

The Colchester & Ipswich Hospitals Charity

Annual Report & Accounts

For the year ended 31 March 2019



Registered with
**FUNDRAISING
REGULATOR**

Colchester & Ipswich
**Hospitals
Charity.**

Registered Charity Number 1048827

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Welcome

We hope you enjoy reading about all the great work we got up to in 2018/19. And if you flick to the sections at the back, you can see our accounts and read about how we manage things.

But before you read the report, we'd just like to take this chance to say a very big thank you. We're very lucky to have so many passionate people making our work to enhance the experience of every patient possible and wouldn't be able to have achieved any of it without you.



Our front cover shows...

just a few of the hundreds of fundraisers who supported us in 2018/19

Report of the Corporate Trustee for the year ended 31 March 2019

Message from Mandy Jordan, Head of Charity

A year of change

I am pleased to present the very first Colchester & Ipswich Hospitals Charity's annual report and audited accounts for the year ending 31 March 2019, which have been prepared in accordance with the Charities Act 2011, and Accounting and Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS 102).

The charity is an umbrella charity that holds funds for over 225 wards and departments across East Suffolk and North Essex healthcare sites. The charity as a whole works to make a positive difference for patients and staff by using donations to improve the patient environment, buy specialist equipment and pay for additional staff training.

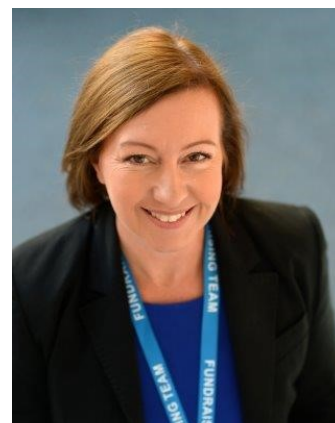
The charity depends entirely on voluntary donations and our main focus is to ensure that this money is used effectively and in a way that honours the wishes of the donors and the needs of our patients.

This year has been one of great achievement and change for the charity. Following the merger of Colchester Hospital University NHS Foundation Trust and Ipswich Hospital Trust to form East Suffolk and North Essex NHS Foundation Trust it was necessary under Department of Health and Charity Commission regulation and guidance to merge the two former respective hospital charities. Both former hospital trusts and charities

worked together closely to ensure a smooth transition. A business case put before both Trust Boards prior to merger laid out the initial ambitions and objectives of the new charity and considered different options for combining them. The recommendation which was accepted by the Charitable Funds Committee was that a single Corporate Trustee model be adopted following the merger. As you'll notice from our accounts this resulted in the Colchester Hospitals Charity designated funds technically being transferred (£2,458m) to the former Ipswich Hospital Charity on the date of the Trust merger (1 July 2018). The transferred funds retained their designated funds status and objectives for use at the Colchester Hospital or community sites across Essex as do the funds retained for use at Ipswich or across East Suffolk.

Simultaneously, the Ipswich Hospital Charity made an application to the Charity Commission to change its name to East Suffolk and North Essex NHS Foundation Trust Charitable Funds and registered a working title of Colchester & Ipswich Hospitals Charity to reflect the joining together of the charities.

During the financial year we also made preparations for the



introduction of the General Data Protection Act 2018 and ensured that the charity had made all the changes necessary to be compliant by 1st May 2018 and merged our systems for 1st July.

We are delighted that the fundraising target for the new cancer centre has almost been reached. Building works for both the Collingwood Centre and Wellbeing Centre are on target. Equally, both the Blossom Appeal and Children's Appeal for developments at Ipswich Hospital continue to gather community support and momentum and we're very proud that both the Time Garden for end of life patients and the new family facilities at the mortuary opened during the year.

The year ahead also looks to be an exciting one as we continue to fundraise, open the cancer and wellbeing centres and commence a strategic review to ensure we continue to deliver the very best for patients using your generous donations.

The journey

Last year was full of wonderful moments. Here are just a few highlights, as well as some snaps we took along the way

April 2018

In readiness for Dying Matters week we opened a new relatives area and garden within the mortuary, providing a calm and reflective area for families in those last precious moments saying goodbye. The £100,000 refurbishment was made possible by generous donations to the General Purposes Fund



May 2018

Our new helipad was ready for air ambulance landings at any time of day or night. It allows emergency teams to quickly transfer critically ill patients into the emergency department. This was made possible by a £500,000 donation from HELP Appeal



September 2018

Art 4 Cure presented two cheques to Ipswich Hospital, £100,000 towards the breast care centre Blossom Appeal together with £3,000 to fund breast classes and an exercise DVD



June 2018

Ipswich Preparatory School had been fundraising for a year. They held cake sales, raffles and collections raising over £4,000 towards a new open top incubator, helping us to care for some of our smallest patients



July 2018

Our zip line event raised over £60,000, our CEO Nick Hulme raised over £20,000 walking coast to coast and over 100 people joined us at Felixstowe to Walk for Wards



August 2018

We launched our treasure hunt in aid of the Children's Appeal at Jimmy's Farm. They have pledged to support the appeal by raising £20,000 over a 2 year corporate partnership period



October 2018

Businesses in Saxmundham held a month long event in support of the Blossom Appeal during October. When they reached £1,000 Michael from the George Farnham Gallery promised to dye his hair pink. They raised £1,000



November 2018

The Forum Rotary Club presented £5,869 towards the new cancer centre. The club held a number of events during 2018 including a duck race and a concert at St Botolphs Church



December 2018

The charity team collected gifts for all our patients and everyone in Ipswich and Colchester Hospitals or our community hospitals on Christmas Day received one

January 2019

Building work started in the £3.25million Collingwood Cancer Centre at Colchester Hospital



February 2019

Our Make A Will Month at Colchester Hospital raised £2,600. Our thanks to Goody Burrett LLP and Birkett Long LLP



March 2019

TESLA donated a second car to Ipswich Hospital's Raedwald Department enabling children to drive themselves to surgery in one of their mini vehicles



About us

Colchester & Ipswich Hospitals Charity is proud to support East Suffolk and North Essex NHS Foundation Trust.

Charitable donations were a huge part of health provision long before the NHS launched 70 years ago in 1948. In more recent years NHS trusts have looked to charitable donations to help develop additional services, from research to new innovations in treatment.

The charity has been in place since 1995, starting out as The Ipswich Hospital NHS Trust Charitable Funds. The former Colchester Hospitals Charity was registered in 1994 and has itself gone through various changes over the years. The community funds have been transferred from other local hospitals.

Whilst we have made good progress over the last few years with steady income growth, we are still in the embryonic stages of developing into a mature charity that is recognised as the charity of choice within the local community.

Our work is only possible thanks to our supporters. From holding coffee mornings, giving gifts to our patients and volunteering at our events, they do all sorts of things to support our patients.

As the number of people living in the local area increases and traditional NHS budgets are tightened, we need the help of our supporters and the local community now more than ever before. Only together will be able to support the Trust in offering the best care and experience.

