



A COMPANY LIMITED BY

GUARANTEE
(Number: 2543666)

and

A REGISTERED CHARITY
(Number 1010556)

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

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AL-HASANIYA MOROCCAN WOMEN'S PROJECT LTD

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2019

REFERENCE AND ADMINISTRATIVE DETAILS

NAME OF THE CHARITY: Al-Hasaniya Moroccan Women's Project

CHARITY NUMBER: 1010556

COMPANY NUMBER: 2543666

REGISTERED OFFICE AND OPERATIONAL ADDRESS:

Bays 4-5 Trellick Tower, Golborne Road, London, W10 5PA.

KEY MANAGEMENT PERSONNEL - DIRECTORS AND TRUSTEES

The directors of the Company are also its trustees for the purposes of charity law and are referred to throughout this report as the trustees.

The trustees who served during the period and up to the date this report was approved were:

Fatima Mourad (Chair)

Eleanor Fellowes

Eileen Livingstone

Sapana Agrawal

Kamela Al-Barami

Saad Souissi

Karim Belarbi El Ouazzani

Abdullah Sliti (resigned 26th September 2018)

Fatima El-Guenouni (resigned 28th September 2018)

Siham El-Yamlahi (resigned 24th January 2019)

Samira Chadli (resigned 30th January 2019)

Nadia Elbhiri (Company secretary)

KEY MANAGEMENT PERSONNEL - PRINCIPAL OFFICER: Nadia El-Bhiri

INDEPENDENT EXAMINER: Abdul Jamal, Chartered accountant
28 Fairlop Road, London, E11 1BN.

BANKERS: HSBC plc, 152 Portobello Road, London, W11 2DZ.

STRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNING DOCUMENT

The organisation is a charitable company limited by guarantee, incorporated on 26th September 1990 and registered as a charity on the 14th April 1992. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

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TRUSTEES' RESPONSIBILITIES

Company law requires the trustees to prepare Financial Statements for each financial year that give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that year. In preparing those Financial Statements the Directors are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Company will continue to operate

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the Financial Statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

RECRUITMENT AND APPOINTMENT OF MANAGEMENT COMMITTEE

Under the company's Articles are known as members of the Management Committee. As required by the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of one year after which they must be re-elected at the next Annual General Meeting.

The organisation's remit inevitably focuses on women and children as the main target group to support, however recent development of clients' care and indeed the aftermath of Grenfell has meant that the board of trustees revise its responsibilities towards this client group and indeed include other members of the family. In this respect both our activities and the diversity within the board of trustees do reflect the community we seek to serve inclusively.

TRUSTEES INDUCTION AND TRAINING

Most trustees are already familiar with the practical work of the charity having been part of the committee for a number of years. Equally through regular and away days they are kept informed of the organisation's developments and changes. Additionally, new trustees are invited to attend meetings to familiarise themselves with the structure of the organisation and the context within which it operates. They are also encouraged outside and beyond the scope of board of trustee's meetings to spend a day with the staff to observe the way services are rendered to users. Every trustee is offered an induction pack.

RISK MANAGEMENT

The management committee has conducted a review of the major risks to which the charity is exposed. Where appropriate systems or procedure have been established to mitigate the risks the charity faces.

The charity has policies in place to safeguard all those who use the service. The continued implementation of the PQASSO (Practical Quality Assurance Systems for Small Organisations) quality assurance ensures a consistent quality of delivery for all aspects of the charity. These procedures are periodically reviewed to ensure that they continue to meet the

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needs of the charity.

ORGANISATIONAL STRUCTURE

The management committee meets quarterly and is responsible for the strategic direction and policy of the charity. The committee has members from a variety of backgrounds relevant to the work of the charity.

A scheme of delegation is in place and the day-to-day responsibility for the provision of the services rests with the Centre Manager, who traditionally is also the company secretary. As a member of staff she is responsible for ensuring that the charity delivers the services specified and that the key performances indicators are met. Equally she has responsibility for the day to day operational management of the centre, individual supervision of the staff team. A trustee is appointed as line manager to Centre manager and they meet on fortnightly basis. They meet to discuss short terms concerns, oversee development of project and ensure the overall well-being of the staff. The named trustee is also the chair of the Staffing and finance sub-committee that meets on monthly basis. She reports to the subcommittee on matters relating to the overall development of centre and if there are serious concerns these are dealt with as an emergency or relayed to the board of trustees for decision/discussion. This is part of our good practice procedure.

The Trustees and Principal Officer noted on page 1 constitute the Key Management Personnel of the charity, as defined by applicable accounting standards. As such, financial transactions with these personnel are disclosed in Note 6 to the Financial Statements.

OBJECTIVES AND ACTIVITIES

The company's principal activities are to:

- Promote the health and education and to relieve poverty among Moroccan women and their families in need and women and their families in need whose mother tongue is Arabic, in the greater London area.

