



DATUS ENABLING RECOVERY

A Company Limited by Guarantee (Number – 6654028)

And

A Registered Charity (Number – 1126901)

ANNUAL ACCOUNTS

**Report and Financial Statements
For the year ended March 2019**

DATUS Enabling Recovery
(Limited by Guarantee – Registered number: 6654028, Charity Registered
number 1126901)

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DATUS Enabling Recovery
**(Limited by Guarantee – Registered number: 6654028, Charity Registered
number 1126901)**

**Report of the Trustees & Directors
for the Year Ended 31 March 2019**

The Trustee Board presents its annual report and the financial statements for the year ended March 2019. The trustees confirm the annual report and financial statements comply with the current statutory requirements, the memorandum and articles of association and the provisions of Statement of Recommended Practice(SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The charitable company qualifies as a small company under The Companies Act 2006 section 383.

LEGAL AND ADMINISTRATIVE DETAILS

Name: DATUS ENABLING RECOVERY
(referred to as DATUS from here on in)

Registered Company Number: 6654028

Registered Charity No: 1126901

**Registered Office and
Operational Address:** 45 Alcester street Digbeth Birmingham, B12 OPH

BANKERS & AUDITORS

Bankers: Lloyds TSB, Colmore Row, Birmingham

Accountants: BVSC (Accountancy Services), 138 Digbeth
Birmingham, B56DR

BOARD OF MANAGEMENT

The Directors of the 'Company' (as registered with company's house and pursuant to company law) are also the 'Trustees' of the Charity (as registered with the charity commission and

pursuant to charity law) and may be referred to in this document as either 'Directors' or 'Trustees'.

**Trustees /Officers:
(Current)**

Chair: Dave Targett
Vice Chair: Helen Cochrane
Treasurer: Hannah worth
CEO: James Sadler
Darren Woodward

**Company Directors:
(Served within the Year)**

Dave Targett, Helen Cochrane,
James Sadler, Darren Woodward, Hannah Worth,

Company Secretary:

Helen Cochrane

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document:

Drug And Treatment User Service (DATUS) was registered as a charity on 25 November 2008 and incorporated on 22 July 2008. The Company has no share capital and it is legally governed by its articles of association, every member promises, if the Charity is dissolved while he or she is a member or within 12 months after he or she cease to be a member, to contribute such sum, not exceeding £10, as may be demanded by him or her towards debt and liabilities incurred as a result of the running of the charity.

Recruitment and Appointment of Trustees:

New trustees can be nominated by an existing member of the DATUS Board in line with current requirements and guidelines. The board will then, at a board, meeting discuss the nomination and Nominees will then be elected to the Board on the basis of a majority vote by the Board of Trustees.

In unique situations where number or skills of Trustees is deemed by the board to have fallen below what is required by the organisations governance framework external recruitment will be used. In this situation normal recruitment procedures within the organisation will be followed.

Election to the DATUS Board of Trustees lasts until the trustee dies, resigns or is removed from office. DATUS will always strive to maintain a minimum of 50% of the Board of Trustees to be made up of beneficiaries of the charities client group at the time.

Induction and Training of Trustees:

New Trustees will be selected on their ability to perform the role they are offered and will be expected to spend a day in the service itself, to familiarize themselves with staff and operational delivery. New Trustees will be required to complete an e-learning course (www.trusteelearning.org) in regards to the in legal responsibilities on trusteeship. The course is described as an easy access self-paced tool and covers the following areas:

- 0. TrusteeLearning E-Induction
- 1. All About Trusteeship
- 2. All About Charities
- 3. Leadership
- 4. Roles & Responsibilities
- 5. Complying With The Law
- 6. Building an Effective Board
- 7. Good Governance
- 8. Business Planning
- 9. Effective Trustee Meetings
- 10. Financial Management
- 11. Managing People
- 12. Evaluation & Quality

New Trustees will be required to have read and signed all of DATUS core policies and procedures to show awareness and knowledge of its guiding documents. New Trustees will be offered one to one support from a more experienced trustee should that be required.

Organisational Structure and Decision Making:

DATUS remains a relatively small charity and has one main operational contract (sometime referred to as 'the service'), headed up by a Service Manager who is also a member of the Board and the founding member of the organisation. The Service Manager has delegate responsibility for day-to day operational decisions and refers any significant decisions to a non-executive board member. The service manager is also formally supervised by a board member.

The Trustees operate through a non-executive Board, of which the only executive member attends and participates, the board meets as a minimum four times a year. Long term strategically decisions or decisions to start new work or end existing work are agreed at the non-exec board level. DATUS strives at board level to make decision by consensus but in times of deadlock the chair of the board has a deciding vote.

