

**Bridgewood Trust Limited
Consolidated Financial Statements
Year Ended 31 March 2019**



Charity registration number: 700843
Company registration number: 2236686

Bridgewood Trust Limited

Financial Statements

Year Ended 31 March 2019

Contents

	Page
Notice of Annual General Meeting	1
Charity Reference and Administrative Details	2
Trustees' Annual Report (Including Directors' Report and Strategic Report)	3-12
Independent Auditor's Report	13-15
Consolidated Statement of Financial Activities (Including Consolidated Income and Expenditure Account)	16
Consolidated Balance Sheet	17
Charity Balance Sheet	18
Consolidated Statement of Cash Flows	19
Notes to the Financial Statements	20-31

Bridgewood Trust Limited

Notice of Meeting

Notice is hereby given that the Annual General Meeting of the Company will be held at 4-6 St Paul's House, Armitage Bridge, Huddersfield on Thursday the 28th day of November 2019 at 1.30 pm for the purpose of transacting the following business:

- 1 To receive the trustees report and the audited accounts for the year ended 31 March 2019
- 2 To re-elect as trustees Mr J L Turner and Mrs L Roberts who are retiring by rotation
- 3 To re-elect as Chairman of trustees Mr J L Turner and to appoint executive officers of the Charity, as the meeting shall deem fit
- 4 To re-appoint Wheawill & Sudworth Limited as auditors and authorise the trustees to fix their remuneration
- 5 To transact any other ordinary business.

By order of the board

D J LANGFORD

Secretary
26 September 2019

Any person entitled to attend and vote may appoint one or more proxies to attend and on a poll vote instead of that person. Any such appointment will not preclude a member from attending and voting at the meeting in person. Forms of proxy must be lodged with the company not less than 48 hours before the time of the meeting. The form of proxy must be signed by the member or in the case of joint holders, any one of them.

Bridgewood Trust Limited

Charity Reference and Administrative Details

Year Ended 31 March 2019

Charity registration number	700843
Company registration number	2236686
Trustees	Mr J L Turner Mr M Tagg Mr R Wray Mrs R Edwards Mrs J Ireland Mrs L Roberts
Chairman	Mr J L Turner
Chief executive officer and Company secretary	Mrs D J Langford Ch.Psychologist
Director of finance and administration	Mr N S P Greenwood BSc. FCA.
Registered office	4-6 St Paul's House Armitage Bridge Huddersfield HD4 7NR
Auditor	Wheawill & Sudworth Limited Chartered Accountants 35 Westgate Huddersfield HD1 1PA
Solicitors	Wrigleys 19 Cookridge Street Leeds LS2 3AG
Bankers	Barclays Bank plc 17 Market Place Huddersfield HD1 2AA Bank of Scotland 116 Wellington Street Leeds LS1 4LT Santander Bank UK plc 44 Merrion Street Leeds LS2 8QT Scottish Widows Bank plc 67 Morrison Street Edinburgh EH3 8YJ

Bridgewood Trust Limited

Trustees' Annual Report Including Directors Report and Strategic Report

Year Ended 31 March 2019

The trustees present their report and the audited financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Structure, governance and management

Bridgewood Trust Limited is a company limited by guarantee incorporated under the Companies Act 1985, company no. 2236686 and is governed by its Memorandum and Articles of Association dated 28 March 1988.

The company is also a registered charity, charity no. 700843 and operates on a not for profit basis under the name 'The Bridgewood Trust'.

Its registered office is 4-6 St Paul's House, Armitage Bridge, Huddersfield, West Yorkshire, HD4 7NR

The charity has a trading subsidiary, Bridgewood Services Limited, a company limited by shares, registered company number 03045628.

The company is governed by the Board of trustees ('the Board') as directors of the company.

The Board is responsible for the overall policy and scrutiny of the financial performance of the organisation. The Board ensures the accountability to key funders and stakeholders. It is the responsibility of the Board to appoint the Chief Executive Officer.

The day to day management of the company is delegated by the Board to the Chief Executive Officer overseeing the senior management team.

Key Management Personnel

Chief Executive and Company Secretary - Mrs D J Langford Ch. Psychologist

Director of Finance and Administration - Mr N S P Greenwood BSc. FCA.

Mrs D J Langford is registered with the Care Quality Commission as the legally responsible individual for residential and domiciliary services.

Bridgewood Trust Limited

Trustees' Annual Report Including Directors Report and Strategic Report

Year Ended 31 March 2019

Trustees of the charity

The directors of the charitable company are its trustees for the purposes of charity law. The trustees who have served during the year and since the year end were as follows:

Mr J L Turner
Mr M Riley (resigned 29 November 2018)
Mr M Tagg
Mr R Wray
Mrs R Edwards
Mrs J Ireland
Mrs L Roberts

Trustees' responsibilities

The trustees (who are also directors of Bridgewood Trust Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report (including the Strategic Report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102)
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions

Bridgewood Trust Limited

Trustees' Annual Report Including Directors Report and Strategic Report

Year Ended 31 March 2019

Objectives and activities

As set out in the Trust's Memorandum and Articles of Association, the objectives for which Bridgewood Trust is established are to promote the care, treatment and education of children and vulnerable adults and in particular (but not limited to) children and adults with learning disabilities.'

The Trust aims to achieve its objectives through the activities of providing residential, domiciliary and day services for people with a learning disability. The benefit provided by such activities enables those people with a learning disability who access our services, a safe environment in which to lead fulfilling lives whilst receiving any necessary support appropriate to their needs and for those who attend our day services to learn skills and take part in activities to give them life experiences with the aim of achieving an independent life-style and possibly employment.

The Charity Commission's general guidance on public benefit has been used for reference when compiling this report and in planning future developments and activities.

