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# **FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY**

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***Annual Report and Accounts for the Year  
Ended 31 March 2019***

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**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY  
ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2019**

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**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY  
ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2019**

**1. INTRODUCTION**

- 1.1 Folkestone & Hythe District Council, as Corporate Trustee, presents the annual report, together with the financial statements, for the year ended 31 March 2019 for the Folkestone Parks and Pleasure Grounds Charity ("the Charity").
- 1.2 The Charity's annual report and accounts have been prepared in accordance with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standards applicable in UK and Republic of Ireland (FRS 102) "Charities SORP (FRS102)" together with the Charity's governing document.

**2. REFERENCE AND ADMINISTRATIVE INFORMATION**

2.1	Name of Charity	Folkestone Parks and Pleasure Grounds Charity
2.2	Registration Number	1006288
2.3	Corporate Trustee	Folkestone & Hythe District Council
2.4	Names of the Representatives of the Trustee	Cllr D Monk (Leader) Cllr Mrs J Hollingsbee (Deputy Leader) Cllr J Collier Cllr D Godfrey Cllr I Meyers Cllr S Peall Cllr D Wimble
2.5	Names of Chief Officers	Head of Paid Service – Susan Priest Financial Advisor to the Charity – Charlotte Spendley Legal Advisor to the Charity – Amandeep Khroud
2.6	Principal Office	Folkestone & Hythe District Council Civic Centre, Castle Hill Avenue Folkestone, Kent CT20 2QY
2.7	Principal External Advisors Bankers	Folkestone & Hythe District Council hold balances on behalf of the Charity. The Council's bankers are: National Westminster Bank Europa House, 49 Sandgate Road, Folkestone, CT20 1RU
	Auditor	UHY Kent LLP t/a UHY Hacker Young Thames House Roman Square Sittingbourne, Kent ME10 4BJ
	Investment Managers	Folkestone & Hythe District Council

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**3. STRUCTURE, GOVERNANCE AND MANAGEMENT**

- 3.1 Following the 1974 local government re-organisation, Folkestone & Hythe District Council succeeded the Borough of Folkestone as Corporate Trustee for a number of areas of land in Folkestone, each a charity in its own right, specifically provided as a park, pleasure ground or recreation ground for the use and enjoyment of the inhabitants of the town and its neighbourhood.
- 3.2 The areas of land are:  
East Cliff and Warren  
The Durlocks  
Lower Sandgate Road (Coastal Park)  
Radnor Park  
Morehall Recreation Ground  
Canterbury Road Recreation Ground
- 3.3 The individual charities all had identical objectives and to improve their administration a successful application was made to the Charity Commission to combine them into one.
- 3.4 On 13 June 1991 the Folkestone Parks and Pleasure Grounds Charity was established, by a Charity Commission scheme, for the provision of parks, pleasure grounds or recreation grounds for the use and enjoyment of the inhabitants of the former Borough of Folkestone and the neighbourhood thereof.
- 3.5 In accordance with the constitution of Folkestone & Hythe District Council the Council's cabinet carries out its Corporate Trustee functions.
- 3.6 The cabinet consists of the leader who is elected by the Council, together with at least two, but no more than nine, councillors appointed to the cabinet by the leader. The current cabinet is shown at 2.4. Councillors are required to stand for election by the public every four years.
- 3.7 Day to day management of the Charity is delegated to chief officers in accordance with the Council's constitution. The names and designations of chief officers are shown at 2.5.
- 3.8 The Charity is managed on the same basis as the Council's own recreation service and is subject to the same codes and protocols specified in the Council's constitution.
- 3.9 **Risk Management**  
The major risks to which the Charity is exposed are managed within Folkestone & Hythe District Council's risk management strategy and policy.
- 3.10 It is the overall responsibility of the cabinet to approve the Council's risk management policy and strategy, to review it on an annual basis and to promote a culture of risk management awareness throughout the Council, including the Charity. The cabinet is also responsible for designating a councillor to act as 'risk management champion' to support the integration of risk management into the culture of the Council.
- 3.11 The Council's constitution specifies the risk management responsibilities of the head of paid service, the corporate directors and service managers.



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3.12 Risks are identified, assessed and controls established throughout the year. The key controls used by the Council and the Charity include:

- formal written policies, codes and protocols;
- established organisational structure and lines of reporting;
- clear authorisation and approval levels;
- comprehensive strategic planning, budgeting and budgetary control;
- effective insurance cover and vetting procedures;
- regular training and guidance;
- maintenance of risk registers;
- formal agendas, reports and terms of reference for meetings, projects etc.

3.13 Through the Council's risk management processes established for the Charity the cabinet, representing the Corporate Trustee, is satisfied that any identified major risks have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

#### **4. OBJECTIVES AND ACTIVITIES**

##### **4.1 Objective of the Charity**

The Charity's objective, as set out in the Charity Commission scheme, is the provision of parks, pleasure grounds or recreation grounds for the use and enjoyment of the inhabitants of the area of the former Borough of Folkestone and its neighbourhood.

