

Revive Newport



Trustees' Annual Report

01/04/2018 to 31/03/2019



ADMINISTRATIVE INFORMATION

TRUSTEES/DIRECTORS

Mark Evans (Chairperson, resigned 1st July 2019)
Ian Peters
Alison Price
Paul Wells
John Crago (appointed chairperson 1st July 2019)
Richard Sherwood (appointed 1st July 2019)
Ian Johnson (resigned 14th March 2019)
Alison Kerr (resigned 1st July 2019)

SENIOR STAFF

Pete Luther, Development Officer

REGISTERED OFFICE

82-83 High Street, Newport, Isle of Wight, PO30 1BH

BANKERS

The Co-operative Bank plc
HSBC Bank plc

FUNDRAISING & DEVELOPMENT CONSULTANTS

Big Plans Charity Consultancy

STRUCTURE, GOVERNANCE AND MANAGEMENT

CONSTITUTION

Revive Newport is a company limited by guarantee, number 07588420, and a registered charity, number 1143377; it is governed by articles of association.

GOVERNANCE

The charity is governed by a board of trustees who are also directors of the company. All references to trustees in this report can also be read as directors. The trustees are responsible for the effective governance of the charity, its strategic direction, and setting the policy framework. Responsibility for day-to-day running of the work of Revive is delegated to the Development Officer though major or contentious issues are referred back to the trustees, or the chairman (who line-manages the Development Officer) as appropriate.

TRUSTEE SELECTION

Trustees are elected by the members of the charity at the annual general meeting and a third of trustees must retire from office each year but may be re-appointed to serve a further term. The existing trustees make recommendations to the meeting regarding suitable candidates who have the necessary skills, experience and abilities required to ensure the board of trustees is able to offer effective governance. The trustees may also co-opt new trustees during the year who serve until the next AGM when they retire but may be reappointed by the members.

CHARITABLE ACTIVITIES

PURPOSE

Revive Newport is a Christian organisation founded to enable individual Christians and churches in the Newport area to demonstrate love for our community and the individuals within it. Through providing care in practical ways, having fun with people and getting to know them we aim to work towards wholeness for individuals and our community, making a difference in all aspects of life; material, emotional, social, financial, environmental and spiritual. To this end we work closely with local agencies including the council, police and community groups in order to provide activities which go some way to meeting these needs.

The charitable objects of Revive Newport are:

1. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors:

Unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).

2. To help young people, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.

3. To advance the Christian faith for the benefit of the public, principally through offering care, compassion and relevant practical and spiritual help.

ACTIVITIES IN PURSUIT OF THE CHARITABLE OBJECTS UNDERTAKEN FOR THE PUBLIC BENEFIT

In planning the activities of the charity, the trustees have had regard to the Charity Commission's guidance on public benefit. Revive Newport is a project-based organisation. Our work is delivered for benefit of the public through a series of projects delivered by dedicated staff and volunteer teams:

Newport Youth Cafe

Once again, this year Newport Youth Cafe has provided a vital service two nights a week providing a safe space for young people to come, while helping over 100 young people, many of whom have difficult life situations to deal with.

Detached youth work has continued this year, though a little irregularly until we got funding in October to trial Thursday nights detached work 4-7pm for 11 sessions. This was to see if it helped the difficult situation the police were facing regarding anti-social behaviour from groups of young people and if it was, would help us get further funding for the next financial year. The youth workers talk with up to 70 young people a night. They listen to their life stories, help them be able to put in place and assist these young people make a more positive start on their adult life. Approximately 40 of these young people now attend Newport Youth Café where more support and listening can take place.

Park Life

The financial and time commitments of running Park Life are such that we did not plan an event for this year. We are considering how we can deliver Park Life or similar events in the future.

Needs and Seeds

Needs & Seeds seeks to help people who have practical needs that they are not able to meet themselves such as gardening, painting, tidying and sorting, and various DIY jobs. This year we continued to be responsive to specific needs, carrying out 5 jobs in response to referrals.

Foodbank

Foodbank is a national initiative overseen by The Trussell Trust and run locally by an independent charity, Isle of Wight foodbank. Revive and Church on the Roundabout work in partnership to operate the Newport foodbank café for Isle of Wight foodbank. We open every Wednesday and Friday morning and this has been a busy year, with foodbank use up 23% over last year.

Alongside this we have sat with, listened to and supported not only these people but a great deal of others who have come in to use the foodbank café; in fact over half of our visitors do not have a voucher. We have also partnered with various support agencies whose staff visit the foodbank café regularly to provide help and advice to service users, to try and address longer-term issues.

The Living Room

The Living Room is our community café and shop in the heart of Newport. It offers a middle-ground where church and wider community can meet, away from the perceptual barriers of church buildings and services. This is a vital part of our work promoting Christianity, not through preaching or indoctrination but through connecting Christians and non-Christians, promoting understanding among people of all religions and none, and demonstrating Christian values of love, respect and compassion.