The services of the Trust are, primarily, available to any person with a learning disability in the general community who has a support plan which enables them to receive, by referral from local authorities, any appropriate benefit that the Trust can provide, whether that is residential, domiciliary or day service. In such cases the local authority would be responsible for all or part of their fees as determined by the outcome of a financial means test which remains confidential to the individual and the assessor. The Trust has always aimed to provide value for money services to funding authorities and is noted for charging low to modest fees for the services it provides. Access to our services has never been denied to any person with a learning disability on the grounds of inability to pay. If the Trust considered that the services it provides would not meet an individual's needs or would even be inappropriate to that person's needs this would be discussed openly with all concerned and would focus on identified needs not funding issues. Anyone inquiring about our services and how to access them on behalf of a person with a learning disability who did not already have a local authority assessment in place would be directed to the appropriate local authority department as the first step.

There are no geographical restrictions, our service users can be referred by placing authorities throughout the United Kingdom.

The Trust has provided day services to people both short term and long term without receiving any funding from local authorities using our own funds raised through day service activities. The Trust also supports people with a learning disability in the general community through social networks by inviting them to join in activities and holidays organised by the Trust. At an individual level, if a service user cannot afford the cost of a holiday, or personal items such as clothing, the Trust will assist.

The Trust aims to be a responsive provider of services, built around the needs of the individuals we support. We aim to offer choice, great support and to provide the general public with a positive image of learning disabilities, by respecting the differing strengths of service users and meeting their individual needs and preferences in a caring, supportive and professional manner. All service users have regular reviews to which their families and friends are invited. These reviews ensure that the service users are central to the planning of their support services.

All members of the Trust's staff receive a detailed induction including the Care Certificate and a comprehensive training brochure. The Trust places great emphasis on training as it can only deliver its stated aim by having a motivated and well trained workforce able to translate principles into every day best practice. (Please refer to the Skills for Care "Code of Conduct for Healthcare Support Workers and Adult Social Care Workers in England" for further information on best practice). Staff training is also one of the topics covered in the staff appraisal and support and supervision systems which are an integral feature of the Trust. All new staff are subject to a lengthy recruitment process including an enhanced level of Disclosure and Barring checks.

Bridgewood Trust Limited

Trustees' Annual Report Including Directors Report and Strategic Report

Year Ended 31 March 2019

Objectives and activities (continued)

The Trust provides accommodation in Kirklees and Calderdale and can support over 120 people in 28 homes on 12 sites, 18 of these homes being either single or 2/3 bedroom houses. All our homes are different and what makes them different is the people who live in them. Everyone has a say in how their home is run and everyone who can help to run them. The Trust is fortunate in having a variety of facilities enabling it to meet the needs of differing people with varying strengths and support requirements. All Bridgewood service users have frequent contact with service users from other homes and should they ever wish to consider moving to another home this can be discussed through the review process.

All the services have their own Statement of Purposes and Service Users Guide.

The Trust's day service facilities offer opportunities to meet people and try new things including further education, employment training and opportunities to develop living skills, craft and horticulture knowledge. They currently provide approximately 90 places to service users. The day services also have a separate brochure which is available if further information is required on the range of activities available.

Bridgewood's Community Support service provides support in people's own homes. It provides personal care, domestic or leisure support, whether it is for one hour a week or twenty four hours a day, it is built around individuals and the support they want to receive. This service also has its own brochures and guides.

We also offer short stay/respite care because, whether for a carer or a service user, a change is as good as a rest. Whether a stay is for one night or a month, or longer, we will provide individuals with an outstanding service that will meet all their needs while they stay with us.

Mission statement

Bridgewood is built around the needs of individuals with a learning disability and their family and friends. Bridgewood Trust's aim is to provide choice and the highest standard of personalised service to people, which builds upon their existing skills, develops new ones and is geared towards meeting their individual needs and preferences.

We achieve this by developing and investing in a knowledgeable and motivated staff team who will create an environment where people with learning disabilities lead a valued, meaningful and fulfilled life.

The Trust's vision

The Trust aims to offer choice and great support to meet the aspirations of people with a learning disability within their local community. It offers support and advice to all those who contact it for help or even just a second opinion. For those who access any services the Trust provides, we wish them to experience a professional individualised standard second to none. We want our service users to know our services are built around them.

Bridgewood service users

Our service users are those for whom we provide day, residential, short stay/respite care and domiciliary services. We respect the differing strengths of people and provide support built around each individual. No two people are the same and therefore no two support plans are the same. We deliver services within local communities.

Bridgewood staff

Bridgewood Trust is committed to recruiting a motivated and varied staff team, who come from a wide variety of backgrounds, and reflect the ethnic diversity of the communities in which we operate. All staff are enrolled on a comprehensive induction programme which ensures that they become familiar with the aims and objectives of the Trust. They are supported by having access to a training department and staff development brochure which develops new competencies and challenges staff to develop their understanding, skills and knowledge of their area of employment.

Bridgewood Trust Limited

Trustees' Annual Report Including Directors Report and Strategic Report

Year Ended 31 March 2019

Objectives and activities (continued)

All staff are provided with a job description which clearly states the objectives of the job and the required training and experience and a personal specification. An appraisal and support and supervision system is in operation whereby staff are advised and encouraged in their career path and training needs are identified. Relevant training is provided, using both internal and external resources as necessary.

Additional support for staff is available through line managers, area and training managers, staff representatives and human resource personnel.

The Trust has thorough recruitment and vetting procedures in place. It has safeguarding policies and procedures to protect individuals from abuse. It works with a variety of agencies to ensure everybody feels safe and confident to report any concerns they have.

We value the support and guidance of all those professionals who support individuals and those who are responsible for ensuring our conformity to legal and statutory requirements and good practice i.e. all our stakeholders.

Bridgewood facilities

Bridgewood Trust operates from many premises and has an extensive fleet of vehicles. All premises are designed to be integrated into the community and support and enhance the lifestyle of those using them. The maintenance of the buildings is constantly ongoing to ensure they are of a high standard and meet the needs and tastes of those who live in or access them.

Everyone who is part of Bridgewood is encouraged to consider the need to use environmental resources in a sustainable manner and make use of recycling facilities wherever possible.

