

# **OXFORDSHIRE YOUTH**

## **ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019**



## **OXFORDSHIRE YOUTH**

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**OXFORDSHIRE YOUTH  
LEGAL AND ADMINISTRATIVE INFORMATION**

**Patron:**

Tim Stevenson, Lord-Lieutenant of Oxfordshire  
Sir Charles Ponsonby

**President:**

Lady Henrietta Spencer-Churchill

**Trustees:**

Carl Anglim (Chairman)  
Fiona Clark (Deputy Chair – appointed in the 2018)  
Mike Watkinson (Treasurer)  
Mark Dessain  
Felicity Dick (stepped down in 2019)  
Sue Jackson  
Margie Jarvis  
Tim Martin  
Darius Smith  
Sam Isaacs (stepped down in 2019)  
Felicity Lusk (stepped down in 2019)  
Dominic Taylor (appointed in 2018 and stepped down in 2019)

**Address:**

First Floor  
Bury Knowle Coach House  
North Place  
Headington  
Oxford  
OX3 9HY

[admin@oxfordshireyouth.org.uk](mailto:admin@oxfordshireyouth.org.uk)

**Independent Examiner:**

Caroline Webster FCA  
Ross Brooke Ltd  
Windrush Court  
Abingdon Business Park  
Abingdon  
OX14 1SY

**Bankers:**

Barclays Bank PLC  
30 Market Square  
Witney  
Oxfordshire  
OX28 6BJ

## **OXFORDSHIRE YOUTH TRUSTEES' REPORT**

The Trustees present their report, along with the financial statements for the year ended 31 March 2019. The financial statements have been prepared in accordance with the accounting policies set out in Note 1.

### **GOVERNANCE**

#### **Governing Document**

Oxfordshire Youth is governed by a constitution dated 28 March 2013.

#### **Organisational Structure**

The Trustees are responsible for Oxfordshire Youth's governance. The present Trustees have a variety of backgrounds relevant to the work of Oxfordshire Youth. Leadership and day- to- day responsibility for the provision of services is delegated to the Chief Executive Officer.

#### **Trustee Induction**

New Trustees receive training arranged by and in conjunction with the Chief Executive. They are also given a pack containing relevant Oxfordshire Youth and Charity Commission documents.

#### **Risks**

The Trustees consider the principal risk faced by Oxfordshire Youth to be insufficient funds with which to operate effectively. It is also heavily reliant on the Chief Executive Officer.

### **OBJECTS**

As per the constitution, Oxfordshire Youth's objects are "to act as a resource for young people and organisations working with young people within Oxfordshire, by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- (a) Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- (b) Advancing education;
- (c) Relieving unemployment;
- (d) Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons".

### **CHAIRMAN'S STATEMENT**

We at Oxfordshire Youth know that young people matter. Young people are our future but they are also our present. There are many great youth organisations across Oxfordshire, many quite small and run by volunteers, that make an enormous contribution to the lives of young people across the county but are either struggling to survive or struggling to fulfil their potential. Organisations staffed by people passionate about ensuring young people in Oxfordshire get the best possible start in life whatever their background or circumstances. We exist for those organisations and for the young people whose lives they improve. Our mission at Oxfordshire Youth is to work collaboratively to build a resilient youth sector that responds to the changing needs of all young people.

## **OXFORDSHIRE YOUTH TRUSTEES' REPORT (CONTINUED)**

### **Activities**

Across this year Oxfordshire Youth pursued three key areas of work principal activities: Oxfordshire Youth's Sector Support which includes a membership offer; Building skills for life including Young Leaders Programme, Voice - Oxfordshire Youth's youth committee and VOXY – The Voice of Oxfordshire's Youth; and Mental Health and Wellbeing including mental health Training and Youth in Mind conference.

### *Membership*

Oxfordshire Youth membership is available to all voluntary organisations working with young people aged 8-25. Membership provides a highly subsidised range of support services including high quality training, networking events, guidance, a range of youth activities, DBS service and more. The value of Oxfordshire Youth membership is best expressed by Watlington Youth Club: "We wouldn't be where we are now without Oxfordshire Youth! We would not have been open! Oxfordshire Youth helped us with our policies, our procedures and even ran sessions when we had no youth workers. Their support has been incredible."

### *Voice*

Voice is a network of 13-19 year olds from Oxfordshire Youth member organisations. Run and led by young people, Voice plans two county wide events every year, supports Oxfordshire Youth's Annual Conference as well as providing a youth voice of influence for our programmes and delivery.

