

REGISTERED COMPANY NUMBER: 2610711 (England and Wales)
REGISTERED CHARITY NUMBER: 1003145

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 MARCH 2019
FOR**

**SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED**



F W Berringer & Co
Chartered Accountants
and Statutory Auditors
Lygon House
50 London Road
Bromley
BR1 3RA

**SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED**

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for the year ended 31 March 2019**

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**SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED (REGISTERED NUMBER: 2610711)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2019**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Principle activities and organisation of work

During the year the law centre continued to pursue the following key objectives and service strategies:

Our key objectives were:

- To meet the needs of as many people as possible
- To campaign on social policy matters
- To innovate and develop new services
- To improve funding, sustainability and build partnerships
- To develop the skills of staff, volunteers and trustees

Our service strategies were:

- To ensure the Law Centre was well governed and managed
- To provide high quality legal advice and information to increasing numbers of clients
- To ensure the service was accessible to all clients
- To monitor and communicate the impact and effectiveness of the service
- To develop partnerships with stakeholders to provide new and innovative services to meet the needs of our clients
- To ensure the Law Centre received increased and sustainable funding
- To improve the Law Centres performance

During the year the following activities were undertaken:

- Governance: Held trustee board meetings; filed Audited Accounts and Annual Returns to Companies House and the Charities Commission.
- Performance: Produced performance reports for the Trustee Board; organised Continued Professional Development Training for Staff.
- Communication: Submitted activity and monitoring reports to funders; provided feedback on Social Policy matters to the Law Centres Network; produced an updated Client Profile.
- Advice and Casework: Continued to provide clients with specialist casework, representation and negotiation with outside bodies and courts.
- Funding: Maintained the Law Centre's contract with the Legal Aid Agency to provide specialist legal advice in housing and Community Care in the boroughs of Wandsworth and Merton/Sutton. Maintained funding with Merton Council to provide legal advice in Debt and Social Welfare to mental health service users in the London Borough of Merton.

In August 2015, we were awarded a new 2 year contract by the Tudor Trust to provide legal Advice and representation in Debt and Social Welfare, which was renewed in 2018 for a further two years.

- Housing Contracts: Agreed housing contract with The Legal Aid Agency and was awarded 250 housing cases and 100 Community cases in Wandsworth and 100 Housing cases in Merton and Sutton..

**SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED (REGISTERED NUMBER: 2610711)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2019**

OBJECTIVES AND ACTIVITIES

Significant activities

- Service Provision: Provided appointments and drop-in advice at Springfield University Hospital and Jubilee Health Centre East in Wallington. Also provided Legal Outreach Services at Wilson Hospital and other sites in London Borough of Merton such as Morden Medical Centre GP and Mitcham Medical Centre GP

- Other: Made home visits to clients unable to attend the Law Centre for advice and provided information to Community Care Teams, other front line advisers and patients. We also represent client at Tribunals and assist at the Medical Assessment Centre for Social Welfare.

FINANCIAL REVIEW

Reserves policy

The directors have considered the matter of reserves for the purpose of establishing the level that the charity should maintain. They believe that free general reserves in the region of £100,000 would provide adequate provision against a major decrease in incoming resources, thereby enabling the law centre to continue its activities.

During the year the trustees transferred £107,321 from the General Fund to The Pantlin Fund which stood at £111,386 at the year end.

The trustees established this designated unrestricted fund to hold the legacy monies received from the estate of the late Mr Michael Harold Pantlin. The trustees intend to designate this money for a specific project or purpose, to be decided by the trustees in 2019/20, and do not intend to use it for the day to day running of the law centre.

The current level of free unrestricted reserves (excluding the Pantlin Fund) is in line with the reserves policy, and is considered adequate. This level of reserves will be maintained by continuing to generate income from charitable activities and maintaining a mix of legal aid and grant income.

Financial review of the year

Incoming resources from charitable activities amounted to £180,623 for the year compared with £240,674 for the previous year. Legal services and costs recovered were £86,858 (2018: £146,909).

Charitable activities expenditure amounted to £195,553 (2018: £190,247). Overall the charity disclosed a net decrease in funds of £9,137 compared an increase of £96,331 last year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

All members of the charity, which include members of the management committee, undertake to contribute an amount not exceeding £1 each, in the event of the winding up of the company whilst a member or within one year of cessation of membership.

Recruitment and appointment of new trustees

Members of the management committee are recruited on the basis of the value they can introduce into the charity through their experience and knowledge gained in areas of benefit to the charity, including legal services, financial awareness, operation of other charities, fundraising activities and direct personal knowledge of mental health issues.