Strategic Report

Achievements and performance

Bridgewood Trust has had another positive and busy year. Our aim contained within the statement "Together We Open Doors" continues to underpin everything we do and unites all our activities into a central cause to give all service users an aspirational and rewarding life style. We aim to approach all we do with a confident "can do" approach in order to support our service users in all the choices they make.

In July 2018 we were delighted to be finalists in the National Learning Disabilities and Autism Awards. Although we didn't quite win, it was nevertheless, highly motivating to have external acknowledgement of the quality of the services we provide. Such an achievement in a competitive event like this also gives a positive impression of our activities to Bridgewood Trust's service users, families and staff. We were honoured to be involved and achieve a place in this award ceremony.

We were also humbled and honoured to receive details of a generous donation to The Trust during the course of this financial year. A service user's father made a substantial bequest to the Bridgewood Trust to enable The Trust to continue its work in providing support for vulnerable adults. He greatly valued the services we had provided and continue to provide for his loved one and wanted to contribute towards ensuring continuation of The Trust's work. We will look to acknowledge his donation in some way in the future and can only emphasise our gratitude for his generosity. It enables Bridgewood Trust to look to the future with positivity and optimism in the development of our services in the local community as and when the opportunities arise. Whilst we have not opened any new services this year we remain alert to any new opportunities that may come our way. We are keen to support Kirklees and Calderdale, our placing local authorities, in delivering services that meet the needs of the local community.

Bridgewood Trust Limited

Trustees' Annual Report Including Directors Report and Strategic Report

Year Ended 31 March 2019

Achievements and performance (continued)

Central to our service delivery is our ISOQAR 9001:2015 Quality System which has been developed by The Trust and its manual is the key document defining our service delivery. The quality manual, consisting of policies and procedures (known as the 'Green Manual'), is unique to The Trust and is regularly reviewed and updated to reflect current laws and regulations. Reviewing is a time consuming exercise but it unites all our services in their service delivery and is accessible and hopefully easily understood by all our staff teams. A further review of the Policies and Procedure Manual was initiated during the year and a new manual should be available during the next financial year.

Renewal of our registration with the Contractors Health and Safety Assessment Scheme (CHAS) was again successful in the year and demonstrates our continuing compliance with this accreditation scheme.

We have continued to update our website so that it reflects our activities, for example, our commitment to 'Driving up Quality' has been maintained with activities in this area being shown on the site. Last year we focused on expanding the day service sections of our website to give more information on the services we offer. We now have a section on the Bridgewood Trust craft shop and the central role it plays in our craft activities, by giving a purpose for our craft work. The website is also used to inform families and friends of forthcoming events. During this financial year we have initiated a review of the website with a refresh of the home page. We are working with our service users to find a home page that we all think encapsulates the activities of Bridgewood.

We have continued to review our transport arrangements throughout the year and as a result have purchased two (Peugeot Expert), five seat plus wheelchair adapted vehicles and three (Citroen Dispatch), nine seat Combi vehicles. Further replacements will take place in the coming year as we continue to update the fleet whilst trying to meet the changing needs of our service users.

As last year, we have continued to support the local Gateway Club to provide its valued Thursday night service following the withdrawal of its grant funding.

We also aim to be a constructive and positive employer for our staff, keeping up-to-date with changes in employment legislation and good practice guidance. We are pleased that our staff turnover rate of 13.6% is less than half the England average of 30.7% for adult social care, such that we provide our service users and their families with a relatively stable staff team. We are also aware that we have a small management team which has over the years reduced in number due to the stable team being able to work efficiently and where necessary cover other posts. Should our range of services expand in the future this would need to be reviewed, to create the management capacity to oversee new developments.

Residential Services

Our homes continue to develop according to the needs of our service users. We are constantly upgrading our facilities to meet changing requirements. In 2018, following Grenfell Tower, fire risk assessments and fire evacuation procedures were reviewed. Bridgewood House had a half hour stay put policy which was no longer acceptable. Modifications to the structure of the building were possible but would make the everyday running of the care home impractical. The only solution available in order to continue running a normal service at Bridgewood House was to install a misting/sprinkler system which was completed in August 2018. December of the same year also saw the completion of a fire evacuation upgrade at Cleveland Road with the installation of a ground floor escape door and ramp to prevent reliance on a stay put policy. Fire protection works were also completed in 2018 for part of the first floor at Ravensknowle which was upgraded to a one hour stay-put facility. However, the fire safety procedure has now been revised to entirely evacuate the building in the event of a fire.

Bridgewood Trust Limited

Trustees' Annual Report Including Directors Report and Strategic Report

Year Ended 31 March 2019

Achievements and performance (continued)

As well as carrying out improvements to all aspects of fire safety procedures and equipment in all our establishments, many other repairs, renovations and upgrades have taken place across the Trust such that our homes all provide warm, welcoming and safe accommodation.

Our service users are also supported in their day activities and leisure pursuits, regularly attending community events and facilities during the day and evening. We also accompany our service users on day visits and holidays of their choice. These have included Euro Disney, London, Filey, Skegness and Blackpool. As always we are grateful to all members of staff who plan and support our service users on these events, which are so valued by our service users and families.

We are also delighted to say that after months of planning and in some cases building modifications we began the introduction of broadband and computer facilities in all residential services. This should make it easier for our home managers to update their care planning records and communicate directly with local authority staff and services, as well as keeping their own skills and knowledge up to date.

We entered this financial year with all our services, bar one, on a Care Quality Commission rating of Good. We were delighted, therefore, when the one service not on a Good was re-assessed and given a Good Rating. Considerable work had been undertaken with this service to ensure the rating was improved and we were pleased to see the effectiveness of the action plan that was put in place.

Regrettably one of our other services lost its Good rating during the year. We are now again continuing to work towards all our services having a Good rating as soon as possible. An action plan is in place and we are hoping the CQC reassesses the service in the very near future in order to have an opportunity to reinstate its Good rating.

