

REGISTERED COMPANY NUMBER: 02192584 (England and Wales)
REGISTERED CHARITY NUMBER: 298178

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 MARCH 2019
FOR
DRIVING MOBILITY

Lang Bennetts
The Old Carriage Works
Moresk Road
TRURO
Cornwall
TR1 1DG

DRIVING MOBILITY

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FOR THE YEAR ENDED 31 MARCH 2019

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DRIVING MOBILITY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

The Trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

In managing the activities of Driving Mobility, the Trustees confirm that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

The overall object of the charity is "to relieve and assist people with physical and cognitive impairments, as well as those people with impaired mobility, or those who may be vulnerable to such conditions, by reason of age or infirmity; and to promote the improvement of standards of driving and the advancement of road safety and travel".

In the furtherance of these objectives, Driving Mobility seeks to undertake as many high-quality assessments as they can in any one year and provide Information, Advice and Guidance through its network of Centres.

As a registered charity, Driving Mobility accredits a network of 20 driving assessment centres covering the whole of the UK. Many with outreach facilities, these centres include independent charities and NHS centres which offer professional information and assessment so that disabled and elderly people can gain or retain independence.

Driving Mobility ensures that there are common standards, promotes good practice and offers training and education to all regional centres, whilst working closely with associated national organisations. These include the Department for Transport (DfT), Driver & Vehicle Licensing Agency (DVLA), Driver & Vehicle Agency in Northern Ireland (DVA), Motability, NHS Trusts and the Police, along with many other valued stakeholders.

Our overall strategy for 2018/19, as documented in the annual Business Plan, was to develop on a number of fronts to ensure we bring the best service possible to the greatest number of people within our target group.

To achieve this, we intended to expand our coverage and bring a greater proportion of the UK population within a reasonable driving time of an accredited Mobility Centre through Growth. We also intended to continue to support this process through a managed programme of Stakeholder Engagement. This would include streamlining our operations, providing referral services where appropriate (Motability, DVLA) and collecting operational epidemiological statistics through the introduction of a New Business System. We also intended to increase awareness of our services through a targeted programme of Marketing.

In order to provide the best service possible, we set out to share our resources and funding through a programme of Collaborative Opportunities. This would be supported by an Education programme which would ensure that all of our staff remain at the top of their game and develop evidenced based practice through a research led culture, an ongoing Standards & Accreditation activity for quality and compliance purposes, and a Research agenda to enable us to stay at the forefront of appropriate technological development.

Underpinning these strategies we intended to develop the Services & Infrastructure of Driving Mobility itself, to better support our member Mobility Centres.

DRIVING MOBILITY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

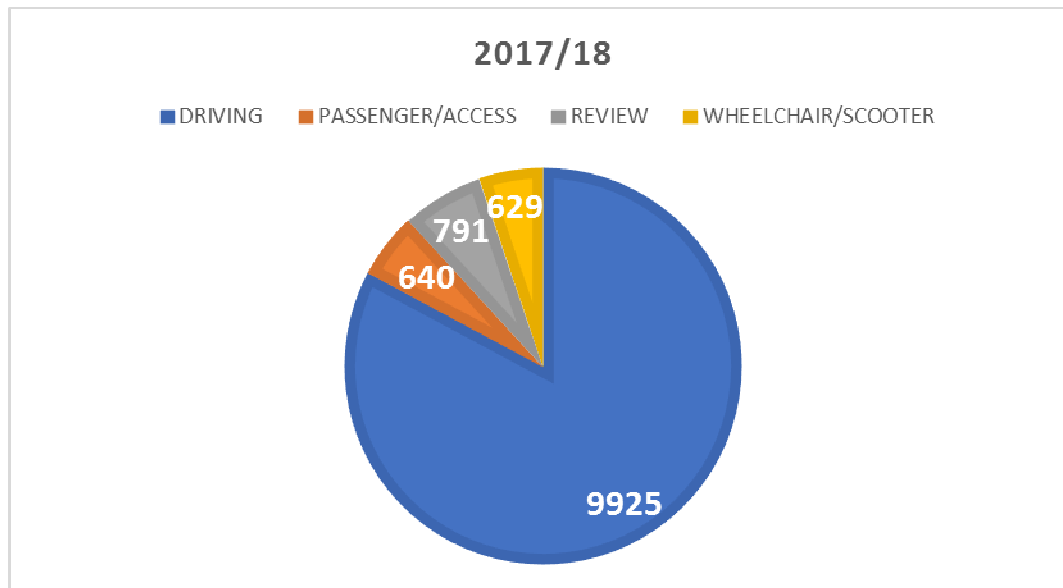
OBJECTIVES AND ACTIVITIES

Activities, Achievements and performance

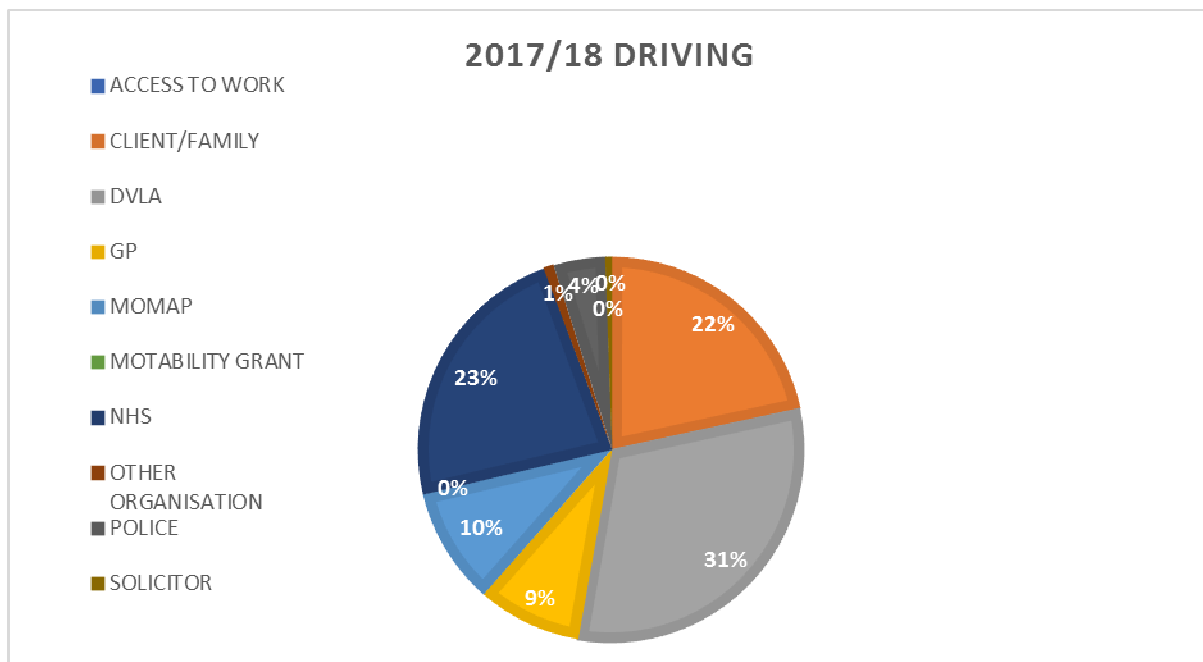
Overall Performance

In terms of overall performance of our fundamental remit, that is the conducting of assessments through our network of accredited centres, our total numbers of assessments were as follows:

Total assessments rose from 11,985 in 2017/18 to 14,304 in 2018/19:



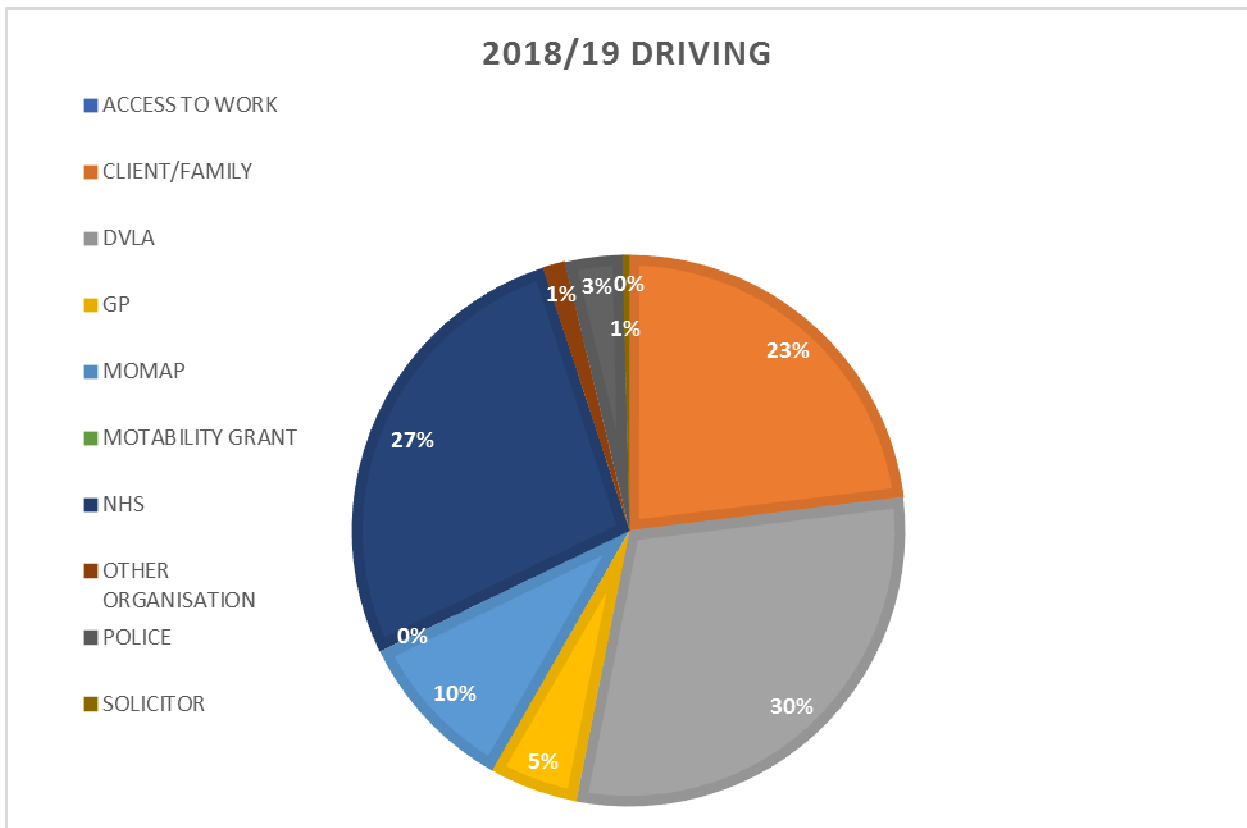
Referrals to our Centres were received from:



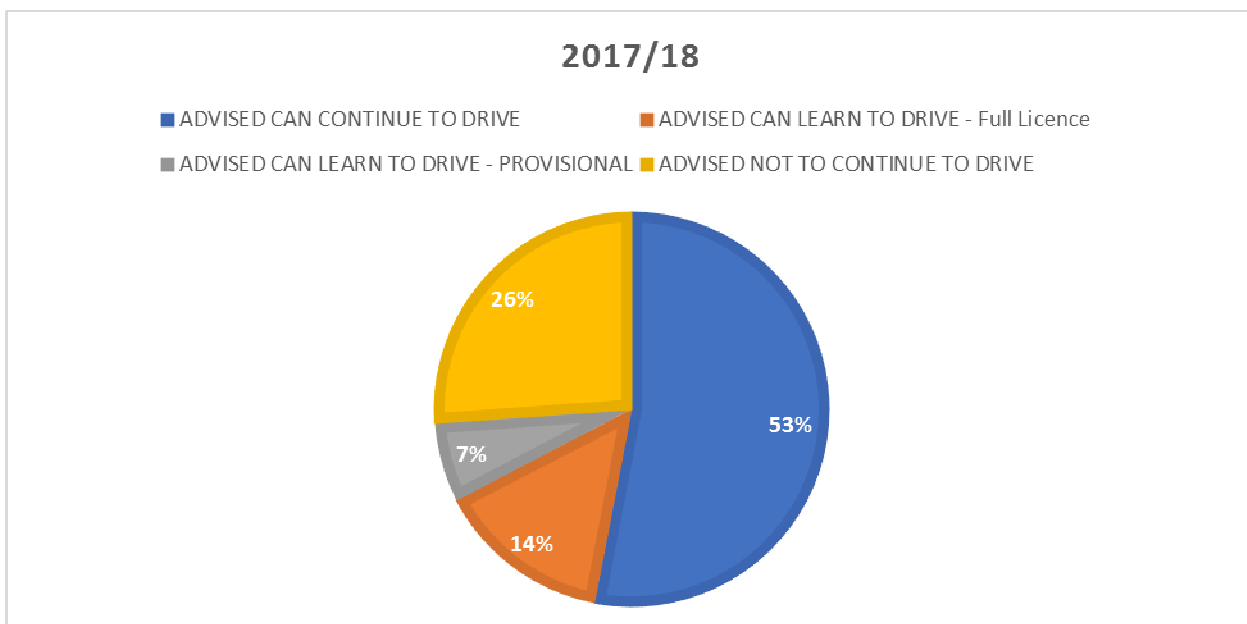
DRIVING MOBILITY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