To find out more about supporting the charity, fundraising or volunteering call **0300 770 1369** or visit **colchesteripswichcharity.co.uk**



Our mission
NHS Foundation Trust

Our vision: to transform healthcare for our patients



**Keep people in control
of their health**

Lead the way

and work

- Support departments to assist patients in managing their own care
- Support health promotion of physical and mental wellbeing
- Support prevention of disease and its adverse effects
- Support patients with long term conditions
- Support equality in health which lead to better outcomes
- Support end of life care

- Build on the Trust's existing teams in the community
- Manage the wellbeing of patients and staff
- Support patients at home and in the community
- Support patients with long term conditions
- Support patients with mental health issues
- Support patients with physical health issues
- Support patients with social issues
- Support patients with financial issues
- Support patients with legal issues
- Support patients with other issues

1948

NHS launched

2014

Ipswich Hospital appointed its first fundraiser and rebranded as The Ipswich Hospital Charity

2015

Ipswich Hospitals Charity launched its first Appeal—The Sunrise Appeal

19 years

**47 years
of little change**

1995

Registered with the Charity Commission as The Ipswich Hospital NHS Trust Charitable Fund (Colchester's predecessor charity reg 1994)

2014

Colchester Hospital launched their Cancer Centre Campaign

Our vision

Raising money to offer the best care and experience

mission: we raise money and invest in services to enhance East Suffolk and North Essex Foundation Trust's ability to offer the best care and experience to the people they serve

our community. We will push the boundaries of possibility and make every patient experience the best it can possibly be.

The Colchester & Ipswich Hospitals Charity provides grants to:-



Integration of care



Develop centres of excellence



Support and develop staff



Drive technology enabled care

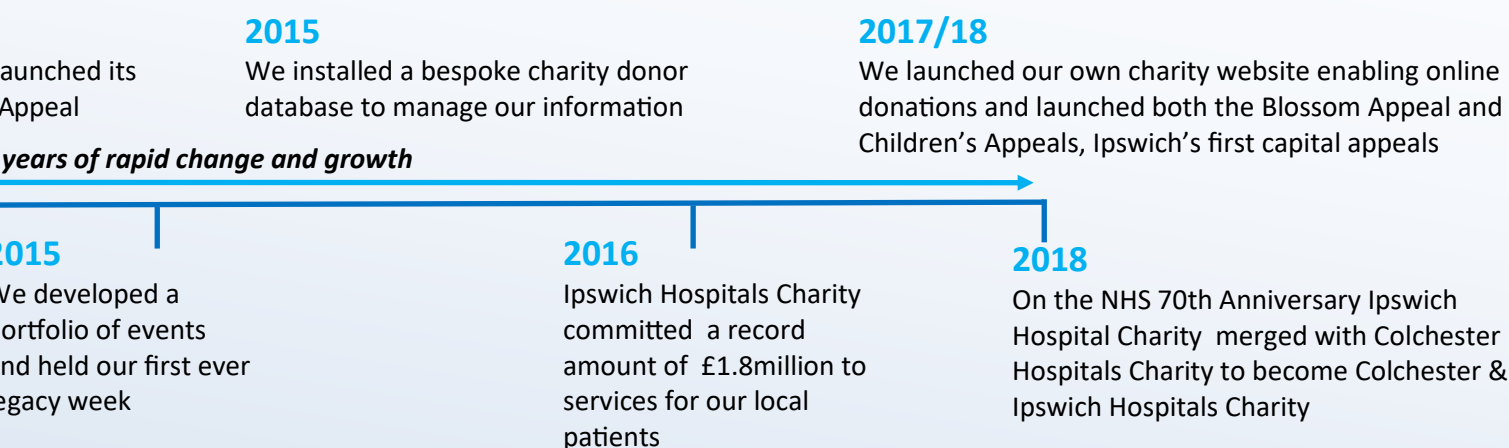
We prioritise applications for grants which meet those strategic objectives where they:-

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their needs in
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- Support care close to home, providing specialist services in the community
- Modernise facilities and equipment within the hospitals
- Improve support for young people as they transition to adult services
- Push boundaries through innovation and clinical research
- Support model of outpatients service
- Increase access to diagnostic services

- Equip the workforce with the skills and resources to deliver high quality care including providing opportunities for training, education, research and innovation
- Support staff to improve own health and wellbeing
- Create additional welfare facilities for staff

- Embrace clinical technologies where they offer faster, safer and less invasive care including wearable devices and health apps where they enable move away from routine appointments to patients accessing care when they need it
- Use artificial intelligence to speed up processes of care or reduce errors



How we helped our patients

Dying matters: building the Time Garden at Colchester Hospital

“I can’t say enough good words about it, it’s perfect.”

That is what 74-year-old Alan Fowler said about Colchester Hospital’s Time Garden. He benefited from using the tranquil spot funded entirely from generous donations almost daily while he was cared for on West Bergholt Ward.

Research shows green space and gardens in hospitals can benefit patients’ health and wellbeing.

“I didn’t know what to expect, but when I went into the garden for the first time I realised immediately how it lifts the spirit. What a wonderful change from the environment on the ward, there was a sense of total uplifting, I felt really well afterwards.”

The Time Garden is open all year round for patients who are approaching the end of their life, providing a peaceful area of calm within the hospital for them to spend precious moments with their families and friends.



The opening of the Time Garden in June 2018

With his wife Helen, the couple have been joined by many friends in the Time Garden. They have been able to play and listen to music, and enjoy a beer together, as well as many happy conversations, bringing back old and fond memories.

“We go down there to chill out, it’s wonderful. It gives you a short time of respite and I’m sure many people will get great joy from it.”

The Time Garden Appeal, run by the Colchester and Ipswich Hospitals Charity, raised £160,000 to make the vision behind the project a reality. It was made possible thanks to generous support from the community through a number of voluntary donations.

To find out more about the Time Garden and to donate to the garden’s upkeep visit

<http://www.colchesteripswichcharity.org.uk/time-garden-appeal/>



How we helped our patients

Dying matters: providing space for relatives to say goodbye at Ipswich Hospital

A new-look family area, visitors' room and garden was provided in the mortuary at Ipswich Hospital to provide relatives with a calm and reflective space in which to say goodbye.

The £100,000 upgrade has seen the public areas made brighter and more welcoming, while doorways have been widened and a new disabled toilet installed so that it is fully accessible to people using wheelchairs. New artwork has also been added, the staff room refurbished and the Somersham Support Group paid for new seating.

The new-look area was renamed the Rosemary Suite, after consultation with the Dying Matters working group, and was opened by Ipswich Mayor Sarah Barber, who is also a nurse in Ipswich's paediatric day surgery team.

The Rosemary Suite was funded by the charity from the General Purposes Fund and opened in May 2018. Works are also underway to refurbish the facilities at Colchester Hospital using charitable donations.

“We are really pleased with this upgrade, which provides relatives with a more welcoming environment in which to spend those last precious moments saying goodbye to their loved ones.”

Shane Mongor, mortuary manager at Ipswich Hospital



The new mortuary viewing and relatives room funded by generous donations to the General Fund

Our current appeals at Colchester Hospital

The Cancer Centre Campaign—Collingwood Cancer Centre and Wellbeing Centre



Our vision was to build a cancer centre where our patients and their loved ones are supported and cared for by experts throughout their cancer journey.

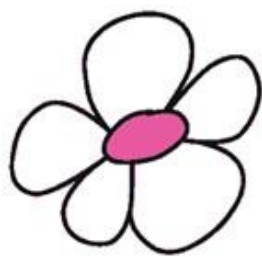
All cancer services will be centralised in a single complex so we can care for everyone, regardless of cancer type, severity or prognosis.