Induction and training of board members is carried out through the existing board with the assistance of external training as required.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

2610711 (England and Wales)

**SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED (REGISTERED NUMBER: 2610711)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2019**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1003145

Registered office

Newton Building 7
Springfield University Hospital
61 Glenburnie Road
London
SW17 7DJ

Trustees

Mrs A G Dehaney	(Chair)
J Walker	
P Marples	(Treasurer)

Auditors

F W Berringer & Co
Chartered Accountants
and Statutory Auditors
Lygon House
50 London Road
Bromley
BR1 3RA

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Springfield Advice and Law Centre Limited for the purposes of company law) are responsible for preparing the Report of the trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, F W Berringer & Co, will be proposed for re-appointment at the forthcoming Annual General Meeting.

**SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED (REGISTERED NUMBER: 2610711)**

**REPORT OF THE TRUSTEES
for the year ended 31 March 2019**

Approved by order of the board of trustees on 20 December 2019 and signed on its behalf by:

Mrs A G Dehaney - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED (REGISTERED NUMBER: 2610711)**

Opinion

We have audited the financial statements of Springfield Advice and Law Centre Limited (the 'charitable company') for the year ended 31 March 2019 which comprise the Statement of financial activities, the Balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the independent auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the trustees.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED (REGISTERED NUMBER: 2610711)**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic report or in preparing the Report of the trustees.

Responsibilities of trustees

As explained more fully in the Statement of trustees responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the independent auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the independent auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

John Cardnell BSc FCA (Senior Statutory Auditor)
for and on behalf of F W Berringer & Co
Chartered Accountants
and Statutory Auditors
Lygon House
50 London Road
Bromley
BR1 3RA

20 December 2019

**SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2019**

	Notes	Unrestricted funds £	Restricted funds £	2019 Total funds £	2018 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	5,793	-	5,793	45,904
Charitable activities	3				
Grant income		93,765	-	93,765	93,765
Provision of legal services		86,858	-	86,858	146,909
Total		186,416	-	186,416	286,578
EXPENDITURE ON					
Charitable activities					
Staff costs		160,289	-	160,289	146,210
Office support costs and other overheads		35,264	-	35,264	44,037
Total		195,553	-	195,553	190,247
NET INCOME/(EXPENDITURE)		(9,137)	-	(9,137)	96,331
RECONCILIATION OF FUNDS					
Total funds brought forward		303,945	-	303,945	207,614
TOTAL FUNDS CARRIED FORWARD		294,808	-	294,808	303,945

The notes form part of these financial statements

**SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED (REGISTERED NUMBER: 2610711)**

**BALANCE SHEET
At 31 March 2019**

	Notes	2019 £	2018 £
CURRENT ASSETS			
Debtors	9	109,570	128,702
Cash at bank and in hand		226,859	211,149
		<u>336,429</u>	<u>339,851</u>
 CREDITORS			
Amounts falling due within one year	10	(41,621)	(35,906)
 NET CURRENT ASSETS		<u>294,808</u>	<u>303,945</u>
 TOTAL ASSETS LESS CURRENT LIABILITIES		<u>294,808</u>	<u>303,945</u>
 NET ASSETS		<u><u>294,808</u></u>	<u><u>303,945</u></u>
 FUNDS	12		
Unrestricted funds		294,808	303,945
 TOTAL FUNDS		<u><u>294,808</u></u>	<u><u>303,945</u></u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 20 December 2019 and were signed on its behalf by:

Mrs A G Dehaney -Trustee

The notes form part of these financial statements

**SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2019**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Furniture and Equipment	- 35% on reducing balance
Computer equipment	- 35% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2019	2018
	£	£
Donations	1,727	904
Legacies	4,066	45,000
	<u>5,793</u>	<u>45,904</u>

**SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2019**

3. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2019 £	2018 £
Grants	Grant income	93,765	93,765
LAA and fee income	Provision of legal services	86,858	146,909
		<u>180,623</u>	<u>240,674</u>

Grants received, included in the above, are as follows:

	2019 £	2018 £
London Borough of Merton	53,765	53,765
The Tudor Trust	40,000	40,000
	<u>93,765</u>	<u>93,765</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2019 £	2018 £
Auditors' remuneration	2,050	2,050
Depreciation - owned assets	-	4,009
	<u>-</u>	<u>4,009</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2019	2018
Lawyers and Advice Workers	<u>5</u>	<u>5</u>

No employees received emoluments in excess of £60,000.

No employee earned £60,000 p.a. or more during the year.

**SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2019**

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	45,904	-	45,904
Charitable activities			
Grant income	93,765	-	93,765
Provision of legal services	146,909	-	146,909
Total	<u>286,578</u>	<u>-</u>	<u>286,578</u>
 EXPENDITURE ON			
Charitable activities			
Staff costs	146,210	-	146,210
Office support costs and other overheads	44,037	-	44,037
Total	<u>190,247</u>	<u>-</u>	<u>190,247</u>
 NET INCOME/(EXPENDITURE)	<u>96,331</u>	<u>-</u>	<u>96,331</u>
 RECONCILIATION OF FUNDS			
Total funds brought forward	207,614	-	207,614
 TOTAL FUNDS CARRIED FORWARD	<u><u>303,945</u></u>	<u><u>-</u></u>	<u><u>303,945</u></u>

8. TANGIBLE FIXED ASSETS

	Furniture and Equipment £	Computer equipment £	Totals £
COST			
At 1 April 2018 and 31 March 2019	<u>13,334</u>	<u>30,043</u>	<u>43,377</u>
 DEPRECIATION			
At 1 April 2018 and 31 March 2019	<u>13,334</u>	<u>30,043</u>	<u>43,377</u>
 NET BOOK VALUE			
At 31 March 2019	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2018	<u>-</u>	<u>-</u>	<u>-</u>

**SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2019**

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Sundry debtors and prepayments	<u>109,570</u>	<u>128,702</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Social security and other taxes	3,368	-
VAT	19,686	14,779
Sundry creditors and accruals	<u>18,567</u>	<u>21,127</u>
	<u>41,621</u>	<u>35,906</u>

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	2019 Total funds £	2018 Total funds £
Current assets	336,429	-	336,429	339,851
Current liabilities	<u>(41,621)</u>	<u>-</u>	<u>(41,621)</u>	<u>(35,906)</u>
	<u>294,808</u>	<u>-</u>	<u>294,808</u>	<u>303,945</u>

12. MOVEMENT IN FUNDS

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds				
General Fund	303,945	(13,202)	(107,321)	183,422
The Pantlin Fund	<u>-</u>	<u>4,065</u>	<u>107,321</u>	<u>111,386</u>
	303,945	(9,137)	-	294,808
TOTAL FUNDS	<u>303,945</u>	<u>(9,137)</u>	<u>-</u>	<u>294,808</u>

**SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2019**

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	182,351	(195,553)	(13,202)
The Pantlin Fund	4,065	-	4,065
	<hr/>	<hr/>	<hr/>
	186,416	(195,553)	(9,137)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>186,416</u>	<u>(195,553)</u>	<u>(9,137)</u>

Comparatives for movement in funds

	At 1.4.17 £	Net movement in funds £	At 31.3.18 £
Unrestricted Funds			
General Fund	207,614	96,331	303,945
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>207,614</u>	<u>96,331</u>	<u>303,945</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General Fund	286,578	(190,247)	96,331
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>286,578</u>	<u>(190,247)</u>	<u>96,331</u>

Transfers between funds

During the year the trustees transferred £107,321 from the General Fund to The Pantlin Fund.

The trustees established this designated unrestricted fund to hold the legacy monies received from the estate of the late Mr Michael Harold Pantlin. The trustees intend to designate this money for a specific project or purpose, to be decided by the trustees in 2019/20, and do not intend to use it for the day to day running of the law centre.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.

**SPRINGFIELD ADVICE AND LAW CENTRE
LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2019**

	2019 £	2018 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,727	904
Legacies	4,066	45,000
	<hr/> 5,793	<hr/> 45,904
Charitable activities		
LAA and fee income	86,858	146,909
Grants	93,765	93,765
	<hr/> 180,623	<hr/> 240,674
Total incoming resources	<hr/> 186,416	<hr/> 286,578
EXPENDITURE		
Charitable activities		
Salaries, national insurance, and locum staff expenses	155,768	141,749
Pensions	7,099	6,541
Practising certificates	736	640
Professional fees and case disbursements	14,323	17,968
Insurance	3,584	3,292
Internet and phone	419	335
Printing, stationery, and computer software	1,185	1,705
Travel and subsistence	839	664
Miscellaneous expenses	852	213
Course fees and education	5,103	7,256
Accountancy and bookkeeping	3,550	3,530
Bank charges	45	295
Furniture and equipment	-	32
Computer equipment	-	3,977
	<hr/> 193,503	<hr/> 188,197
Support costs		
Governance costs		
Auditors' remuneration	2,050	2,050
	<hr/> 2,050	<hr/> 2,050
Total resources expended	<hr/> 195,553	<hr/> 190,247
Net (expenditure)/income	<hr/> <hr/> (9,137)	<hr/> <hr/> 96,331

This page does not form part of the statutory financial statements