

ISLINGTON REFUGEE AND MIGRANT FORUM
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2019

Company Number: 05603929

Charity Number: 1116479



LOCAL ACCOUNTANCY PROJECT
SOJOURNER TRUTH CENTRE
161 SUMNER ROAD
LONDON
SE15 6JL

**ISLINGTON REFUGEE AND MIGRANT FORUM
YEAR ENDED 31ST MARCH 2019**

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**ISLINGTON REFUGEE AND MIGRANT FORUM
ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 3^{1ST} MARCH 2019**

REGISTRATION DETAILS

ISLINGTON REFUGEE AND MIGRANT FORUM is a registered incorporated company in England and Wales with Company Number 05603929 and Charity Number 1116479.

BOARD OF TRUSTEES:

Susan Fanjana-Thomas.....Chairperson
Sawsan Salim.....Treasurer
Dr Sham QayyumSecretary
Raphael Andrews.....Member
Kayode Olaoye.Member
Ali AbdulMember

PRINCIPAL ADDRESS:

Islington Refugee & Migrant Forum
200a Pentoville Road
London N1 9JP

INDEPENDENT EXAMINER

LOCAL ACCOUNTANCY PROJECT
Sojourner Truth Centre
161 Sumner Road
London SE15 6JL

BANKERS

Barclays Bank Plc,
Islington

**ISLINGTON REFUGEE AND MIGRANT FORUM
REPORT OF THE MANAGEMENT COMMITTEE
FOR THE YEAR ENDED 31ST MARCH 2019**

The Management Committee present their Report and the Financial Statements for the year ended 31st March 2019.

PRINCIPAL ACTIVITIES

- To strengthen members' organisational (Refugee community Organisations) development and sustainability to enable them serve refugee communities in Islington.
- To influence policies and agenda that affects the refugee communities.

STATEMENT OF MANAGEMENT COMMITTEE RESPONSIBILITIES

The management committee are required to prepare financial statements which give a true and fair view of the state of affairs of the project and of the income and expenditure of the project for that period. In preparing these financial statements, the management committee are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable standards and statement of recommended practice in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the project will continue in operation.

The management committee are responsible for keeping proper records which disclose at any time the financial position of the project. They are also responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of frauds and other irregularities.

Sign.....Secretary
Dr Sham Qayyum

Date.....December2019

**ISLINGTON REFUGEE AND MIGRANT FORUM
MANAGEMENT REPORT
YEAR ENDED 31ST MARCH 2019**

ACTIVITIES, DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

IRMF is an independent capacity building organisation for the local not-for-profit sector and we aim to create an independent inclusive, trusted and sustainable organisation that will enable Islington's Refugee Community Organisations (RCOs) to further develop a thriving civil society.

We work to serve and help address the needs and demands of our Refugee Community Organisation members. We provide capacity building support to help develop high-performing organisations, bring diverse groups together so as to enable them to articulate their voice; we push for their voice to be heard by policy makers, grant-makers and more broadly public decision-makers so as to improve the lives of refugees and migrants in Islington.

Our Vision:

To improve the quality of life and wellbeing of London Borough of Islington's Refugee and Migrant communities.

Our Mission

To work with refugees and refugee community organisations in Islington to ensure greater economic, social and educational participation in the mainstream economy by promoting dialogue, partnership working, advocacy and the provision of employment, self-employment, health, training advice and guidance.

Our Values are based on

Equality and Diversity

Independence

Partnership and collaboration

Listening and learning

Achievement and Performance

Strategic Away Day

Islington Refugee Forum (IRF) had strategic away on 5th December 2018 hosted by the Cripplegate Foundation to review the current position and move forward with a strategic plan. The staff capacity remains limited however; the skills and expertise within the staff, volunteers and the Board had been a crucial contribution to IRF's survival and current position within Islington.

