



St Peter's Church Woodmansterne
Woodmansterne Lane, Woodmansterne Surrey SM7 3NL
Registered Charity Number 1150826

Statement of the Final Accounts for the Year Ending 31 December 2018

Notes to Financial Statements for the Year Ended 31 December 2018

1. The financial statement of the PCC has been prepared in accordance with the Handbook of the Association of Church Accountants and Treasurers April 2017 on a Receipts and Payments basis.
2. Fixed assets retained for the church are the freehold Ralph Cottage, Rectory Lane, Woodmansterne, and the Church Hall at their current estimated value.
3. Funds: General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use. Restricted and Designated funds are held for specific projects as instructed, usually by the donor (Restricted) or as agreed by the PCC (Designated). The amounts and fund titles are as set out on the next page.
4. The movements in designated and restricted funds during the year are as the following tables.

Restricted and Designated Funds

	From 2017		Changes in 2018		Transfers		
Restricted Funds		Additions	Reductions	In	Out	Balance	
Hall	27,107	0	11,039	0	0	16,068	
CFM	6,242	10,236	24,964	8,486	0	0	
Messy Church	541	0	164	0	0	377	
Hall Key Deposits	300	0	0	0	0	300	
Flowers	0	317	794	477	0	0	
Fabric	50	0	0	0	0	50	
Organ maintenance	6,787	0	0	0	0	6,787	
Wardens Fund	428	0	0	0	0	428	
Short Memorial	183	0	0	0	0	183	
Total for Restricted Funds	41,638	10,553	36,961	8,963	0	24,193	
Designated							
Defibrillator	0	2,500	1,730	0	0	770	
Church Spire	11,826	40,409	43,325	0	0	8,910	
Cross Keys	125	0	0	0	0	125	
BM Summer Camps	2,800	0	0	0	0	2,800	
Graveyard Maintenance	1,000	0	420	0	0	580	
Church Repairs	1,148	0	585	0	0	563	
Total Designated Funds	16,899	42,909	46,061	0	0	13,747	
Grand Total – Restricted/Designated	58,537	53,462	83,022	8,963	0	37,940	
General Fund	81,369	98,436	98,084	0	8,963	72,758	

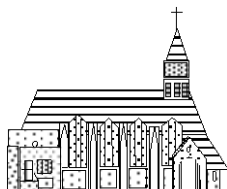
Signed on behalf of the Parochial Church Council (PCC) of St Peter's Church Woodmansterne by;

Rev Doug McHardie - Chairman of the PCC

Brian Pierce – Chairman of the Finance Committee

Date: 19 March 2019

Date: 19 March 2019



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Receipts and Payments Account

Details	Notes	2018				2017
	ACAT					
	App I	Unrestricted	Designated	Restricted	Total	Totals
Receipts						
Regular Giving Excluding Gift Aid	b,3,e	12,758	31,703	8,214	52,674	80,149
HMRC Gift Aid		12,741	8,415	2,023	23,179	30,020
Mission/Collections	b,3,h	703	0	0	703	1,204
Donations and Grants	b,3,a,&c	42,480	2,792	0	45,271	12,014
Fund Raising Activities		0	0	0	0	0
Magazine Sales		718	0	0	718	749
Magazine Advertisements		150	0	0	150	75
Bus Stop Café	b,3,h	2,612	0	0	2,612	2,501
Investment Interest	b,3,f	313	0	0	313	166
Ralph Cottage Rent	b,3,g	16,260	0	0	16,260	15,855
Church Hall Lettings	b,3,g	5,768	0	0	5,768	7,170
Weddings and Funerals		3,934	0	0	3,934	7,963
Flowers - Anon Donations		0	0	317	317	147
Hall key deposits		0	0	0	0	300
Total Receipts		98,436	42,909	10,553	151,898	158,313
Payments		Unrestricted	Designated	Restricted	Total	Totals
Parish Support Fund	b,4,b	62,000	0	0	62,000	59,074
Child and Family Minister (CFM)		0	0	24,964	24,964	22,664
Organ and Choir		1,769	0	0	1,769	1,894
Church Expenses		15,117	0	0	15,117	12,550
Ministers Expenses		81	0	0	81	166
Churchyard Expenses		1,994	420	0	2,414	10,683
Books, Printing and Stationery		1,329	0	0	1,329	1,431
Bus Stop Café	b,4,a	139	0	0	139	224
Flowers		0	0	794	794	583
Messy Church		0	0	164	164	95
Mission Giving	b,4,d	7,090	0	0	7,090	8,137
Church Hall Expenses		7,329	0	0	7,329	9,476
Church Hall Maintenance		233	0	0	233	292
Ralph Cottage Expenses		250	0	0	250	691
Ralph Cottage Maintenance		754	0	0	754	85
		98,084	420	25,922	124,426	128,045
Special considerations						
Defibrillator		0	1,730	0	1,730	0
Church Hall Refurbishment		0	0	11,039	11,039	20,856
Church Fabric Refurbishment		0	43,325	0	43,325	750
East Wall		0	585	0	585	0
Totals		0	45,641	11,039	56,680	21,606
Total Payments		98,084	46,061	36,961	181,106	149,651
Excess income over expenditure		353	-3,152	-26,408	-29,207	8,662