Risk Management:

At an organisational level DATUS manages the risk it is exposed to through reviewing key performance and compliance data and information through Board meeting and as required. Within these meeting key financial, operational and legal risks are identified and systems (such

as policy or recruitment framework) are employed to mitigate these risks. Business continuity and development in service of beneficiary's is also a focus guiding long term strategy.

In the service the Service Manager is responsible for carrying out regular task based risk assessments across all areas of DATUS service delivery, all risk assessment are up to date and to be reviewed on a bi- annual basis. Staff and volunteers are supervised and work to a core set of policies that meet legal requirements.

OBJECTIVES AND ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE

Objects of the Charity:

The protection, preservation & promotion of the good health of persons who are suffering or have suffered hardship or ill health, from the affects of social economic poverty, physical or psychological disability or ill health, substance misuse issues or issues relating to crime, by delivering services supporting individuals at any stage of their own personal recovery or recovering of good health through care, treatment, education, training, advice and guidance and to work with related agencies, commissioners and stakeholders in improving the quality of life and treatment for these people, their family members or affected others.

The Charity (what it does):

DATUS is a peer led charity which means, where appropriate employees are peers and represented at all levels of the organisation. DATUS also use a co-development and co-delivery model, systemically locking in lived experience and professional skill bases throughout operational delivery, also informing the organisations strategic direction. DATUS fulfils the charitable objects through the functions it performs operationally, which are:

- Mutual aid network, development and delivery. (we have three distinct mutual aid formats).
- Advocacy Work,
- Volunteer Opportunities,
- Recovery kitchen
- See Change program
- Prison in reach (No performance as only awarded contract at end of reporting period
- Open access computer suit

Public Benefit Statement: Objectives and Activities for Public Benefit

DATUS Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.

The public benefit from DATUS activities through the prevention of harm to individuals, families and society at large, by meeting our charitable objectives, the harm to which we refer can manifest as harm financially, physically, psychologically and environmentally.

DATUS works with individuals and supports its beneficiaries towards a cessation of negative behaviour's. Through a mix of lived experience and latest psychological principals we support individuals to development of more positive behaviour's contributing to the individuals well being and ability to become an engaged and able citizen, no longer needing support and now in a position to give support.

Furthermore DATUS aims to and does engage with a stigmatised section of the public who otherwise may not be served in such a way should DATUS not deliver its services.

DATUS strives and budgets for supporting, within its objective activities, such underrepresented groups, which have suffered from issues relating to Substance misuse in the Birmingham and surrounding areas.

Review of Activities, Achievements and Performance:

Organisational Level

This year's focus has been on maximising our impact through our contract secured through CGL. Also strengthening our back room functions by giving them the same priority as front line provision. The main aim is to file all documents with the charity commission and company house on time. As we have no additional resources this has meant starting the process much earlier and we are on target to succeed. The contract mentioned makes DATUS part of the substance misuse service supply chain for Birmingham city. This has again been another successful year, although the service plans outlined in previous reports were aspirational we have again achieved or exceeded all contractual targets.

Operational Level

Operationally DATUS service provision and beneficiary contact has increased over the year. Below is an outline of performance for each individual project. It is worth noting that all performance figures are independently audited and verified by our funders.

Below is a summary of performance, the largest area of growth is the recovery kitchen. This has taken off in terms of numbers attending and donations of food and equipment. This requiring us to purchase transport and also pay mileage to an additional volunteer to pick up all the donations we are receiving.

Due to funding we have not been able to run a full see change program, although we have successfully negotiated funding for next year. This has resulted in a limited See Change program consisting of subsidised trips to Lulworth cove, the lake district and north wales, focused on respite for individuals who have recently completed a clinical detox.

Summary of outcomes against targets

Qtr 1 – March to May 2018

Qtr 2 – June to August 2018

Qtr 3 – September to November 2018

Qtr 4 – December to February

Target	Projection	Q1	Q2	Q3	Q4
SMART Groups delivered	460 p/a	111	117	106	91
	600 individuals	141	153	138	111
SMART FnF Groups delivered	322 p/a	47	46	48	46
	160 Families	39	37	42	43
ACT	250 p/a	80	92	76	65
	450 individuals	86	91	81	78
SEE Change	10 Programmes p/a	1	1	N/A	N/A
	50 attendees	9	5	N/A	N/A
Advocacy	100 cases p/a (NO TARGET)	22 Closed Successfully	28 Closed Successfully	33 Closed Successfully	27 Closed Successfully

CO-PRODUCTION, CO-DELIVERY, ALWAYS AN OPEN DOOR.