OBJECTIVES AND ACTIVITIES

Activities, Achievements and performance



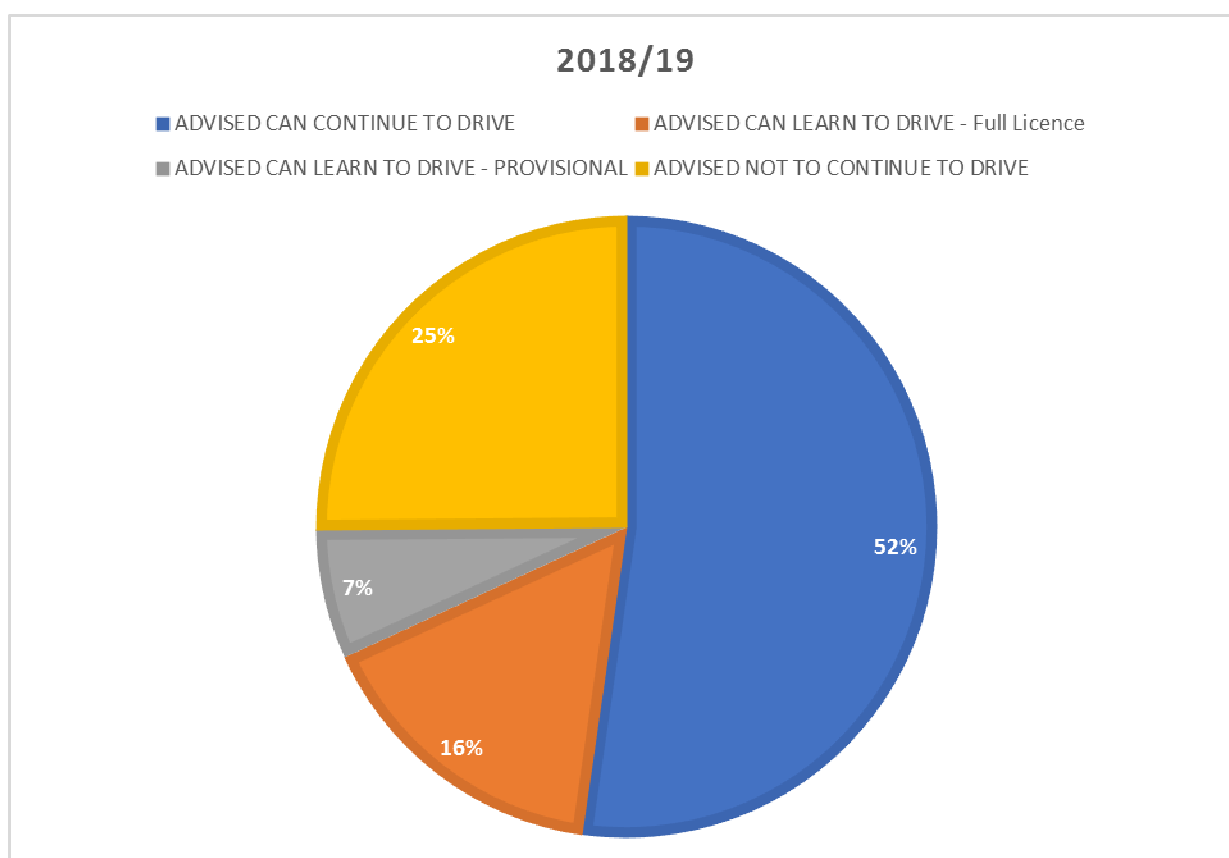
Overall outcomes recorded for Driving Assessments were:



DRIVING MOBILITY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

OBJECTIVES AND ACTIVITIES

Activities, Achievements and performance



Growth

When the outcome of a Fitness-to-Drive assessment is that the individual may continue, or learn to drive the benefit to the individual in terms of independence and the combating of loneliness and social isolation can be immense. Similar benefits are certainly associated with passenger access and wheelchair/scooter assessments. Even in the case of an unsafe outcome where the individual is advised against driving, there is a significant public benefit to society as a whole in terms of improving road safety.

In the course of the year Derby Drivability opened a new building on the hospital site in Derby, the main centre of East Anglia Driveability at Thetford conducted a major refurbishment of its buildings there, and RDAC (Regional Driving Assessment Centre) Birmingham began work on its new building having had to vacate the old premises due to the advent of the new high-speed railway line.

New outreach centres were established in the course of the year at a variety of locations, including an outreach of the Queen Elizabeth Foundation Mobility Service, at Worthing.

Two new centres were opened, at Manchester and Sheffield in April 2018. We invested in these two new centres because of statistical evidence that the significant regional populations were not being served as well as we would have liked in terms of distance for clients to travel to a centre. Sheffield (a satellite of the William Merritt Centre, Leeds) has achieved 264 assessments in its first year and the Manchester centre (a satellite of RDAC) 454.

As part of the statistical analysis giving rise to the centres at Manchester and Sheffield another very significant under-served population area was identified centred on Tower Hamlets in North East London. Our stated target is to bring our services to within a 30 minute travel time of as much of the population as we can. This large population in the London boroughs of Tower Hamlets, Hackney and Newham has as its nearest services our centres at Welwyn Garden City, Chelmsford, Greenhithe and Carshalton. The DfT has therefore funded a scoping study to establish the need for the provision of suitable services, and work will begin on this in June 2019.

DRIVING MOBILITY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

OBJECTIVES AND ACTIVITIES

Growth

With the advent of the new centres described above (including NE London) our coverage of the UK population in terms of residing within a 30 minute travel time of one of our centres has risen this year from 64% to 71%.

Stakeholder Engagement

The DfT continues to comprise the main financial support for Driving Mobility itself, and for its centres and assessments conducted in England, for which Driving Mobility is extremely grateful. It is similarly grateful to the Welsh Government for supporting assessments in Wales and to numerous other funding bodies who support particular aspects of Driving Mobility's work including, but not limited to, Disability Action (Belfast), Motability and the NHS.

In addition to funding bodies, Driving Mobility has continued to engender excellent working relationships with its major institutional customers including, but not limited to, DVA, Motability Operations, DVLA, various Police constabularies and NHS Trusts.

Driving Mobility has also fostered good relationships with a variety of collaborating institutions including, but not limited to, CIECA (the International Commission for Driver Testing), RiDC (Research Institute for Disabled Consumers) and DVSA (Driver & Vehicle Standards Agency).

A measure of successful stakeholder engagement is our financial ability to accomplish an increasing number of assessments year-on-year, which as seen above is again a significant increase in 2018/19 over 2017/18.

New Business System

Our intention was to procure and begin roll-out of a new business system in the course of 2018/19. This tool will be cloud-based and will cover the operational needs of the participating Centres. It will also enable secure electronic communications for institutional referrals agencies such as DVLA, Motability and the NHS. It will also act as a statistical collection mechanism for institutional stakeholders such as DfT and as a statistical resource for research purposes.

Due to protracted deliberations over the security of electronic data transfer within some of our institutional customers, and complex legal data protection considerations over sensitive data storage and retention, the project has taken longer to come to fruition than anticipated.

We are very grateful to the DfT IT/Procurement team in Swansea who have assisted us hugely in the selection of suitable suppliers, and in March 2019 we appointed a contractor to configure a system to our requirements based on MicroSoft Dynamics, roll it out to Centres and our Headquarters, and provide maintenance support and training into the future.

The successful implementation of this system will serve to increase productivity levels through efficiencies of processing referrals and ultimately assessment data itself, thereby reducing the overall cost per assessment allowing us in the longer term to conduct more assessments, for the benefit of the public.

DRIVING MOBILITY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

OBJECTIVES AND ACTIVITIES

Marketing

Driving Mobility is focussed on raising public awareness of our services and channelling enquiries cleanly and effectively through the website to the Centres. In parallel with this it is perceived that we also need to raise awareness of our capabilities in the "professional" community, that is medical/clinical practitioners, driving instructors, and public servants of relevance.

To this end, in April 2018 we appointed a Media Relations company <http://www.idiscreativemarketing.co.uk/> to seek to improve our public profile to encourage as wide as possible an awareness of our services amongst the general public. In parallel with this we have attended a whole variety of exhibitions and shows of relevance, examined our branding approach, given lectures and talks at a wide range of speaking opportunities, and continued to develop our public website to back all of this up.

This co-ordinated activity has generated service user stories, photographs and video for greater press and online exposure. Press coverage was achieved in a variety of newspapers, specialist magazines and trade titles. All Together Now! (Circ. 120,000), Basingstoke Gazette (circ. 12,942), East Anglian Daily Times (12,589), Enable (Circ. 30,000), Mail on Sunday (mention, circ. 1,006,177), Kidz magazine (circ. TBC), The Sun (circ. 1,496,558 and THiS (circ. 3,500) have all run editorial content.