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Balance Sheet as at 31 December 2018

Tangible Fixed Assets

	2018	2017
Ralph Cottage	405,000	405,000
Church Hall and car park	1,520,000	1,520,000
	1,925,000	1,925,000

Current Assets

Short Term Deposits

Lloyds 10441	Closed	598
Lloyds 7114293	Closed	407
ns&i	Closed	447
ns&i	30,090	19,652
CCLA	0	8,341

Total short term deposits	30,090	29,445
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Cash at bank in hand – CAF Accounts	80,608	101,942
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Total cash	110,698	131,387
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Total assets	2,035,698	2,056,387
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Liabilities falling due within one year	0	0
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Total Assets less Current Liabilities	2,035,698	2,056,387
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2019 Proposed Budget	2018		2019
Receipts	Budget	Actual	Budget
Regular Giving Excluding Gift Aid	82,500	52,674	55,500
HMRC Gift Aid	30,000	23,179	22,500
Mission Collections	1,000	703	900
Donations and Grants	40,600	45,271	45,000
Fund Raising Activities	0	0	1,000
Magazine Sales	700	718	700
Magazine Advertisements	300	150	150
Bus Stop Café	2,000	2,612	2,500
Investment Interest	200	313	350
Ralph Cottage Rent	16,200	16,260	16,200
Church Hall Lettings	8,000	5,768	7,500
Weddings and Funerals	5,000	3,934	5,000
Flowers - Anon Donations	100	317	0
Hall key deposits	50	0	50
Total Receipts	186,650	151,898	157,350
	2018		2019
Payments	Budget	Actual	Budget
Parish Support Fund	62,000	62,000	65,000
Child and Family Minister (CFM) Costs	26,750	24,964	25,500
Organ and Choir	1,600	1,769	1,750
Church Expenses	15,000	15,117	15,000
Ministers Expenses	1,500	81	500
Churchyard Expenses	6,000	2,414	2,500
Books, Printing and Stationery	1,500	1,329	1,500
Bus Stop Café	600	139	700
Flowers	500	794	700
Messy Church	200	164	500
Mission and other Charitable Donations	7,500	7,090	7,000
Church Hall Expenses	9,000	7,329	9,000
Church Hall Maintenance	800	233	700
Ralph Cottage Expenses	1,600	250	1,000
Ralph Cottage Maintenance	1,600	754	1,500
Total	136,150	124,426	132,350
	2018		2019
Special considerations for 2018	Budget	Actual	Budget
Church Hall Refurbishment	0	11,039	14,500
Church Fabric Refurbishment	40,000	43,325	10,000
Total	40,000	54,364	25,000
Grand total payments	176,150	178,790	157,350
Surplus of income over expenditure	10,500	-26,892	0