Chemotherapy, haematology and radiotherapy will be brought together under one roof for the first time in an environment which is welcoming, comfortable and efficient.

To complete our holistic approach, a unique Wellbeing Centre will provide complementary therapies, counselling, advice and support for patients and their loved ones.

The project is being funded with thanks to the community who have supported the Cancer Centre Campaign, a £3.25 million appeal run by the Colchester and Ipswich Hospitals Charity which first launched in 2014





The Cancer Centre Campaign transforming cancer care

This vision is now being realised as building work is well underway on the second part of the development, the Wellbeing Centre.

The Collingwood Centre is not just bricks and mortar. It is about the people who use it and the care given to patients and their families. We know people don't want to come to hospital, but we want their experience to be as good as it possibly can. At its core, the centre will be somewhere that combines first class, multi disciplinary NHS treatments in a therapeutic environment.

The Wellbeing Centre will be a hub for knowledge, comfort and support. It is going to be purpose built in an easily accessible location at the front of the hospital for all patients.

The centre will offer complementary therapies such as massage, aromatherapy and relaxation classes free of charge. Workshops provided by voluntary organisations to help patients express and understand how they feel about their illness are being planned. Support groups such as Look Good Feel Better and Talking Heads will also allow opportunities to share experiences and anxieties.

Wellbeing will focus on our patients' needs. We aim to support each and every patient by providing a wide range of complementary services. A tailored approach will help patients and their families cope with their diagnosis and treatments, as well as preparing them for life after cancer.

"We are so grateful for everyone's support with the fundraising and we've worked closely with the Colchester Cancer Services User group to make sure the design of the new unit meets the needs of our patients."

The aim of the wellbeing centre is to provide vital support in a less clinical, more welcoming, relaxing and calm environment for people diagnosed with cancer, their families and carers."

It will also be used to co-ordinate booked appointments for therapies and a drop-in service for cancer patients at any stage of their journey, from diagnosis, throughout their treatment and into survivorship, for as long as the patient needs our support."

**Sarah Orr,
Lead Cancer Nurse**



Artist impressions of the new Cancer Wellbeing Centre

Our current appeals at Ipswich Hospital

The Blossom and Children's appeals



We want every breast care patient to have the best possible experience when they come to hospital. Our aim is for the care given to patients to be among the very best the NHS has to offer.

We want an environment where our patients can feel safe and well looked after – where they can be supported through every step of their diagnosis and treatment. And we don't want any patient to have to wait longer than necessary for their appointment, results and care.

With the right environment, our clinical teams can continue to provide and pioneer breakthrough treatments.

To make this a reality we launched a capital appeal to raise £2.5 million towards a Breast Care Centre at Ipswich Hospital.

The problem

There are currently three separate locations for breast care at our hospital

- Breast Clinic (for consultations and treatment)
- Breast Imaging Department (for mammograms, ultrasound and needle biopsies)
- Satellite Breast Screening (for routine screening for women 50 – 70 years old under the National Screening Programme)

The departments are scattered across the hospital meaning patients and staff are forced to swap between the three. This often means patients having to get dressed and undressed a number of times simply to walk down a corridor only to find themselves in another public waiting area – for some patients after a life-changing diagnosis.

Patients can find themselves waiting an hour and a half between an appointment in one department and another, often with no-one to talk to.

The environments are in some cases run-down, dull, uninspiring and not fit to house 21st century technology and facilities. The Breast Clinic space is currently shared with patients and doctors from other specialties so it cannot

be tailored to the specific needs of breast care patients.

Meanwhile, the number of patients needing help from the service is growing. There has been a 25% increase in patient referrals in the past five years, adding to the challenges of an already pressurised service.

The solution

We are going to build a modern Breast Care Centre where state-of-the-art care can be delivered to all our patients.

It will bring all elements of breast care at The Ipswich Hospital under one roof and give facilities to match the exceptionally high standards of care already given by our clinical teams.

The Centre will allow our teams to work more productively and along with an improved layout will reduce waiting times and ensure we meet the national waiting time targets.

It will be a true 'one stop' centre where patients can be imaged, biopsied if necessary, and see their clinician in one appointment without the need to get dressed and undressed several times.

The environment will be welcoming and calming. The space will allow professionals to support anxious and emotionally vulnerable patients, as well as giving plenty of room for carers and loved ones to be there.

There will be dedicated clinics for men and young people, as the number of male and young patients is growing each year.





We are also currently raising the monies needed to build a new look Children's Department to transform the experience of its young patients and their families.

Staff want to create a modern, welcoming and child friendly environment fit for the 21st century, with improved facilities for patients and their families or carers.

The work is expected to see the department, which is made up of the 24 bed Bergholt inpatient ward, a children's outpatient department and a short stay Paediatric Assessment Unit, completely remodelled and refurbished. Patients and their families have been involved in helping to draw up the plans, which include:

- Increasing outpatient clinic rooms from six to 14, with dedicated spaces allocated for specialist clinics such as diabetes, cystic fibrosis and physiotherapy
- Creating separate entrances for the outpatients and inpatients departments
- Adding multiple break out

play areas to give all children the chance to play

- Refurbishing the outside play area

On the ward:

- En-suite rooms will increase from one to four and side rooms from seven to 10
- Dedicated teenage / young person spaces will be created
- The total number of beds will increase from 24 to 26, while more isolation cubicles will be available
- A two-bed high dependency area will be created
- More space will be provided in bays for specialist equipment and so that parents can stay with their children
- A separate dining area will be introduced so that patients can eat away from others who may be nil by mouth or have an eating disorder

"We were delighted to launch our Children's Appeal, which aims to create a modern, welcoming environment which matches the high standards of care which our patients receive"

"The new-look department will significantly improve the facilities available to our staff and help them to continue meeting increasing demand for our services while maintaining their focus on delivering a gold standard of care for every single patient."

"Our new-look department will be beautifully illustrated with a Suffolk farming and countryside theme so that it reflects our local area, stands the test of time and appeals to children and young people of all ages."

Sarah Smith,
Children's and Women's Services



Strategic Report

Our achievements and performance

The Colchester & Ipswich Hospitals Charity (East Suffolk and North Essex NHS Foundation Trust Charitable Funds) continued to support a wide range of health and welfare related activities benefiting both patients and staff. During the year the funds were used to purchase a wide range of additional goods and services that The East Suffolk and North Essex NHS Trust would otherwise be unable to provide through its normal funding i.e. additional medical equipment, training for staff, items for the benefit of staff, as well as for the benefit of patients during their stay at Ipswich Hospital.

Unrestricted Funds

Unrestricted funds comprise those funds which the Corporate Trustee is free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds, where the donor has made known their non-binding wishes or where the Corporate Trustee, at their discretion, have created a fund for a specific purpose.

The unrestricted funds has continued to support a wide range of activities, with total grants payable of £478k in 2018/19. No comparisons are made with the previous financial year due to the merger of charities. The granting of funds for the general benefit of patients and staff represents a fundamental activity of the charity, understanding the principle that even the smallest funds can enhance the service in a worthwhile way.

