**COMPANY REGISTRATION NUMBER: 8044201** 

**CHARITY REGISTRATION NUMBER: 1147216** 

Westnewton Pre School
Company Limited by Guarantee
Unaudited Financial Statements
30 April 2019

# **Company Limited by Guarantee**

# **Financial Statements**

# Year ended 30 April 2019

	Page
Trustees' annual report (incorporating the director's report)	1
Independent examiner's report to the trustees	4
Statement of financial activities (including income and expenditure account)	6
Statement of financial position	7
Statement of cash flows	9
Notes to the financial statements	10
The following pages do not form part of the financial statements	
Detailed statement of financial activities	20
Notes to the detailed statement of financial activities	21

#### **Company Limited by Guarantee**

# Trustees' Annual Report (Incorporating the Director's Report)

#### Year ended 30 April 2019

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30 April 2019.

#### Reference and administrative details

Registered charity name

Westnewton Pre School

**Charity registration number** 

1147216

Company registration number

8044201

Principal office and registered

office

Westnewton Pre School

St Matthews Primary School

Westnewton

Wigton Cumbria

CA7 3NT

#### The trustees

Ms S Harrison Ms N Harrison Ms S Sinton Ms J Mashiter

Ms C Satterthwaite

(Retired 12 September 2018)

(Appointed 12 September 2018)

Ms D Scott
Ms L Armstrong

Ms E W Metcalf

Ms H M Harrison

Company secretary

Ms L Armstrong

Independent examiner

Saint & Co 49 High Street

Wigton Cumbria CA7 9NJ

#### **Company Limited by Guarantee**

#### Trustees' Annual Report (Incorporating the Director's Report) (continued)

#### Year ended 30 April 2019

#### Structure, governance and management

Westnewton Pre School (the Charity) is a company limited by guarantee governed by its Memorandum and Articles of Association and is registered as a charity with the Charities Commission.

The trustees meet 6 times a year but leave the day to day running to the staff of 3 full time employees.

#### Objectives and activities

The objective of Westnewton Pre School is to provide nursery education for children in the local area between the ages of 2 and 4 years old.

They achieve this by learning through play, structural activities and outdoor play with the correct staff to pupil ratio.

#### Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

#### Achievements and performance

During the period under review, the charity updated and improved the learning and play resources.

There continues to be ongoing fundraising supported by the parents.

#### Financial review

The trustees are extremely pleased with the progress to date. There continues to be healthy numbers of children using the facilities and they appreciate the support given by parents.

#### **Company Limited by Guarantee**

# Trustees' Annual Report (Incorporating the Director's Report) (continued)

# Year ended 30 April 2019

#### Plans for future periods

The plans for the future periods are to continue with the same level of service and numbers of children together with further capital expenditure on improving the outdoor play area.

The trustees' annual report and the strategic report were approved on 29 October 2019 and signed on behalf of the board of trustees by:

Ms L Armstrong Charity Secretary

#### **Company Limited by Guarantee**

#### Independent Examiner's Report to the Trustees of Westnewton Pre School

#### Year ended 30 April 2019

I report to the trustees on my examination of the financial statements of Westnewton Pre School ('the charity') for the year ended 30 April 2019.

#### Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2. the financial statements do not accord with those records; or
- 3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

# **Company Limited by Guarantee**

# Independent Examiner's Report to the Trustees of Westnewton Pre School (continued)

# Year ended 30 April 2019

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Saint & Co Independent Examiner

49 High Street Wigton Cumbria CA7 9NJ

29 October 2019

# **Company Limited by Guarantee**

# Statement of Financial Activities (including income and expenditure account)

# Year ended 30 April 2019

	Ur	nrestricted	2019 Restricted		2018
		funds	funds	Total funds	Total funds
	Note	£	£	£	£
Income and endowments					2 242
Donations and legacies	5	535		535	2,248
Charitable activities	6	40,163	_	40,163	46,049
Other trading activities	7	21,160	_	21,160	15,212
Investment income	8	123	_	123	108
Total income		61,981		61,981	63,617
Expenditure Expenditure on charitable activities	9,10	67,363	935	68,298	59,048
Total expenditure		67,363	935	68,298	59,048
Net (expenditure)/income and net			-		
movement in funds		(5,382)	(935)	(6,317)	4,569
Reconciliation of funds					
Total funds brought forward		51,480	7,309	58,789	54,220
Total funds carried forward		46,098	6,374	52,472	58,789

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 10 to 18 form part of these financial statements.

