



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	03	2018		31	03	2019

Section A Reference and administration details

Charity name Viabes Community Association

Other names charity is known by

Registered charity number (if any) 1177363

Charity's principal address Viabes Community Centre

Harrow Way

Basingstoke

RG22 4BJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gordon Heley	Chair to 04.09.19	To 04.09.19	
2	Kevin Roche	Vice Chair		
3	Sue Seamour	Secretary to 18.01.19	To 09.08.19	
4	Beverly Sturdy	Secretary from 18.01.09	18.01.19 – 31.03.19	
5	Madeline Hussey	Treasurer to 18.01.19	To 09.08.19	
6	Ian May-Miller	Treasurer from 18.01.19	18.01.19 – 31.03.19	
7	Sue Davies		To 02.04.19	
8	Jason Fraser			
9	Nicola Hicken			
10	Jeanette Hobden			
11	David Pink		01.04.18 – 07.11.18	
12	Lesley Rust			
13	Claire Taylor			
14	Bruce Hibbert	Chair from 04.09.19	From 04.09.19	
15	Pam Lloyd	Secretary from 01.10.19	From 01.10.19	
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Election to post by residents of the Association's Area of Benefit at a public AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the charity are to:

- Promote the benefit of the inhabitants of the Viabes area and the neighbourhood together defined by the attached map (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;

b) Establish, or secure the establishment of, a Community Centre (hereinafter called 'the Centre') and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects;

c) Promote such other charitable purposes as may from time to time be determined.

The Association shall be non-party in politics and non-sectarian in religion.

Trustees have planned events for the year with due consideration of public benefit, following the Charity Commission's guidance. These, together with the activities of the hirers we support, have enabled us to meet a wide diversity of needs within our community.

Regular activities for children have included a preschool carer and toddler group twice weekly, supplemented by a group for children with additional needs who are gradually supported into joining the main group. With the help of grants we have initiated school holiday activities for primary school children.

Our social club for the over 55s has continued successfully, as has an exercise class for this age group and our weekly support group for those with early stage dementia. Our MEOWS choir, which welcomes singers with additional needs, is growing in strength.

The general groups we continue to support for our community include pilates, yoga, dressmaking, slimming clubs, martial arts, dog care, cribbage, open mic nights, ukulele classes and drama. We run a wide selection of regular leisure events for our area of benefit. These include quiz nights, indoor car boot sales, summer and winter fayres, a theatre show for children, barn dances, and a Christmas Celebration with a local church.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This has been a busy year for the Association. Our work has grown significantly and much effort has been put into embedding the new office systems to ensure they are effective at supporting this expansion ie the on-line booking system and financial processes.

In support of our objectives in providing support for families, we have worked again with local partners, such as Southern Health, RCS Services and Chances Gives Choices. These partnerships are generating hire income for our own activities as well as providing a local base for our families to come for assistance. Those with special needs have been one of our focuses for grant funding this year, and we have been successful in acquiring support for our weekly choir, and our carer and toddler group for local SEN children.

We remain aware that our area of benefit consists of a large number of well established households with aging residents, and our weekly Memory Club for those with early stage dementia is now well renowned and respected. Again, we have helped many families throughout the year, successfully gaining donations as well as grants for this work. These grants have provided music sessions, and a new interactive light game which helps dementia patients relax and reminisce. The latter will be used in our SEN children's group as well, another area where we have applied successfully for grant support elsewhere.

We have expanded the range of activities we provide significantly this year. New events include mediumship evenings, a craft fair, skittles evening and family quiz night and family film nights. In addition grants have enabled us to buy a bouncy castle and run holiday activities each term for local children with treasure hunts, pebble painting, messy play, drama, cooking and other arts and crafts. This has helped the Association to raise its profile and promote the support we can give our community. We have also again maintained awareness of our activities through social media, a regularly delivered community magazine, posters and advertisements.