It also offers a vital “third place”; somewhere away from the stresses of home and work/school/college, where people can come and relax and recharge in an informal social setting. Volunteers are there to listen when people need someone to talk to and where people have specific problems, we are often able to refer them to support services that can help. Many local people visit daily or weekly and call The Living Room their “haven”. The shop area provides a resource for the Christian community to buy Christian books, gifts and cards.

The Living Room is a charitable project aiming to create a community space for public benefit, rather than a trading activity aimed at fundraising for other work. However, for it to be sustainable it does need to generate enough income to support ongoing operations. Ongoing support from local people and the Christian community across the Island is vital to the long-term future of this great project.

MAIN ACHIEVEMENTS OF THE YEAR

Once again, maintaining our key services is a huge achievement, with funding sources continuing to be squeezed. This year we secured funding from Lloyds bank foundation to help us improve some of our systems, procedures, fundraising and communication, which has enabled us to begin a process of improving the way we work and demonstrating the value of our work more effectively to outside organisations, particularly funders. This should help build the long-term strength of the charity.

VOLUNTEER SUPPORT

The trustees would like to take this opportunity to say a huge “thank-you” to all those who have volunteered for Revive over the year. We have seen so much positive input in our community from our amazing team and we are immensely grateful to you all for helping make all this happen.

FUTURE PLANS

We’ll be continuing our work “behind the scenes” at Revive, helping ensure everything runs smoothly and we can attract in new sources of funding to continue and grow our work. We also continue to investigate opportunities to create a new purpose-built youth centre in Newport, something which is vitally needed. And, of course, we continue to deliver our projects to the best of our abilities, showing God’s love in our community.

FINANCIAL REVIEW

RESERVES POLICY

In order to ensure the sustainability of the charity the trustees aim to hold 3 months of operating costs in free reserves. Three months of operating costs based on expenditure in 2018/19 equates to £33,287 while our unrestricted reserves stand at £10,685 (2017/18 = £13,697). Our reserves have been slightly depleted during this year and we continue to closely monitor our financial position on an ongoing basis. We have submitted some funding bids which we hope will improve our general financial position and will continue to seek funding that will enable us to continue our work and increase our reserves.

INVESTMENT POLICY

To date the charity has not had sufficient free funds to consider investments. As the charity develops, we will continually review this position.

MAIN SOURCES OF INCOME

Our income this year has come from a variety of different sources. Donations income increased again this year, representing 21.2% (last year 19.1%) of income. Grant funding represented 34.06% (last year 32.1%) of income. Income from charitable activities (mostly The Living Room) accounted for 34.8% (last year 37.8%) of income while trading income accounted for 9.9% (last year 10.9%).

Trading income comes from non-charitable income from The Living Room (sale of gifts etc.).

We are extremely grateful to the Police and Crime Commissioner, Newport and Carisbrooke Community Council and Lloyds Bank Foundation for their financial support this year.

EXPENDITURE SUPPORTING CHARITABLE OBJECTIVES

Income has principally been used for charitable activities in furtherance of Revive’s objects, with a modest expenditure on raising funds.

The main costs this year relate to the running of Newport Youth Cafe and The Living Room. NYC was funded principally from grants and specifically for that project, with a small amount of income from general funds. Expenses involved in running the Living Room have been around £25,000 higher than income generated. The deficit has been made up from general funds, representing the majority of unrestricted donation income for the year. As outlined earlier in the report The Living Room is a valuable project, however it is vital that we generate reliable ongoing income to support its operation and plans have been put in place to reduce costs and increase income in the coming year.

LOOKING AHEAD

Over the next year we need to secure continuation funding for Newport Youth Café; we hope to secure the majority of this funding from the Police and Crime Commissioner and Newport and Carisbrooke Community Council. This is once again a key financial priority for the year. Alongside this, we will continue to improve our efficiency and effectiveness, increase the income generated by The Living Room and look for other sources of income to achieve a more stable and sustainable ongoing financial position.

PREPARATION OF ACCOUNTS

The accounts have been prepared in accordance with the small company regime (Section 419(2)) of the Companies Act 2006. This report, including the following financial statements, was approved by the trustees on 19th December 2019 and is signed on their behalf by:

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John Crago (Chairperson)

FINANCIAL STATEMENTS

Statement of Financial Activities for the year ending 31st March 2019

	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds (£)	Prior Year total funds (£)	
Income From					
Donations	23,606	48,063	71,669	65,056	2
Charitable Activities	43,562		43,562	47,890	3
Other Trading activities	12,794		12,794	13,828	4
TOTAL	79,962	48,063	128,025	126,774	
Expenditure					
Raising Funds	4,886		4,886	5,734	5
Charitable Activities	78,736	40,338	119,074	127,417	6
TOTAL	83,622	40,338	123,960	133,151	
Net Movement of Funds	-3,660	7,725	4,065	-6,377	
Reconciliation of Funds					
Total funds brought forward	13,697	1,183	14,880	21,257	
Total funds carried forward	10,037	8,908	18,945	14,880	