The main objectives and activities for the year continued to focus upon the promotion of access to mainstream services and the prevention of poverty and hardship. The strategies employed to assist the charity to meet these objectives include the following:

- Providing a range of services, which are reflective of the relevant quality standards and address the potential problems related to social exclusion.
- Focusing on limiting the harm that comes with poverty and social exclusion, not only for the individual but also for their family, friends and the wider community.
- Focusing on partnerships with local authorities to facilitate workshops on relevant religious issues to foster dialogue and clarity to achieve an equitable, wholesome and integrated community.
- Working in partnership with other agencies to ensure the widest range of services is available that best matches the needs of the user groups we serve.

ACHIEVEMENTS AND PERFORMANCE (Forward by the chair)

The organisation continues to achieve and reach a wide range of women and their families are who are vulnerable and in need. Our work has taken us from the heart of Golborne ward across international borders.

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This year one of our many achievements has been our work with children and their mothers to learn to bridge the generational gap and understand each other's perspective. This work has been so important that we have been able to secure future funding to continue in order to provide similar work. Whilst the funding has been an important aspect of the project, the continuation of this work has been possible because of the commitment of the staff and volunteers who run the project. The project works with mothers and children with multiple needs.

Our ethos of never turning anyone away has this year challenged our spending and in more than one case, we have been left with no alternative but to absorb the cost of providing essential provision for some of our women, through our reserves. We have seen an increase in the number of domestic violence committed against women with no recourse to public funds often outside the remit of our current funding criteria ie beyond the borders of the tri-borough catchment area. The impact is clearly demonstrated in the current overspend.

As in every annual audit, 2019 is no exception when it comes to the commitment and hard work of volunteers which enables both paid staff and trustees to serve those whose first port of call is this wonderful organisation. A senior staff member's sick leave would have felt more acute had it not been for the exceptional support our volunteers do give, to ensure continuous service delivery of very high quality.

Once again, the pivotal role of volunteers came in stark reality when we had to comply with the national GDPR. It was paramount that this piece of work is undertaken urgently. To help us comply with its requirements, a volunteer IT engineers did the entire work pro bono.

The Centre's physical refurbishment was equally needed to ensure full compliance with health, fire and safety regulations. The Tudor Trust grant for three years could not have come at a more poignant moment and we are deeply grateful

I'm pleased therefore to report that both aspects of our centre's modernisation and compliance have been fully completed. Allowing us to continue serving our community.

PUBLIC BENEFIT

In planning and developing the above activities the trustees have considered the Charity Commission guidelines on public benefit.

Our core services all work to empower and support our users to improve their quality of life. None of the programmes we run are without the full consultation of our user involvement team which is made up of the members themselves.

Our ethos of serving on one to one basis yet ensure policy influence through networking, meeting and holding events on partnership continue to be an important part of our work.

Our centre continues to be pivotal to those who seek our support and none more poignant as within the domestic violence project. Our challenge is to serve ALL those who come to us for help against the backdrop of restricted funding, at times forcing us to play the post code lottery.

FUTURE PLANS

Our aim is to continue to work in partnership within the tri-borough in order to complement and enhance service delivery to all service users.

- Digitize all case work.

- Increase our number of trustees.

- Look for alternative ways to support those who have no recourse to public funds.

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Build on local partnerships to complement our work within the community.
Secure funding to bring our reserves to a healthier level.
Explore a quality mark audit to upgrade our PQASSO.

FINANCIAL REVIEW

Against the backdrop of limited resources and increased demand on our resources, it has proven to be a continuing challenge to meet these demands and we are grateful to all our volunteers who have made it possible for us to continue to serve and support and offer the same unparalleled good value for money services, our users are accustomed to.

The charity with its ethos of financial prudence and full support of its management committee, staff and volunteers and the support of funders has generated a reasonable income for the period.

RESERVES POLICY

The Charity's policy is to achieve and then maintain a balance of 'free reserves' at a level that would equate to 13 weeks of total expenditure. 'Free reserves' is the balance in the Unrestricted Funds available for general purposes.

The balance of 'free reserves' at the end of the year was £25,757 (£24,498 in the previous year) which fell short of the desired reserve by £48,878 or about 5 weeks (this was the same as in the previous year) of total expenditure.

This Report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities issued by the Charity Commission in January 2015 (updated with effect from January 2016), and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees on 19th December 2019 and signed on their behalf by:



..... Fatima Mourad, Chair

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INDEPENDENT EXAMINER'S REPORT

TO THE DIRECTORS OF AL-HASANIYA MOROCCAN WOMEN'S PROJECT

The report on the accounts of the charity for the year ended 31 March 2019 which are set out on pages 08-13.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of the company law) you are responsible for the preparation of the accounts in accordance with the requirements of the companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of the examination of your charity's accounts as are carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connections with the examination giving me cause to believe that in any material respect: Accounting records were not kept in respect of the Company as required by section 386 of 2006 Act; or

The accounts do not accord with those records; or

The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair view which is not a matter considered as part of an independent examination; or

The accounts have not been prepared in accordance with the methods and principles of Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts to be reached.