4.2 The parks and recreation grounds consist of the following:

East Cliff and Warren  
The Durlocks  
Lower Sandgate Road  
Radnor Park  
Morehall Recreation Ground  
Canterbury Road Recreation Ground

4.3 The representatives of the Corporate Trustee confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the Charity and in planning future activities.

##### **4.4 Aims and Intended Impact**

The principal aim of the Charity is to ensure the maintenance of the parks and recreation grounds, including public conveniences on charity land, in accordance with agreed specifications so that the residents of Folkestone and Sandgate can continue to use them for leisure pursuits and to enjoy the benefits of open spaces in an urban area.

4.5 Maintenance includes grass and hedge cutting, shrub and rose beds, herbaceous borders, annual bedding displays, tree stock, ponds and associated structures such as fences, walls, paths, car parks and public conveniences.

4.6 The Charity also provides sports facilities at East Cliff (bowls, golf, putting and tennis) and allows attractions to take place on the sites, particularly Radnor Park (e.g. annual donkey derby, amusements and boot fairs).

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- 4.7 The success of the coastal park on the Lower Sandgate Road continues after 19 years of it's opening in 2000. The park is monitored by CCTV and has a warden. It has an approximate area of 25 hectares designed into three zones.
- 4.8 The formal zone comprises pine avenues, formal planting and hard landscaping. The fun zone contains the largest free play area in the south east as well as a zigzag path and amphitheatre. The wild zone encourages wildlife through sensitive habitat management.
- 4.9 **Objectives for 2018/19**  
The main objective for 2018/19 was to ensure that the maintenance of the charitable land continued to the agreed standards.
- 4.10 This links to Folkestone & Hythe's strategic objective 'Appearance Matters' of providing an attractive and clean environment.
- 4.11 Key actions for 2018/19 were the retention of the Green Flag accreditation national recognition for the Coastal Park, ensuring a summer events programme in the Coastal Park and Radnor Park and agreeing a way forward for the maintenance and operation of beach huts brought back in-house in 2017/18.

**5. REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR 2018/19**

**5.1 Radnor Park**

The park continues to be popular with local residents and is being well used and has secured the Green Flag Award for the second year running.

26 trees were planted in winter 2018 and 6,000 spring flowering bulbs were planted by 20 volunteers in spring 2019. 10 extra bins were installed across the park to minimise litter issues.

Work is underway to install new outdoor gym equipment and a wheelchair friendly swing during 2019/20.

**5.2 Coastal Park**

The Coastal Park continues to be the key destination play site for the District retaining its Green Flag status for the 12<sup>th</sup> consecutive year. It has also been the fifth successive year that the Coastal Park has received the Trip Advisor 'certificate of excellence' and this year it has also been added to the new 'Hall of Fame' with the Coastal Park being the number one attraction to visit in Folkestone.

The summer events programme organised in collaboration with Kent Wildlife Trust and Jim Jam Arts was successful with Shakespeare in the Park performances, Around the World Safari, an acrobatic arts performance and family rock-pooling sessions all being well attended.

New rules and signage were installed in the park, leaflets, the Council website and Trip Advisor site were updated and a green roof system was installed to the new storage containers.

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**5.3 East Cliff Sports**

The sports facilities continue to be well used by the public and schools alike and the income generated remains at a steady level.

A new hut was installed during 2018/19 for sports bookings.

**5.4 Beach Chalets – Marine Walk**

The beach chalets continue to be maintained in-house and are nearing the end of their initial two year leases.

Trustees considered options on the future of the beach chalets in July 2018 and agreed that replacing the existing huts with new wooden huts with continued in-house management would be the best way forward. A more detailed report outlining a programme of works, including financial modelling, will be taken to the Trustees in October 2019. The scheme will require a financial contribution from the Council which will be repaid from surpluses generated from rental income. If approved work is likely to commence in January 2020 with the number of beach huts expected to increase. There will also be engineering works to stabilise the cliff following a landslide in 2010 and repair and improvement works to the local infrastructure including new ramps for disabled access.

**6. FINANCIAL REVIEW 2018/19**

6.1 The net revenue expenditure in 2018/19 was £534,910 being £3,770 more than the latest budget of £531,140. Net revenue expenditure is defined as net expenditure on unrestricted funds excluding depreciation and is met by a contribution from Folkestone & Hythe District Council.

6.2 The net revenue expenditure supported the objectives of the Charity by financing the maintenance of charitable open spaces, the provision of sports facilities at East Cliff and the management of the Coastal Park.

6.3 The net expenditure of the Charity was financed by Folkestone & Hythe District Council.

**6.4 Reserves Policy**

The day-to-day finances of the Charity are administered within the financial systems of the Council, which also finances the net cost of the Charity on an ongoing basis. As a result there are no separate balances representing resources set aside for Charity purposes such as general contingencies and cash flow management.