All our service users have at least two reviews a year, involving their families, friends and other personnel who support them. Service users new to the Trust have more reviews to ensure the placement considered appropriate at the outset continues to meet their needs. All aspects of a service user's lifestyle are considered at this review and care plans and other documents are reviewed to ensure they are accurate and up to date.

The eighth Bridgewood Trust Christmas party took place at the Huddersfield Rugby Union Football Club and as always it was lovely to see all our service users and their families supporting this event and getting into the Christmas festivities.

Day services

Both our craft and horticulture day services continue to be popular and lively places, each one with a welcoming and constructive atmosphere.

Our craft service is not only based on craft skills involved in making things to sell, such as greetings cards, jewellery, knitting & sewn items, mirrors and pots decorated with mosaics etc. but also many other activities including; drama, cooking, walking, keep-fit, allotment keeping and educational items. The craft service also organises many other workshops and events including; dance sessions, staff and service user training in Makaton, a service user first aid course, barge trips and cycling to mention a few. In addition craft have worked with other groups such as Holme Valley Sharing Memories, Valley Beats at Holmfirth and Xylosound to provide a rich and varied range of activities.

We also contribute to and partake in the Kirklees Learning Disabilities Week, culminating in the Picnic in the Park event. Two of our service users also attended the Outstanding Achievement Award presentation at Holly Bank School.

Our themed events during the year included Valentine's Day events, an autumn theme of vegetables and fruit preparation, a Brazilian event and participation in the World Bhangra Day at Huddersfield University, which was streamed around the world.

Bridgewood Trust Limited

Trustees' Annual Report Including Directors Report and Strategic Report

Year Ended 31 March 2019

Achievements and performance (continued)

Our horticulture service continues to look after all of the Bridgewood Trust's gardens whilst maintaining a number of other gardens on a contract basis. The horticulture nursery at Bryan Road, which provides a base for all the horticulture activities, has many regular visitors who value the quality of our plants and shrubs. The twice yearly weekend open days are always popular and as we are open to the general public Monday to Friday, fifty weeks of the year; it is always a popular and busy service. We are grateful for the support of members of The Yorkshire Indian Society who take a keen interest in the horticulture nursery. Following their annual fund raising Dinner at the Royal Armouries in Leeds they made a generous donation to replace our oldest polytunnel with a new and larger one.

Staff Training

Bridgewood Trust can only provide the range of activities and care services on offer because of the hard work and commitment of its loyal work force. We are a local provider and a local employer. We place great emphasis on the recruitment and training of our staff team.

In total, we ran 179 staff training courses for our employees. These ranged from staff inductions to continuing professional development days. Nine members of staff completed their Care Certificate Qualification this year and nine staff are working towards this award. Within the Regulated Qualification Framework which replaced National Vocational Qualifications we have four staff working towards level 2, three staff who achieved level 3 and five working towards level 3 and one member of staff who achieved level 5 and five staff working towards level 5.

We value the support our service users make to training sessions by their contribution to safeguarding sessions and also our home managers by taking the lead in some projects and supporting the work of the service user forum.

We obtain feedback from staff on all courses to ensure the quality of internal and external training provided. One of the strengths of our training programme is the support staff give to one another. By having a consistent in house trainer we know all staff receive the same information and are aware of the expectations we have of them. We spend considerable resources on staff training which is rewarded by a low staff turnover and a knowledgeable and motivated staff team.

Financial review (including reserves policy)

Results for the year

Total incoming resources for the year increased to £6,273,427 (2018 £5,183,712). The main source of income continues to be residential fees received from the local authority. Total resources expended increased to £4,935,850 (2018 £4,663,140) and net incoming resources were £1,337,577 (2018 £520,572).

The fixed assets of the Trust are represented by buildings, furniture, equipment, fixtures and furnishings in the various establishments and motor vehicles for service users, maintenance and management use.

The net assets of the Trust at 31 March 2019 were £9,852,129 compared with £8,514,552 at 31 March 2018.

The subsidiary company, Bridgewood Services Limited, provides service users with life skills training and education/employment opportunities. The service company's operating profit for the year, before the gift aid payment to the Trust was £84,337 (2018: £109,369).

Bridgewood Trust Limited

Trustees' Annual Report Including Directors Report and Strategic Report

Year Ended 31 March 2019

Financial review (including reserves policy) (continued)

Reserves

Bridgewood Trust's general reserves, defined as unrestricted funds not committed or invested in tangible or intangible fixed assets and including non-cash items, at 31 March 2019 stood at £5,042,096 equivalent to 12.25 month's expenditure. As in the previous year any funding increases received by the Trust have been influenced mainly by increases in the minimum wage with no account taken of other general cost increases. However, no further adjustment has been made to the designated fund which was established to cover possible future costs that were unlikely to be met by future income.

An adjustment to the designated fund may arise depending on the eventual outcome of the ongoing issue of sleep-in payment and possible requirement for back pay to be determined by the Supreme Court in early 2020. This affects organisations that paid a set amount per night for sleep-ins and not an amount based on an hourly rate for the night hours 'worked'. Until there is greater clarity with regard to the extent of liability we do not propose to begin a detailed and time consuming assessment of any potential cost at this stage.

Plans for future periods

We will be looking to continue to improve our IT facilities throughout The Trust, including upgrading the office server and work stations and upgrading the operating system to Windows 10 during the next financial year. Now that the office has a guaranteed fibre broadband connection we will also be setting up a cloud based telephone group across all establishments and services.

The review of Bridgewood Trust's vehicles will continue this year. As some of our service users age more specialist and adapted vehicles may be required.

Our aim of achieving a Good CQC rating for all our residential services will continue into the next year. For all our other services currently on a Good the aim will be to achieve an Outstanding rating in at least one area of the Keys Lines of Inquiry which the CQC rating is based on.

Building upon the positive and constructive year we have just had and with the financial support of a generous donation during the year, we face the next financial year with confidence in the quality of the services we have developed to date and optimism in our ability and resources to meet the current and future needs of our service users.