The generosity of donors has enabled the charity to make some larger grants:

- ♦ 2 x Passenger Buggies, signage and phones for Ipswich Hospital (£22,790)
- ♦ Sonosite Edge Ultrasound System for Theatres and Anaesthetics at Ipswich Hospital (£24,707)
- ♦ Aplio Premium Ultrasound Scanner for Breast

Unit at Colchester Hospital (£50,820)

- ♦ Baby Leo Neonatal Incubator for Colchester Hospital (£23,925)

Restricted Funds

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. The capital of the funds may be spent at the discretion of the Corporate Trustee for the purposes stipulated by the donor. Restricted funds are also used to support the governance costs of the special purposes charities which hold the restricted donations.

During 2018/19 the various restricted funds have granted a total of £714k to The East Suffolk and North Essex NHS Foundation Trust. Some of the most significant service improvements include:

- ♦ Sonoscanner for Renal Department at Ipswich Hospital (£18,500)
- ♦ Light boxes and window decorations for Somersham Ward (£4,313)

Strategic Report

Our achievements and performance

Process improvements

We continued to improve processes to drive up income and improve experiences for donors.

The use of our bespoke hospital wide charity donor database has been further developed to merge data from the two former charities. This has increased confidence that every donor receives a thank you letter and receipt and is supported throughout their fundraising journey. Through the greater use of the database we have been able to continue building donor records so that we can start to build a clearer picture about our donor demographics and are able to improve our Gift Aid take up.

Our standalone charity website has also been redeveloped through the year to effectively merge content from two websites into one. The freestanding website enables the charity to process debit and credit card transactions, as well as enabling people to sign up for direct debits. We can publicise and sell tickets for our events and individuals can sign up to receive our quarterly newsletter. The website has been fully optimised for mobile use, an area of rapid growth for fundraised income. The information from online donations is digitally downloaded to the database, cutting processing times and ensuring the supporter receives timely and accurate communications.

Following the merger, the administrative function for thanking and banking has been moved to one site for efficiency and cost saving. The finance team has recently completed a consultation exercise, the result of which will be to move financial processing to one site during 2019, enabling greater efficiencies and increased service levels.

Data and information governance was reviewed and processes amended as a result of GDPR being introduced to the UK in May 2018.

Environmental scanning

The Charity continues to be a member of the Association of NHS Charities. This organisation is solely for NHS charitable organisations and helps keep the Charity informed and fully updated on current and developing issues in relation to charitable funds.

The Colchester & Ipswich Hospitals Charity is staying alert to legislative change. The charity voluntarily registered with the Fundraising Regulator, demonstrating our commitment to best practice in the sector.

Charity brand

The charity name and logo was amended on merger and printed materials will be replaced as old stocks require renewal.

Protecting vulnerable individuals

The Colchester & Ipswich Hospitals Charity carries out its own fundraising activities, which are mainly event and donations driven. The charity has not enlisted the services of any professional fundraising or commercial participation company but will in 2019 be outsourcing its lottery to St Helena Hospice. In line with the Fundraising Regulator Code of Practice, the charity continues to have its own fundraising promise and complaints procedure and is introducing a new safeguarding policy. The charity does not undertake door to door fundraising activities and limits direct marketing activities. During the period no direct mail campaigns were carried out and email newsletters were limited to quarterly receipt. The charity recognises that many of their supporters are elderly patients or their families and could therefore be vulnerable people. The charity has no access to patient data and does not make any direct request of Trust patients for donations. Our volunteers and staff operating on behalf of the charity are DBS checked when operating within the hospital environment. Where it is brought to the attention of staff that a supporter may be a vulnerable individual, confirmation is sought from safeguarding team as to their capacity to give. No complaints were received by the Regulator with regard to the charity.

Events

The charity team continued to build and improve its successful events including the Hospital Zipline and Walk for Wards and has developed a more diverse events programme for the 2019/20 period.

Strategic Report

Plans for future periods



In addition to the charity's primary objectives and prioritisation for granting funds in the future, the fund managers have made some specific plans for the future periods. These include:

- ◆ Fundraising for a new bladder scanner for Woodbridge ward
- ◆ Fundraising for Larprascopy Surgery VR training equipment for the ICENI centre
- ◆ Fundraising for a portable OCT machine for ophthalmology
- ◆ Completion of the Collingwood Centre Appeal and opening to patients at end of 2019
- ◆ Completion of the Wellbeing Centre and opening to patients in early 2020
- ◆ Transforming the child health environment through the Children's Appeal
- ◆ Building a modern breast care centre through the Blossom Appeal

Strategic Report

How we manage the money you give us

Net Income / (Expenditure)

Net income for 2018/19 was £3,896k compared to £304k in 2017/18. This is mainly due to the accounting transaction during the merger of the charities and appeal monies being held in readiness to complete building works on the Collingwood Centre.

Net gain on revaluation and disposal of investment assets

In accordance with UK accounting standards, fixed asset investments reflect the current market value of investments held as at 31 March 2019. During the year ended 31 March 2019 the financial markets have improved and the value of the Charitable Funds fixed asset investments has increase by £305k over the year.

The charity's investment manager is one providing pooled fund investments and the value of investments at 31 March 2019 was £2,943k As at 31 March 2018, investments were valued at £2,638k.

In addition to changes in the market value, the charity must also report any actual gains or losses generated from investment sales during the year. There were no sales during 2018/19.

It should be noted that the former Colchester Hospitals Charity held no investments and therefore there were none transferred to the charity on merger.

Investment policy

The assets of the charity must be invested in accordance with the Trustee Act 2000. They will be invested prudently in a well-diversified portfolio of assets in equities, bonds and

property.

Based on their attitude to investment risk, the Trustee requires that the asset allocation should create sufficient income and capital growth to enable the Charitable Fund to carry out its purposes consistently year by year.

The level of risk in the overall portfolio should be moderate.

No single equity investment should comprise more than 10% of the total portfolio at the time of purchase.

There should be no investments held in companies whose primary role is manufacturing and distributing alcoholic and tobacco products.

The investment policy is reviewed annually based on the delivery of the Charitable Fund's Strategy and the balance of income and investment required to achieve it. The Charitable Funds Committee meet with the Investment managers twice per year to review the fund.

Strategic Report

How we manage the money you give us

Investment performance

During the year, the Trustees invested the Charity's funds with CCLA Investment Management Limited's COIF Charities Ethical Investment (pooled) Fund.

Overall return performance for the year 2018/2019 for the Charity's invested funds was 11.56%. This reflects the increase in market values during the year. As at 31 March 2019, pooled fund assets were allocated in Equities (52.9%), Infrastructure and operating assets (6.6%), Property (4.1%), Private equity and other assets and cash (36.4%). CCLA's Ethical Investments return for the quarter to 31 March 2019 was equivalent or greater than the performance of an investment comparator based on a similar allocation of assets.

Principal risks and uncertainties

Risks and associated mitigations are reported on a regular basis to the Charitable Funds Committee. There are no critical risks affecting the charity. Risks reported with mitigations include the loss of Trustee members and staff key skills, proper governance procedures and compliance with the Charities Act, publicity, and fundraising and investment strategies.