6.5 The Charity's general fund has a deficit of £40,000 because in the past the Council has not contributed fully to the provision for depreciation in recognition of the significant contribution to the resources of the Charity from local taxpayers. In local authority accounts depreciation has a neutral impact on the amounts required to be raised from local taxation.

**6.6 Investment Policy and Performance**

At the start of 2018/19 Folkestone & Hythe District Council held £145,610 on behalf of the Charity. That sum represented the brought forward balance of past proceeds of the sale of charitable assets and is managed by the Council as part of its overall investment

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portfolio. The Council's investment activity during 2018/19 complied with its approved Investment Strategy for the year. Most investments made were for up to a maximum of 12 months duration reflecting an expectation that interest rates will eventually rise from their historically low base and also to take a cautious approach around the credit risk of counterparties available to invest with. The Council also has a strategic long term investment in the CCLA Local Authority Property Fund. During 2018/19, as a result of the decision to fund the cost of short-term improvements to enhance the Coastal Car Park from these receipts, a sum of £27,176 was utilised for that purpose. The residual amount of £118,434 remains with the Council.

- 6.7 Overall a return of approximately 1.36% was achieved on the Charity's investment, earning interest of £1,980 for 2018/19.
- 6.8 In line with Folkestone & Hythe District Council's projected return on investments, it is anticipated that the 2019/20 investment return will be slightly lower than that achieved in 2018/19 due to the reduced sum invested.
- 6.9 The Charity also holds five properties (valued at £565,500) that are leased at commercial rents and are classed as investment assets.
- 6.10 The Charity's accounts showing the financial performance for the year ending 31 March 2019 are set out on pages 12 to 24. They consist of the following:
  - a) The Statement of Financial Activities – which shows all resources made available to the Charity and all expenditure incurred by it.
  - b) The Balance Sheet – which sets out the financial position of the Charity at the year end. It shows the balances and reserves at the Charity's disposal and its long term indebtedness, together with summarised information on the fixed assets held.
  - c) The Statement of Cash Flows – which shows how the Charity has used cash generated by its activities and changes in cash and cash equivalents held by the Charity.
- 6.11 The accounts are supported by the Statement of Accounting Policies and various notes to the accounts.
- 6.12 The charity finished the year with a surplus of £32,000 due to donations towards ongoing development works at Radnor Park and revaluation of assets bringing the total reserves to £4,273,000. Of these funds £2,910,000 are restricted and £119,000 are endowment funds. At the balance sheet date £4,062,000 of the reserves are represented by fixed assets and could only be accessed by the sale of those assets.

## **7. FUTURE PLANS**

- 7.1 The Charity will be considering enhancing a number of its land and property assets with the intention of furthering the aims of the Charity and continues to improve the parks and pleasure ground facilities for the people of Folkestone and the surrounding areas.
- 7.2 The introduction of recycling facilities across all parks and open spaces is currently being discussed as part of the Council's new waste management contract.
- 7.3 Early master-planning work is underway to create a new play area and leisure hub at East Cliff.

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**8. AUDIT OF THE CHARITY'S ACCOUNTS**

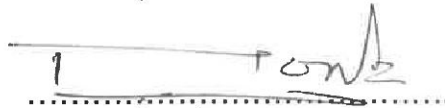
- 8.1 UHY Hacker Young Chartered Accountants have been appointed to audit the 2018/19 accounts in accordance with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standards applicable in UK and Republic of Ireland (FRS 102).

**9. FURTHER INFORMATION**

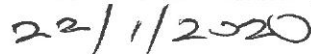
- 9.1 Further information about the Charity can be obtained from Susan Priest, Head of Paid Service, Folkestone & Hythe District Council, Civic Centre, Castle Hill Avenue, Folkestone, Kent CT20 2QY. (01303 852203) [susan.priest@folkestone-hythe.gov.uk](mailto:susan.priest@folkestone-hythe.gov.uk).

The Annual Report for the year ended 31 March 2019 approved by the Cabinet of Folkestone & Hythe District Council, the Corporate Trustee, on 22 January 2020 and signed on its behalf by:

Signed: .....



Date: .....



**Cllr DD Monk  
Chairman  
Folkestone Parks and Pleasure Grounds Charity**



**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY  
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**ACCOUNTING AND REPORTING RESPONSIBILITIES**

Folkestone & Hythe District Council as the Corporate Trustee of the Charity is responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).


The law applicable to charities in England and Wales requires Folkestone & Hythe District Council to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the representatives of the Corporate Trustee are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.


Folkestone & Hythe District Council as the Corporate Trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Folkestone & Hythe District Council is responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

We certify that the financial statements on pages 12 to 24 have been prepared in accordance with the accounting policies set out on pages 15 to 17 and that it presents fairly the financial position of the Folkestone Parks and Pleasure Grounds Charity at 31 March 2019 and the Charity's incoming and outgoing resources for the year then ended.