#### **Company Limited by Guarantee**

#### **Statement of Financial Position**

#### 30 April 2019

	Note	2019 £	2018 £
<b>Fixed assets</b> Tangible fixed assets	16	15,771	15,905
Current assets Cash at bank and in hand		37,697	43,836
Creditors: amounts falling due within one year	17	(996)	(952)
Net current assets		36,701	42,884
Total assets less current liabilities		52,472	58,789
Net assets		52,472	58,789
Funds of the charity Restricted funds Unrestricted funds		6,374 46,098	7,309 51,480
Total charity funds	19	52,472	58,789

For the year ending 30 April 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

#### Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The statement of financial position continues on the following page.

The notes on pages 10 to 18 form part of these financial statements.

#### **Company Limited by Guarantee**

# Statement of Financial Position (continued)

#### 30 April 2019

These financial statements were approved by the board of trustees and authorised for issue on 29 October 2019, and are signed on behalf of the board by:

Ms J Mashiter

J. Mashyler

Trustee

The notes on pages 10 to 18 form part of these financial statements.

# **Company Limited by Guarantee**

# **Statement of Cash Flows**

# Year ended 30 April 2019

	2019 £	2018 £
Cash flows from operating activities Net (expenditure)/income	(6,317)	4,569
Adjustments for: Depreciation of tangible fixed assets Other interest receivable and similar income Interest payable and similar charges Accrued expenses	3,179 (123) 17 66	3,173 (108) - 46
Changes in: Trade and other creditors  Cash generated from operations	(22)	7,702
Interest paid Interest received Net cash (used in)/from operating activities	(17) 123 (3,094)	108 7,810
Cash flows from investing activities Purchase of tangible assets Net cash used in investing activities	(3,045)	(2,457)
Net (decrease)/increase in cash and cash equivalents Cash and cash equivalents at beginning of year Cash and cash equivalents at end of year	(6,139) 43,836 37,697	5,353 38,483 43,836

The notes on pages 10 to 18 form part of these financial statements.

#### **Company Limited by Guarantee**

#### **Notes to the Financial Statements**

#### Year ended 30 April 2019

#### 1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Westnewton Pre School, St Matthews Primary School, Westnewton, Wigton, Cumbria, CA7 3NT.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### 3. Accounting policies

#### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. There were no judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies that have had any significant effect on the amounts recognised in the financial statements. Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. There were no key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

# **Company Limited by Guarantee**

# Notes to the Financial Statements (continued)

#### Year ended 30 April 2019

#### 3. Accounting policies (continued)

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

#### **Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the
  contracted service. This is classified as unrestricted funds unless there is a contractual
  requirement for it to be spent on a particular purpose and returned if unspent, in which
  case it may be regarded as restricted.

#### **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

#### Year ended 30 April 2019

#### 3. Accounting policies (continued)

#### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, noncharitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking
  activities that further its charitable aims for the benefit of its beneficiaries, including those
  support costs and costs relating to the governance of the charity apportioned to
  charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment

15% reducing balance

# **Company Limited by Guarantee**

### Notes to the Financial Statements (continued)

### Year ended 30 April 2019

#### 3. Accounting policies (continued)

#### **Defined contribution plans**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

#### 4. Limited by guarantee

Westnewton Pre School (the Charity) is a company limited by guarantee governed by its Memorandum and Articles of Association and is registered as a charity with the Charities Commission.