Recruitment and Induction of Trustees

The Trust ensures the management committee has a range of knowledge and experience relevant to the role. If a specific knowledge or experience requirement gap was to be identified, possible new members would be considered against the relevant person specification.

The Chief Executive ensures all the appropriate documentation, visits and attendance at previous meetings have been made available to new members.

Risk management

The trustees and management team have considered the main risks to which the Bridgewood Trust is exposed and assessed their possible effect on the Trust's ability to continue to provide its current level of services. Internally, the trust regularly reviews and updates its policies and procedures, in particular, with regard to the health and safety of all persons connected with the Trust. Other risks considered are strategic, financial, operational, regulatory and reputational risks. Although levels of risk vary from year to year, the trustees and management are of the opinion that appropriate financial resources are in reserve and that systems are in place and subject to sufficient review to enable it to work with those risks.

Bridgewood Trust Limited

Trustees' Annual Report Including Directors Report and Strategic Report

Year Ended 31 March 2019

Financial review (including reserves policy) (continued)

Investment Policy

The trustees and management team regularly review the Trust's policy for investing funds. There are no immediate plans for any substantial capital expenditure in the current climate of uncertainty particularly with regard to learning disability services. The policy of keeping funds, not required for day to day purposes, in short term deposit accounts ranging from three months to two years is considered to be appropriate. Rates of interest and the terms available on a variety of accounts with various financial organisations are regularly considered to ensure that the poor investment returns currently available, along with security of capital, are maximised.

Disclosure of information to the auditors

We, the directors of the company who held office at the date of approval of these Financial Statements as set out on page 4 each confirm, so far as we are aware, that:

- there is no relevant audit information of which the company's auditors are unaware; and
- we have taken all the steps that we ought to have taken as directors in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

In approving the Trustees' Annual Report, we also approve the Strategic Report included therein, in our capacity as company directors.

On behalf of the board

J L Turner
Trustee

26 September 2019

Bridgewood Trust Limited

Independent Auditor's Report

Year Ended 31 March 2019

Independent Auditor's Report to the members and trustees of Bridgewood Trust Limited

Opinion

We have audited the financial statements of Bridgewood Trust Limited (the parent charitable company) and its subsidiary (the group) for the year ended 31 March 2019 which comprise the Group Statement of Financial Activities, the Group and the Parent Charitable Company Balance Sheet, the Group Statement of Cash Flows and the related notes including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2019, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or parent charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact.

Bridgewood Trust Limited

Independent Auditor's Report

Year Ended 31 March 2019

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and Charities Act 2011 requires us to report to you if, in our opinion:

- adequate and sufficient accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 4, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Bridgewood Trust Limited

Independent Auditor's Report

Year Ended 31 March 2019

Auditor's responsibilities for the audit of the financial statements (continued)

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the group's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the group's or charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the group or parent charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

35 Westgate
Huddersfield
HD1 1PA

26 September 2019
Helen Solomons (Senior Statutory Auditor)
For and on behalf of Wheawill & Sudworth Limited, Statutory Auditor

Bridgewood Trust Limited

Consolidated Statement of Financial Activities (Including Consolidated Income and Expenditure Account)

Year Ended 31 March 2019

		2019			2018	
	Note	Unrestricted funds £	Designated funds £	Designated fixed asset fund £	Designated project fund	Total £
Income and endowments from:						
Donations and legacies	2	807,015	-	-	-	14,944
Charitable activities	3	4,865,505	-	-	-	4,602,810
Other trading activities	4	572,842	-	-	-	549,812
Investments	5	28,065	-	-	-	16,146
Total income and endowments		6,273,427	-	-	-	5,183,712
Expenditure on:						
Raising funds		(460,310)	-	(20,061)	-	(433,376)
Charitable activities		(4,327,071)	-	(128,408)	-	(4,229,764)
Total expenditure	6	(4,787,381)	-	(148,469)	-	(4,663,140)
Net income (expenditure)	19	1,486,046	-	(148,469)	-	520,572
Transfers between funds		(1,018,239)	-	218,239	800,000	-
Net movement in funds	19	467,807	-	69,770	800,000	520,572
Reconciliation of funds:						
Total funds brought forward	19	4,574,289	452,843	3,487,420	-	7,993,980
Total funds carried forward	19	5,042,096	452,843	3,557,190	800,000	8,514,552

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

The notes on pages 20 to 31 form part of these financial statements.

Bridgewood Trust Limited

Consolidated Balance Sheet

Year Ended 31 March 2019

	Note	2019 £	2018 £
Fixed assets			
Tangible assets	13	3,557,190	3,487,420
Current assets			
Stocks	15	17,527	17,369
Debtors	16	1,058,359	273,977
Cash at bank and in hand		5,535,858	5,039,563
		6,611,744	5,330,909
Creditors: amounts falling due within one year	17	(316,805)	(303,777)
Net current assets		6,294,939	5,027,132
Net assets		9,852,129	8,514,552
Charity Funds			
Designated funds	19	4,810,033	3,940,263
Unrestricted funds	19	5,042,096	4,574,289
Total charity funds		9,852,129	8,514,552

The financial statements were approved and authorised for issue by the Board on 26 September 2019.

Signed on behalf of the board of trustees

J L Turner, Trustee

The notes on pages 20 to 31 form part of these financial statements.

Company registration number: 2236686

Bridgewood Trust Limited

Charity Balance Sheet

Year Ended 31 March 2019

	Note	2019 £	2018 £
Fixed assets			
Tangible assets	13	3,497,005	3,453,694
Investments	14	10,000	10,000
		<hr/> 3,507,005	<hr/> 3,463,694
Current assets			
Stocks	15	4,500	2,500
Debtors	16	1,112,077	776,769
Cash at bank and in hand		5,452,623	4,516,157
		<hr/> 6,569,200	<hr/> 5,295,426
Creditors: amounts falling due within one year	17	(285,152)	(278,201)
Net current assets		<hr/> 6,284,048	<hr/> 5,017,225
Net assets		<hr/> 9,791,053	<hr/> 8,480,919
Charity Funds			
Designated funds		4,749,848	3,906,537
Unrestricted funds		5,041,205	4,574,382
Total charity funds		<hr/> 9,791,053	<hr/> 8,480,919

The financial statements were approved and authorised for issue by the Board on 26 September 2019.