The organisation is stable through additional funding, growing membership, continued demand for training and support and stronger relationships with like-minded stakeholders including Islington Council. An ongoing discussion about the name change was concluded during the session with a decision to formally change from Islington Refugee Forum to Islington Refugee & Migrant Forum (IRMF).

IRMF is pleased to have achieved all targets and exceeded in some areas. In the few years of operation, IRMF has provided essential support to local RCOs and has assisted these groups with their governance, income generation and securing funding to contribute to the sustainability of vital services for the most vulnerable

During the year ended 31 March 2018 Islington Refugee and Migrant Forum continued to develop support services targeted at Refugee Community Organisations in London Borough of Islington. IRMF ensured that services provided were based on clearly established needs of our RCOs members and all IRMF work is in line with our Business Plan.

Refugee Women into Enterprise and Employment Project

Islington Refugee Forum successfully delivered Refugee Women into Enterprise and Employment project. Refugee women in Islington experience multiple barriers to integration, employment and enterprise. Our training project helped women to fulfil their potential. Participants were recruited in partnership with our member VCOs

There were 20 women registered in the project. We had completed 14 training sessions in total, and the project coordinator has been meeting with the participants between each training.– each session had been held at the Andover Community Centre in Finsbury Park (in the same building as One True Voice, which we believe allows the women enrolled to feel comfortable, considering they know the venue already).

Each training session has focused on a new theme, ranging from business plan brainstorming, to how to “sell” your brand/product. The trainer and the Project Coordinator have found that most of the women enrolled are interested in enterprise, and starting their own business – either immediately, or in the near future.

The attendance at each training session had been very good, and the women all seem very engaged and excited to attend.

The largest barrier to participation is childcare – that seems to be a deterrent for many potential clients to be able to join and attend the sessions regularly.

Refugee Week Celebration 2018

Islington Refugee and Migrant Forum – in partnership with Islington Council – successfully delivered Refugee Week Celebration 2018 on 19 June 2018 at Islington Assembly Hall. From schoolchildren, teachers, parents, volunteers, speakers, to trustees, this year’s event brought together hundreds to celebrate everything refugees bring to the UK and in particular to Islington.

There were approximately 150 people in attendance, representing many different communities and cultures within Islington and the surrounding boroughs. The event was also attended by the Mayor of Islington, Cllr Dave Poyser, Islington council staff, and various keynote speakers – including Maurice Wren of the Refugee Council, Gary Younge of The Guardian, writer Annemarie Young, and Cllr Kaya Comer-Schwartz, Executive Member for Community Development. Students from Drayton Park Primary school were presented with an award from the Mayor of Islington, for their wonderful arts,

depicting refugees who come to England and who might feel lonely. The children decided to join their hands together to alleviate their sadness.

Refugee week 2018 celebration was particularly unique, as the U.K. continues to enact Hostile Environment policies towards migrants, and limits the country's intake of Syrian refugees through the Syrian Vulnerable Persons Resettlement Scheme. To show support for refugee/migrant communities here in London (and across the U.K.), IRMF invited speakers to discuss these issues at our Refugee Day Celebration. One particularly moving performance was by a family of musicians who fled Syria, where they used to perform at the Damascus Opera House. By centring and celebrating the lives and experiences of London's refugees, we can not only combat the hostile environment, but also remind those in office that Britain continues to welcome refugees with open arms. This year's celebration included a programme of arts, cultural, speeches and music that celebrate the contribution of refugees to the UK and encourage a better understanding between communities and successful integration. In addition, there were other dignitaries such as Cllr Rakhia Ismail, Deputy Mayor & Carers Champion who also spoke warmly about the positive contributions refugee communities had made in London and in particular in the London Borough of Islington and how they were very pleased to be involved to IRF Refugee Week Celebration.

The celebration created an interactive platform which enabled Refugee Community Organisations (RCO), the public sector and statutory bodies to get together, share information, network, and listen to speakers and view art work presented by schools in Islington.

We thanked everyone for making our Refugee Week 2018 a success again.