### *Young Leaders*

Oxfordshire Youth's Young Leaders programme is the first of its kind to offer a Level 2 Award in Leadership and Team Skills, accredited by the nationally recognised Institute of Leadership and Management (ILM), for young people 14+ years old. The programme takes place over a residential weekend where young people take part in activities such as raft building and rock climbing while undertaking leadership workshops. After the residential weekend the young people return to their youth groups, communities or schools where they then run an activity or take responsibility for something new. We deliver a minimum of two programmes a year for our member organisations to access and we launched a new offer to schools and businesses.

### *VOXY*

Oxfordshire County Council's vehicle to support the voice of young people in Oxfordshire. VOXY council meet 4 times a year and run 2 events/campaigns a year inviting other young people to engage in key topics that affect them. Oxfordshire Youth are commissioned as a lead partner to support the young people's development and to promote the work of VOXY to the wider sector.

### *Mental Health Training*

In February 2018 Oxfordshire Youth began rolling out mental health training in schools across Oxfordshire. An Introduction to Children and Young People's Mental Health Training was designed by Young Devon in partnership with Young Mind and is endorsed by Exeter University. The training provides a framework for thinking about mental health, including information about child and adolescent development, and information about both risk and resilient factors. We licence the training from Young Devon and have trained professionals in the youth sector from 20 organisations to deliver the training. Over 1000 adults were trained this year.

### *Youth in Mind*

A new partnership between Oxfordshire Youth and Oxfordshire Mind producing a conference aimed at anyone working with children and young people throughout Oxfordshire. Youth in Mind raises awareness of the importance of mental health wellbeing for the county's children and young people while also strengthening links and networks between those already doing invaluable work in this area.

## **OXFORDSHIRE YOUTH TRUSTEES' REPORT (CONTINUED)**

This year our first conference attracted over 500 delegates. 96% of whom said that they would like to see Youth in Mind become an annual event.

**See Oxfordshire Youth's Impact Report 2019 for an overview of achievements in 2018-2019.**  
<https://oxfordshireyouth.org/wp-content/uploads/2019/06/OY-IMPACT-REPORT-LOWRES.pdf>

### **Membership**

The 101 member organisations at 31 March 2019 were:

Abingdon Damascus Youth Project  
Abingdon Drama Club  
African Families in the UK  
Animation Station  
Appleton Youth Club (OX13+)  
Ark T  
Asylum Welcome / Venda Club  
Banbury Play Bus  
Benson Youth Club  
Berinsfield Amateur Boxing Club  
Berry Youth Centre  
Blackbird Leys Adventure Playground (BLAP)  
Body Politic  
Branches Young People's Support Service  
Bring the Game Over  
Chalgrove Youth Club  
Cherwell District Council  
Chinnor Youth Club  
Cholsey Parish Council  
Cholsey Youth Club  
Christ Church Abingdon  
Clean Slate  
Club SC  
Cogges Manor Farm  
Community Albums  
Compass Youth Club - Peachcroft Christian Centre  
Cottsway Housing  
Didcot TRAIN  
Diocese of Oxford  
Donnington Doorstep  
Drumbeats  
Earth Trust  
EMBS Community College  
FAAAZE  
Faringdon Town Council  
Friends of OSCAR  
Fringford Youth Club  
Full Circle  
Fusion Arts

**OXFORDSHIRE YOUTH  
TRUSTEES' REPORT (CONTINUED)**

Glyme Hall Youth Club  
Gobo Theatre Company  
Go For It!  
Grimsbury Junior Youth Club  
Host Abingdon  
Inspired YPP  
Jennie's Children's Trust  
Kennington Youth Club  
Kirtlington Youth Club  
KJB's Bubble Football Ltd  
Leafield Youth Club  
Level Up UK  
Leys CDI  
Long Hanborough Youth Club  
Master Rhythm  
Mayday Trust  
Migrant Family Action  
Musical Youth Company Oxford (MYCO)  
North Hinksey Youth Club  
North Leigh Youth Project  
North Oxford Youth Theatre  
OSARCC  
Oxford Against Cutting  
Oxford Playhouse  
Oxford Swans  
Oxford University Museums and Collections  
Oxford Youth Enterprise (Name it)  
Oxfordshire Army Cadets  
Oxfordshire Federation of Young Farmers' Club  
Oxfordshire Play Association  
Oxfordshire Sport and Physical Activity (OXSPA)  
OYAP Trust  
RAW Workshop  
Rose Hill Junior Youth Club  
SeeSaw  
SOFEA  
Stadhampton Youth Club  
Standlake Youth Club  
Sunrise Multicultural Project  
Sylva Foundation  
Thame Youth Projects Café  
The 7Cs Foundation  
The Abingdon Bridge  
The Children's Allotment  
Thomas Gifford Trust  
Thomley  
TRAX  
Vale Karate