Signed   
Date 22/1/2020  
Cllr DD Monk

**Chairman  
Folkestone Parks and  
Pleasure Grounds Charity**

Signed   
Date 22/1/2020  
Charlotte Spendley

**Financial Advisor to the  
Folkestone Parks and  
Pleasure Grounds Charity**

**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY  
INDEPENDENT AUDITOR'S REPORT FOR THE YEAR ENDED 31 MARCH 2019**

**Report of the Independent Auditor to the Members of Folkestone Parks and Pleasure Grounds Charity**

**Opinion**

We have audited the financial statements of Folkestone Parks and Pleasure Grounds Charity (the 'charity') for the year ended 31 March 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2019 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or

**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY  
INDEPENDENT AUDITOR'S REPORT FOR THE YEAR ENDED 31 MARCH 2019**

- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Annual Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.



**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY  
INDEPENDENT AUDITOR'S REPORT FOR THE YEAR ENDED 31 MARCH 2019**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

### **Other matters**

The financial statements for the year ended 31 March 2018 were audited by the predecessor auditor, Begbies Chartered Accountants. The audit report was issued on 30 January 2019 and expressed an unqualified opinion on the financial statements.

### **Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



Allan Hickie BSc FCA (Senior Statutory Auditor)  
For and on behalf of UHY Kent LLP  
Chartered Accountants and Statutory Auditor  
Thames House  
Roman Square  
Sittingbourne  
Kent  
ME10 4BJ

Date: .....29/1/2020.....

**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2019**

	Unrestricted Fund	Restricted Funds	Endowment Funds	Total	2017/18
	£'000	£'000	£'000	£'000	£'000
<b>Income and Endowments from:</b>					
Donations for projects	-	46	-	46	28
Charitable Activities	91	-	-	91	60
Investment Income (note 2)	80	2	-	82	47
Contribution from Folkestone & Hythe DC (note 3)	535	-	-	535	526
<b>Total</b>	<b>706</b>	<b>48</b>	<b>-</b>	<b>754</b>	<b>661</b>
<b>Expenditure on:</b>					
<b>Charitable Activities</b>					
<b>Operation of Parks and playgrounds</b>					
Employees (note 4)	12	-	-	12	21
Premises & Grounds (note 5)	510	-	-	510	477
Transport	-	-	-	-	-
Supplies and Services	60	-	-	60	111
Management and Support Services (note 4)	95	-	-	95	16
Governance Costs (note 6)	11	-	-	11	8
Project charges	-	-	-	-	-
Depreciation	44	-	-	44	10
<b>Total</b>	<b>732</b>	<b>-</b>	<b>-</b>	<b>732</b>	<b>643</b>
Gains/(Losses) on Investment assets	-	-	-	-	75
Gains/(Losses) on Revaluation of Fixed Assets	10	-	-	10	18
<b>Net Income/(Expenditure)</b>	<b>(16)</b>	<b>48</b>	<b>-</b>	<b>32</b>	<b>111</b>
<b>Transfers Between Funds</b>	<b>46</b>	<b>(19)</b>	<b>(27)</b>	<b>-</b>	<b>-</b>
<b>Net Movements in Funds</b>	<b>30</b>	<b>29</b>	<b>(27)</b>	<b>32</b>	<b>111</b>
<b>Reconciliation of Funds:</b>					
Total funds brought forward	<b>1,214</b>	<b>2,881</b>	<b>146</b>	<b>4,241</b>	<b>4,130</b>
<b>Total funds carried forward</b>	<b>1,244</b>	<b>2,910</b>	<b>119</b>	<b>4,273</b>	<b>4,241</b>

**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY  
BALANCE SHEET AS AT 31 MARCH 2019**

	2018/19 £'000	Restated 2017/18 £'000
<b>FIXED ASSETS</b> (note 8)		
Freehold Land and Buildings	3,270	3,247
Assets under Construction	-	-
Fixtures, Fittings and Equipment	127	148
Infrastructure Assets	100	109
Investment Assets (Properties)	<u>565</u>	<u>565</u>
<b>Total Fixed Assets</b>	<u>4,062</u>	<u>4,069</u>
<b>CURRENT ASSETS</b>		
Debtors (note 9)	<u>244</u>	<u>204</u>
<b>Total Current Assets</b>	<u>244</u>	<u>204</u>
<b>LIABILITIES</b>		
Creditors: due within 1 year (note 11)	<u>33</u>	<u>32</u>
<b>Net Current Assets</b>	<u>211</u>	<u>172</u>
<b>TOTAL NET ASSETS</b>	<u><u>4,273</u></u>	<u><u>4,241</u></u>
<b>THE FUNDS OF THE CHARITY</b> (note 12)		
Endowment Fund	119	146
<i>Restricted Funds:</i>		
Capital Grants Reserve	2,910	2,881
<i>Unrestricted Funds:</i>		
Revaluation Reserve	1,284	1,274
Unrestricted General Fund	<u>(40)</u>	<u>(60)</u>
<b>TOTAL CHARITY FUNDS</b> (note 13)	<u><u>4,273</u></u>	<u><u>4,241</u></u>