Advocacy and representation

IRMF represented the voice of its members and broadly refugees and migrants in Islington at a number of forums, including the Mayor's Migrant and Refugee Forum, Islington Safer Neighbourhood Forum etc.

Public benefit statement

In shaping our objectives for the year and planning our activities, the Trustees have considered S.17 of the Charities Act 2011 and the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PD2)'. The achievements and activities above demonstrate the public benefit arising from the charity's activities.

**ISLINGTON REFUGEE AND MIGRANT FORUM
BOARD OF TRUSTEES' REPORT
YEAR ENDED 31ST MARCH 2019**

FINANCIAL REVIEW

The results of the year's operation are set out in the attached financial statements. The net movement in funds for the year amounted to £-3,673 and £-14,787 (2018). The retained reserves at 31st March 2019 amounted to £24,775 and £28,448 (2018) respectively.

RESERVE POLICY

The company is required to determine and explain its policy for free reserves. The trustees have reviewed its free reserve policy and have turned its entire unrestricted fund into an emergency reserve to enable Islington Refugee Forum to meet its obligations in the event of a shortfall in income or sudden upturn in expenditure. The organisation is aiming at reserves to cover at least 6 months expenditure, which is just about £18,565.

RISK MANAGEMENT

The trustees have examined the major risk which Islington Refugee & Migrant Forum faces and believe that maintaining our free reserves at a reasonable level, combined with our annual review of the controls over key financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks.

TANGIBLE FIXED ASSETS

The organisation has no fixed assets

FUNDS AVAILABLE

The present level of funding is deemed adequate to support the continuation of the company operations for the medium term, and the trustees consider the financial position of the company to be satisfactory.

VOLUNTEERS

Islington Refugee & Migrant Forum recognises the significant contributions made by volunteers.

**ISLINGTON REFUGEE AND MIGRANT FORUM
INDEPENDENT EXAMINER'S REPORT TO THE
MANAGEMENT COMMITTEE
FOR THE YEAR ENDED 31ST MARCH 2019**

I report on the accounts of the company for the year ended 31st March 2019, which are set out on pages 8 to 9.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sign.....

Date.....December.. 2019.....

Ade Adebambo, MBA, ACIS, ACMA
Local Accountancy Project
161 Sumner Road
London SE15 6JL

ISLINGTON REFUGEE AND MIGRANT FORUM						
STATEMENT OF FINANCIAL ACTIVITIES						
FOR THE YEAR ENDED 31ST MARCH 2019						
INCOMING RESOURCES		Unrestricted	Restricted	2019	2018	
		Fund	Fund	Total	Total	
		£	£	£	£	
Donations, Legacies & Grants		0	33,456	33,456	23,608	
Total Incoming Resources		0	33,456	33,456	23,608	
OUTGOING RESOURCES						
Charitable Expenditure		0	37,129	37,129	38,395	
Total Outgoing Resources		0	37,129	37,129	38,395	
Net Incoming Resources		0	-3,673	-3,673	-14,787	
Prior year adjustments		0	0	0	459	
Balance brought forward		852	27,596	28,448	42,776	
Balance Carried Forward		852	23,923	24,775	28,448	

ISLINGTON REFUGEE AND MIGRANT FORUM					
BALANCE SHEET					
AS AT 31ST MARCH 2019					
			2019		2018
CURRENT ASSETS			£		£
Debtors			0		0
Cash at Bank			25,175		28,735
Cash at Hand			0		63
			<u>25,175</u>		<u>28,798</u>
CURRENT LIABILITIES					
Creditors & Accruals			400		350
NET CURRENT ASSETS			<u>24,775</u>		<u>28,448</u>
FINANCED BY:					
Unrestricted Fund			852		852
Restricted Fund			23,923		27,596
			<u>24,775</u>		<u>28,448</u>
Approved by the Management Committee on2019					
and signed on its behalf by					
Sign.....Chairperson					
	Susan Fanjana-Thomas				
.....Treasurer/Secretary					
	Sawsan Salim				
on 2019					

**ISLINGTON REFUGEE AND MIGRANT FORUM
BALANCE SHEET (Continued)
AS AT 31ST MARCH 2019**

The directors who are also trustees consider that for the period ended 31st March 2019; the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors` responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- the director acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- these accounts have been prepared in accordance with the provisions applicable to companies subject to small companies` regime.