## **OXFORDSHIRE YOUTH TRUSTEES' REPORT (CONTINUED)**

Watlington Youth Club  
West Hendred and Ginge Youth Club  
West Oxford Community Association  
Wheatley Productions  
Wolvercote Young People's Club  
Wood Farm Youth Centre  
Woodcote Youth Club  
Woodstock Youth Club  
Yellow Submarine  
Yoga in Schools  
Yoga Quota  
Young Women's Music Project  
Youth Challenge Oxfordshire (YoCO)

### **Our People**

This year marked our 71st anniversary and featured a fundraiser hosted by our President, Lady Henrietta Spencer-Churchill, at Blenheim Palace raising more than £12,000 with almost all costs covered by sponsorship or donations. Thank you to the fundraising committee, Trustees and supporters, who worked tirelessly to coordinate the event. A special thank you is in order to all Oxfordshire Youth staff, volunteers, donors, funders and supporters for the past seventy-one years who have helped to improve the lives of countless young people across the county over the decades. Thank you for all that you have done.

The board has been strengthened and diversified. The Chair of Oxfordshire Youth Voice, a young person, now regularly attends Oxfordshire Youth board meeting to represent young people. Three trustees are under 25 and 40% of the board is female. All trustees are now required to undergo GDPR training, to undergo generalised safeguarding training and to be DBS checked.

Oxfordshire Youth benefits from a motivated, active and engaged board of Trustees. Many participate on committees or working groups outside of the board meetings including the Finance Committee (with thanks to Mark Dessain, Tim Martin, Mike Watkinson and Fiona Clarke), the Events Committee (with thanks to Felicity Dick, Sue Jackson, Darius Smith and Mike Watkinson) and the Strategy and Transformation working group including both Trustees and staff (with thanks to Margie Jarvis, Dominic Taylor, Fiona Clarke, Jodie Lloyd-Jones, David Cruchley and Magda Charlton). I am grateful for the tireless work of all Trustees in support of Oxfordshire Youth and for courageously pursuing change. The Trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

Oxfordshire Youth also benefits from a highly skilled, committed and motivated staff team, whose collective passion to make a difference to young people lives, is what drives the charity forward. Thank you to the CEO Jodie Lloyd-Jones for her strong leadership and commitment to Oxfordshire Youth and to all of the staff, Partnership Manager Kate Armitage, Partnership Manager David Cruchley, Business Development Manager Magda Charlton, Events Producer Laura Sewell, Youth Leadership and Participation Officer Becky Critchley, Member Engagement Coordinator Roy Peach, Training Coordinator Hayley Reynolds, Fundraising Coordinator Kevin Game, DBS Administrator Elizabeth Greenlaw our Office and Finance Manager Lorna O'Connor for their continued commitment to Oxfordshire Youth. Plus, all of our freelance trainers and facilitators.



## **OXFORDSHIRE YOUTH TRUSTEES' REPORT (CONTINUED)**

### **Public Benefit**

The Trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

### **Finance**

The charity had a deficit for the year ended 31st March 2019 of £31,123 as against a surplus in 2018 of £25,972. Income received from contracts and grants increased to £290,084 (2018 £224,745) whilst donations were down at £27,090 (2018 £43,815). Thanks go to our volunteer events team for another excellent event at Blenheim Palace, raising £11,300 net. Total income for the year was £370,489 (2018 £316,922). Total expenditure for the year was £401,612 (2018 £290,950).

The financial marketplace for charities continues to be volatile. The fact that Oxfordshire Youth continues to deliver high quality work in difficult times is a credit to its staff, volunteers, supporters and mainly voluntary fundraisers. Our thanks go to our Independent Examiners Ross Brooke Ltd for their help in producing our financial accounts. A special thank you to our Treasurer, Mike Watkinson, for his expertise and continuing long-standing support of Oxfordshire Youth.

### **Reserves**

Oxfordshire Youth aims to hold reserves of approximately 3 months running costs. Reserves would be held in order to meet any unforeseen future expenditure or any future shortfalls in income.