#### 5. Donations and legacies

		Unrestricted Funds £	Total Funds 2019 £	Unrestricted Funds £	Total Funds 2018 £
	Donations				
	Donations	535	535	2,248	2,248
6.	Charitable activities				
		Unrestricted	<b>Total Funds</b>	Unrestricted	<b>Total Funds</b>
		Funds	2019	Funds	2018
		£	£	£	£
	Performance-related grants	40,163	40,163	46,049	46,049
7.	Other trading activities				
		Unrestricted	Total Funds	Unrestricted	Total Funds
		Funds	2019	Funds	2018
		£	£	£	£
	Pre-School Fee Income	21,160	21,160	15,212	15,212

# **Company Limited by Guarantee**

# Notes to the Financial Statements (continued)

# Year ended 30 April 2019

8.	Investment income				
		Unrestricted	Total Funds	Unrestricted	Total Funds
		Funds	2019	Funds	2018
		£	£	£	£
	Bank interest receivable	123	123	108	108
9.	Expenditure on charitable activities by	fund type			
			Unrestricted	Restricted	Total Funds
			Funds	Funds	2019
			£	£	£
	Pre-School		63,751		63,751
	Support costs		3,612	935	4,547
				025	
			67,363	935	68,298
			Unrestricted	Restricted	Total Funds
			Funds	Funds	2018
			£	£	£
	Pre-School		54,817	_	54,817
	Support costs		3,131	1,100	4,231
			57,948	1,100	59,048
			and harpened and the second as a second as	And a particular and a state of the state of	DOMESTIC COLORS SERVICE ASSESSMENTS
10.	Expenditure on charitable activities by	activity type			
		Activities			
		undertaken		<b>Total funds</b>	Total fund
		1.52	Support costs	2019	2018
		£	£	£	£
	Pre-School	63,751	3,570	67,321	58,101
	Governance costs		977	977	947

63,751

4,547

68,298

59,048

# **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

# Year ended 30 April 2019

11. Analysis of support	<ul> <li>Analysis of support cost</li> </ul>	S
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11.	Analysis of support costs			
		Analysis of support costs		
		activity 1	Total 2019	Total 2018
		£	£	£
	Premises	391	391	111
	General office	3,179	3,179	3,173
	Governance costs	960	960	946
		4,530	4,530	4,230
12.	Net (expenditure)/income			
	Net (expenditure)/income is stated after charging/	(crediting):		
			2019	2018
			£	£
	Depreciation of tangible fixed assets		3,179	3,173
13.	Independent examination fees			
			2019	2018
			£	£
	Fees payable to the independent examiner for:			
	Independent examination of the financial statemer	nts	960	946
14.	Staff costs			
	The total staff costs and employee benefits for the	reporting period	are analysed a	s follows:
			2019	2018

	2019	2018
	£	£
Wages and salaries	43,082	37,506
Employer contributions to pension plans	157	56
	43,239	37,562
	NAME OF THE PARTY	populario communication de la communication de

The average head count of employees during the year was 3 (2018: 3). The average number of full-time equivalent employees during the year is analysed as follows:

	2019	2018
	No.	No.
Number of staff - type 1	3	3
,	RESTAURABLE WARDER	200000000000000000000000000000000000000

No employee received employee benefits of more than £60,000 during the year (2018: Nil).

#### **Company Limited by Guarantee**

### Notes to the Financial Statements (continued)

### Year ended 30 April 2019

# 15. Trustee remuneration and expenses

 no remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

#### 16. Tangible fixed assets

		Equipment £	Total £
	Cost		
	At 1 May 2018	27,503	27,503
	Additions	3,045	3,045
	At 30 April 2019	30,548	30,548
	Depreciation		
	At 1 May 2018	11,598	11,598
	Charge for the year	3,179	3,179
	At 30 April 2019	14,777	14,777
	Carrying amount		
	At 30 April 2019	15,771	15,771
	At 30 April 2018	15,905	15,905
17.	Creditors: amounts falling due within one year		
		2019	2018
		£	£
	Accruals and deferred income	996	930
	Other creditors - Pension Costs	-	22
		996	952
		330	332

#### 18. Pensions and other post retirement benefits

#### **Defined contribution plans**

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £157 (2018: £56).

# **Company Limited by Guarantee**

# Notes to the Financial Statements (continued)

# Year ended 30 April 2019

# 19. Analysis of charitable funds

u stademda				
Unrestricted funds	At			At
	1 May 2018	Income	Expenditure 30	
	f Way 2010	£	£	£
General funds	51,480	61,981	(67,363)	46,098
	At			At
	1 May 2017	Income	Expenditure 30	April 2018
	£	£	£	£
General funds	45,811	63,617	(57,948)	51,480
Restricted funds				
	At			At
	1 May 2018	Income		
	£	£	£	£
Cumbria County Council	5,454	_	(563)	4,891
Rathbones and Big Lottery	1,855		(372)	1,483
	7,309	-	(935)	6,374
				100
	At			At
	1 May 2017	Income	Expenditure 30	
	£	£	£	£
<b>Cumbria County Council</b>	6,117	_	(663)	5,454
Rathbones and Big Lottery	2,292		(437)	1,855
	-	No.		