We have continued to ensure that our premises are welcoming and safe. Our gardening band of volunteers has again maintained a pleasant outdoor space for our groups, and work on the sensory garden is ongoing. To underpin the increase in activities we have generated, a priority for next year will be improvements to our internal spaces so that they remain bright and friendly for all those we support in the community.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our policy is that we hold approximately 6 months of expenditure. In addition to this we hold reserves of:

- Restricted reserves where, for instance, we have been given grants for a specific purpose eg for Memory Club training.
- Unrestricted designated reserves earmarked for use on a particular project or activity such as refurbishment of premises.

We review our reserves every 6 months

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Bruce Hibbert

I. May-Miller

Full name(s)

Bruce Hibbert

Ian May-Miller

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

27/1/2020



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
VIABLES COMMUNITY ASSOCIATION

Charity number
1177363

CC16a

Receipts and payments accounts

For the period from **1st March 2018** To **31st March 2019**

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hall hire & affiliations	86,223	-	-	86,223	
Community Development	41,791	-	-	41,791	
Bar hire and commission	2,563	-	-	2,563	
Interest on bank deposits	97	-	-	97	
Grants to cover expenses	-	21,519	-	21,519	
Donations	1,010	1,010	-	2,020	
	-	-	-	-	
	-	-	-	-	
Sub total (Gross income for AR)	131,684	22,529	-	154,213	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total receipts	131,684	22,529	-	154,213	-
A3 Payments					
Activity Costs					
Insurance and licence fees	2,450	-	-	2,450	
Utility services	9,739	-	-	9,739	
Property repairs and renewals	7,488	2,430	-	9,918	
Cleaning	13,799	-	-	13,799	
Community functions and devt	18,857	21,938	-	40,795	
Staff costs	48,716	-	-	48,716	
Governance	-	-	-	-	
Office and general expenses	9,252	-	-	9,252	
	-	-	-	-	
Sub total	110,301	24,368	-	134,668	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	110,301	24,368	-	134,668	-
Net of receipts/(payments)	21,384	1,839	-	19,545	-
A5 Transfers between funds					
A6 Cash funds last year end	102,452	4,768	-	107,220	-
Cash funds this year end	123,836	2,929	-	126,764	-



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CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Viabes Community Association

On accounts for the year
ended

13 months to 31st March 2019

Charity no
(if any)

1177363

Set out on pages

CC16a pages 1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the 13 months ended **31 / 03 / 2019**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M Roche

Date:

9/1/20

Name:

Margaret Roche (Maiden Name Margaret Armstrong)

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Management Accountants

Address:

6 Camwood Close

Basingstoke

Hants



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
VIABLES COMMUNITY ASSOCIATION

No (if any)
1177363

Receipts and payments accounts

CC16a

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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank current account		-	-
	Unity Trust Current account	18,721	-	-
	CAF deposit account	104,995	2,929	-
	Monies received	-	-	-
	Memory Club float	40	-	-
	Treasurer's float	50	-	-
	Barntots petty cash	30	-	-
		-	-	-
	Total cash funds	123,836	2,929	-

and payments account(s)

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Heating system including boilers	Unrestricted	-	-
	Audio visual installation and PA system including projector	Unrestricted	-	-
	PCs and Laptops	Unrestricted	-	-
	Tables (approx 30) and chairs (approx 200)	Unrestricted	-	-
	Fixtures and fittings (eg bar cupboards)	Unrestricted	-	-
	Bouncy Castle	Unrestricted	-	-
	Skittle Alley	Unrestricted	-	-
	Tovertafel	Restricted	-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Security Deposits	Unrestricted	3,900	various dates
			-	

NOTE: The change of status from Charity to CIO took place on 28/2/17 but the accounts were prepared for 12 months to 31/3/18 and then for 12 months to 31/3/19. This set of accounts covers the first period since incorporation as a CIO which is 13 months from 1/3/18 to 31/3/19, made up of the figures for the 12 months 1/4/18 – 31/3/19 plus one twelfth of the previous submission for 1/4/17 – 31/3/18. There are no previous year comparatives as the CIO was newly formed.

Signed by one or two trustees on behalf of all the trustees

Signature	Ian May-Miller, Treasurer	Date of approval
Signature	Bruce Hibbert, Chair	Date of approval

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.