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	2018				2017
Analysis of Receipts and Payments	Unrestricted Funds	Designated Funds	Restricted Funds	Totals	Total
RECEIPTS					
Voluntary Income					
Regular Giving-includes SOs,	12,758	31,703	8,214	52,674	80,149
All other giving	43,183	2,792	317	46,291	13,364
Gift aid recovered	12,741	8,415	2,023	23,179	30,020
	68,682	42,909	10,553	122,144	123,533
Revenue Generating Activities					
Hall Lettings	5,768	0	0	5,768	7,170
Parish magazine adverts	150	0	0	150	75
Parish magazine sales	718	0	0	718	749
Bus Stop Café	2,612	0	0	2,612	2,501
	9,247	0	0	9,247	10,495
Income from Investments					
Ralph Cottage Rent	16,260	0	0	16,260	15,855
Interest	313	0	0	313	166
	16,573	0	0	16,573	16,021
Income from Church Activities					
Weddings and Funerals	3,934	0	0	3,934	7,963
Hall key deposits	0	0	0	0	300
	3,934	0	0	3,934	8,263
Total Receipts	98,436	42,909	10,553	151,898	158,312



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Analysis of Receipts and Payments	Unrestricted Funds	2018 Designated Funds	Restricted Funds	Totals	2017 Total
PAYMENTS					
Church Activities					
Mission giving and donations	7,090	0	0	7,090	8,137
	7,090	0	0	7,090	8,137
Costs of generating funds					
Ralph Cottage Costs	1,004	0	0	1,004	776
BSC Costs	139	0	0	139	224
	1,143	0	0	1,143	1,000
Ministry					
Parish Support Fund	62,000	0	0	62,000	59,074
Clergy and staffing costs	81	0	24,964	25,045	22,830
	62,081	0	24,964	87,045	81,904
Church Running and Maintenance					
Organist and Choir	1,769	0	0	1,769	1,894
Messy Church	0	0	164	164	95
Printing and Stationery	1,329	0	0	1,329	1,431
Church running expenses	15,117	0	794	15,911	13,133
Churchyard	1,994	420	0	2,414	10,683
Hall running costs	7,562	0	0	7,562	9,768
	27,770	420	958	29,148	37,004
Special Considerations					
Defibrillator	0	1,730	0	1,730	0
Church Hall Refurbishment	0	0	11,039	11,039	20,856
Church Fabric Refurbishment	0	43,910	0	43,910	750
	0	45,641	11,039	56,680	21,606
Total for Church Activities	98,084	46,061	36,961	181,106	149,651
Excess Income over expenditure	353	-3,152	-26,408	29,207	8,661



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	From 2017		Changes in 2018		Transfers		
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CFM	6,242	10,236	24,964	8,486	0		0
Messy Church	541	0	164	0	0		377
Hall Key Deposits	300	0	0	0	0		300
Flowers	0	317	794	477	0		0
Fabric	50	0	0	0	0		50
Organ maintenance	6,787	0	0	0	0		6,787
Wardens Fund	428	0	0	0	0		428
Short Memorial	183	0	0	0	0		183
Total for Restricted Funds	41,638	10,553	36,961	8,963	0		24,193
Designated							
Defibrillator	0	2,500	1,730	0	0		770
Church Spire	11,826	40,409	43,325	0	0		8,910
Cross Keys	125	0	0	0	0		125
BM Summer Camps	2,800	0	0	0	0		2,800
Graveyard Maintenance	1,000	0	420	0	0		580
Church Repairs	1,148	0	585	0	0		563
Total Designated Funds	16,899	42,909	46,061	0	0		13,747
Grand Total – Restricted/Designated	58,537	53,462	83,022	8,963	0		37,940
General Fund	81,369	98,436	98,084	0	8,963		72,758

Signed on behalf of the Parochial Church Council (PCC) of St Peter's Church Woodmansterne by;

Rev Doug McHardie - Chairman of the PCC

Brian Pierce – Chairman of the Finance Committee

Date: 19 March 2019

Date: 19 March 2019



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Report of the Independent Examiner to the Trustees of the Parochial Church Council St Peter's Church Woodmansterne