Signed on behalf of the board of trustees

J L Turner, Trustee

The notes on pages 20 to 31 form part of these financial statements.

Company registration number: 2236686

Bridgewood Trust Limited**Consolidated Statement of Cash Flows****Year Ended 31 March 2019**

	Note	2019 £	2018 £
Cash flow from operating activities	21	676,706	615,332
Net cash flow provided by operating activities		<u>676,706</u>	<u>615,332</u>
Cash flow from investing activities			
Purchase of tangible fixed assets		(231,067)	(97,003)
Proceeds from sale of tangible fixed assets		26,839	2,413
Interest from investments		28,065	16,146
Interest paid		(4,248)	(4,056)
Net cash flow (used in) investing activities		<u>(180,411)</u>	<u>(82,500)</u>
Net increase in cash and cash equivalents		496,295	532,832
Cash and cash equivalents at 1 April 2018		5,039,563	4,506,731
Cash and cash equivalents at 31 March 2019		<u>5,535,858</u>	<u>5,039,563</u>
Cash and cash equivalents consists of:			
Cash at bank and in hand		3,335,858	4,039,563
Notice deposits		2,200,000	1,000,000
Cash and cash equivalents at 31 March 2019		<u>5,535,858</u>	<u>5,039,563</u>

The notes on pages 20 to 31 form part of these financial statements.

Bridgewood Trust Limited

Notes to the Consolidated Financial Statements

Year Ended 31 March 2019

1 Summary of significant accounting policies

(a) General information and basis of preparation

Bridgewood Trust Limited is a registered charitable company in the United Kingdom, the company number is 2236686, its registered office address is 4-6 St Pauls House, Armitage Bridge, Huddersfield, HD4 7NR. The charity is limited by guarantee, in the event of the charity being wound up; the liability in respect of the guarantee is limited to £5 per member of the charity. The nature of the charity's operations and principal activities are detailed in the Trustees Report.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £. The Consolidated Statement of Financial Activities includes the results of the wholly owned subsidiary which operates trading activities in support of the charity.

The statement of financial activities and balance sheet consolidate the financial statements of the charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis as the subsidiary and parent have identical purpose. No separate Statement of Financial Activities has been presented for the charity as permitted by Section 408 of the Companies Act 2006 and Section 24 of the SORP (FRS102).

The charity has availed itself of Paragraph 4 (1) of Schedule 1 of the Large and Medium-sized Companies and Groups (Accounts and Reports) Regulations 2008 and adapted the Companies Act formats to reflect the special nature of the charity's activities.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Notes to the Consolidated Financial Statements

Year Ended 31 March 2019

1 Summary of significant accounting policies (continued)

(c) Income recognition (continued)

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Fixed asset gifts in kind are recognised when receivable and are included at fair value. They are not deferred over the life of the asset.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

The charity receives government grants in respect of its charitable activities. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Investment income is earned through holding assets for investment purposes. It includes interest only.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds includes the cost of commercial trading and their associated support costs;
- Expenditure on charitable activities includes the cost of running and maintaining the charity's homes along with other costs undertaken to further the purpose of the charity and their associated support costs; and
- Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

1 Summary of significant accounting policies (continued)

(e) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. Premises overheads and other overheads have been allocated pro rata to staff cost basis.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in notes 6 and 7.

(f) Tangible fixed assets

Tangible fixed assets costing £200 or more are capitalised at cost (or deemed cost). Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Land and buildings	50 years
Property capital contribution	25 years
Fixtures and fittings	5 years
Tools	3 years
Soft furnishings and utensils	2 years
Computer equipment	4 years
Motor vehicles	4 years

(g) Investments

Investments in subsidiaries are measured at cost less impairment.

(h) Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing stock to its present location and condition. Cost is calculated using the first-in, first-out formula. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

Donated stocks are included at fair valued as described in (c) above.

(i) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(j) Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

(k) Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

Bridgewood Trust Limited

Notes to the Consolidated Financial Statements

Year Ended 31 March 2019

1 Summary of significant accounting policies (continued)

(l) Leases

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

(m) Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates defined contribution pension plans for the benefit of its employees. Contributions are expensed as they become payable.

(n) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

(o) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The expected income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2 Income from donations and legacies

	2019 £	2018 £
Donations and legacies received	807,015	14,944

Income from donations and legacies was £807,015 (2018 - £14,944) of which all was attributable to unrestricted funds.

3 Income from charitable activities

	2019 £	2018 £
Contractual payments from local authority	4,701,648	4,460,160
Disabled living allowance	163,857	142,650
	4,865,505	4,602,810

Income from charitable activities was £4,865,505 (2018 - £4,602,810) of which all was attributable to unrestricted funds.

Bridgewood Trust Limited

Notes to the Consolidated Financial Statements

Year Ended 31 March 2019

4 Income from other trading activities

	2019 £	2018 £
Provision of day services including craft and horticultural activities	<u>572,842</u>	<u>549,812</u>

Income from other trading activities was £572,842 (2018 - £549,812) of which all was attributable to unrestricted funds.

