

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date

0	1	0	4	2	0	1
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 8 Period end date

3	1	0	3	1	9
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Charity name

Phoenix Project - Hull

Charity No
(if any)

1	1	6	7	9	4	1
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Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The relief of poverty and financial hardship among destitute asylum seekers living predominantly within the city of Hull boundary by the provision of free legal advice, assistance and representation.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of legal advice and assistance in drafting fresh submissions for leave to remain to the Home Office. Providing free advice to asylum seekers on housing and education issues.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have and continue to have regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Three fresh submissions lodged with the Home Office to apply for leave to remain - all awaiting decision but asylum seekers permitted to remain until Home Office decision reached.</p> <p>Representation for two asylum seeker children in successfully appealing in order to attend their first choice school.</p> <p>Advice and assistance to more than twenty asylum seekers on issues including housing, benefits and health provision.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	Cash funds at year end of £4004.80
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Policy to ensure that at least £250 in cash funds to avoid overdraft and other fees.
Amount of reserves held	Para 1.22	£250
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	No funds materially in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By appointment on approval of all trustees

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Phoenix Project - Hull
Other name the charity uses	N/A
Registered charity number	1167941
Charity's principal address	46 Abbey Way, Hull, HU5 1 DA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ralph Rippon			
2	Angela Murden			
3	Kathleen Van Straaten			
4	Betty G Luciola			
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20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole 31 M2018 year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

None

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Kathleen Van Straaten

Full name(s)

Kathleen Van Straaten

**Position (eg Secretary,
Chair, etc)**

Trustee

Date

31 March 2019



Charity name

Charity number (if any)

For the period from (start date) to (end date)

Section A

Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations Legacies and grants	1638.58			1638.58	4004.80
Seedbed					
<i>Sub total</i>	1683.58				
A2 Asset and investment sales, etc					
<i>Total receipts</i>	1638.58				
A3 Payments					
Leagl Fees	800.00				
Printing	236.22				
Home Office Fees	1330				
<i>Sub total</i>	2366.22				
A4 Asset and investment purchases, etc					
<i>Total payments</i>					
<i>Net of receipts/(payments)</i>					
A5 Transfers between funds					
A6 Cash funds last year end	4004.80				
<i>Cash funds this year end</i>	1638.58				

Section B

Statement of assets and liabilities at the end of the period

	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
B1 Cash funds	TSB Bank	1638.58		
	<i>Total cash funds (agree balances with receipts and payments account(s))</i>	1638.58		

	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
B2 Other monetary assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				

Signed by one or two trustees on behalf
of all the trustees

Signature

Print name

Date of approval