Approved by the Cabinet of Folkestone & Hythe District Council, the Corporate Trustee, on 22 January 2020 and signed on its behalf by:

Signed 

Date 22/1/2020

**Cllr DD Monk**  
**Chairman**

**Folkestone Parks and Pleasure Grounds Charity**

**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY**  
**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2019**

	2018/19 £'000	2017/18 £'000
<b>Cash flows from operating activities:</b>		
Net cash provided by operating activities	27	228
<b>Cash flows from investing activities:</b>		
Purchase of tangible fixed assets	(27)	(228)
Net cash provided by / (used in) investing activities	(27)	(228)
Change in cash and cash equivalents in the reporting period	-	-
Cash and cash equivalents at the beginning of the reporting period	-	-
Cash and cash equivalents at the end of the reporting period	-	-
<b>Reconciliation of net income / (expenditure) to net cash flow from operating activities</b>		
Net income / (expenditure) for the reporting period (as per statement of financial activities)	32	111
Adjustments for:		
Depreciation charge	44	10
(Gains)/losses on fixed asset revaluations	(10)	(93)
(Increase)/decrease in debtors	(40)	211
Increase/(decrease) in creditors	1	(11)
<b>Net cash provided by operating activities</b>	<b>27</b>	<b>228</b>

**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019**

**1. Statement of Accounting Policies**

**Basis of the Preparation of Accounts**

The accounts (financial statements) have been prepared in accordance with the Charities SORP (FRS102), the Charities Act 2011 and applicable regulations. The accounts have been prepared on a going concern basis and under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The charity constitutes a public benefit entity as defined by FRS 102.

The Trustee considers that there are no material uncertainties about the charity's ability to continue as a going concern.

**Income and Expenditure**

The revenue and capital accounts of the Charity are maintained on an accruals basis. That is, sums due to or from the Charity are accounted for in the year to which they relate whether or not the cash has actually been received or paid in the year. Accounts are accrued on an estimate basis where actual figures are not known.

Income is recognised once the charity has sufficient certainty of receipt and the amount of income can be measured reliably.

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount can be measured reliably. Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**Grants and Contributions**

Revenue grants and contributions are matched with the expenditure to which they relate.

Where the acquisition of a fixed asset is financed either wholly or in part by a grant or other contribution, the Charity will normally have entitlement to the incoming resource when it is receivable. At this point the income is recognised in the Statement of Financial Activities and is not deferred over the life of the asset.

Grants and other contributions are accounted for on an accruals basis and recognised in the accounting statements when the conditions for their receipt have been complied with and there is reasonable assurance that the grant or contribution will be received.

**Overheads**

There is a recharge from the accounts of Folkestone & Hythe District Council, based on time allocations, to reflect the cost of administrative and management support for the Charity.

**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019**

**1. Statement of Accounting Policies (continued)**

**Fixed Assets**

*Capitalisation*

All expenditure on the acquisition, creation or enhancement of fixed assets is capitalised on an accruals basis in the accounts. Generally expenditure of over £10,000 on fixed assets is capitalised, provided that the fixed asset yields benefits to the Charity and the services it provides, for a period of more than one year, excluding routine repairs and maintenance of fixed assets which is charged directly to resources expended.

*Valuation*

- Freehold land and buildings are included in the balance sheet at the lower of net current replacement cost or net realisable value in existing use.
- Fixtures, fittings and equipment are included in the balance sheet at historical cost.
- Investment assets (properties leased at commercial rent) are included in the balance sheet at the lower of net current replacement cost or net realisable value. This is normally open market value.

The surpluses arising on the initial valuation of fixed assets have been credited to the revaluation reserve. Subsequent revaluations of fixed assets are planned at five yearly intervals, although material changes to asset valuations will be adjusted in the interim period, as they occur. For example, assets are reviewed annually for impairment loss. In accordance with this policy the fixed assets were re-valued as at 31/3/2019.

Any assets acquired under finance leases are also capitalised in the Charity's accounts, together with the liability to pay future rentals.

*Depreciation*

Depreciation is provided for on all fixed assets with a finite useful life, which can be determined at the time of acquisition or revaluation. Depreciation is based on the asset value included in the balance sheet. The straight line method of calculation is used.

Depreciation is not provided for freehold land or investment and heritage assets.

Depreciation rates for other tangible assets are as follows:

functional buildings	20-35 years
fixtures, fittings and equipment	5-10 years
infrastructure assets	20 years

*Sale of Fixed Assets*

Income from the disposal of fixed assets is accounted for on an accruals basis. Subject to the approval of the Charity Commission capital receipts can be applied to meet expenditure. Such income that has not been used is included in the balance sheet as an endowment fund.