The wholly owned trading subsidiary Bridgewood Services Limited is incorporated in the United Kingdom (Company number 03045628) and pays all of its taxable profits to the charity under the gift aid scheme. Bridgewood Services Limited operates all commercial trading activity as fundraising in support of the charity. A summary of the trading results is shown below:

The summary financial performance of the subsidiary alone is:

	2019 £	2018 £
Turnover	675,447	651,097
Cost of sales and administration costs	(591,110)	(541,728)
Profit for the financial year	<u>84,337</u>	<u>109,369</u>
Amount gift aided to the charity	(56,893)	(116,536)
Reserves retained /(reduced) in the subsidiary	<u>27,444</u>	<u>(7,167)</u>
The assets and liabilities of the subsidiary were:		
Fixed assets	60,185	33,727
Current assets	106,835	553,298
Current liabilities	(95,943)	(543,392)
Total net assets	<u>71,077</u>	<u>43,633</u>
Aggregate share capital and reserves	<u>71,077</u>	<u>43,633</u>

5 Income from investments

	2019 £	2018 £
Interest received	<u>28,065</u>	<u>16,146</u>

Income from investments was £28,065 (2018 - £16,146) of which all was attributable to unrestricted funds.

Bridgewood Trust Limited

Notes to the Consolidated Financial Statements

Year Ended 31 March 2019

6 Analysis of total expenditure

	Raising Funds	Residential Services	Governance	2019 Total	2018
	£	£	£	£	£
Staff costs	278,487	3,014,667	-	3,293,154	3,101,081
Maintenance repairs & renewals	26,354	265,748	-	292,102	230,992
Energy	10,090	88,840	-	98,930	94,972
Rent	28,386	37,323	-	65,709	68,115
Water rates & council tax	2,647	42,828	-	45,475	46,164
Cleaning materials	4,822	103,850	-	108,672	104,033
Food and goods for re-sale	47,455	253,712	-	301,167	283,893
Telephone	2,659	15,051	-	17,710	17,485
Insurance	6,091	31,593	-	37,684	36,818
Health insurance	-	4,135	-	4,135	3,725
Clients' personal needs	-	43,125	-	43,125	40,008
Training fees	-	21,134	-	21,134	26,255
Subscriptions	-	19,973	-	19,973	21,275
Health & safety and employment costs	732	14,512	-	15,244	17,912
Audit fees	-	-	11,460	11,460	13,880
Gateway	-	3,000	-	3,000	4,050
Motor expenses	28,051	63,705	-	91,756	91,613
Travel expenses	-	42,294	-	42,294	38,386
Legal fees	13	1,289	-	1,302	2,633
Interest paid	64	4,184	-	4,248	4,056
Depreciation	17,597	106,161	-	123,758	102,037
Profit on sale of fixed assets	(3,853)	(10,090)	-	(13,943)	(1,000)
Support costs (note 7)	30,776	276,985	-	307,761	314,757
	480,371	4,444,019	11,460	4,935,850	4,663,140

Total expenditure was £4,935,850 (2018 - £4,663,140) of which £4,787,381 (2018 - £4,539,505) was attributable to unrestricted funds and £148,469 attributable to designated funds (2018 - £123,635).

Charitable activities totalling £4,455,479 are made up of residential services and governance costs as detailed above.

7 Analysis of support costs

	Basis of allocation	Raising Funds	Residential Services	2019 Total	2018
		£	£	£	£
General office & staff costs	Staff time	17,496	157,462	174,958	171,229
Office premises costs	Usage	5,737	51,636	57,373	66,864
Other office costs	Usage	4,649	41,841	46,490	51,517
General motor & travel	Usage	430	3,867	4,297	3,549
Depreciation	Usage	2,464	22,179	24,643	21,598
		30,776	276,985	307,761	314,757

Bridgewood Trust Limited

Notes to the Consolidated Financial Statements

Year Ended 31 March 2019

8 Net income for the year

Net income is stated after charging / (crediting):

	2019 £	2018 £
Depreciation of tangible fixed assets	148,401	123,635
(Gain) on sale of tangible fixed assets	(13,943)	(1,000)
Operating lease rentals – land and buildings	38,996	41,550
Trustees' indemnity insurance	300	300
	<hr/>	<hr/>

9 Auditor's remuneration

	2019 £	2018 £
Fees payable to the charity's auditor for audit	10,460	12,880
Fees payable to the charity's auditor for other services	1,000	1,000
	<hr/>	<hr/>

All of the above costs are attributable to unrestricted funds and included within support costs. Included within the audit fee £4,598 (2018 - £4,620) for the audit of the subsidiary.

10 Trustees' and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during the year (2018: £Nil).

The trustees did not have any expenses reimbursed during the year (2018 - £Nil).

The total amount of employee benefits received by key management personnel is £168,397 (2018 - £164,825). The Trust considers its key management personnel comprise of the senior management team.

11 Staff costs and employee benefits

The average monthly number of employees during the year was as follows:

	2019 Number	2018 Number
Admin and management	9	9
Charitable activities	156	155
	<hr/>	<hr/>
	165	164
	<hr/>	<hr/>

Bridgewood Trust Limited

Notes to the Consolidated Financial Statements

Year Ended 31 March 2019

11 Staff costs and employee benefits (continued)

The total staff costs and employees benefit's was as follows:

	2019 £	2018 £
Wages and salaries	3,173,426	3,005,910
Social security	216,712	200,911
Defined contribution pension costs	73,839	61,764
Other employee benefits	4,135	3,725
	<u>3,468,112</u>	<u>3,272,310</u>

The number of employees who received total employee benefits (excluding employer pension costs) of more than £60,000 is as follows:

	2019 Number	2018 Number
£70,001 - £80,000	1	1
£80,001 - £90,000	1	1
	<u>2</u>	<u>2</u>

12 Interest payable and similar charges

	2019 £	2018 £
Bank interest payable	4,248	4,056
	<u>4,248</u>	<u>4,056</u>

Bridgewood Trust Limited

Notes to the Consolidated Financial Statements

Year Ended 31 March 2019

13 Tangible fixed assets – Group

	Freehold land & buildings £	Freehold property improvements £	Equipment Fixtures & fittings £	Motor Vehicles £	Total £
Cost:					
At 1 April 2018	4,127,845	19,608	921,474	458,694	5,527,621
Additions	25,398	-	69,351	136,318	231,067
Disposals	-	-	(1,350)	(144,803)	(146,153)
At 31 March 2019	4,153,243	19,608	989,475	450,209	5,612,535
Depreciation:					
At 1 April 2018	827,029	19,471	824,760	368,941	2,040,201
Charge for the year	62,002	34	41,090	45,275	148,401
Eliminated on disposals	-	-	(1,350)	(131,907)	(133,257)
At 31 March 2019	889,031	19,505	864,500	282,309	2,055,345
Net book value:					
At 31 March 2019	3,264,212	103	124,975	167,900	3,557,190
At 31 March 2018	3,300,816	137	96,714	89,753	3,487,420

Included within freehold land and buildings is land of £973,000 (2018: £973,000) upon which no depreciation is provided.