Total fund balances

The charity is reporting a net increase in funds of £3,896k for the year ended 31 March 2019. This leaves total fund balances of £8,230k compared with £4,334k in 2017/18. The net increase is due mainly to the transfer of monies (£2,458k) into the charity on merger from the former Colchester Hospitals Charity which has been treated as a donation. It should be noted that investments are exposed to the risks of stock market fluctuations, performance will be dependent upon future economic conditions and both upward and downward swings in investment valuations could occur.

For this reason, it is the charity's policy to hold all unrealised investment revaluations in a separate fund which is not made available to spend until it is realised.

Reserves policy

The Trustee's reserves policy is to expend incoming resources within a reasonable period of time in furtherance of the charitable objects. Under normal circumstances, a period of six months is considered to be reasonable; therefore the charity would be expected to hold reserves of £800k based on an average of six months of expenditure from the three previous years. The reserves policy is reviewed every three years.

As at 31 March 2019 the amount of uncommitted funds held was £4,075k. The reasons for the improved reserve balance are:

- ◆ Low level spend
- ◆ Acquisition of CoHoC
- ◆ Good investment return
- ◆ Improved performance on donations

Governance

Structure, governance & management

The Charitable Fund is governed by Trust Deed.

The charity was until 1 July 2018 responsible for administering and managing the following special purpose charities:

- ◆ General and Elderly Medicine Directorate General Charity
- ◆ Department of Surgery General Charity
- ◆ Ipswich Hospital NHS Trust Education Charity
- ◆ Maternity, Gynaecology and Paediatric Department General Charity
- ◆ Physiotherapy and Outpatients Departments General Charity
- ◆ Suffolk Community Healthcare Charity

Governing documents for these charities are included against their objectives shown in the next section. Under the provisions of the Charities Amendment Act 2011, the Charity Commission has directed that all Charitable Funds, including the main charity, form one charity for the purposes of accounting and registration only.

By a Supplemental Deed dated 5 July 2018 the linked charities were also merged with the main charity and the Charity Commission have now

removed these linked charities from the charities register.

In accordance with the Charity's Declaration of Trust, members of the NHS Trust's Board of Directors act as ex-officio Trustees of the Charitable Funds. The executive and non-executive members of The East Suffolk & North Essex NHS Foundation Trust Board of Directors are appointed through the normal recruitment, training and induction processes for those positions.

The Trustee, through the Charitable Funds Committee, is responsible for controlling expenditure and also for investment policy and decisions. In all decision making, consideration is given to the Charity Commission's general guidance on public benefit 'Charities and Public Benefit'.

The East Suffolk & North Essex NHS Foundation Trust acts as sole corporate Trustee to the East Suffolk & North Essex NHS Foundation Trust Charitable Funds, and as such is a related party. Trustees receive an induction and training from the NHS Trust and further specific charity training is planned in 2019.

Governance

Objectives of the charity

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustee considers how planned activities will contribute to the aims and objectives it has set up. Our aims fully reflect the purposes that the charity was set up to further.

Objectives and governing documents

The Charitable Funds are used to meet the objectives of the original donations or bequests as far as is reasonably practicable in accordance with the charity's governing documents.

Where there are no specific objectives, the funds are used by the charity for such purposes relating to services provided by them under the National Health Service Act 2006 by enhancing and improving care, wellbeing and safety of patients, staff and carers within The East Suffolk and North Essex NHS Foundation Trust. The Charitable Funds Committee take account of the Charity Commission's guidance on public benefit when setting or reviewing the guidelines for fund signatories who are authorised to spend charitable funds.

Where separate restricted funds have been established the funds objectives are determined by the donor's wishes or the original fundraising proposals.

The charity achieves these objectives by:

- ◆ Allowing fund signatories discretion, within set limits, to purchase products or services within the normal operating remit of The East Suffolk and North Essex NHS Foundation Trust

- ◆ Ensuring that purchases will directly benefit patients, staff and carers
- ◆ Prioritising expenditure to products and services that are over and above items normally expected to be procured by The East Suffolk and North Essex NHS Foundation Trust.

Charitable Fund objectives

East Suffolk and North Essex NHS Foundation Trust Charitable Funds

- ◆ Governing Document: Declaration of Trust dated 27 January 1995
- ◆ Objectives: For any charitable purpose relating to the National Health Service

General and Elderly Medicine Directorate General Charity (closed by Supplemental Deed 5 July 2018)

- ◆ Governing Document: Declaration of Trust dated 7 March 1997
- ◆ Objectives: For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the services provided by the General and Elderly Medicine Directorate at The Ipswich Hospital NHS Trust

Department of Surgery General Charity (closed by Supplemental Deed 5 July 2018)

- ◆ Governing Document: Declaration of Trust dated 7 March 1997
- ◆ Objectives: For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the services

**Ipswich Hospital NHS Trust Education Charity
(closed by Supplemental Deed 5 July 2018)**

- ◆ Governing Document: Declaration of Trust dated 7 March 1997
- ◆ Objectives: For any charitable purpose or purposes relating to the National Health Service for the provision of equipment, training and development of staff at The Ipswich Hospital NHS Trust

**Maternity, Gynaecology and Paediatric
Department General Charity (closed by
Supplemental Deed 5 July 2018)**

- ◆ Governing Document: Declaration of Trust dated 7 March 1997
- ◆ Objectives: For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the services provided by the Maternity, Gynaecology and Paediatric Department at The Ipswich Hospital NHS Trust

**Physiotherapy and Outpatients Departments
General Charity (closed by Supplemental Deed 5
July 2018)**

- ◆ Governing Document: Declaration of Trust dated 7 March 1997
- ◆ Objectives: For any charitable purpose or purposes relating to the National Health Service wholly or mainly for the services provided by the Physiotherapy and Outpatients Departments at The Ipswich Hospital NHS Trust

**Suffolk Community Healthcare Charity (closed by
Supplemental Deed 5 July 2018)**

- ◆ Objectives: For any charitable purpose or

purposes relating to the National Health Service wholly or mainly for the services provided by Community Health Services at The Ipswich Hospital NHS Trust

Grant making policy

Grants can be made from any of the Charity's funds as follows:

- ◆ Firstly from Unrestricted Funds which are constituted of donations and legacies received by the charity where no particular preference as to their expenditure has been expressed by donors or where they are designated towards a particular hospital or activity but not restricted to a specific purpose. These funds are used for any health related purpose throughout the hospital as per the Trust deed and subject to delegated limits laid down by the Charitable Funds Committee. Grants from unrestricted funds are also used in areas of the hospital that do not have restricted funds to pay for them
- ◆ Secondly, Restricted Funds where a donation or legacy is restricted to a particular specific use in the hospital or activity as nominated by the donor at the time their donation or legacy was made. The Restricted Funds are overseen by the Fund Signatories who can make recommendations on how to spend the money within their designated area and financial limits. Fund signatories' recommendations are accepted provided that they are in accordance with Charity objectives and available funds can be spent at any time

Financial Statements

Statement of corporate trustee responsibilities

The corporate trustee is responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year.

