



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Sisters of the Blessed Virgin Mary Trust

On accounts for the year
ended

31 December 2019

Charity no
(if any)

1150264

Set out on pages

2

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no material matters have come to my attention (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

25. 1. 20

Name:

Terence Brown

Relevant professional
qualification(s) or body
(if any):

Retired Bank Manager

Address:

15 Boathouse Field, Lichfield, WS13 6ND

Date: 25/01/2020

Time: 13:25:20

Sisters of the Blessed Virgin Mary Trust

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Balance Sheet

From: Month 1, January 2019

To: Month 12, December 2019

Chart of Accounts:

Default Layout of Accounts

| | <u>Period</u> | <u>Year to Date</u> | |
|---|---------------|---------------------|------------|
| Fixed Assets | | | |
| | | 0.00 | 0.00 |
| Current Assets | | | |
| Cash | (33.34) | 1,472.51 | |
| Bank - Natwest | 5,971.18 | 586,795.78 | |
| Bank - Handelsbanken | (362.49) | 88,893.80 | |
| Other | 2,361.93 | 17,597.61 | |
| | | 7,937.28 | 694,759.70 |
| Current Liabilities | | | |
| | | 0.00 | 0.00 |
| Current Assets less Current Liabilities: | | 7,937.28 | 694,759.70 |
| Total Assets less Current Liabilities: | | 7,937.28 | 694,759.70 |
| Long Term Liabilities | | | |
| | | 0.00 | 0.00 |
| Total Assets less Total Liabilities: | | 7,937.28 | 694,759.70 |
| Capital & Reserves | | | |
| Reserves | 0.00 | 686,822.42 | |
| P & L Account | 7,937.28 | 7,937.28 | |
| | | 7,937.28 | 694,759.70 |

Date: 25/01/2020

Time: 13:31:28

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Profit and Loss

From: Month 1, January 2019
To: Month 12, December 2019

Chart of Accounts:

Default Layout of Accounts

| | <u>Period</u> | <u>Year to Date</u> | |
|---------------------------|-----------------|---------------------|--|
| Income | | | |
| Donations | 10,812.73 | 10,812.73 | |
| Donations - Gift Aided | 2,795.00 | 2,795.00 | |
| Pensions | 40,154.11 | 40,154.11 | |
| Gift Aid | 686.25 | 686.25 | |
| Interest Received | 1,223.01 | 1,223.01 | |
| Other Income | 3,363.68 | 3,363.68 | |
| | 59,034.78 | 59,034.78 | |
| Expenditure | | | |
| Rent | 1,200.00 | 1,200.00 | |
| Food | 5,161.00 | 5,161.00 | |
| Gas | 8,645.98 | 8,645.98 | |
| Electricity | 2,861.43 | 2,861.43 | |
| Water / Sewerage | 1,936.00 | 1,936.00 | |
| Insurance | 318.26 | 318.26 | |
| NI Contributions | 770.90 | 770.90 | |
| Maintenance (Routine) | 5,953.27 | 5,953.27 | |
| Repairs | 3,104.43 | 3,104.43 | |
| Computers | 596.19 | 596.19 | |
| Telephone / Internet | 2,105.17 | 2,105.17 | |
| Stationery | 294.21 | 294.21 | |
| Postage | 274.09 | 274.09 | |
| Travel | 3,220.65 | 3,220.65 | |
| Household | 5,353.01 | 5,353.01 | |
| Chapel | 396.08 | 396.08 | |
| Garden | 886.30 | 886.30 | |
| Library | 902.35 | 902.35 | |
| Medical | 708.54 | 708.54 | |
| Dental | 5.50 | 5.50 | |
| Clothing | 767.93 | 767.93 | |
| Sisters Personal Needs | 864.78 | 864.78 | |
| Burial Plots | 254.16 | 254.16 | |
| Other | 4,517.27 | 4,517.27 | |
| | 51,097.50 | 51,097.50 | |
| Net Profit/(Loss): | <u>7,937.28</u> | <u>7,937.28</u> | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2019 Period start date To 31 December 2019 Period end date

Charity name: SISTERS OF THE BLESSED VIRGIN MARY TRUST

Charity registration number: 1150264

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | For such charitable purposes for the public benefit as shall advance the religious and other charitable work of the Society as the trustees with the approval of the Superior shall from time to time think fit. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Having regard to the guidance issued by the Charity Commission on public benefit, the trustees have advanced the religious and other charitable works which include: worship and prayer, artistic work, ministry to visitors, individual spiritual accompaniment, general pastoral ministry, retreat work, website ministry. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

| | | |
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Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The charity has for the benefit of the public provided guest and retreat facilities where those who have come have enjoyed space, spiritual reflection, and spiritual accompaniment from the sisters.</p> <p>The charity has provided a daily Mass open to the public. The sisters have welcomed guests who have joined them in Chapel for the Daily Divine Office (five services a day).</p> <p>No charges are made for any of the services and anyone is welcome to participate.</p> <p>Visitors to the sisters' website have sent requests for prayer which have been offered as part of the intercessions at the daily Mass and sisters have prayed individually for those requesting prayers.</p> <p>Via the charity's website the sisters have offered the public short meditations online. The sisters have carried out general pastoral work for the benefit of the public.</p> <p>The value and effects of the sisters' prayer and worship cannot be measured but the charity's beneficiaries state that all the above facilities contribute greatly to their sense of well-being and positive spiritual development.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | The financial position of the charity is subject to review on at least an annual basis. The trustees are satisfied that there are sufficient funds available to support the charity continuing as a going concern. The trustees do not anticipate any change to the charity or its activities over the next 2 to 5 years. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | The trustees have reviewed the charity's reserves and income against its immediate and foreseeable needs and are satisfied that reserves are not excessive. The trustees need to provide for the cost of the care and welfare of sick and elderly sisters in their old age, including those requiring residential care homes. The charity has a commitment to look after such members until death. |
| Amount of reserves held | Para 1.22 | £350,000 |
| Reasons for holding zero reserves | Para 1.22 | Not applicable |
| Details of fund materially in deficit | Para 1.24 | Not applicable |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Not applicable |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Trust Deed dated 14 December 2012 |
| How is the charity constituted? (e.g. unincorporated association, CIO) | Para 1.25 | Unincorporated association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by the Superior of the Sisters of the Blessed Virgin Mary |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | SISTERS OF THE BLESSED VIRGIN MARY TRUST |
| Other name the charity uses | None |
| Registered charity number | 1150264 |
| Charity's principal address | 99 Old Oscott Hill, Kingstanding, Birmingham B44 9SR |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------------|---------------------------|---|---|
| 1 | WINSOME ANGELA DURRANT | Reverend Mother and Chair | | Winsome A. Durrant |
| 2 | RACHEL ELIZABETH APPLEBY | | 1 st January 2019 to 2 nd December 2019 | Winsome A. Durrant |
| 3 | BARBARA CLAIRE KELLY | | | Winsome A. Durrant |
| 4 | CAROLYNE PRESTON | | From 28 th October 2019 to 31 December 2019 | Winsome A. Durrant |
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|------------------------|--|
| Signature(s) | W. A. Durrant | |
| Full name(s) | WINSOME ANGELA DURRANT | |
| Position (eg Secretary, Chair, etc) | CHAIR | |

| | |
|------|-------------------------------|
| Date | 25 th January 2020 |
|------|-------------------------------|