**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019**

**1. Statement of Accounting Policies (continued)**

**Financial instruments**

The charity only enters into basic financial instruments that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable, and loan balances with its parent entity, Folkestone & Hythe District Council. All financial assets and liabilities are payable within 12 months, and are measured at the transaction price less provisions for impairment.

**Funds Structure**

- a) General Fund – this is an unrestricted income fund available to the Trustee to apply for the general purposes of the Charity.
- b) Revaluation Reserve – this is an unrestricted capital fund arising from the revaluation of the Charity's fixed assets. It is not available for revenue purposes.
- c) Capital Grants Reserve – this is a restricted fund reflecting the book value of fixed assets financed by capital grants. The fund is reduced over the useful economic life of the assets in line with their depreciation policy.
- d) Endowment Fund – this is a restricted fund holding capital receipts from the disposal of the Charity's fixed assets. Investment income from this fund is transferred to the general fund.

**Taxation**

Folkestone Parks and Pleasure Grounds Charity is a registered charity and is therefore potentially exempt from taxation on its income and gains as the charity falls within the definition of a charitable trust as defined in Part 1, Schedule 6 of the Finance Act 2010. No tax charge has arisen in the year.

**Judgements and key sources of estimation uncertainty**

The Trustee does not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

The most significant area of judgement and key assumptions that affect items in the accounts relate to the revaluation of land and buildings.

**2. Income**

**Investment income**

	<b>2018/19</b>	<b>2017/18</b>
	<b>£'000</b>	<b>£'000</b>
Sum Held By Folkestone & Hythe District Council	2	2
Rental Income (UK)	80	45
	<u>82</u>	<u>47</u>



**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019**

**Donations**

The remaining balance of donations received brought forward was £26,921.57 and donations received during the year towards ongoing projects amounted to £46,533.85, totalling £73,455.42. No monies were utilised during 2018/19 and so the remaining balance at 31<sup>st</sup> March 2019 will be carried forward.

**3. Contribution from Folkestone & Hythe District Council**

The net expenditure of the Charity is met from the resources of Folkestone & Hythe District Council and is treated as a special expense chargeable through Council Tax on the area of the former Borough of Folkestone (the current area of Folkestone and Sandgate).

**4. Employees and Management and Support Services**

The Charity does not directly employ any staff. Staffing costs, including an on-cost to recover Folkestone & Hythe's pension and national insurance overheads, are charged from the payroll of Folkestone & Hythe District Council either directly or through an apportionment based on time allocations. All apportioned staffing costs are included under 'management and support services'.

No employee of Folkestone & Hythe District Council charged total employee benefits (excluding employer's pension contributions) in excess of £60,000 to the Charity in 2018/19.

**5. Premises and Grounds Expenses**

The costs included in this heading are those relating to the grounds maintenance service and maintenance of the Charity's assets including utility costs. Both maintenance services are provided by Folkestone & Hythe District Council.

**6. Governance Costs**

	<b>2018/19</b>	<b>2017/18</b>
	<b>£'000</b>	<b>£'000</b>
Auditor's Remuneration – Current Year	4	-
Auditor's Remuneration – Relating to Prior Years	2	8
Consultancy for use of Beach Chalets	3	-
Valuation fees	2	-
	<u>11</u>	<u>8</u>

Fees for audit of the 2018/19 accounts are estimated at £4,250 and have been accrued in 2018/19.



**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019**

**7. Unrestricted Fund - Analysis of Net Income**

	<b>2018/19 Running Costs £'000</b>	<b>2018/19 Depreciation £'000</b>	<b>2018/19 Expend Total £'000</b>	<b>2018/19 Income £'000</b>	<b>2018/19 Net Total £'000</b>	<b>2017/18 Net Total £'000</b>
East Cliff & Warren (incl Durlocks)	117	3	120	(15)	105	116
Lower Sandgate Rd	213	2	215	(73)	142	152
Radnor Park	179	39	218	(44)	194	121
Morehall Rec Ground	36	-	36	-	36	38
Canterbury Rd Rec Ground	35	-	35	-	35	38
Marine Walk Beach Chalets	2	-	2	(39)	(37)	49
	<u>582</u>	<u>44</u>	<u>626</u>	<u>(171)</u>	<u>455</u>	<u>514</u>
Management and Support Services					95	16
Governance Costs					11	8
					<u>106</u>	<u>24</u>
Contribution from Folkestone & Hythe District Council					(535)	(526)
<b>Net Income Before Transfers</b>					<b><u>26</u></b>	<b><u>12</u></b>
Gross Transfer between funds					(46)	(12)
<b>Net Income Before Other Recognised Gains and Losses</b>					<b><u>(20)</u></b>	<b>-</b>

**8. Fixed Assets**

**a) Definitions of Fixed Assets**

Freehold Land and Buildings – functional assets used in the delivery of services, possibly income producing e.g. car parks, sports facilities etc.