In terms of TV and radio coverage, Driving Mobility has featured on BBC Radio Five Live and BBC Look East (East Anglia DriveAbility), BBC Spotlight South West (Cornwall Mobility) and the Hertfordshire Centre will shortly be appearing on BBC 1's 'One day that changed my life'.

In terms of social media our activity has increased reach, sharing and inbound traffic significantly. Results of note include:

- Social/online impressions 494.2k - 1017% increase
- Engagements 9176 - 684.3% increase
- 486.8% audience growth
- Inbound website traffic - up from 378 visits to 3530
(Jul 2017 - 31 May 2018 / June 2018 - April 2019)

Website sessions have increased from 5,600 in the month of April 2018 to 10,343 in the month of March 2019 (c.f. 2,000 in March 2017 and 300 in March 2016).

Page views have this year moved from 21,000 per month to 27,000 per month (10,000 in 2017 and 1,000 in 2016).

Collaborative Opportunities

In order to maximise the benefits available from our Centres, not just in terms of assessments quality but also in the level, availability and consistency of Information Advice and Guidance on offer, we intended in 2018/19 to establish mechanisms whereby we could achieve this through collaboration between different parts of the network. To this end we have established a series of Regional Meetings across our five main areas which was initiated at the beginning of 2019. The intention is through these meetings to develop material collaborative opportunities between Centres, for example through the sharing of specialist equipment and vehicles as well as know-how, specialist professionals and facilities.

We have also just established (March 2019) a new 1-year (possible 2-year) pilot project funded by the DfT for a series of 7 HUBS (Regional Transport Hubs) across the country which has as its objective the provision of Information Advice and Guidance to assist people to access appropriate public or community transport in their region, thereby combating loneliness and isolation. This is aimed at non-drivers, or people who are retiring from driving, and falls within our remit as being for public benefit through the provision of assistance to people who have a physical, cognitive or mobility impairment. This is very much a collaborative project between the participating centres and Driving Mobility will conduct analysis on the results and provide feedback in a measured fashion to all stakeholders, including the general public.

DRIVING MOBILITY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

OBJECTIVES AND ACTIVITIES

Education

To ensure our clients receive assessment, information and advice, which is backed by staff with specialist knowledge, skills and expertise, and in support of our quality targets, we seek to have the best-educated staff possible. To this end, we have a standard progression from Induction to CPD (Continuing Professional Development).

One key part of this is the establishment and roll-out of a tailored series of short courses for relatively new employees. In 2018/19 this programme was established and the first of each was delivered to staff drawn from across the network. Following this the courses have been altered in line with feedback from students, and are in the process of being rolled out to an all-encompassing audience across the country, through the five collaborative regional divisions as described above. The courses so far developed in this way are:

- Introduction for Driving Instructors to Teaching People with Disabilities to Drive
- Seating and Posture for Drivers and Passengers
- Introduction to Vehicle Adaptations

All Assessors employed within accredited centres must participate in the University of Chester work-based-learning course Driving Assessment and Outdoor Mobility during the first two years of their employment. In 2018 we were able to increase our number of Associate Tutors, largely thanks to financial support from the DfT. Their training during this year has enabled us to move from a position in 2018 of having a long waiting list of would-be students to a position whereby the 2019 intake will not only cover all of our Centre staff needs, but also enable us to include external students in the cohort. The inclusion of fee-paying external students means that we will be able to use the finance generated in this way to improve the course itself and also to benefit the public through the resultant improvement in road safety resulting from additional participation in the course.

Standards and Accreditation

The main Centres were the subject of formal accreditation in 2017/18 as part of the regular three-year cycle which enables Centres to members of Driving Mobility. In addition, the Driving Mobility Board decided to press for accreditation of the newly established (satellite) centres in 2018/19. A formal accreditation was therefore carried out for:

- Chester
- Sheffield
- Manchester
- Colchester
- Exeter

All five centres were duly accredited and certificated, following a formal process including a visit for examination of local staffing, documentation, practice and facilities. This exercise is part of our ongoing determination to uphold quality and standards across the whole network.

In support of Standardisation and Accreditation we have during 2018/19 worked on the development of a completely revised Operational Standards manual, which will be launched in mid-2019. This has been a major investment for us over the year, in terms of resources, to develop the standards necessary which comprise everything from top-level policy such as the constitution of an assessment team, through to detailed procedure such as how to telephone DVLA to establish driving entitlement in a specific case.

We are also leading on the development of international standards for driving assessment for those with a medical condition or disability through our work with CIECA.

For the future the Board has determined to focus on Outreach accreditation and detailed examination of the on-road drive itself during 2019/20.

DRIVING MOBILITY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

OBJECTIVES AND ACTIVITIES

Research

As part of Driving Mobility's mission to maximise benefit to its target demographic, as well as to the public generally, through improvement in road safety, it is imperative for Driving Mobility to not only keep up-to-date with technological and practice advances in the field, but also to lead such research efforts where it makes sense to do so in its sector. This year therefore we have conducted research projects ourselves in two areas.

The first was "[A User Evaluation of the Utility of the DriveAble Cognitive Assessment Tool \(DCAT\)](#)". This pilot project used the computer based system in some of our assessments (57) at six of our Centres to establish whether the tool could be used as an on-road predictor of driving behaviour. Having considered all the evidence collected within this project, it does not appear appropriate at this time to introduce the DCAT within the Medical Fitness to Drive assessment process within the Driving Mobility Centres within the United Kingdom. This project was carried out in partnership with a Canadian company DriveAble, with financial support from the DfT and support in kind from the NHS.

The second project related to the encouragement of individuals with chronic anxiety to return to driving. This project entitled "[Managing the Anxious Driver](#)" was working towards social inclusion and access to local community. An example case study entailed a woman in her late sixties who had suffered anxiety in many areas of her life following discharge from cancer services. Since undertaking the pilot programme she has not only driven independently in her local area, but has been able to use the bus and return to walking independently. Her husband has proved very supportive of his wife and pleased with the outcome. This project has resulted in development of this service at SED and generated great interest from SED's parent organisation Kent Community Health & NHS Foundation Trust.

In addition to these projects which we led, we have also participated in work on Driving with Dementia; Restriction Codes; Older Drivers and Making the Safe/Unsafe decision. All of these projects contribute to our mission to [facilitate access to appropriate transportation for anyone in the UK with a mobility challenge and our object of improving road safety](#).

Forthcoming research studies which are currently being worked on in partnership with Driving Mobility Centres:

[On the Road to Recovery after Critical Illness](#): Principal Investigator: Dr Joel Meyer (Critical Care Consultant), Guy's and St. Thomas Hospital London. This project aims to improve the quality of life of intensive care survivors by enabling their safe and timely return to driving.

[Driving with Parkinson's Disease - A retrospective study of Driving and Mobility \(West of England\) Assessments in Bristol](#): Principal Investigator: Miss Katie Lloyd, Faculty of Health Science, University of Bristol, Supervisor: Dr Emily Henderson

[Improving the assessment of driving safety in people with cognitive impairment](#): Principal Investigator: Dr Paul Donaghy, Academic Clinical Lecturer, Institute of Neuroscience, Newcastle University. This study has now received funding and ethical approval and will commence work in summer 2019. The aim is to improve the clinical assessment of driving risk in a memory clinic setting, by identifying the most important clinical predictors of driving safety, in order to improve the safety and well-being of people with cognitive impairment, and their families.

Our research profile has also qualified us to participate in CIECA developments around clinically-led assessments for fitness to drive.