The financial statements on pages 8 to 9 were approved by the board of directors on

.....November.....2019 and signed on its behalf by

Sign.....Chairperson/Director
Susan Fajana Thomas

**ISLINGTON REFUGEE AND MIGRANT FORUM
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2019**

1. ACCOUNTING POLICIES

1.1 Basis of preparation of Financial Statements

The financial statements are prepared under the historic cost convention and include the results of the charity's operations which are described in the Management Committee's Report and all of which are continuing.

The accounts have been prepared in accordance with the Statements of Recommended Practice Accounting by Charities.

The charity has taken advantage of the exemption of Financial Reporting Standard No 1 from the requirements to produce a cash flow statement on the grounds that it qualifies as a small charity

1.2 Incoming Resources

1.2.1 Revenue grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included on the Balance Sheet as deferred income to be recognised in the future accounting period.

1.2.2 Grants received for specific purposes are accounted for as restricted funds in the Statement of Financial Activities.

1.2.3 Donations

Donations are accounted for on a cash basis unless deferred.

1.2.4 Other incoming resources

other incoming resources are accounted for on an accrual basis.

1.2.5 Deferred Income

Where a grant or donation is received in advance for expenditure in a future accounting period recognition of that income is deferred and released in the period in which the expenditure is incurred.

1.3 Restricted Funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.

1.4 Unrestricted Funds

Unrestricted funds are donations and other income received or generated for the objects of the organisation without further specified purpose and are available for general funds.

1.5 Designated Funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

1.6 Resources Expended

Direct charitable expenditure includes all expenditure incurred by ISLINGTON REFUGEE & MIGRANT FORUM in direct pursuit of its charitable objectives.

Management and administration expenditure includes all costs not directly related to the charitable activities and which cannot be allocated to direct charitable expenditure.

1.7 Tangible fixed Assets

Depreciation is calculated to write off the cost of fixed assets over their estimated useful lives. Depreciation is charged at 25% straight line on the cost of the asset.

2.0 TAXATION

There is no liability to Corporation Tax because of its charitable status.

3.0 CREDITORS AND ACCRUALS

	2019	2018
	£	£
Accountancy Fees	<u>400</u>	<u>350</u>

ISLINGTON REFUGEE AND MIGRANT FORUM						
INCOME AND EXPENDITURE ACCOUNT						
FOR THE YEAR ENDED 31ST MARCH 2019						
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INCOMING RESOURCES		Unrestricted	Restricted	2019	2018	
		Fund	Fund	Total	Total	
Islington Borough		0	20,000	20,000	23,000	
Islington Council Refugee Week		0	3,500	3,500	0	
Refugee Council		0	0	0	608	
Big Lottery Fund		0	9956	9,956	0	
Woodward Trust Dep		0	0	0	0	
Other Income		0	0	0	0	
Total Incoming Resources		0	33,456	33,456	23,608	
OUTGOING RESOURCES						
Charitable Activities						
Salaries/ HMRC		0	25,521	25,521	21,197	
Rent & Equipment		0	4612	4,612	3,310	
Payroll Services		0	183	183	178	
Venue Hire		0	681	681	0	
Employment Project		0	1,191	1,191	0	
Web Hosting/IT Host Media		0	42	42	482	
Refugee Week		0	3,877	3,877	5,805	
Printing, Postage & Stationery		0	305	305	410	
Accountancy Fee		0	400	400	350	
Insurance		0	279	279	617	
Other expenses		0	40	40	463	
Total Resources Expended			37,129	37,129	32,812	