I report on the accounts of the charity for the year ended 31 December 2018 which are set out on pages 1 to 6 above.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustees Investment Act and the Charities Accounts Regulations. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Paragraph 11 of the Charities Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than disclosed below]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations, have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Karen Newman
Elm Tree Cottage,
Bramley Road,
Silchester,
Reading, RG7 2LJ

Dated

2019



Statement of the Final Accounts for the Year Ending 31 December 2018

Trustees Report;

1. The List of Names of the Trustees are included at Appendix I
2. The purpose of the Charity is to Celebrate, Discover and Share life with God through Jesus Christ.
3. Recruitment and appointment of new Trustees occurs through the Annual Parish Church Meeting.
4. A summary of the main activities and achievements of the Charity are included at Appendix II, The Rector's Annual Report.
5. The policy adopted by the Charity to determine the appropriate level of reserves is as follows;
 - a. Consider the level of funds at any one time listed as Restricted and Designated
 - b. Review the ongoing commitments for the next three months
 - c. Ensure that there are sufficient funds available to meet these commitments having reviewed those funds in a above.

Explanatory Notes to be read in conjunction with the accounts

1. Regular Giving – comprises plate collections at services, excluding envelopes, which are included with donations. It includes money received through standing orders.
2. HMRC - Gift Aid recovered on any giving where the giver is known and is a tax payer.
3. Mission receipts - Money recovered for Bible Reading Notes, the Bishop's Lent Appeal, collections at events for Messy Church and Bible Society.
4. Donations - Lump sum donations or grants, often with a specific project in mind.
5. Church Expenses – contributions made via the box inside the north porch.
6. Bust Stop Café (BSC) – income and expenditure from the sale of food and drinks at the weekly cafe.
7. Bank Interest – as the Bank Account Summary - attached at Appendix III.
8. Ralph Cottage Rent – Rental income reflecting the increase for which the first payment was made in October 2017.
9. Churchyard expenses – includes general churchyard maintenance costs. There have been no capital improvements in 2019.
10. Mission and other Charitable Donations – includes all costs associated with delivering our mission. Our Mission Partners are listed at Appendix IV along with the amounts donated in 2018.
11. Church Hall Expenses – normal revenue costs associated with the running of the hall.
12. Church Hall Maintenance – costs associated with maintaining the hall – utilities, cleaning, repair of broken windows and handyman costs for example.
13. Ralph Cottage Costs – normal revenue costs associated with the cottage such as insurance.
14. Ralph Cottage Maintenance – allows for periodic repairs of the cooker, boiler, and work to the perimeter fences and hedges.
15. Church Hall Refurbishment – included here are costs of capital works improvements which have been set against the Restricted Fund established following the donation in 2016.



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Appendix II – Activities and Achievements (The Rector's Annual Report) – ACAT Appendix 1,9.



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Appendix III – Mission Partners – ACAT c b

Name	Address	2018 Amount
Evangelical Alliance	UK Resource Centre 176 Copenhagen St London N1 0ST	145-00
Bible Society	Stonehill Green Westlea Swindon SN5 7DG	700-00
Church Mission Society (CMS)	Watlington Road Oxford OX4 6BZ	1,400-00
Croydon Zimbabwe Link	100 George St. Croydon CR0 1PJ	700-00
CPAS	Stonehill Green Westlea Swindon SN5 7DG	600-00
Mother's Union Southwark Diocese Diocesan President:	21 Briton Crescent Sanderstead South Croydon CR2 0JN	145-00
Royal Alfred Seafarers Society	Western Acres Woodmasnterne Lane Banstead SM7 3HB	145-00
Tear Fund	100 Church Road Teddington Middlesex TW11 8QE	145-00
Welcare Trust	19 Frederic Crescent London SW19 6XN	145-00
Princess Alice Hospice	Princess Alice Hospice, West End Lane, Esher, KT10 8NA	145-00 – ad hoc collection
Children's Society	Edward Rudolf House Margery Street London, WC1X 0JL	700-00 – ad hoc collection
Total		£4,970-00



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Dated

2019

31 March 2019