Services and Infrastructure

Driving Mobility provides support and services to the Centres in the network, which helps them to maximise the public benefit from their work. This year has seen significant advances in the levels of support available and the following areas in particular have seen significant development in 2018/19:

1. We have increased the level of information available to our staff members on the website to include an Events Calendar, Standards and Procedures documentation, Online Resources, Educational Programme, Research projects, Board Meetings, Organisational details and contacts.

DRIVING MOBILITY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

OBJECTIVES AND ACTIVITIES

Services and Infrastructure

2. Fleet Management was a priority development this year and a total of £250,000 was spent on the purchase of some 70 vehicles and associated adaptations. This was approximately the same as the previous year, together comprising the major part of the current round of fleet renewal. Driving Mobility is particularly grateful to DfT and to Motability Operations for their contributions to this programme, which has enabled us to stay at the forefront of offering quality assessment services.

3. Driving Mobility is in the process of developing its specialist fleet of hi-tech and environmentally friendly vehicle options. This is being organised on a regional basis, and this year included the purchase of an electric vehicle (a Mercedes saloon) and hi-tech adaptations renewals. It is planned to purchase four pre-loved hi-tech vehicles in 2019.

4. As a result of the short course programme development, this year Driving Mobility has also developed a register of ADIs (Approved Driving Instructors) who have undertaken significant specialist training for tuition with disabled drivers. This register is available to Centres and will contribute to road safety through our increased ability to source specialist training. This is an internal register only, a public one also being available at <https://www.disabilitydrivinginstructors.com/>

5. We have continued to develop and promote our staff into senior positions with new appointments this year as Centre Manager for Yvette Bateman at East Anglia, Sean Lawrence at Hertfordshire, Angela Hutchison at Northern Ireland and Rebecca Jones at North West. We are also particularly pleased to note that our colleague Sue Rogers at DfT has been awarded an MBE.

6. In terms of Driving Mobility staff, we were delighted this year to welcome new Trustees Ann Frye, Alan Norton and Anne O'Shea (Independent members) as well as Phil North (William Merritt Centre) and Laura Holley (Wessex). Employed staff levels remained static with 1.6 FTE employed and two 0.2 FTE contract staff (Accounts and Motability referrals).

7. A conference Driving Mobility Forward 2018, was held at Chester in June 2018. This annual event which is also open to stakeholders such as DVLA, DfT, Motability, RiCD, DVSA, and the NHS is an excellent networking event and was attended by 111 delegates, 12 of them external. The Driving Mobility AGM is also held as a part of this event.

8. In November 2018 Driving Mobility held their annual Business meeting at QEF Carshalton. The prime purpose of this annual event is to establish plans and the basis of a business plan from grassroots level for the following year. The event was attended by 57 staff members.

FINANCIAL REVIEW

Risk review

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure that appropriate insurance and controls are in place. The Trustees maintain a comprehensive risk register and review the major risks to which the charity is exposed as a standing agenda item at each Board meeting.

Reserves policy

Total funds of the Charity at 31 March 2019 amounted to £1,463,048 (2018: £1,551,362).

The Trustees have established a policy whereby unrestricted funds that are not committed or invested in tangible fixed assets ("the free reserves") held by the charity should be in excess of £100,000. At this level, which is reviewed periodically, the Trustees believe that the charity would be able to continue to operate at its current level of activity for six-months as well as cover closure costs, were that to be required. The charity's available free reserves have now reached £154,539.

The Trustees have made the decision to use some of these reserves to support ongoing development activities within the UK. Accordingly the sum of £54,539 has been transferred to the Development Reserve.

DRIVING MOBILITY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

FUTURE PLANS

The Business Plan developed following the November 2018 meeting at QEF includes the following major developments for 2019/20:

- Implementation of the Regional Transport Hubs programme
- Implementation and Rollout of the New Business System
- Establishment of a North East London project
- Accreditation of Outreach Centres and On-Road Drives
- Launch of the new Standards and Quality Manual
- Establishment of a new centre on Teesside
- Continued managed growth

In particular Driving Mobility intends to keep close to its client-base in order to continually improve practice to provide up-to-date, high-quality, cost-effective, user-friendly services to the public.

REFERENCE AND ADMINISTRATIVE DETAILS

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 16 June 2004.

Governance

The Trustees are elected by the members of the charity with one third of the Trustees retiring on an annual basis. The members of the charity will be either accredited or associate Mobility Centres or organisations involved in the field of driving, disability or aging individuals that have a skill which is acknowledged to be useful in the running of the charity.

Organisations whose primary operations are wholly commercial and who undertake driving assessments in conjunction with the manufacture, adaptation, distribution or sale of vehicles, are not eligible for membership.

The Trustees are responsible for the policy and direction of the organisation and have established a comprehensive range of Working Groups to assist with this task. Responsibility for the day to day management of the organisation is delegated to the Chief Executive.

Members of the company guarantee to contribute an amount not exceeding £10 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31 March 2019 was 10.

Forum Assessments Limited

Driving Mobility's wholly owned subsidiary, Forum Assessments Limited (established in September 2007), continues to deal primarily with the financial arrangements of the service for Motability Operations. The Directors of this company are M Giles and C Barnett.

Registered Charity number

298178

Registered office

2 Princes Street
TRURO
Cornwall
TR1 2ES

DRIVING MOBILITY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

REFERENCE AND ADMINISTRATIVE DETAILS

STRUCTURE, GOVERNANCE AND MANAGEMENT

Trustees

C R Barnett	
Ms Y Bateman	
D J Blythe	
Ms J Chatburn	- resigned 14/6/2018
Dr T Chaudhry	- resigned 14/6/2018
Ms A Frye	- appointed 14/6/2018
Ms M Giles	
Ms S Hoggins	
G Jones	
Ms S Vines	
Ms A P O'Shea	- appointed 14/6/2018
A Norton	- appointed 14/6/2018
Ms L J Holley	- appointed 14/6/2018
P North	- appointed 14/6/2018

Chief Executive

E R Trehwella

Company Secretary

E R Trehwella

Independent examiner

Lang Bennetts
The Old Carriage Works
Moresk Road
TRURO
Cornwall
TR1 1DG

Approved by order of the board of Trustees on 12th June 2019 and signed on its behalf by:


.....
Ms M Giles - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DRIVING MOBILITY

Independent examiner's report to the Trustees of Driving Mobility ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCA which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Jonathan Mashen FCA
Lang Bennetts
The Old Carriage Works
Moresk Road
TRURO
Cornwall
TR1 1DG

Date: 3rd July 2019

DRIVING MOBILITY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2019

		Unrestricted funds	Restricted funds	2019 Total funds	2018 Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Charitable activities	3				
Assisting those with impaired mobility		228,298	250,212	478,510	326,784
Investment income	2	<u>835</u>	<u>-</u>	<u>835</u>	<u>540</u>
Total		229,133	250,212	479,345	327,324
 EXPENDITURE ON					
Charitable activities	4				
Assisting those with impaired mobility		<u>309,633</u>	<u>258,026</u>	<u>567,659</u>	<u>939,870</u>
NET INCOME/(EXPENDITURE)		(80,500)	(7,814)	(88,314)	(612,546)
Transfers between funds	16	<u>251,251</u>	<u>(251,251)</u>	<u>-</u>	<u>-</u>
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net movement in funds		170,751	(259,065)	(88,314)	(612,546)
 RECONCILIATION OF FUNDS					
Total funds brought forward		582,329	969,033	1,551,362	2,163,908
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD		<u><u>753,080</u></u>	<u><u>709,968</u></u>	<u><u>1,463,048</u></u>	<u><u>1,551,362</u></u>