# **Company Limited by Guarantee**

# Notes to the Financial Statements (continued)

# Year ended 30 April 2019

# 20. Analysis of net assets between funds

Tangible fixed assets Current assets Creditors less than 1 year	Unrestricted Funds £ 15,771 31,323 (996)	Restricted Funds £ - 6,374	Total Funds 2019 £ 15,771 37,697 (996)
Net assets	46,098	6,374	52,472
Tangible fixed assets Current assets Creditors less than 1 year	Unrestricted Funds £ 15,905 36,527 (952)	Restricted Funds f - 7,309	Total Funds 2018 £ 15,905 43,836 (952)
Net assets	51,480	7,309	58,789

**Company Limited by Guarantee** 

Management Information

Year ended 30 April 2019

The following pages do not form part of the financial statements.

# **Company Limited by Guarantee**

# **Detailed Statement of Financial Activities**

# Year ended 30 April 2019

	2019 £	2018 £
Income and endowments		
Donations and legacies		
Donations	535	2,248
Charitable activities		
Performance-related grants	40,163	46,049
Other trading activities		
Pre-School Fee Income	21,160	15,212
Investment income		
Bank interest receivable	123	108
Total income	61,981	63,617
	Non-manufacture particular designations	***************************************
Expenditure		
Expenditure on charitable activities		
Wages and salaries	43,082	37,506
Pension costs	157	56
Rent	2,400	2,400
Repairs and maintenance	5,431	850
Insurance	699	810
Legal and professional fees	960	947
Depreciation	3,179	3,173
Other interest payable and similar charges	17	_
Postage, stationery and advertising	1,634	869
Training and courses Refreshments	2,029 3,641	1,471
Consumables and cleaning materials	5,069	3,848 7,118
consumations and cleaning materials		
	68,298	59,048
Total expenditure	68,298	59,048
	The second secon	and the same of the same
Net (expenditure) (income	16.04=1	4 = = =
Net (expenditure)/income	(6,317)	4,569

# **Company Limited by Guarantee**

# Notes to the Detailed Statement of Financial Activities

# Year ended 30 April 2019

	2019	2018
	£	£
Expenditure on charitable activities		
Pre-School		
Activities undertaken directly	40.000	27 506
Wages and Salaries	43,082	37,506
Pension costs	157	56
Rent	2,400	2,400
Repairs and maintenance	5,431	850
Insurance	699	810
Postage, stationery and advertising	1,243	758
Training and courses	2,029	1,471
Refreshments	3,641	3,848
Consumables and cleaning materials	5,069	7,118
	63,751	54,817
Support costs		
Depreciation	3,179	3,173
Other office costs	391	111
	3,570	3,284
Governance costs		
Governance costs - accountancy fees	960	947
Governance costs - other finance costs	17	
	977	947
Expenditure on charitable activities	68,298	59,048

# **HM Revenue & Customs**

Corporation Tax Return for the accounting period ended 30 April 2019.

This is a copy of the information that will be transmitted to HM Revenue & Customs once authorised by you. The copy includes all completed supplementary pages and attachments. Before transmitting the return (or amendment) information to HM Revenue & Customs using the Corporation Tax online filing system, would you please check that the information is correct to the best of your knowledge and belief. If you give false information or conceal any income or chargeable gains you may be liable to financial penalties.

The HM Revenue & Customs IRmark number assigned to the Corporation Tax Return information is: CYBIAQPGHZH2X6Y3O2DWNCQDNFHA64NP

This number appears on each page of this copy, which is consecutively numbered from 1 to 18. The following details comprise the information to be sent electronically.

Name

Westnewton pre School

UTR

1099220449

Where the Corporation Tax Return (or amended Return) contains a claim for repayment, your signature confirms that you have authorised HM Revenue & Customs to make any repayment arising from this return to the nominee as detailed on the form.

Signature	JMashuter	Date	05	111	12019	
		_				