Fixtures, Fittings and Equipment – play area equipment at the Coastal Park and play equipment at Radnor Park and Canterbury Road Recreation Ground.

Infrastructure Assets – long-lived capital assets, normally stationary in nature and can be preserved for a significantly greater number of years than most capital assets e.g. surfacing and landscaping at Radnor Park.

Investment Assets – freehold land and buildings that are leased at commercial rents.

There is no historic cost to the charity of the revalued assets as they were transferred with no charge in 1991 on the formation of the charity.

**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019**

**8. Fixed Assets (continued)**

**b) Movement in Fixed Assets**

	<b>*Land and Buildings £'000</b>	<b>Assets under Construction £'000</b>	<b>Fixtures &amp; Fittings £'000</b>	<b>Infra-structure Assets £'000</b>	<b>Investment Assets £'000</b>	<b>Restated Total £'000</b>
<b><u>Cost or valuation</u></b>						
1st April 2018	3,247	-	407	109	565	4,328
Additions	23	-	4	-	-	27
Revaluations	10	-	-	-	-	10
31st March 2019	<b>3,280</b>	<b>-</b>	<b>411</b>	<b>109</b>	<b>565</b>	<b>4,365</b>

**Accumulated Depreciation and Impairment Provision**

1st April 2018	-	-	259	-	-	259
Charge for year	10	-	25	9	-	44
	<b>10</b>	<b>-</b>	<b>284</b>	<b>9</b>	<b>-</b>	<b>303</b>

**Net Book Values**

31st March 2018 (restated)	<b>3,247</b>	<b>-</b>	<b>148</b>	<b>109</b>	<b>565</b>	<b>4,069</b>
31st March 2019	<b>3,270</b>	<b>-</b>	<b>127</b>	<b>100</b>	<b>565</b>	<b>4,062</b>

\*The historical cost of land and buildings included above is £2,689,000 (2018: £2,689,000).

**c) Fixed Asset Valuation**

The Charity's freehold land and buildings and investment assets (properties), were re-valued at 31<sup>st</sup> March 2019 by an external independent valuer – Sibley Pares (Taylor Riley) Ltd, Chartered Surveyors – on the under-mentioned bases in accordance with the Statements of Asset Valuation Practice and Guidance Notes of The Royal Institution of Chartered Surveyors.

Freehold Land and Buildings – are valued on the basis of open market value for the existing use or, where this could not be assessed because there was no market for an asset, the depreciated replacement cost.

Investment Assets (properties) – are valued on the basis of open market value.

**d) Approximate Area of Charity's Land**

	<b>31 March 2019 hectares</b>	<b>31 March 2018 hectares</b>
East Cliff and Warren (incl Durlocks)	102	102
Lower Sandgate Road	13	13
Radnor Park	8	8
Morehall Recreation Ground	5	5
Canterbury Road Recreation Ground	<u>2</u>	<u>2</u>
	<b>130</b>	<b>130</b>

**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019**

**8. Fixed Assets (continued)**

**e) Capital Commitments**

There are currently no capital commitments for the Charity.

**9. Debtors**

	<b>31 March 2019 £'000</b>	<b>31 March 2018 £'000</b>
Sum Held By Folkestone & Hythe District Council (see note10)	243	201
Trade Debtors	1	3
	<u>244</u>	<u>204</u>

**10. Sum Held by Folkestone & Hythe District Council**

The Council's investments, including the Charity's capital receipts, are now managed in-house. The Charity's capital receipts are not in a ring-fenced investment but are part of Folkestone & Hythe's overall investment funds.

Folkestone & Hythe District Council also holds the Charity's day-to-day cash balance in one of its bank accounts. Sums held by the Council on behalf of the Charity are now treated as a debtor balance to acknowledge that the Council has custody of the funds but not beneficial ownership.

	<b>2018/19 £'000</b>	<b>2017/18 £'000</b>
Capital Receipts from Disposal of Fixed Assets ( <i>Endowment Fund held by F&amp;HDC</i> )	119	146
Grants and Contributions ( <i>Restricted Funds held by F&amp;HDC</i> )	93	24
Movement in Trade Debtors and Creditors ( <i>Administered by F&amp;HDC</i> )	31	31
	<u>243</u>	<u>201</u>

**11. Creditors Due Within One Year**

**a) Balances at year end**

	<b>31 March 2019 £'000</b>	<b>31 March 2018* £'000</b>
Trade Creditors	7	-
Accruals	6	15
Deferred Income	20	17
	<u>33</u>	<u>32</u>

\* 2017/18 comparatives restated following reclassification of creditors

**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019**

**11. Creditors Due Within One Year**

**b) Movement in the Year**

Beach Hut rental income is payable monthly in advance so is treated as deferred income in the accounts and only recognised as income in the period to which it relates.

