



# Trustees' Annual Report for the period

		Period start date			Period end date		
		Day 01	Month 04	Year 2018	Day 31	Month 03	Year 2019

**From**

**To**

## Section A

## Reference and administration details

**Charity name**

Brickhill Community Centre Association

**Other names charity is known by**

**Registered charity number (if any)**

1062763

**Charity's principal address**

Avon Drive

Brickhill

Bedford

**Postcode**

MK41 7AF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stuart Green	Chair		
2	Ray Seymour	Treasurer		
3	Warwick Holden	Secretary		
4	Alison Ross			
5	Mark Fitzpatrick			
6	Timothy Retout			
7	Paul Habershon			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance education and provide facilities in the interest of social welfare, recreation and leisure for the inhabitants of the area of benefit. To establish, maintain and manage a community centre in furtherance of the above objectives.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Association have continued to operate a community Centre, which is made available for charitable, educational, sporting, leisure and commercial hirer.

The association has provided 80 local senior citizens with a free Christmas party. Dance and acrobatic summer holiday workshops for children aged 3 – 11 years old and donated the cost of a fairground ride at the local residents Gathering on the Green event,

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

This year Brickhill Community Centre gave back to the community: -

Senior Citizens Christmas Party – another full attendance

Dance and acrobatics holiday workshop for 3 – 11-year olds

Free and discounted use of the centre to the following groups and charities: -

Closing of the good neighbour's scheme

Twins Club tabletop sale

Hindu Senior Citizens Coffee Morning

Age UK Bingo

Cancer Research Disco/Quiz

We loan our equipment also to local fundraising events.

Display Missing persons posters

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The association is to hold in a deposit account of at least six months turnover and we have an asset register to track the purchase, repair and replacement of items requiring major capital expenditure.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Stuart Green	
Chairman	
13/09/19	

**BRICKHILL COMMUNITY CENTRE**
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2019**

INCOME	Notes	2019		2018	
		£	£	£	£
Lettings	1	48,866.50		49,953.50	
Bank Interest		39.44		46.93	
Other Income		<u>400.00</u>		<u>1,150.00</u>	
			49,305.94		51,150.43
<b>EXPENDITURE</b>					
Wages		26,132.99		28,284.73	
Maintenance		5,733.28		1,811.61	
Gas		2,440.13		1,985.69	
Electricity		1,930.77		2,117.26	
Insurance		1,091.60		2,335.04	
Rates & Water		610.00		1,929.18	
Cleaning (including hygiene)		2,465.63		2,630.45	
Telephone		894.27		963.83	
Printing, Postage & Stationery		1,156.25		1,819.77	
Independent Examination		156.00		156.00	
Performing Rights Society Fees		1,198.90		1,267.30	
One-off Purchases	2	2,502.75		4,566.56	
Refuse Collection		676.26		670.28	
Miscellaneous		<u>944.75</u>		<u>1,054.10</u>	
			47,933.58		51,591.80
Net (Loss)/ Surplus for the year			<u>1,372.36</u>		<u>(441.37)</u>
Total General Funds brought forward			9,024.97		59,951.89
Transfer from/(to) Designated Funds	4		1,894.89		(50,485.55)
Total General Funds carried forward			<u><u>12,292.22</u></u>		<u><u>9,024.97</u></u>

**BALANCE SHEET AS AT 31 MARCH 2019**
**Current Assets**

Debtors		3,382.09		3,063.37	
Bank - Current Account		43,794.11		43,584.94	
Building Society		26,335.83		26,296.39	
Cash in Hand		<u>14.70</u>		<u>13.12</u>	
			73,526.73		72,957.82
Less: Creditors	3		<u>(1,293.85)</u>		<u>(2,097.30)</u>
			<u><u>72,232.88</u></u>		<u><u>70,860.52</u></u>

**Financed By:**
**General Funds**

Accumulated Funds to date		12,292.22		9,024.97	
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**Desinated Funds**

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