	643	6,231	7,666
Staff training	18,960	3,484	22,444	11,452
Supervision	6,581	6,436	13,017	9,272
Communications	10,374	8,083	18,457	18,245
Utilities	24	-	24	1,916
Volunteer expenses	442	457	899	1,689
Volunteer training	-	-	-	1,032
Recruitment	-	-	-	4,100
Publications & subscriptions	90	18	108	136
Events	-	-	-	74
IT support	4,800	-	4,800	-
Sundry	263	-	263	-
	<u>785,260</u>	<u>236,596</u>	<u>1,021,856</u>	<u>833,710</u>

Nottinghamshire Sexual Violence Support Services Ltd

Notes to the Financial Statements for the Year Ended 31 March 2019

	Activity undertaken directly £	Activity support costs £	Total 2019 £	Total 2018 £
Helpline	69,963	22,809	92,772	75,033
Counselling	295,326	96,338	391,664	316,809
ISVA	191,491	46,849	238,340	191,753
PSARC	238,086	44,575	282,661	233,438
SARC	-	16,419	16,419	16,677
	<u>794,866</u>	<u>226,990</u>	<u>1,021,856</u>	<u>833,710</u>

7 Analysis of support costs

Support costs allocated to charitable activities

	Basis of allocation	Salaries £	Premises & IT £	Consultancy £	Marketing £	Total 2019 £	Total 2018 £
Helpline	3/33	18,009	2,500	1,150	1,150	22,809	18,341
Counselling	14/33	87,727	7,100	1,090	421	96,338	77,035
ISVA	8/33	40,005	4,002	1,595	1,247	46,849	38,518
PSARC	6/33	44,535	-	40	-	44,575	36,683
SARC	2/33	14,276	404	1,739	-	16,419	12,839
		<u>204,552</u>	<u>14,006</u>	<u>5,614</u>	<u>2,818</u>	<u>226,990</u>	<u>183,416</u>

Basis of Allocation

Support costs are allocated in proportion to overall staff time spent on each activity.

8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Nottinghamshire Sexual Violence Support Services Ltd

Notes to the Financial Statements for the Year Ended 31 March 2019

9 Staff costs

The aggregate payroll costs were as follows:

	2019	2018
	£	£
Staff costs during the year were:		
Wages and salaries	717,840	581,588
Social security costs	60,360	44,744
Pension costs	46,500	33,626
	<u>824,700</u>	<u>659,958</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2019	2018
	No	No
Average number of employees	<u>33</u>	<u>29</u>

33 (2018 - 29) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £46,500 (2018 - £33,626).

The number of employees whose emoluments fell within the following bands was:

	2019	2018
	No	No
£60,001 - £70,000	<u>-</u>	<u>1</u>

The total employee benefits of the key management personnel of the charity were £59,910 (2018 - £68,255).

The Chief Executive Officer, as the highest paid member of staff, received benefits totalling £59,910 (2018 - £68,255).

During the year 2017-2018 the Chief Executive Officer's hours were increased to ensure all contracts, service delivery and HR duties were delivered.

Nottinghamshire Sexual Violence Support Services Ltd

Notes to the Financial Statements for the Year Ended 31 March 2019

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

11 Debtors

	2019	2018
	£	£
Trade debtors	500	-
Other debtors	121,942	139,777
	<u>122,442</u>	<u>139,777</u>

12 Creditors: amounts falling due within one year

	2019	2018
	£	£
Trade creditors	14,216	-
Other taxation and social security	17,064	14,453
Other creditors	5,263	16,712
	<u>36,543</u>	<u>31,165</u>