Under that law the corporate trustee has prepared the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under that law the corporate trustee must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the corporate trustee is required to:

- Select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgments and

estimates that are reasonable and prudent

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The corporate trustee is responsible for keeping accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The financial statements on pages 26 to 37 are authorised for issue on behalf of the Corporate Trustee

By order of the Trustee

Signed:



Date: 14th January 2020

Helen Taylor
Chair

Financial Statements

Foreword to the financial statements

East Suffolk and North Essex NHS Foundation Trust Charitable Funds

The charity is a public benefit entity. These financial statements for the year ended 31 March 2019 have been prepared by the Trustee in accordance with the Charities Act 2011, the Charity (Financial Statements and Reports) Regulations 2008, the Trust Deed, the requirements of the Statement of Recommended Practice 2015: Accounting and Reporting by Charities and the Financial Reporting Standard (FRS 102).

On 1 July 2018 the net assets and liabilities of Colchester Hospitals Charity were donated to The Colchester & Ipswich Hospitals Charity as part of the merger of the two NHS organisations. The accounts reported here for 2018/19 therefore represent the financial performance of the combined charity which is comprised of the merged finances for the following periods:

1 April 2018 to 30 June 2018	The Ipswich Hospitals Charity
1 July 2018 to 31 March 2019	The Colchester & Ipswich Hospitals Charity (formerly the Ipswich Hospitals Charity, now incorporating the activities of the dissolved Colchester Hospitals Charity)

Direct comparison of the 2018/19 accounts with the prior year 2017/18 accounts figures is therefore not possible.

Financial Statements

Independent Auditor's Report

Opinion

We have audited the financial statements of The Colchester & Ipswich Hospitals Charity ("the Charity") for the year ended 31 March 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2019 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions related to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Corporate Trustee's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Corporate Trustee has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in Report of the Corporate Trustee, other than the financial statements and our auditor's report thereon. The Corporate Trustee is responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Financial Statements

Independent Auditor's Report

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion;

- the information contained in the financial statements is inconsistent in any material respect with the Corporate Trustee's Report; or
- adequate accounting records have not been kept by the Charity; or
- the Charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of the Corporate Trustee

As explained more fully in the Statement of Corporate Trustee's Responsibilities, the Corporate Trustee is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Corporate Trustee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Corporate Trustee is responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Corporate Trustee either intends to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 149 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located at the Financial Reporting Council's ("FRC's") website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charity's Corporate Trustee, as a body, in accordance with the Charities Act 2011. Our audit work has been undertaken so that we might state to the Charity's Corporate Trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Corporate Trustee as a body, for our audit work, for this report, or for the opinions we have formed.

David Eagles

For and on behalf of BDO LLP, statutory auditor
Ipswich

23rd January 2020



BDO LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

Financial Statements

Statement of Financial Activities for the year ended 31 March 2019

	Note	Restricted Funds £'000	Unrestricted Funds £'000	Total at 31 March 2019 £'000	Total at 31 March 2018 £'000
INCOME AND ENDOWMENTS FROM:					
Donations and legacies:					
Donations		3,157	1,519	4,676	962
Legacies	12	13	343	356	308
Grants received		69	66	135	-
Other trading activities:					
Fundraising events		1	-	1	-
Sponsorship and social lotteries		-	1	1	-
Investment	19	45	51	96	81
Total		3,285	1,980	5,265	1,351
EXPENDITURE ON:					
Raising funds:	3				
Fundraising activities		132	187	319	210
Charitable activities:	4				
Patients -welfare and amenities		149	349	498	775
Staff -welfare and amenities		35	132	167	43
Contributions to NHS		530	(3)	527	-
Governance costs		50	56	106	77
Total		896	721	1,617	1,105
Net gain/(losses) on investments		112	136	248	58
Net income/(expenditure)		2,501	1,395	3,896	304
TRANSFERS BETWEEN FUNDS					
Gross transfers between funds	10	62	(62)	-	-
Net Movement in Funds		2,563	1,333	3,896	304
Reconciliation of Funds					
Opening -total funds brought forward		1,592	2,742	4,334	4,030
Total funds carried forward		4,155	4,075	8,230	4,334

Financial Statements

Balance Sheet at 31 March 2019

	Note	Restricted Funds £'000	Unrestricted Funds £'000	Total at 31 March 2019 £'000	Total at 31 March 2018 £'000
Fixed Assets					
Investments	20	1,486	1,457	2,943	2,638
Total Fixed Assets		1,486	1,457	2,943	2,638
Current Assets					
Debtors	6	11	228	238	255
Cash	7	3,259	2,624	5,884	1,771
Total Current Assets		3,270	2,852	6,122	2,026
Liabilities					
Creditors amounts falling due	8	601	234	835	330
Total Liabilities		601	234	835	330
Net Assets		4,155	4,075	8,230	1,696
The funds of the charity:					
Restricted income funds		4,155	-	4,155	1,592
Unrestricted income funds		-	4,075	4,075	2,742
Total Charity Funds		4,155	4,075	8,230	4,334

Signed :



Date: 14th January 2020

Helen Taylor

Position: Chair

Financial Statements

Statement of Cash Flows for the year ended 31 March 2019

	Total at 31 March 2019 £'000	Total at 31 March 2018 £'000
Cash flows from operating activities:		
Net cash provided by operating activities	4,096	(356)
Cash flows from investing activities:		
Dividends, interest and rents from investments	17	5
Purchase of investments	-	(430)
Net cash provided by investing activities	17	(425)
Change in cash and cash equivalents in the reporting period	4,113	(781)
Cash and cash equivalents at the beginning of the reporting period	1,771	2,552
Cash and cash equivalents at the end of the reporting period	5,884	1,771

Reconciliation of net income to net cash flow from operating activities

	Total at 31 March 2019 £'000	Total at 31 March 2018 £'000
Net income for the reporting period (as per the statement of financial activities)	3,896	304
Adjusted for:		
(Gains)/losses on investments	(248)	(58)
Dividends and management fees from investments	(57)	(56)
Interest from bank accounts	(17)	(5)
(Increase)/decrease in debtors	17	(235)
Increase/(decrease) in creditors	505	(306)
Net cash provided by operating activities	4,096	(356)

Analysis of cash and cash equivalents

	Total at 31 March 2019 £'000	Total at 31 March 2018 £'000
Cash in hand	3,194	755
Notice deposits (less than 3 months)	2,690	1,016
Total cash and cash equivalents	5,884	1,771

Financial Statements

Notes to the Accounts

1. Accounting Policies

1.1 Basis of preparation

The financial statements have been prepared under the historic cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The Corporate Trustee consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

On 1 July 2018 Colchester Hospital University Foundation Trust merged with Ipswich Hospital Trust to form East Suffolk and North Essex NHS Foundation Trust. On 5th July the Trust Board, by way of supplemental deeds agreed to make application to the Charity Commission to merge the former Trust Charities, close the linked charities and grant the monies from Colchester Hospitals Charity to The Ipswich Hospital Charity. Simultaneously, the Ipswich Hospitals Charity was renamed East Suffolk and North Essex NHS Foundation Trust Charitable Funds and a working title of Colchester & Ipswich Hospitals Charity registered.

The purpose of the Colchester Hospitals Charity moved to the Colchester & Ipswich Hospitals Charity and the new charity maintained the former Ipswich Hospital Charity number. The purpose and objectives of the individual former Colchester Hospital Charity and Ipswich Hospital Charity funds have remained the same.

