

Trustees' Annual Report for the period

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|-------------|-------------------|-----|------|-----------|-----------------|-----|------|
| | Period start date | | | | Period end date | | |
| From | 01 | Apr | 2018 | To | 31 | Mar | 2019 |

Section A Reference and administration details

Charity name

Hythe Triangle Community Garden

Other names charity is known by

Registered charity number (if any)

1163141

Charity's principal address

20 St Leonards Road
Hythe

Postcode **CT21 6EN**

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---|
| 1 | George Maguire | | | |
| 2 | Ashley Tanton | | | |
| 3 | | | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|----------------------------|
| Type of governing document (eg. trust deed, constitution) | CIO Foundation model |
| How the charity is constituted (eg. trust, association, company) | CIO |
| Trustee selection methods (eg. appointed by, elected by) | Appointed by trustee board |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the charity are to conserve the grade 2 listed "Hythe Triangle" and to provide opportunities for recreation

In this period, the trustees have ensured the charity land is kept clean and tidy and we continue to identify grant-awarding bodies that will enable us to secure funding for the works to create a community garden. We hosted a number of gardening days on the charity lands where volunteers participated in community gardening. We have also undertaken some works to the boundary walls.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

We estimate that around 75 volunteer hours were amassed in the period.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The trustees have been consulting with landscape, conservation and archaeology experts as to how the conservation aspect of the site should progress and we are adapting our plan in line with guidance from the grant-awarding bodies we are to target.

Section E Financial review

Brief statement of the charity's policy on reserves

Currently, the charity has minimal unrestricted funds.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Expenditure in the period includes payments to a landscaping contractor who was employed to remove a tree stump which was causing stress to the boundary wall. We have also paid a stoneworker to make safe a small section of the wall following the removal of the stump noted.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|-------------------|------------------------|
| Signature(s) | <i>A Maguire.</i> | <i>Ashley R Tanton</i> |
| Full name(s) | George A Maguire | Ashley R Tanton |
| Position (eg Secretary, Chair, etc) | Trustee | Trustee |
| Date | 22 Jan 2019 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | |
|---|------------------------|
| Charity Name Hythe Triangle Community Garden | No (if any) 1163141 |
|---|------------------------|

CC16a

Receipts and payments accounts

| | | | |
|------------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date 01/04/2018 | To | Period end date 31/03/2019 |
|------------------------|---------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Donation - Maguire | 56 | | | 56 | |
| Donation - Twist | 56 | | | 56 | |
| Donation - HTC | 150 | | | 150 | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 262 | - | - | 262 | - |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 262 | - | - | 262 | - |
| A3 Payments | | | | | |
| Hythe Garden Landscapes | 168 | | - | 168 | - |
| R Cook | 140 | | - | 140 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 308 | - | - | 308 | - |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 308 | - | - | 308 | - |
| Net of receipts/(payments) | - 46 | - | - | - 46 | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 90 | | | 90 | |
| Cash funds this year end | 44 | - | - | 44 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | | 44 | | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 44 | - | - |

(agree balances with receipts and payments account)

OK

OK

OK

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|--------------------------------|-----------------|-----------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------------|--------------------------------|-----------------|-----------------------------|
| B4 Assets retained for the charity's own use | Freehold land | | 27,000 | 30,000 |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| Categories | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|------------------------------------|--------------------------|------------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
| | | |
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