The notes form part of these financial statements

DRIVING MOBILITY**BALANCE SHEET**
AT 31 MARCH 2019

	Notes	Unrestricted funds £	Restricted funds £	2019 Total funds £	2018 Total funds £
FIXED ASSETS					
Tangible assets	12	598,440	-	598,440	441,879
Investments	13	<u>100</u>	<u>-</u>	<u>100</u>	<u>100</u>
		598,540	-	598,540	441,979
CURRENT ASSETS					
Debtors	14	67,156	20,642	87,798	70,481
Cash at bank		<u>117,761</u>	<u>709,969</u>	<u>827,730</u>	<u>1,127,983</u>
		184,917	730,611	915,528	1,198,464
CREDITORS					
Amounts falling due within one year	15	(30,378)	(20,642)	(51,020)	(89,081)
		<u>154,539</u>	<u>709,969</u>	<u>864,508</u>	<u>1,109,383</u>
NET CURRENT ASSETS					
		753,079	709,969	1,463,048	1,551,362
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>753,079</u>	<u>709,969</u>	<u>1,463,048</u>	<u>1,551,362</u>
NET ASSETS					
		<u>753,079</u>	<u>709,969</u>	<u>1,463,048</u>	<u>1,551,362</u>
FUNDS	16				
Unrestricted funds:					
General fund				100,000	582,329
Development reserve				54,539	-
Fixed asset reserve				<u>598,540</u>	<u>-</u>
				753,079	582,329
Restricted funds				<u>709,969</u>	<u>969,033</u>
TOTAL FUNDS				<u>1,463,048</u>	<u>1,551,362</u>

The notes form part of these financial statements

DRIVING MOBILITY

BALANCE SHEET - CONTINUED
AT 31 MARCH 2019

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 12th June 2019 and were signed on its behalf by:


.....
Ms M Giles -Trustee

DRIVING MOBILITY

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2019**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Allocation and apportionment of costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating staff costs by time spent and other costs by their usage.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on cost
Motor vehicles	- 20% on cost and 10% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

	2019	2018
	£	£
Deposit account interest	<u>835</u>	<u>540</u>

DRIVING MOBILITY

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2019

3. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2019 £	2018 £
Subscriptions	Assisting those with impaired mobility	13,500	37,676
Grants	Assisting those with impaired mobility	412,672	289,108
Centres	Assisting those with impaired mobility	41,054	-
Shows and exhibitions	Assisting those with impaired mobility	11,284	-
		<u>478,510</u>	<u>326,784</u>

Grants received, included in the above, are as follows:

	2019 £	2018 £
Department for Transport	399,422	200,000
Motability Operations	<u>13,250</u>	<u>89,108</u>
	<u>412,672</u>	<u>289,108</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 5) £	Grant funding of activities (See note 6) £	Support costs (See note 7) £	Totals £
Assisting those with impaired mobility	<u>303,260</u>	<u>123,375</u>	<u>141,024</u>	<u>567,659</u>

5. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2019 £	2018 £
Repairs and renewals	-	34
Motor expenses	-	3,705
Education and training	60,475	32,862
Exhibitions and shows	13,767	13,220
Travel, subsistence and hotels	6,302	26,843
Advertising and marketing	30,843	18,927
MOMAP	-	12,070
Research	13,151	-
Affinity and EMobility projects	20,642	-
North East London	2,924	-
Chester Assessment	50,224	-
Programmes - subscriptions	5,116	-
New business system project	4,259	-
High-tech vehicles project	413	-
Anxiety project	12,000	-
Portare project	3,170	-
Information research project	739	-
Depreciation	82,366	58,365
Loss on sale of assets	<u>(3,131)</u>	<u>(7,701)</u>
	<u>303,260</u>	<u>158,325</u>

DRIVING MOBILITY

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2019

6. GRANTS PAYABLE

	2019 £	2018 £
Assisting those with impaired mobility	<u>123,375</u>	<u>665,474</u>

The total grants paid to institutions during the year was as follows:

	2019 £	2018 £
Cornwall Mobility Centre	-	54,952
Derby DrivAbility	-	49,021
Driving and Mobility Centre (West of England) CIC	-	47,517
East Anglian DriveAbility	21,486	57,775
Herefordshire Action on Disability Mobility Centre	-	15,455
QEF Mobility Services	1,721	41,130
Regional Driving Assessment Centre	-	194,410
The William Merritt Disable Living Centre and Mobility Service	-	120,699
Wales Mobility & Driving Assessment Service	-	58,099
Wessex Driveability	-	25,500
Forum Assessments Limited	3,745	916
Chester Driveability	11,693	-
South East DriveAbility	71,026	-
North East Drive Mobility	600	-
North West Driving Assessment Service	6,382	-
Other grants	<u>6,722</u>	<u>-</u>
	<u>123,375</u>	<u>665,474</u>

7. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Assisting those with impaired mobility	<u>115,989</u>	<u>25,035</u>	<u>141,024</u>

Support costs, included in the above, are as follows:

DRIVING MOBILITY

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2019

7. SUPPORT COSTS - continued

Management

	2019 Assisting those with impaired mobility	2018 Total activities
	£	£
Wages	75,343	54,970
Social security	5,095	1,923
Pensions	1,727	1,315
Insurance	2,096	705
Research	-	10,748
Office costs	8,503	3,677
Computer supplies	575	3,118
Subscriptions	89	826
Bank charges	-	225
Subcontractors	-	2,570
Recruitment costs	-	5,616
UK entertainment	-	989
Rent	-	3,849
Travel	11,644	-
Motor costs	4,831	-
Working group	517	-
National meetings	<u>5,569</u>	<u>-</u>
	<u>115,989</u>	<u>90,531</u>

Governance costs

	2019 Assisting those with impaired mobility	2018 Total activities
	£	£
Accountancy, payroll and book keeping	7,983	13,958
Legal and professional fees	8,358	11,582
Board expenses	<u>8,694</u>	<u>-</u>
	<u>25,035</u>	<u>25,540</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2019	2018
	£	£
Depreciation - owned assets	82,366	58,365
Surplus on disposal of fixed asset	(3,131)	(7,701)
Independent examiner's fee	<u>650</u>	<u>2,500</u>

DRIVING MOBILITY

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no Trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

There were no Trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

The cost of Trustee meetings and travel expenses reimbursed amounted to £8,694 (2018: £8,063).

10. STAFF COSTS

	2019	2018
	£	£
Wages and salaries	75,343	54,970
Social security costs	5,095	1,923
Other pension costs	<u>1,727</u>	<u>1,315</u>
	<u>82,165</u>	<u>58,208</u>

The average monthly number of employees during the year was as follows:

	2019	2018
Management	1	1
Other	<u>1</u>	<u>-</u>
	<u>2</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

Emoluments paid to key management personnel of the charity were £59,593 (2018: £52,266).