The charity meets the definition of a public benefit entity under FRS 102.

The Charity is an NHS umbrella charity created by the declaration of Trust dated 1 November 1995. The Fund is constituted by a Trust Deed and registered with the Charity Commission for England and Wales.

1.2 Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. The capital of the funds may be spent at the discretion of the Corporate Trustee for the purposes stipulated by the donor. Restricted funds are also used to support the governance costs of the special purposes charities which hold the restricted donations.

Unrestricted funds comprise those funds which the Corporate Trustee is free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds, where the donor has made known their non-binding wishes or where the Corporate Trustee, at their discretion, have created a fund for a specific purpose.

The split of funds held in each of these categories are disclosed in note 11.

Financial Statements

Notes to the financial Statements

1.3 Income

All income is recognised once the Fund has entitlement to the income, it is certain that the income will be received and the monetary value of income can be measured with sufficient reliability.

Where there are terms or conditions attached to income, particularly grants, then these terms or conditions must be met before the income is recognised as the entitlement condition will not be met until that point. Where terms or conditions have not been met or uncertainty exists as to whether they can be met then the relevant income is not recognised in the year but deferred and shown on the balance sheet as deferred income.

1.4 Legacies

Legacies are accounted for as income either upon receipt or where receipt of the legacy is probable. This is once confirmation has been received from the representatives of the estate from which the legacy will be paid or property transferred and once all conditions attached to the legacy have been fulfilled.

1.5 Investment income

Investment income is apportioned to the individual funds in proportion to the average fund balance over the quarter the income relates to.

1.6 Expenditure

All expenditure is accounted for on an accruals basis. It is recognised once there is a legal or constructive obligation committing the charity to expenditure. Contractual arrangements are recognised as goods or services are supplied.

1.7 Irrecoverable VAT

Irrecoverable VAT is charged against the category of expenditure for which it was incurred.

1.8 Raising funds

The cost of fundraising is allocated to the funds of the Charity based on the amount of income each fund generates.

1.9 Charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objectives of the Fund.

1.10 Governance costs

Governance costs comprise all the costs incurred in the governance of the Charity. These costs include the preparation and audit of the statutory accounts. These are apportioned quarterly between the funds based on each closing fund balance of the previous quarter.

1.11 Debtors

Debtors are amounts owed to the Charity. They are measured on the basis of their recoverable amount.

1.12 Cash and cash equivalents

Cash at bank and in hand is held to meet the day to day running costs of the Charity as they fall due. Cash equivalents are short term, highly liquid investments, usually in 90 day notice interest bearing saving accounts.

Financial Statements

Notes to the accounts

1.13 Creditors

Creditors are amounts owed by the Charity. They are measured at the amount that the Charity expects to have to pay to settle the debt.

2. Related party transactions

East Suffolk & North Essex NHS Foundation Trust is the sole Corporate Trustee of East Suffolk & North Essex NHS Foundation Trust Charitable Fund (also known as Colchester & Ipswich Hospitals Charity). By virtue of this relationship, the Trust is the ultimate controlling party for the Charity.

East Suffolk & North Essex NHS Foundation Trust provides NHS healthcare-related services. Consolidated accounts of the Trust and Charity can be obtained from Trust Offices, Colchester Hospital, Turner Road, Colchester, Essex. CO4 5JL.

Board Members and other senior staff take decisions both on charitable funds and exchequer matters but endeavour to keep the interests of each discrete and do not seek to benefit personally from such decisions. Declarations of personal interest have been made in both capacities and are available to be inspected by the public.

During the year none of the senior employees of the Corporate Trustee or members of the Trust's key management staff or parties related to them has undertaken any material transactions with East Suffolk & North Essex NHS Foundation Trust Charitable Fund.

None of the senior members of the Corporate Trustee or members of the Trust's key management staff or parties related to them has undertaken any material transactions with East Suffolk & North Essex NHS Foundation Trust Charitable Fund.

The Trust is a related party of the Charity. The Trust makes no charitable contributions to the Charity. In 2018/19 the resources expended by the Charity which were received by the Trust totalled £1.4mil (2017/18: £1.4mil). As at 31 March 2019 the Charitable Funds had a creditor balance owing to the NHS Trust of £441k.

3. Analysis of expenditure on raising funds

	Restricted Funds £'000	Unrestricted Funds £'000	Total at 31 March 2019 £'000	Total at 31 March 2018 £'000
Fundraising costs:				
Fundraising office	95	88	183	190
Fundraising & publicity	24	87	111	-
Investment Manager's Fees	10	12	22	20
Trading activities	3	-	3	-
Total	132	187	319	210

The fundraising team are employed by East Suffolk and North Essex NHS Foundation Trust. The Trust levies a monthly charge to the Charitable Fund to recover all pay and associated non-pay costs.

Financial Statements

Notes to the financial Statements

4. Analysis of expenditure on charitable activities

	Restricted Funds £'000	Unrestricted Funds £'000	Total at 31 March 2019 £'000	Total at 31 March 2018 £'000
Charitable activities:				
Patients -welfare and amenities	149	349	498	775
Staff -welfare and amenities	35	132	167	43
Contributions to NHS				
Professional fees	25	(3)	22	-
Equipment	32	(10)	22	-
Research	-	10	10	-
Buildings	473	-	473	-
Governance costs				
Financial services	45	51	96	71
Audit fees	5	4	8	5
Bank fees	1	1	2	1
Total	764	534	1,298	895

The Corporate Trustee operates a scheme of delegation where fund signatories of the individual funds have delegated authority to incur expenses based on the individual fund objectives in accordance with directions set out by the Corporate Trustee in standing orders and financial instructions. All requests over £5k also require approval from Charitable Funds Committee. Requests over £250k require approval from Trust Board acting in their capacity as Corporate Trustee. The Charity does not make grants to individuals.

5. Audit costs

The audit costs total £7.5k (2017/18: £5.9k). These costs relate to the external audit of the financial statements and internal audit of governance and controls. External audit, BDO LLP, £7.5k (2017/18: BDO LLP, £5.9k).

	Restricted Funds £'000	Unrestricted Funds £'000	Total at 31 March 2019 £'000	Total at 31 March 2018 £'000
Debtors				
Debtors under 1 year				
Other debtors	11	227	238	255
Total Debtors	11	227	238	255

6. Analysis of debtors

There were no debtors falling due after more than one year.

Financial Statements

Notes to the financial Statements

7. Cash held on deposit

	Restricted Funds £'000	Unrestricted Funds £'000	Total at 31 March 2019 £'000	Total at 31 March 2018 £'000
Cash				
Cash held on deposit				
COIF charities deposit fund	1,358	1,332	2,690	1,017
Commercial Bank Accounts	1,885	1,203	3,088	754
Cash held in hand				
Cash in transit	17	89	106	-
Total Cash	3,260	2,624	5,884	1,771

Cash held on deposit with the COIF Charities Deposit Fund is a highly liquid pooled fund having daily deposit and withdrawal facilities.

8. Analysis of creditors

	Restricted Funds £'000	Unrestricted Funds £'000	Total at 31 March 2019 £'000	Total at 31 March 2018 £'000
Creditors				
Creditors under 1 year				
Trade creditors	5	10	15	198
Accruals	113	266	379	-
Other creditors	483	(42)	441	132
Total Creditors	601	234	835	330

There were no creditors falling due after more than one year.