	Balance at 31 March 2018 £'000	Income released in year £'000	Income deferred in year £'000	Balance at 31 March 2019 £'000
<b>Deferred Income</b>				
Beach hut rental income	17	(17)	20	20

**12. Fund Movements in the Year**

**a) Movement in current year**

	Balance at 31 March 2018 £'000	Net Income £'000	Transfers £'000	Balance at 31 March 2019 £'000
<b>Restricted Funds:</b>				
Capital Grants Reserve	2,881	48	(19)	2,910
Endowment Fund	146	-	(27)	119
<b>Unrestricted Funds:</b>				
Revaluation Reserve	1,274	10	-	1,284
General Fund	(60)	(26)	46	(40)
	<u>4,241</u>	<u>32</u>	<u>-</u>	<u>4,273</u>

**b) Movement in prior year**

	Balance at 31 March 2017 £'000	Net Income £'000	Transfers £'000	Balance at 31 March 2018 £'000
<b>Restricted Funds:</b>				
Capital Grants Reserve	2,845	30	6	2,881
Endowment Fund	164	-	(18)	146
<b>Unrestricted Funds:</b>				
Revaluation Reserve	1,181	93	-	1,274
General Fund	(60)	(12)	12	(60)
	<u>4,130</u>	<u>111</u>	<u>-</u>	<u>4,241</u>

**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019**

**13. Analysis of Net Assets between Funds**

	<b>2018/19</b>			
	<b>Fixed Assets</b>	<b>Net Current Assets</b>	<b>Long Term Liabilities</b>	<b>Fund Balances</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b><i>Restricted Funds:</i></b>				
Capital Grants Reserve	2,910	-	-	2,910
Endowment Fund	-	119	-	119
<b><i>Unrestricted Funds:</i></b>				
Revaluation Reserve	1,284	-	-	1,284
General Fund	(132)	92	-	(40)
	<b>4,062</b>	<b>211</b>	<b>-</b>	<b>4,273</b>

	<b>2017/18</b>			
	<b>Fixed Assets</b>	<b>Net Current Assets</b>	<b>Long Term Liabilities</b>	<b>Fund Balances</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b><i>Restricted Funds:</i></b>				
Capital Grants Reserve	2,881	-	-	2,881
Endowment Fund	-	146	-	146
<b><i>Unrestricted Funds:</i></b>				
Revaluation Reserve	1,274	-	-	1,274
General Fund	(86)	26	-	(60)
	<b>4,069</b>	<b>172</b>	<b>-</b>	<b>4,241</b>

**14. Related Party Transactions**

The Charity is required to disclose material transactions with related parties, bodies or individuals that have the potential to control or influence the Charity (or to be controlled or influenced by the Charity). Disclosure of these transactions allows readers to assess the extent to which the Charity might have been constrained in its ability to operate independently (or might have secured the capability to limit another party's ability to bargain freely with the Charity).

Folkestone & Hythe District Council has effective control over the general operations of the Charity. It is responsible for providing the majority of the Charity's funding by financing its net cost. The Corporate Trustee duties of the Council are carried out by its cabinet councillors. The Charity's management and support and grounds maintenance is provided by Council officers.

Councillors are required to observe the code of conduct for councillors, register financial interests under section 81(1) of the Local Government Act 2000 and register the receipt of any gifts/hospitality over £25. There are no material related party transactions with councillors to disclose for 2018/19.

**FOLKESTONE PARKS AND PLEASURE GROUNDS CHARITY**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019**

Officers are required to observe the code of conduct for officers and register the receipt of any gifts/hospitality. The Charity had no material related party transactions with officers during 2018/19.

Material amounts included in the Charity's accounts relating to Folkestone & Hythe District Council are as follows:

<b>Statement of Financial Activities</b>	<b>2018/19</b>	<b>2017/18</b>
	<b>£'000</b>	<b>£'000</b>
Contribution to finance net expenditure	(535)	(526)
Provision of management and support services	95	16
Provision of grounds maintenance and cleansing services (see note 5)	510	477

**15. Key Management Personnel**

The Corporate Trustee, Folkestone & Hythe District Council, constitutes the key management personnel of the Charity. The cabinet members of Folkestone & Hythe District Council, as listed on page 1, have not received any remuneration or expenses for carrying out the Corporate Trustee function on behalf of the Council.

**16. Prior Year Adjustment**

A review of the Charity's tangible fixed assets was undertaken in the year under review and as a result a prior year adjustment, comprising two elements, has been reflected in the 2019 financial statements.

- a) Certain land and structures previously held as heritage assets have been reclassified as operational tangible fixed assets. This had an effect to remove the £2,689,000 previously classified as heritage assets and increase the valuation of land and buildings within tangible fixed assets by the same amount. This reclassification had no impact on the reserves as reported in the previous year.
- b) Following the above review, it was identified that certain fully depreciated fixtures and fittings had been decommissioned. This had an effect to reduce the cost and accumulated depreciation of this class of tangible fixed assets by £345,000. As these items had been fully depreciated this reclassification had no impact on the reserves as reported in the previous year.