Balance Sheet for the year ending 31st March 2019

	Current Year (£)	Prior Year (£)	Note
Fixed Assets			
No Non-Current Assets held by Entity			
Current Assets			
Stock	7,970	9,920	8
Debtors	3,002	1,845	9
Bank and Cash in Hand	8,473	4,136	10
Total Assets	19,455	15,901	
Liabilities	500	1,021	
Total net assets or liabilities	18,945	14,880	
The funds of the charity			
Unrestricted income funds	10,037	13,697	
Restricted income funds	8,908	1,183	12
Total charity funds	18,945	14,880	

..... John Crago (Chairperson)

NOTE	
1	Accounting Policies
<p>The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.</p> <p>(a) Basis of accounting</p> <p>The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' published in 2015, applicable UK accounting standards and the Companies Act 2006.</p> <p>(b) Fund accounting</p> <p>Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.</p> <p>(c) Incoming resources</p> <p>All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:</p> <ul style="list-style-type: none"> • Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. • Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts. • Investment income is included when receivable. • Incoming resources from charitable trading activity are accounted for when earned. • Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. <p>(d) Resources expended</p> <p>Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:</p> <ul style="list-style-type: none"> • Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes. • Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. • Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity. • All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on the basis of activity size. <p>(e) Fixed assets</p> <p>Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised. Individual items exceeding £1,000 are depreciated on a straight-line basis over the estimated life of the asset, which for equipment is considered to be three years.</p>	

NOTE		UNRESTRICTED (£)	RESTRICTED NYC (£)	RESTRICTED Parklife (£)	RESTRICTED Lloyds Grant (£)
2	Donations				
	Church Donations	1,498			
	Individual Donations	19,106	3,785	144	
	Grant - NYC		29,700		
	Grant - Lloyds Foundation				14,434
	Gift Aid Claim	3,002			
	Total	23,606	33,485	144	14,434
3	Charitable Activities				
	NYC Sale of Goods	901			
	The Living Room Sale of Goods	39,428			
	Fundraising events	1,749			
	Premises Use	1,484			
	Total	43,562			
4	Other Trading Activities				
	Gift sales	12,794			
5	Raising Funds				
	Fundraising expenses	1,195			
	Fundraising Trading Cost of goods sold	3,691			
	Total	4,886			

6	Expenditure on charitable activities			
		Activity Undertaken Directly (£)	Support costs (£)	Total (£)
	The Living Room	54,760	21,972	76,732
	Purchases for sale	22,790		
	Opening Stock	7,358		
	Closing Stock	-5,734		
	Staffing costs	28,377		
	Admin	1,766		
	Equipment hire	203		
	Foodbank	600	1,404	2,004
	Newport Youth Café	32,525	723	33,248
	Staffing Costs	22,675		
	Premises Costs	4,023		
	Supplies & Services	5,827		
	Lloyds Foundation	6,899		6,899
	Listen In	45	146	191
		94,829	24,245	119,074

NOTE							
7		Listen In (£)	The Living Room (£)	Foodbank (£)	Newport Youth Cafe (£)	TOTAL (£)	
	Support workers		8,801	1,404		10,205	Allocated Hours
	Insurance	5	531		536	1,072	% Apportioned
	Rates	10	1,001			1,011	% Apportioned
	Utility costs	55	2,676			2,731	% Apportioned
	Administration expenses		1,620			1,620	Allocated
	Rent	60	5,940			6,000	% Apportioned
	Premises expenses		149			149	% Apportioned
	Staff & volunteer training		308			308	% Apportioned
	Consultancy and legal fees		186		187	373	% Apportioned
	Finance expenses	16	760			776	% Apportioned
	Activity Total	146	21,972	1,404	723	24,245	

8	Stock	
	Charitable Activity Stock	£5,734
	Other Trading Activities Stock	£2,236
	Total	£7,970
9	Debtors	
	Gift Aid Due	£3,002
10	Bank Accounts	
	Co-op Revive	£5,427
	Co-op Living Room Account	£1,162
	Co-Op NYC	£131
	HSBC	£851
	Online Payments	£550
	Card payments	£152
	Petty Cash	£200
	Total	£8,473
	Liabilities	
	Rent Due	£500
11	Restricted Funds	
	Newport Youth Cafe	£0
	Parklife	£144
	Listen-In	£997
	Lloyds Foundation	£7,767
	Total	£8,908

12	Staff costs	
	Gross wages and salaries	£64796.06
	Employers NI	£0
	Pension Contributions	£544.56
	Average number of staff	7
	Average number of full-time-equivalent staff	4.5

