



# Inner Voices

## **Inner Voices Report of the Trustees for the year 2017-18**

The trustees present their annual report and audited financial statements for the year 2017-18 and confirm they comply with the Charities Act 1993, as amended by the Charities Act 2006, the trust deed and the Charities SORP 2005.

### **Reference and Administrative Information**

Charity Name: Inner Voices

Registration Number: 1144419

Address: Flat 1, 48-50 Acre Lane, SW2 5SP

### **Board of Trustees**

Edward Watkins  
Joanna West  
Kathryn Pugh  
Joe Adams  
Emma Watkins

### **Conductor**

Ralph Allwood

### **Independent Examiner**

Carl Moloney

### **Bankers**

NatWest, Brixton Branch

## **Inner Voices Report of the Trustees for the year 2016-17**

### **Structure, governance and management**

#### **Governing document**

Inner Voices is constituted as a charitable trust registered with the Charity Commission in October 2011 under charity number 1144419. It is governed by a deed of trust last updated in November 2010.

#### **Organisational structure**

The charity trustees are responsible for the general control and management of the charity. All five trustees give their time freely and receive no remuneration or other financial benefits.

The trustees meet together as a body three times a year and are responsible for all decisions taken in relation to running the choir and the activities provided by the charity.

#### **Recruitment and appointment of trustees**

The existing trustees are responsible for the recruitment of new trustees. When selecting new trustees we take into account competence in providing advice on the following matters: child protection; musical direction; state education in London; finance and accounts; fundraising and running events.

### **Objectives and activities**

## **Our aims**

The objects of the charity are set out in the charity's trust deed and are summarised as follows:

- i) to advance the musical education of a group of pupils from a consortium of inner London state schools by providing the financial means for maintaining a choir for the most gifted singers among the schools' pupils.
- ii) to use these finances to ensure that the choir benefits from a high standard of musical leadership.

## **Overview**

The choir started our seventh year of rehearsing and performing together in September 2016 with 45 singers from a number of partner schools across inner London including:

Bishop Thomas Grant, St Gabriel's Academy, the Grey Coat Hospital, St Marylebone, St Martins in the Fields, Graveney, Twyford and the West London Free School

This group of singers reflected inner London's demographic with 40% being in receipt of free school meals, 60% belonging to BME groups and being nearly 50/50 male to female.

## **Events**

Faure Requiem as part of the Brandenburg Festival

Brixton Community Carols

Tour to Belgium

Evensong with Queens' College Cambridge

Mozart Vespers with the Choir of the West London Free School

## **Contributions from schools and parents**

The choir is mostly funded by donations from grant-making bodies and private donations. Schools contribute £150 per pupil per year and parents contribute £100. These charges are waived for pupils on free school meals.

## **Grants and large donations**

Peter and Tessa Watkins                      £3,500

Together with grants from schools and parents this large donation covered our seventh year's funding. We retained the surplus for the year 2017-18.

## **Statement of Trustees' responsibilities**

The charity trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

select suitable accounting policies and then apply them consistently; observe the methods and principles in the Charities SORP; make judgements and estimates that are reasonable and prudent; state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees for the purposes of charity law who served during the year and up to the date of this report are set out on page 1.

Approved by the trustees and signed on its behalf by:

Edward Watkins

# Inner Voices

Charity No	1144419
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## Annual accounts for the period

Period start date	01-Sep-17	To	Period end date	31-Aug-18
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## Section A Statement of financial activities