It is worth repeating all our services have peer training pathways as part of their supporting infrastructure. This allows any peer to become involved in delivering the activity they are engaging in. This is the best way to add value in terms of outcomes and cost effectiveness.

RECOVERY CAFÉ

DATUS continue to deliver the recovery café in partnership with Fare Share, Tesco and Greggs. This is very popular and provides a focal point in terms of community, allowing individuals engaged with different parts of our service to meet and interact and often become more invested in positive change.

We also have a peer training pathway for individuals to achieve Health and Hygiene qualifications and volunteer in the kitchen.

We had been linking attendance at the kitchen with the DIAB program but this seems to have stopped. The guys from the DIAB program are most welcome and we would like to see them return to attending weekly.

OPEN ACCESS COMPUTER SUIT

We continue to offer open access to the internet, also support in accessing the online world. Key skills and infrastructure like safety tips and E mail addresses promote social inclusion and are essential in our time, particularly with employment.

DATUS advocacy

NO WRONG DOOR. IF IT'S A BARRIER TO POSITIVE CHANGE WE DO OUR BEST TO HELP YOU OVERCOME IT.

Advocacy remains key to our service model, allowing us to assist individuals we come in contact with regarding any barrier to their recovery, regardless of the context we meet them in.

Often contact is made through attendance at a group, meal or at the office. After discussion, over a long period sometimes, the individual reveals the barrier they face and we help them overcome the barrier. This often facilitates movement in multiple positive directions and enables better engagement with change as a barrier has been removed.

110 cases successfully completed.

DATUS continually face challenges delivering quality peer led advocacy, not least in the benefits arena. The Home Office now have representatives present as counter advocates. As of April Birmingham became a "full service" Universal Credit area which has had an impact on a lot of the support DATUS provide around benefits and appeals. One example is that people who now fail a work capability assessment will have to change from ESA to UC even if they win an appeal for the decision. It has been a challenge to keep up with these developments and provide accurate information to service users regarding these changes. We are proud of the fact this has not impacted on our success rate in supporting individuals to receive fare and just decisions.

Mutual Aid Network development and Supporting infrastructure

The above title better represents the work DATUS do regarding SMART, ACT and SMART FnF. As explained and documented our model continues to bear fruit, with average attendance at a very healthy level.

925 well attended peer led groups were delivered this year, we are proud of that figure and do not know of another example nationally of similar success. Average attendance across all networks is seven individuals per group

We have seen some negative impact on our network that we believe is due to the upcoming movement of ROR sites and some staff uncertainty that comes with this.

We have seen this in particular during this quarter with a slight drop in groups delivered. This is largely down to lack of numbers at Scala day programs and DIAB, this has resulted in groups being combined due to numbers.

Summary

At the DATUS end of year review meet all agreed we had been successful in terms of delivering services to our beneficiary group in new and innovative ways, creating opportunity's and supporting positive outcomes.

We were and are also concerned. For the second year running drug related deaths are at the highest levels since we started recording them. There has been massive disinvestment in the sector and massive challenges moving forward.

DATUS believe that our model of peer delivery in partnership with larger clinical third sector organisation is an obvious way to mitigate the lack of resources available to support our beneficiary group.

Whilst keeping our complete autonomy DATUS seek to develop deeper partnerships with larger organisations driving better outcomes for our beneficiary's through well organised integrated peer led services.

FINANCIAL REVIEW

Income for the year was £128k and expenditure £133.7k giving a deficit for the year of £5.6k.

Reserves Policy: £25k is the current reserves for DATUS, of which £14k are unrestricted.

Investment Policy: We do not have at the time of this report an investment policy.

Approved by the Trustee Board and signed on their behalf: JAMES SADLER

Trustee

Dated

27-01-2020

DATUS Enabling Recovery
(Limited by Guarantee – Registered number: 6654028, Charity Registered
number 1126901)

Report of the Trustees & Directors
for the Year Ended 31 March 2019

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of DATUS Enabling Recovery for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD:

JAMES SADLER

Trustee name:



Date:

27-01-2020

**Independent Examiner's Report to the Trustees of DATUS Enabling Recovery
(Limited by Guarantee – Registered number: 6654028, Charity Registered number
1126901)**

I report on the accounts for the year ended 31 March 2019 set out on pages one to eighteen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.


Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jasbir Rai ACCA
Independent Examiner
Birmingham Voluntary Service Council
Accountancy Services
138 Digbeth
Birmingham
West Midlands
B5 6DR

Signature: 

Date: 24/01/2020

DATUS Enabling Recovery**Statement of Financial Activities for the Year Ended 31st March 2019**

	Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
INCOME				
Incoming resources from charitable activities				
Grants and contracts Receivable	0	128,064	128,064	115,437
Total Income	0	128,064	128,064	115,437
EXPENDITURE				
Expenditure on charitable activities	0	133,676	133,676	126,657
Total Expenditure	0	133,676	133,676	126,657
Net Income/Expenditure before transfers	0	-5,612	-5,612	-11,220
Gross Transfers between funds	0	0	0	0
Net Income/Expenditure after transfers	0	-5,612	-5,612	-11,220
Net movement in funds				
Total funds brought forward	13,974	16,535	30,509	41,729
Total funds carried forward	13,974	10,923	24,897	30,509

DATUS Income and Expenditure for year to 31st March 2019

	<u>2018-2019</u>	<u>2017-2018</u>
<u>Income</u>	£	£
CRI Grant	77,355	77,355
BMHT	50,710	38,082
Other Funding	0	0
	128,064	115,437
 <u>Expenditure</u>		
Salary Costs	67,945	65,581
Travel and Subsistence	29,584	17,938
Training and conference	303	3,490
Office Expenses	7,788	6,136
Advertising	50	45
Stationery and Office Equipment	5,426	3,066
Insurance/legal fees	4,955	3,932
IT/phone	3,284	4,159
Project Delivery :Kayak	0	1,990
Project Delivery: Peer support	10,501	13,036
Advocacy Service	93	6
Project Delivery : ACT group	0	2,923
Depreciation	1,569	0
Accountancy	1,872	864
Misc.	306	3,491
	133,676	126,657
 Surplus/Deficit for the Year	-5,612	-11,220

DATUS ENABLING RECOVERY

Registered Company No. – 6654028

DATUS Enabling Recovery

Balance Sheet as at 31st March 2019

	Note	<u>2018-2019</u>		<u>2017-2018</u>	
		£	£	£	£
Fixed Assets	4		<u>5,251</u>		<u>5,520</u>
Current Assets					
Cash at the bank		18,319		23,424	
Cash in hand		165		186	
Prepayments and accrued income	2	<u>2,158</u>		<u>3,971</u>	
			20,642		27,581
Current Liabilities					
Accruals	3		<u>996</u>		<u>2,592</u>
Net current assets			19,646		24,989
Net Assets			<u>24,897</u>		<u>30,509</u>
The Funds of the Charity	7				
Restricted Income Funds		10,923		16,535	
Unrestricted Income Funds		<u>13,974</u>		<u>13,974</u>	
			<u>24,897</u>		<u>30,509</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on _____ and were signed on its behalf by:


Trustee Signature

James Sadler
Trustee Name

Notes to the Financial Statements
for the Year Ended 31 March 2019

1. Accounting policies

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Fixed assets will be depreciated over their useful life on a straight line basis.
-Vehicles will be written off over 4 years

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. Debtors

	2018-2019	2017-2018
	£	£
Other Debtors	770	1,430
Prepayments	<u>1,388</u>	<u>2,541</u>
	<u>2,158</u>	<u>3,971</u>

3. Creditors falling due within one year

	2018-2019	2017-2018
	£	£
Tax and Social Security	0	0
Accruals and deferred Income	<u>996</u>	<u>2,593</u>
	<u>996</u>	<u>2,593</u>

4. Fixed Assets

	Vehicles	Total
	£	£
Cost as at 31 March 2018	5,520	5,520
Additions	1,300	1,300
Disposals	<u>0</u>	<u>0</u>
At 31 March 2019	<u>6,820</u>	<u>6,820</u>
Depreciation at 31 March 2018	0	0
Charges for the Year	1,569	1,569
On Disposals	<u>0</u>	<u>0</u>
Depreciation at 31 March 2019	<u>1,569</u>	<u>1,569</u>
Net Book Value at 31 March 2019	<u>5,251</u>	<u>5,251</u>
Net Book Value at 31 March 2018	<u>5,520</u>	<u>5,520</u>

Note to the accounts continued

5. Related party transactions

There were no related party transactions during the year

6. Staff and Trustee expenses

Total number of staff during the year were 4 (2018: 4).

Staff costs during the year totalled £67,945, (2018: £65,581)

One director/trustee is also the CEO and received remuneration for the CEO role.

7. Restricted and Unrestricted Reserves

Project	Opening Reserves	Incoming	Expenditure	Transfer	Closing Reserves
(Funder)	31st Mar 2018				31st Mar 2019
Unrestricted Reserves	13,974		0		13,974
Restricted Reserves					
CRI Grant	0	77,355	77,355		0
Birmingham Mental Health Trust	16,535	50,710	56,321		10,924
Total Restricted Reserves	16,535	128,065	133,676	0	10,923
Total Reserves	30,509	128,065	133,676	0	24,897