Signed



Abdul Jamal

Date: 27 Jan 2020

Chartered Accountant

a@jamal.co.uk
28 Fairlop Rd, London N11 1BN

AL-HASANIYA MOROCCAN WOMEN'S PROJECT LTD

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2018

(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

				2019	2018
		£	£	TOTAL FUNDS £	TOTAL FUNDS £
	Notes	Unrestricted Funds	Restricted Funds		
INCOME					
Grants	4		267380	267380	215132
Donations and Fundraising Services provided		858		858	3008
Bank interest		1908		1908	
		85		85	27
Total income		2851	267380	270231	218167
EXPENDITURE					
<i>Charitable expenditure</i>					
Running Costs and Centre Manager			109288	109288	56275
Mental Health Project			20229	20229	22742
Grenfell Project			28680	28680	31824
Well and Alive Project			14569	14569	4533
Advance Advocacy - Angelou Project			43079	43079	30269
Advance Advocacy - Trans. Fund			13005	13005	1253
Older Peoples' Outreach Project			23515	23515	23761
Older Peoples' Luncheon Club			13931	13931	14
Inspire Well Women Project			23021	23021	26461
EWB - BME Project			9224	9224	0
UN ECOSOC			0	0	5138
Link Officer and Youth Inspire Project			0	0	3666
Chibani and Nour Project			0	0	18836
3Rs Project			0	0	9332
Total resources expended		0	298540	298540	234104
Net income/ (expenditure)		2851	(31160)	(28309)	(15937)
TOTAL FUNDS AT START OF YEAR		46027	75353	121380	137317
TOTAL FUNDS AT END OF YEAR		48878	44193	93071	121380

Movements in reserves and all recognised and losses are shown above.

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BALANCE SHEET AT 31 MARCH 2019

	Notes	2019	2018
		£	£
Debtors and prepayments		24775	17092
Cash at bank and in hand		75485	107588
NET CURRENT ASSETS		<u>100260</u>	<u>124680</u>
CREDITORS	2	(7189)	(3300)
<i>(due for payment within 1 year)</i>			
NET ASSETS		<u>93071</u>	<u>121380</u>
FUNDS			
Restricted	3	44193	75353
Unrestricted - General		36878	34027
- Designated	7	<u>12000</u>	<u>12000</u>
		<u>93071</u>	<u>121380</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.


For the year ended 31 March 2019 the Company was entitled to exemption under section 477 of the Companies Act

2006. Furthermore, no notice has been deposited under section 476 by members of the Company requiring it to obtain an audit of its accounts for the year in question.

The Directors acknowledge their responsibility for:

- (i) ensuring the Company keeps accounting records which comply with section 386, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of its financial year, and of its profit and loss for the financial year in accordance with section 396, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the Company.

Approved by the trustees on 19 December 2019 and signed on their behalf by:


FATIMA MOURAD, CHAIR

AL-HASANIYA MOROCCAN WOMEN'S PROJECT LTD

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES

(a) *Basis of accounting*

The Financial Statements have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (issued in January 2015 and updated with effect from January 2018) - (the Charities SORP (FRS102)), as modified for smaller charities.

The Financial Statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following Accounting and Reporting by Charities preparing their Financial Statements in accordance with FRS102 noted above, rather than Accounting and Reporting by Charities: Statement of Recommended Practice effective from April 2005 which has since been withdrawn. Al-Hasaniya Moroccan Women's Project meets the definition of a public benefit entity under FRS102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes that follow.

(b) *Fund accounting*

Unrestricted Funds are receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted Funds are subjected to restrictions on their expenditure imposed by the donor.

Designated Funds are unrestricted funds but earmarked by the trustees for particular purposes.

(c) *Income*

Income is included in the Statement of Financial Activities when the Charity is entitled to the income, any performance conditions have been met, it is probable that the income will be received and the amount can be reliably measured.

Income from government and other grants is recognised in accordance with the above policy except where the amounts have appropriately been deferred.

Income from donations are recognised in full when receivable and there is unconditional entitlement

Income from fundraising and bank interest are recognised when receivable.

(d) *Expenditure*

Expenditure is recognised in the Statement of Financial Activities when liability is incurred.

Expenditure includes VAT that cannot be recovered, and is reported as part of the expenditure to which it relates.

(e) *Volunteers*

The value of services provided by volunteers has not been included in the Financial Statements.

(f) *Tangible Fixed Assets*

Equipment and other tangible fixed assets are only capitalised where the cost is £500 or more.

	2019	2018
2 CREDITORS		
Sundry Creditors	7189	3300
	<u>7189</u>	<u>3300</u>