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Assisting those with impaired mobility	237,676	89,108	326,784
Investment income	<u>540</u>	<u>-</u>	<u>540</u>
Total	238,216	89,108	327,324
EXPENDITURE ON			
Charitable activities			
Assisting those with impaired mobility	<u>264,611</u>	<u>675,259</u>	<u>939,870</u>
Total	<u>264,611</u>	<u>675,259</u>	<u>939,870</u>
NET INCOME/(EXPENDITURE)	(26,395)	(586,151)	(612,546)
Transfers between funds	<u>319,662</u>	<u>(319,662)</u>	<u>-</u>

DRIVING MOBILITY

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2019

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Net movement in funds	293,267	(905,813)	(612,546)
RECONCILIATION OF FUNDS			
Total funds brought forward	289,062	1,874,846	2,163,908
TOTAL FUNDS CARRIED FORWARD	<u>582,329</u>	<u>969,033</u>	<u>1,551,362</u>

12. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Motor vehicles £	Totals £
COST			
At 1 April 2018	11,268	922,577	933,845
Additions	-	247,709	247,709
Disposals	-	(10,551)	(10,551)
At 31 March 2019	<u>11,268</u>	<u>1,159,735</u>	<u>1,171,003</u>
DEPRECIATION			
At 1 April 2018	8,017	483,949	491,966
Charge for year	1,268	81,098	82,366
Eliminated on disposal	-	(1,769)	(1,769)
At 31 March 2019	<u>9,285</u>	<u>563,278</u>	<u>572,563</u>
NET BOOK VALUE			
At 31 March 2019	<u>1,983</u>	<u>596,457</u>	<u>598,440</u>
At 31 March 2018	<u>3,251</u>	<u>438,628</u>	<u>441,879</u>

13. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
MARKET VALUE	
At 1 April 2018 and 31 March 2019	<u>100</u>
NET BOOK VALUE	
At 31 March 2019	<u>100</u>
At 31 March 2018	<u>100</u>

There were no investment assets outside the UK.

DRIVING MOBILITY

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019

13. FIXED ASSET INVESTMENTS - continued

The company's investments at the balance sheet date in the share capital of companies include the following:

Forum Assessments Limited

Nature of business: Provision of driving assessments

Class of share:	%
Ordinary	holding 100

	2019	2018
	£	£
Aggregate capital and reserves	<u>100</u>	<u>100</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019	2018
	£	£
Trade debtors	39,647	34,610
Amounts owed by group undertakings	26,654	179
Other debtors	-	970
Prepayments and accrued income	<u>21,497</u>	<u>34,722</u>
	<u>87,798</u>	<u>70,481</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019	2018
	£	£
Trade creditors	19,263	57,304
Social security and other taxes	5,563	-
Other creditors	-	351
Accruals and deferred income	<u>26,194</u>	<u>31,426</u>
	<u>51,020</u>	<u>89,081</u>

DRIVING MOBILITY

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2019

16. MOVEMENT IN FUNDS

	At 1/4/18 £	Net movement in funds £	Transfers between funds £	At 31/3/19 £
Unrestricted funds				
General fund	582,329	1,865	(484,194)	100,000
Development reserve	-	-	54,539	54,539
Fixed asset reserve	-	(82,366)	680,906	598,540
	582,329	(80,501)	251,251	753,079
Restricted funds				
Centres Fund	119,691	(59,809)	-	59,882
Training fund	8,324	-	(8,324)	-
Data extraction fund	54	-	(54)	-
Motability Tenth Anniversary Trust	11,980	(8,438)	(3,542)	-
Chester Mobility Centre	16,470	16,324	-	32,794
New Business System fund	98,650	(8,128)	54	90,576
DFT Fleet Update fund	435,163	(5,485)	(247,709)	181,969
DFT Training and Development fund	156,361	(52,999)	30,324	133,686
Portare Handbook fund	20,000	(3,170)	-	16,830
St Helens Development grant	26,912	14,441	-	41,353
South East Drivability Development grant	13,630	10,422	-	24,052
Driving With Anxiety project	12,500	(12,000)	-	500
High Tech Vehicle fund	14,620	(413)	-	14,207
Leeds William Merritt Relocation project	22,000	-	(22,000)	-
Derby Development fund	12,678	14,424	-	27,102
Get Going Live	-	7,885	-	7,885
Associate Tutors - Education	-	32,000	-	32,000
North East London	-	47,076	-	47,076
Research Institute for Disabled Consumers	-	57	-	57
	969,033	(7,813)	(251,251)	709,969
TOTAL FUNDS	<u>1,551,362</u>	<u>(88,314)</u>	<u>-</u>	<u>1,463,048</u>

DRIVING MOBILITY

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2019

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	229,134	(227,269)	1,865
Fixed asset reserve	-	(82,366)	(82,366)
	229,134	(309,635)	(80,501)
Restricted funds			
Chester Mobility Centre	66,548	(50,224)	16,324
New Business System fund	20,642	(28,770)	(8,128)
St Helens Development grant	14,441	-	14,441
South East Drivability Development grant	10,422	-	10,422
Derby Development fund	14,424	-	14,424
Motability salary grant	13,250	(13,250)	-
Get Going Live	11,284	(3,399)	7,885
Associate Tutors - Education	48,000	(16,000)	32,000
North East London	50,000	(2,924)	47,076
Research Institute for Disabled Consumers	1,200	(1,143)	57
Centres Fund	-	(59,809)	(59,809)
Motability Tenth Anniversary Trust	-	(8,438)	(8,438)
DFT Fleet Update fund	-	(5,485)	(5,485)
DFT Training and Development fund	-	(52,999)	(52,999)
Portare Handbook fund	-	(3,170)	(3,170)
Driving With Anxiety project	-	(12,000)	(12,000)
High Tech Vehicle fund	-	(413)	(413)
	250,211	(258,024)	(7,813)
TOTAL FUNDS	<u>479,345</u>	<u>(567,659)</u>	<u>(88,314)</u>

DRIVING MOBILITY

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2019

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/17 £	Net movement in funds £	Transfers between funds £	At 31/3/18 £
Unrestricted Funds				
General fund	289,062	(26,395)	319,662	582,329
Restricted Funds				
Centres Fund	388,909	(264,393)	(4,825)	119,691
Training fund	6,818	1,506	-	8,324
Data extraction fund	54	-	-	54
Motability Tenth Anniversary Trust	11,980	-	-	11,980
Chester Mobility Centre	26,587	(10,117)	-	16,470
New Business System fund	100,000	(1,350)	-	98,650
DFT Fleet Update fund	750,000	-	(314,837)	435,163
DFT Training and Development fund	500,000	(343,639)	-	156,361
Portare Handbook fund	20,000	-	-	20,000
St Helens Development grant	14,096	12,816	-	26,912
South East Drivability Development grant	7,282	6,348	-	13,630
Driving With Anxiety project	12,500	-	-	12,500
High Tech Vehicle fund	14,620	-	-	14,620
Leeds William Merritt Relocation project	22,000	-	-	22,000
Derby Development fund	-	12,678	-	12,678
	1,874,846	(586,151)	(319,662)	969,033
TOTAL FUNDS	<u>2,163,908</u>	<u>(612,546)</u>	<u>-</u>	<u>1,551,362</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	238,216	(264,611)	(26,395)
Restricted funds			
Training fund	2,255	(749)	1,506
Chester Mobility Centre	41,684	(51,801)	(10,117)
St Helens Development grant	12,816	-	12,816
South East Drivability Development grant	7,605	(1,257)	6,348
Derby Development fund	12,678	-	12,678
Motability salary grant	12,070	(12,070)	-
Centres Fund	-	(264,393)	(264,393)
New Business System fund	-	(1,350)	(1,350)
DFT Training and Development fund	-	(343,639)	(343,639)
	89,108	(675,259)	(586,151)
TOTAL FUNDS	<u>327,324</u>	<u>(939,870)</u>	<u>(612,546)</u>