Tangible fixed assets – Charity

	Freehold land & buildings £	Equipment Fixtures & fittings £	Motor Vehicles £	Total £
Cost:				
At 1 April 2018	4,127,845	827,073	363,876	5,318,794
Additions	25,398	59,642	86,611	171,651
Disposals	-	(1,350)	(95,796)	(97,146)
At 31 March 2019	4,153,243	885,365	354,691	5,393,299
Depreciation:				
At 1 April 2018	827,029	739,971	298,100	1,865,100
Charge for the year	62,002	36,260	30,078	128,340
Eliminated on disposals	-	(1,350)	(95,796)	(97,146)
At 31 March 2019	889,031	774,881	232,382	1,896,294
Net book value:				
At 31 March 2019	3,264,212	110,484	122,309	3,497,005
At 31 March 2018	3,300,816	87,102	65,776	3,453,694

Included within freehold land and buildings is land of £973,000 (2018: £973,000) upon which no depreciation is provided.

Bridgewood Trust Limited

Notes to the Consolidated Financial Statements

Year Ended 31 March 2019

14 Fixed asset investments

The charity holds 10,000 Ordinary shares of £1 each in its wholly owned subsidiary company Bridgewood Services Limited which is incorporated in England and Wales, company number 3045628. These are the only shares allotted, called up and fully paid. The activities and results of this company are summarised in note 4.

15 Stocks

	Group		Charity	
	2019 £	2018 £	2019 £	2018 £
Food	4,500	2,500	4,500	2,500
Craft supplies	745	706	-	-
Horticulture	12,282	14,163	-	-
	<u>17,527</u>	<u>17,369</u>	<u>4,500</u>	<u>2,500</u>

16 Debtors

	Group		Charity	
	2019 £	2018 £	2019 £	2018 £
Trade debtors	192,455	219,863	185,187	209,271
Amounts owed by group undertakings	-	-	64,291	517,816
Other debtors	803,727	3,263	803,727	3,263
Prepayments and accrued income	62,177	50,851	58,872	46,419
	<u>1,058,359</u>	<u>273,977</u>	<u>1,112,077</u>	<u>776,769</u>

17 Creditors: amounts falling due within one year

	Group		Charity	
	2019 £	2018 £	2019 £	2018 £
Trade creditors	77,893	68,459	74,520	62,942
Other tax and social security	56,113	56,335	56,113	56,335
Accruals and deferred income	182,799	178,983	154,519	158,924
	<u>316,805</u>	<u>303,777</u>	<u>285,152</u>	<u>278,201</u>

Bridgewood Trust Limited

Notes to the Consolidated Financial Statements

Year Ended 31 March 2019

18 Leases

Total future minimum lease payments under non-cancellable operating leases are as follows:

	Group		Charity	
	2019 £	2018 £	2019 £	2018 £
Not later than one year	45,396	19,571	23,296	19,571
Later than one and not later than five years	181,584	-	93,184	-
	<u>226,980</u>	<u>19,571</u>	<u>116,480</u>	<u>19,571</u>

19 Fund reconciliation

Unrestricted funds - group

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2019 £
General fund	4,574,289	6,273,427	(4,787,381)	(1,018,239)	5,042,096
Designated fund	452,843	-	-	-	452,843
Designated fixed asset fund	3,487,420	-	(148,469)	218,239	3,557,190
Designated project fund	-	-	-	800,000	800,000
	<u>8,514,552</u>	<u>6,273,427</u>	<u>(4,935,850)</u>	<u>-</u>	<u>9,852,129</u>

Fund descriptions

Unrestricted funds

The general funds are available for the use at the discretion of the charity in furtherance of the general objectives as detailed in the trustees report.

Designated fund

The designated funds are funds earmarked to cover possible future costs which are unlikely to be met by future income alone.

Designated fixed asset fund

The designated fixed asset fund comprises assets which have been purchased to further the aims of the Charity and are not considered to be restricted assets.

Designated project fund

The designated project fund comprises funds which have been earmarked to cover future care/administrative facilities.

Bridgewood Trust Limited

Notes to the Consolidated Financial Statements

Year Ended 31 March 2019

20 Analysis of group net assets between funds

	Unrestricted funds	Designated fund	Designated fixed asset fund	Designated project fund	Total
	£	£	£	£	£
Fixed assets	-	-	3,557,190	-	3,557,190
Cash & current investments	5,083,015	452,843	-	-	5,535,858
Other current assets less current liabilities	(40,919)	-	-	800,000	759,081
Total	5,042,096	452,843	3,557,190	800,000	9,852,129

21 Reconciliation of net income to net cash flow from operating activities

	2019 £	2018 £
Net income for year	1,337,577	520,572
Interest receivable	(28,065)	(16,146)
Interest payable	4,248	4,056
Depreciation of tangible fixed assets	148,401	123,635
(Profit) on disposal of tangible fixed assets	(13,943)	(1,000)
(Increase) in stock	(158)	(3,000)
(Increase) in debtors	(796,127)	(27,206)
Increase in creditors	24,773	14,421
Net cash provided by operating activities	676,706	615,332

22 Pensions and other post-retirement benefits

The charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £73,839 (2018 - £61,764).

The defined contribution liability of £4,446 (2018 - £3,760) is allocated to unrestricted funds.

23 Related party transactions

There are no related party transactions during the period (2018: £ nil).