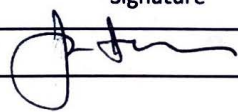
Recommended categories by activity	Details of own analysis	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
<b>Incoming resources</b>						
Incoming resources from generated funds		-	-	-	-	-
Voluntary income		15,981	-	-	15,981	7,841
Activities for generating funds		15,491	-	-	15,491	2,760
Investment income		-	-	-	-	-
Incoming resources from charitable activities		1,785	-	-	1,785	1,650
Other incoming resources		-	-	-	-	-
<b>Total incoming resources</b>		33,257	-	-	33,257	12,251
<b>Resources expended</b>						
Costs of Generating Funds		-	-	-	-	-
Costs of generating voluntary income		352	-	-	352	2,506
Fundraising trading costs		1,378	-	-	1,378	2,363
Investment management costs		-	-	-	-	-
Charitable activities		21,028	-	-	21,028	8,746
Governance costs		600	-	-	600	1,200
Other resources expended		-	-	-	-	-
<b>Total resources expended</b>		23,358	-	-	23,358	14,815
<b>Net incoming/(outgoing) resources before transfers</b>		9,899	-	-	9,899	(2,564)
<b>Gross transfers between funds</b>		-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		9,899	-	-	9,899	(2,564)
<b>Other recognised gains/(losses)</b>						
Gains and losses on revaluation of fixed assets for the charity's own use		-	-	-	-	-
Gains and losses on investment assets		-	-	-	-	-
<b>Net movement in funds</b>		9,899	-	-	9,899	(2,564)
<b>Total funds brought forward</b>		17,389	-	-	17,389	19,953
<b>Total funds carried forward</b>		27,288	-	-	27,288	17,389

## Section B

## Balance sheet

	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
	£	£	£	£	£
	F01	F02	F03	F04	F05
<b>Fixed assets</b>					
Tangible assets	-	-	-	-	-
	-	-	-	-	-
Investments	-	-	-	-	-
<i>Total fixed assets</i>	-	-	-	-	-
<b>Current assets</b>					
Stock and work in progress	-	-	-	-	-
Debtors	-	-	-	-	3,825
(Short term) investments	-	-	-	-	-
Cash at bank and in hand	27,288	-	-	27,288	15,564
<i>Total current assets</i>	27,288	-	-	27,288	19,389
<b>Creditors: amounts falling due within one year</b>	-	-	-	-	2,000
<i>Net current assets/(liabilities)</i>	27,288	-	-	27,288	17,389
<i>Total assets less current liabilities</i>	27,288	-	-	27,288	17,389
<b>Creditors: amounts falling due after one year</b>	-	-	-	-	-
Provisions for liabilities and charges	-	-	-	-	-
<i>Net assets</i>	27,288	-	-	27,288	17,389
<b>Funds of the Charity</b>					
Unrestricted funds	27,288			27,288	17,389
	-			-	-
Restricted income funds		-		-	-
Endowment funds			-	-	-
<i>Total funds</i>	27,288	-	-	27,288	17,389

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JOSEPH ADAMS	26/7/19

**Note 1      Basis of preparation****1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with the Charities Act.

As the charity is a small charity with reference to the SORP it has prepared the accounts on a cash receipts and payments basis and included some accruals and prepayments where it aids the user of the accounts' understanding.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years.



**Note 2****Accounting Policies****INCOMING RESOURCES****Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

**Incoming resources with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

**Tax reclaims on donations and gifts**

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

**Contractual income and performance related grants**

This is only included in the SoFA once the related goods or services have been delivered.

**Gifts in kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

**Donated services and facilities**

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Investment income**

This is included in the accounts when receivable.

**Investment gains and losses**

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES****Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Support Costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

**ASSETS****Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.



**Note 3**                      **Details of certain items of expenditure**

**3.1 Trustee expenses**

	This year	Last year
Number of trustees who were paid expenses	-	-
Nature of the expenses: all normal travel or reimbursement expenses undertaken in the course of running the charity		
	£	£
Total amount paid	-	-

**3.2 Fees for examination or audit of the accounts**

	This year £	Last year £
Independent examiner's or auditors' fees for reporting on the accounts	-	-
Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor	-	-

**Note 4**                      **Paid employees**

**7.1 Staff Costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind	4,300	8,450
Employer's National Insurance costs	-	-
Pension costs	-	-
<b>Total staff costs</b>	<b>4,300</b>	<b>8,450</b>

Note 5                      Transactions with related parties

4.1 Remuneration and benefits

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £
Edward Watkins	Governing document	-	2,500

4.2 Loans

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

4.3 Other transaction(s) with trustees or related parties

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Inner Voices

On accounts for the year  
ended

31 August 2018

Charity no  
(If any)

1144419

Set out on pages

1-6

*(Remember to include the page numbers of additional sheets.)*

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*Carl Moloney*

Date:

*26/7/19*

Name:

*Carl Moloney*

Relevant professional  
qualification(s) or body  
(if any):

*Chartered Accountants of Australia*

Address:

Flat 42 Portman Mansions W1U 6NS  
LONDON, UK

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**