DRIVING MOBILITY

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2019

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/17 £	Net movement in funds £	Transfers between funds £	At 31/3/19 £
Unrestricted funds				
General fund	289,062	(24,530)	(164,532)	100,000
Development reserve	-	-	54,539	54,539
Fixed asset reserve	-	(82,366)	680,906	598,540
Restricted funds				
Centres Fund	388,909	(324,202)	(4,825)	59,882
Training fund	6,818	1,506	(8,324)	-
Data extraction fund	54	-	(54)	-
Motability Tenth Anniversary Trust	11,980	(8,438)	(3,542)	-
Chester Mobility Centre	26,587	6,207	-	32,794
New Business System fund	100,000	(9,478)	54	90,576
DFT Fleet Update fund	750,000	(5,485)	(562,546)	181,969
DFT Training and Development fund	500,000	(396,638)	30,324	133,686
Portare Handbook fund	20,000	(3,170)	-	16,830
St Helens Development grant	14,096	27,257	-	41,353
South East Drivability Development grant	7,282	16,770	-	24,052
Driving With Anxiety project	12,500	(12,000)	-	500
High Tech Vehicle fund	14,620	(413)	-	14,207
Leeds William Merritt Relocation project	22,000	-	(22,000)	-
Derby Development fund	-	27,102	-	27,102
Get Going Live	-	7,885	-	7,885
Associate Tutors - Education	-	32,000	-	32,000
North East London	-	47,076	-	47,076
Research Institute for Disabled Consumers	-	57	-	57
	<u>1,874,846</u>	<u>(593,964)</u>	<u>(570,913)</u>	<u>709,969</u>
TOTAL FUNDS	<u>2,163,908</u>	<u>(700,860)</u>	<u>-</u>	<u>1,463,048</u>

DRIVING MOBILITY

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2019

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	467,350	(491,880)	(24,530)
Fixed asset reserve	-	(82,366)	(82,366)
	<hr/>	<hr/>	<hr/>
	467,350	(574,246)	(106,896)
Restricted funds			
Training fund	2,255	(749)	1,506
Chester Mobility Centre	108,232	(102,025)	6,207
New Business System fund	20,642	(30,120)	(9,478)
St Helens Development grant	27,257	-	27,257
South East Drivability Development grant	18,027	(1,257)	16,770
Derby Development fund	27,102	-	27,102
Motability salary grant	25,320	(25,320)	-
Get Going Live	11,284	(3,399)	7,885
Associate Tutors - Education	48,000	(16,000)	32,000
North East London	50,000	(2,924)	47,076
Research Institute for Disabled Consumers	1,200	(1,143)	57
Centres Fund	-	(324,202)	(324,202)
Motability Tenth Anniversary Trust	-	(8,438)	(8,438)
DFT Fleet Update fund	-	(5,485)	(5,485)
DFT Training and Development fund	-	(396,638)	(396,638)
Portare Handbook fund	-	(3,170)	(3,170)
Driving With Anxiety project	-	(12,000)	(12,000)
High Tech Vehicle fund	-	(413)	(413)
	<hr/>	<hr/>	<hr/>
	339,319	(933,283)	(593,964)
TOTAL FUNDS	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	806,669	(1,507,529)	(700,860)

DRIVING MOBILITY

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED **FOR THE YEAR ENDED 31 MARCH 2019**

16. MOVEMENT IN FUNDS - continued

The Training fund represents membership fees received which include an element to cover training costs.

Chester mobility centre fund is for the carrying out of assessments at the Chester centre.

New Business System fund is to procure and develop a new computer database system to manage statistics generated from the Mobility Centre programmes.

St Helens development grant is a fund held on behalf of one of the member centres to cover their in-year development costs.

South East Drivability development grant is a fund held on behalf of one of the member centres to cover their in-year development costs.

Derby Development fund is a fund held on behalf of one of the member centres to cover their in-year development costs.

Motability salary grant to enable a part person's salary to be paid in support of the Motability referrals scheme.

Get Going Live is a specific public show activity to support young people with a disability who wish to learn to drive.

Associate Tutors is a direct grant to support the Centres who supply an Associate Tutor to the University of Chester Education programme.

North East London is a direct grant to support an investigation as to whether set up a new Mobility Centre in NE London.

The Research Institute for Disabled Consumers supplied a small amount of funding for a specific project around information dissemination.

The Centres fund is grant support held on behalf of the Centres.

The Motability Tenth Anniversary Trust fund is money held intended to support a new static rig development

DfT fleet update fund is to assist with the renewal of vehicles and adaptations replacing our older vehicles with newer ones. The transfer in the period represents vehicles purchased from fund monies. The vehicles are used by the mobility centres.

DfT training and development fund is for the recruitment and deployment of new staff enabling centres to increase capacity recognising that there is a significant training and development cost associated with expanding the workforce in this way.

PORTARE handbook fund for the development, editing and reissue of the Handbook in conjunction with partners in Europe.

Driving and Anxiety project fund is part of our research activity.

High tech vehicle fund is to support the purchase and deployment of high tech vehicles between centres as shared assets.

17. RELATED PARTY DISCLOSURES

The charitable company has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose related party transactions with wholly owned subsidiaries within the group.

DRIVING MOBILITY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2019

	2019 £	2018 £
INCOME AND ENDOWMENTS		
Investment income		
Deposit account interest	835	540
Charitable activities		
Subscriptions	13,500	37,676
Grants	412,672	289,108
Centres	41,054	-
Shows and exhibitions	<u>11,284</u>	<u>-</u>
	<u>478,510</u>	<u>326,784</u>
Total incoming resources	479,345	327,324
EXPENDITURE		
Charitable activities		
Repairs and renewals	-	34
Motor expenses	-	3,705
Education and training	60,475	32,862
Exhibitions and shows	13,767	13,220
Travel, subsistence and hotels	6,302	26,843
Advertising and marketing	30,843	18,927
MOMAP	-	12,070
Research	13,151	-
Affinity and EMobility projects	20,642	-
North East London	2,924	-
Chester Assessment	50,224	-
Programmes - subscriptions	5,116	-
New business system project	4,259	-
High-tech vehicles project	413	-
Anxiety project	12,000	-
Portare project	3,170	-
Information research project	739	-
Fixtures and fittings	1,268	1,268
Motor vehicles	81,098	57,097
Profit/(loss) on disposal of fixed assets	(3,131)	(7,701)
Equipment and operational grants to centres	<u>123,375</u>	<u>665,474</u>
	426,635	823,799
Support costs		
Management		
Wages	75,343	54,970
Social security	5,095	1,923
Pensions	1,727	1,315
Insurance	2,096	705
Research	-	10,748
Office costs	8,503	3,677
Carried forward	92,764	73,338

This page does not form part of the statutory financial statements

DRIVING MOBILITY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2019

	2019	2018
	£	£
Management		
Brought forward	92,764	73,338
Computer supplies	575	3,118
Subscriptions	89	826
Bank charges	-	225
Subcontractors	-	2,570
Recruitment costs	-	5,616
UK entertainment	-	989
Rent	-	3,849
Travel	11,644	-
Motor costs	4,831	-
Working group	517	-
National meetings	<u>5,569</u>	<u>-</u>
	115,989	90,531
Governance costs		
Accountancy, payroll and book keeping	7,983	13,958
Legal and professional fees	8,358	11,582
Board expenses	<u>8,694</u>	<u>-</u>
	<u>25,035</u>	<u>25,540</u>
Total resources expended	567,659	939,870
	<u> </u>	<u> </u>
Net expenditure	<u><u>(88,314)</u></u>	<u><u>(612,546)</u></u>

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