* The negative balance represents a credit note received for an incorrect invoice. The replacement invoice was not received until 2019/20 but was accrued for in the Accruals line above.

9. Provisions for liabilities

There were no provisions made in the current or previous year and all approved charitable expenditure has been paid or accrued.

10. Transfers between funds

In 2018/19 there were transfers of £62k made between funds within the group registration with the agreement of the fund signatories. Transfers are either made to move residual balances which can no longer be used effectively due to their low value, or where fund signatories have agreed to contribute to the purchase of specific equipment.

Financial Statements

Notes to the financial statements

11. Analysis of funds

	Opening balance as at 1 April 2018	Incoming Resources	Resources Expended	Transfers between funds	Net gain/(losses) on	Closing balance as at 31 March
	£ 000	£ 000	£ 000	£ 000	£ 000	£ 000
Restricted	1,592	3,285	(896)	62	112	4,155
Total Restricted Funds	1,592	3,285	(896)	62	112	4,155
Unrestricted	2,742	1,980	(721)	(62)	136	4,075
Total Unrestricted Funds	2,742	1,980	(721)	(62)	136	4,075
Grand Total	4,334	5,265	(1,617)	-	248	8,230

12. Legacies

Legacy income is only included in income where receipt is reasonably certain and the amount is known with certainty, or the legacy has been received. Fifteen legacies were received during the 2018/19 financial year totalling £356k (31 March 2018: £308k).

13. Loss on realisation of investments

There were no losses on investments for the year ended 31 March 2019 (31 March 2018: £nil).

14. Contingencies

There were no contingent liabilities as at 31 March 2019 (31 March 2018: £nil).

15. Commitments

There was a commitment to the cancer campaign at 31 March 2019 of £2,108k. (31 March 2018: £nil).

16. Role of volunteers

The Colchester & Ipswich Hospitals Charity has the kind support of local volunteers who actively fundraise for the Charity by running or participating in events. Volunteers also support with other administrative and logistical tasks.

In accordance with the Statement of Recommended Practice (Charities SORP FRS 102), due to the absence of any reliable measurement basis, the contribution of these volunteers is not recognised in the accounts.

Financial Statements

Notes to the financial statements

17. Trustee and related party transactions

Trustee expenses reimbursed

No expenses were reimbursed to the senior employees of the Fund's Corporate Trustee during the year (31 March 2018: £nil).

See note 2 for other related party disclosures.

18. Trustee remuneration

None of the senior employees of the Corporate Trustee received remuneration from the Fund during the year (31 March 2018: £nil).

19. Net gains/Losses on Investments

	Restricted Funds £'000	Unrestricted Funds £'000	Total Year to Date 31 March 2019 £'000	Total at 31 March 2018 £'000
Investment:				
Interest receivable	8	9	17	-
Dividends	37	42	79	76
Total Investment Income	45	51	96	76

20. Investments

	Restricted Funds £'000	Unrestricted Funds £'000	Total Year to Date 31 March 2019 £'000	Total at 31 March 2018 £'000
Market value brought forward	1,332	1,306	2,638	2,094
Ass: Additions to investment at cost	-	-	-	430
Investment income	40	39	79	76
Investment Fees	(11)	(11)	(22)	(20)
Unrealised gains/(losses)	125	123	248	58
	1,486	1,457	2,943	2,638

21. Subsequent events

The 2019/20 Annual Report & Accounts will represent the first full year of reported accounts for the merged charity.

Legal and Admin Details

For the year ended 31st March 2019

Status

The charity is an NHS Charity. The organisation was established under a Declaration of Trust dated, 27 January 1995 which established the objects and powers of the organisation and amended by a Supplemental Deed on 5 July 2018 .

Trustee

The East Suffolk and North Essex NHS Foundation Trust is the corporate Trustee. A list of individual members of the Trust Board can be found on the Trust website.

In accordance with the charity's declaration of Trust, the members of the NHS Trust's Board of Directors acted as ex-officio Trustees of the Charitable Funds. The Trustee has delegated, within the written terms of reference, day to day management of the funds to the Charitable Funds Committee. The following individuals have served on it during the year:

Andrew George	-	Non Executive Director and Chair (until October 2018)
Richard Spencer	-	Non Executive Director and Chair (since November 2018)
Elaine Noske	-	Associate Non Executive Director (until October 2018)
Richard Youngs	-	Non Executive Director (since November 2018)
Eddie Bloomfield	-	Non Executive Director (since November 2018)
Simon Rudkins	-	Interim Director of Finance (until June 2018)
Dawn Scrafield	-	Director of Finance (since July 2018)
Clare Edmondson*	-	Director of HR (until Jan 2019)
Claire Thompson	-	Interim Director of Nursing and Quality (until June 2018)
Dr Shane Gordon	-	Director of Strategy, Research & Innovation (since January 2019)
Catherine Morgan	-	Chief Nurse (since (March 2019)
Barbara Buckley	-	Chief Medical Director (until Jan 2019)
Mandy Jordan**	-	Head of Charity
Jan Ingle*	-	Head of Communications (until June 2018)
Rebecca Driver*	-	Director of Communications and Engagement (since Feb 2019)
Sarah Sheppard*	-	Charitable Funds Accountant
Gillian Orves*	-	Patient/Ipswich Hospital User Group Representative (until June 2018)
Gillian Orves*	-	Governor Representative (since Sept 2018)
Richard Wall*	-	Patient/Ipswich Hospital User Group Representative (until June 2018)
John Alborough*	-	Governor Representative (since Sept 2018)

* non voting member

** voting member until June 2018, non voting member since July 2018

Charity name and registration number

The Ipswich Hospital Charity is registered with the Charity Commission in England & Wales as the Ipswich Hospital NHS Trust Charitable Funds. Charity Registration Number 1048827.

Registered office and operational address

The accounting records and day to day administration of the charitable funds and its related activities are dealt with by East Suffolk and North Essex NHS Foundation Trust at its registered offices:

Turner Road
Colchester
Essex
CO4 5JL

Principal Advisors Bankers

The Royal Bank of Scotland
36 St Andrew Square
Edinburgh
EH2 2YB

Investment Account

CCLA Investment
Management Limited
COIF Charity Funds
80 Cheapside
London
EC2V 6DZ

Investment Advisers

CCLA
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Independent Auditors

BDO LLP
16 The Havens
Ransomes Europark
Ipswich
IP3 9SJ

Telephone

0330 770 1369

Email

charity@esneft.nhs.uk

A big thank you

The Trustee of the East Suffolk and North Essex NHS Trust Charitable Funds (The Colchester & Ipswich Hospitals Charity) wishes to express its thanks for the many generous donations from members of the public and other organisations, without which the Charity would be unable to support East Suffolk and North Essex NHS Foundation Trust so effectively in enhancing the facilities available to its patients and visitors.

By order of the Trustee

Signed :



Date: 14th January 2020

Helen Taylor
Chair

The Colchester & Ipswich Hospitals Charity
Registered office: Colchester Hospital, Turner Road, Colchester, CO4 5JL
Charity offices at Colchester Hospital and Ipswich Hospital
Tel: 0300 770 1369