Nottinghamshire Sexual Violence Support Services Ltd

Notes to the Financial Statements for the Year Ended 31 March 2019

13 Funds

	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Balance at 31 March 2019 £
Unrestricted funds				
<i>General</i>				
General	224,955	128,716	(204,946)	148,725
<i>Designated</i>				
SARC	186,788	283,015	(232,967)	236,836
Truth Project	4,756	-	-	4,756
PCC Projects	643	286,835	(234,625)	52,853
Women's Centre Consortium	1,261	11,460	(11,460)	1,261
Rape Support	-	91,102	(88,923)	2,179
ISVA Projects	16,075	58,113	(12,339)	61,849
Designated	66,897	-	-	66,897
	<u>276,420</u>	<u>730,525</u>	<u>(580,314)</u>	<u>426,631</u>
Total Unrestricted funds	<u>501,375</u>	<u>859,241</u>	<u>(785,260)</u>	<u>575,356</u>
Restricted funds				
Norfolk PCC	859	29,551	(30,410)	-
Notts CC G Aid	142	23,202	(22,066)	1,278
CDP Joint	20,719	185,837	(184,120)	22,436
	<u>21,720</u>	<u>238,590</u>	<u>(236,596)</u>	<u>23,714</u>
Total restricted funds	<u>21,720</u>	<u>238,590</u>	<u>(236,596)</u>	<u>23,714</u>
Total funds	<u>523,095</u>	<u>1,097,831</u>	<u>(1,021,856)</u>	<u>599,070</u>

Nottinghamshire Sexual Violence Support Services Ltd

Notes to the Financial Statements for the Year Ended 31 March 2019

	Balance at 1 April 2017 £	Incoming resources £	Resources expended £	Balance at 31 March 2018 £
Unrestricted funds				
<i>General</i>				
General	223,131	56,060	(54,236)	224,955
<i>Designated</i>				
SARC	118,045	314,183	(245,440)	186,788
Truth Project	-	6,591	(1,835)	4,756
PCC Projects	-	84,116	(83,473)	643
Women's Centre Consortium	-	11,460	(10,199)	1,261
Rape Support	-	87,624	(87,624)	-
ISVA Projects	-	107,447	(91,372)	16,075
Designated	66,897	-	-	66,897
	<u>184,942</u>	<u>611,421</u>	<u>(519,943)</u>	<u>276,420</u>
Total unrestricted funds	<u>408,073</u>	<u>667,481</u>	<u>(574,179)</u>	<u>501,375</u>
Restricted funds				
ISVA Training Fund	720	-	(720)	-
Norfolk PCC	381	39,402	(38,924)	859
CDP Joint	15,533	185,836	(180,650)	20,719
ISVA SARC	4,373	-	(4,373)	-
PCC 1A	10,806	-	(10,806)	-
Notts CC G Aid	-	23,200	(23,058)	142
Launch	-	1,000	(1,000)	-
	<u>31,813</u>	<u>249,438</u>	<u>(259,531)</u>	<u>21,720</u>
Total restricted funds	<u>31,813</u>	<u>249,438</u>	<u>(259,531)</u>	<u>21,720</u>
Total funds	<u>439,886</u>	<u>916,919</u>	<u>(833,710)</u>	<u>523,095</u>

Nottinghamshire Sexual Violence Support Services Ltd

Notes to the Financial Statements for the Year Ended 31 March 2019

The specific purposes for which the funds are to be applied are as follows:

Designated

SARC – Funding for the service delivery of The Topaz Centre;
 Truth Project-Funding for support;
 PCC Projects-Funding for the Management and Direct Delivery of Service
 Womens's Centre Consortium – Funding for Counselling Services;
 Rape Support Fund – Funding for the Management, Administration and Delivery of Services;
 ISVA Projects – Funding for the Independent Sexual Violence Advisor service;
 Designated the trustees have set aside £66,897 for the following designated funds;
 £2,500 for a new data base;
 £6,746 for volunteers training;
 £49,254 for building;
 £8,397 for management.

Restricted

Norfolk PCC-Funding for Counselling Services;
 Notts CC G Aid – Funding for the management and direct delivery of services in the City;
 CDP Joint Commissioning Group – Sexual Violence Counselling and direct costs;

14 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
	General £	£	£
Current assets	611,899	23,714	635,613
Current liabilities	(36,543)	-	(36,543)
Total net assets	575,356	23,714	599,070

	Unrestricted funds	Restricted funds	Total funds at 31 March 2018
	General £	£	£
Current assets	532,540	21,720	554,260
Current liabilities	(31,165)	-	(31,165)
Total net assets	501,375	21,720	523,095

Nottinghamshire Sexual Violence Support Services Ltd

Notes to the Financial Statements for the Year Ended 31 March 2019

15 Related party transactions

There were no related party transactions in the year.