

FRAMFIELD PARISH COUNCIL

Report on Trust Activities during the Year 2018/19

General

Administration

- The annual accounts for 2017/18 were successfully audited.
- Job description for a Grounds Manager to be put together and advertised.

Halls/Pavilion

- Fire and H&S risk assessments – minimal works still to do.
- Asbestos and legionella assessments were carried out and appropriate measures put in place.

Recreation Grounds

- A single red oak has been planted on each recreation ground to commemorate the ending of WW1.
- The annual play inspection has only low risk items which will need to be assessed and costed.
- New woodchip has been added to all three play areas although in the recent annual inspections this may have to be looked at further.
- Annual inspections – received, low risk items only flagged up for attention.

FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. **Charity Registration No. 305228**

Memorial Hall

- Repairs to the retaining walls, steps and rear paths behind the Hall have been done. A quote has been sourced to re-tarmac the area to the rear and sides of the Hall.
- The Hall floor was deep cleaned and sealed.
- Memorial plaques – to be placed in a cabinet and positioned in the Hall.
- A model of the Parish is to be mounted and placed in the Hall.
- A new ten-year hire agreement has been agreed with ESCC for the use of the Hall by the School.
- The Stagers were given a reduced price for the use of the Hall for their 2019 production. A meeting is to be held prior to the 2020 pantomime.

Recreation Ground

- Basketball grant (Tesco's). The area is completed with a quote for the painting of the MUGA to be sourced.
- A grant was successfully achieved (£7k) to enable new fencing to be installed around the play area.
- Storage container – anti-climb paint is to be put round the container in a further attempt to stop children climbing on the top.

**BLACKBOYS VILLAGE HALL, RECREATION GROUND AND ALLOTMENTS
TRUST INCORPORATING PALEHOUSE COMMON RECREATION GROUND
Charity Registration No. 305225**

Allotments

- Some further clearance works are to be carried out for would-be tenants and unauthorised sheds and greenhouses removed from vacant plots.
- Blanket planning application for generic sheds approved.

Village Hall

- Two rear fire escape doors need replacing (£1,500) – awaiting formal quote.
- The outside play area has been removed from the casual user hire agreement due to vandalism.
- Pre-school have requested a rent review.

Recreation Grounds

Sports Pavilion

- A ramp to meet DDA compliance has been agreed with WDC Building Control but is still to be constructed.

Blackboys Recreation Ground

- Nothing to report.

Palehouse Common Recreation Ground

- Some large holes have been found in the play area and filled in. A 'watch' is to be kept on the situation.
- A new bench has been installed.

AEN/24.07/2019

Framfield Memorial Hall
Income & Expenditure

31/03/2018		30/06/2018	30/09/2018	31/12/2018	31/03/2019	YTD
£	Income	£	£	£	£	£
12,889.16	Hall Hire	4,322.16	2,759.36	7,162.48	5,606.32	19,850.32
	Interest	-	-	-	-	-
1,190.00	Donations	1,000.00	-	-	-	1,000.00
2,733.98	Market	509.84	-	779.00	1,169.00	2,457.84
305.00	Other	-	3,152.81	-	682.11	3,834.92
<u>17,118.14</u>		<u>5,832.00</u>	<u>5,912.17</u>	<u>7,941.48</u>	<u>7,457.43</u>	<u>27,143.08</u>
	Overheads					
	VAT	-	-	-	-	-
1,890.00	Heating/Oil	-	-	1,174.87	63.99	1,238.86
1,270.93	Electricity	159.00	159.00	299.01	258.00	875.01
1,040.27	Rates and water	860.26	79.56	229.52	506.74	1,676.08
22,123.88	Repairs	236.09	369.09	2,187.10	2,674.03	5,466.31
1,202.50	Booking/caretaker	316.00	352.82	372.70	300.00	1,341.52
2,662.88	Cleaning	360.00	287.10	766.00	220.49	1,633.59
876.97	Handyman	221.60	244.30	265.80	-	731.70
341.16	PRS	-	-	567.00	-	567.00
534.60	Fire equipment	180.00	48.00	-	-	228.00
271.04	Market expenses	148.26	-	300.00	205.13	653.39
25.77	Sundry & Professional Fees	-	50.00	445.17	419.90	915.07
<u>32,240.00</u>		<u>2,481.21</u>	<u>1,589.87</u>	<u>6,607.17</u>	<u>4,648.28</u>	<u>15,326.53</u>
<u>(15,121.86)</u>	Net Surplus / (Deficit)	<u>3,350.79</u>	<u>4,322.30</u>	<u>1,334.31</u>	<u>2,809.15</u>	<u>11,816.55</u>
70175.82	Bank bfwd	55,053.96	58,404.75	62,727.05	64,061.36	55,053.96
-241.34	os cheques					
<u>55,053.96</u>	bank cfwd	<u>58,404.75</u>	<u>62,727.05</u>	<u>64,061.36</u>	<u>66,870.51</u>	<u>66,870.51</u>
						66,870.51
						-

Bank Reconciliation Framfield Recreation Ground

		<u>£</u>
Balance per statemnt	31/03/2019	64,994.36
Less os payments		
PC Bookers		10.28
PC Bookers		29.69
		39.97
Add os receipts		
Parish Council		20.00
Ballet		200.00
Framfield School		1,069.92
WI		30.00
Framfield Horticultural		30.00
Cricket Club		50.00
Market		241.00
Overpayment NI		275.20
		1,916.12
Bank Cfwd		<u>66,870.51</u>
Balance as per accounts		<u>66,870.51</u>
	Diff	-

ACCOUNTANT'S REPORT TO FRAMFIELD TRUST

We have audited the financial information of Framfield Trust for the year ended 31 March 2018 from the accounting records and information and explanations as given by the committee.

As a practicing member firm of the Institute of Financial Accountants, we are subject to its ethical and other professional requirements as set out in its membership handbook.

Our work has been undertaken solely to audit and check the financial information of Framfield Trust for the members.

You have approved the financial information for the year and have acknowledged your responsibility for it, for the appropriateness of the financial reporting adopted and for providing all information and explanations necessary for its completion.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

WG Accountancy Services
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7 January 2020