Oxfordshire Youth are currently working towards meeting the above target.

### **The Future**

We know that to be at our best, to fulfil our mission, we must continue to grow and help others to grow too. Last year Oxfordshire Youth began an ambitious and exciting process of change and as a result Oxfordshire Youth benefits from staff roles that support organisational development and fundraising, effective systems and processes, use of modern technology and most importantly a better understanding of our work and the impact we have. Oxfordshire Youth is on a mission to become resilient in order to meet the needs and aspirations of young people and to build a resilient youth sector in Oxfordshire. Our purpose, our mission and our value are clear and we aim to focus on our three core areas of work: Sector Support, Building Skills for Life and Mental Health and Wellbeing and to create a sustainable financial model that enable us to continue the impactful work that we do in each of these areas.

### **Donors and sponsors**

Thank you to all our donors and sponsors whose generosity enables the work of Oxfordshire Youth:

Big Lottery Community Fund  
Paul Hamlyn Foundation  
Oxford Health NHS Trust  
Oxford Community Foundation  
Lucy Group Ltd  
Blenheim Palace  
Oxfordshire County Council  
Glympton Estates  
St John's College  
Sandra Charitable Trust  
Stanton Ballard Charitable Trust  
Col. Tom Hall Charitable Trust

**OXFORDSHIRE YOUTH  
TRUSTEES' REPORT (CONTINUED)**

Rowse Family Charitable Trust  
Lapada  
Lennox Hanney Charitable Trust  
Osmonde Charitable Trust  
Critchely Charitable Trust  
Blake Morgan LLP  
Christopher Laing Foundation  
Bartlett Taylor  
Marsh Christian Trust

Approved by the Trustees on 28/1/20 2019 and signed on their behalf by:

Carl Anglim, Chair



**OXFORDSHIRE YOUTH  
STATEMENT OF TRUSTEES' RESPONSIBILITIES  
FOR THE YEAR ENDED 31 MARCH 2019**

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them both to ascertain the financial position of the charity and to ensure that the financial statements comply with applicable law, regulations and trust deeds. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF OXFORDSHIRE YOUTH

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2019 which are set out on pages 13 to 22.

#### Responsibilities and basis of report

As the charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Caroline Webster FCA  
Ross Brooke Ltd

Windrush Court  
Abingdon Business Park  
Abingdon  
OX14 1SY

29/1/20

**OXFORDSHIRE YOUTH  
STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2019**

	Notes	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £	Total Funds 2018 £
<b>Income and endowments</b>					
<b>Donations and legacies</b>					
Donations		27,090	-	27,090	43,815
<b>Income from other trading activities</b>					
Fundraising events		23,854	6,992	30,846	19,024
Young Leaders course fees		1,050	-	1,050	6,800
<b>Income from charitable activities</b>					
Contracts and grants	2	21,934	268,150	290,084	224,745
Subscriptions		4,875	1,096	5,971	3,985
<b>Other income</b>					
Other income		13,933	1,515	15,448	18,553
<b>Total income</b>		<u>92,736</u>	<u>277,753</u>	<u>370,489</u>	<u>316,922</u>
<b>Expenditure on:</b>					
Generating funds	3	6,887	-	6,887	17,634
Charitable activities	3	125,389	269,336	394,725	273,316
<b>Total expenditure</b>		<u>132,276</u>	<u>269,336</u>	<u>401,612</u>	<u>290,950</u>
<b>Net income/(expenditure) before transfers</b>					
		(39,540)	8,417	(31,123)	25,972
Transfers between funds		32,329	(32,329)	-	-
<b>Net movement of funds in year</b>		<u>(7,211)</u>	<u>(23,912)</u>	<u>(31,123)</u>	<u>25,972</u>
Reconciliation of funds:					
Total funds brought forward		25,034	32,236	57,270	31,298
<b>Total funds carried forward</b>		<u>17,823</u>	<u>8,324</u>	<u>26,147</u>	<u>57,270</u>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

**OXFORDSHIRE YOUTH  
BALANCE SHEET  
AS AT 31 MARCH 2019**


	Notes	2019 £	2018 £
<b>Fixed Assets</b>			
Tangible assets	7	4,403	2,505
		<u>4,403</u>	<u>2,505</u>
<b>Current Assets</b>			
Debtors	8	20,134	9,264
Cash at bank		31,720	74,536
		<u>51,854</u>	<u>83,800</u>
<b>Creditors</b>			
Amounts due within one year	9	(30,110)	(29,035)
		<u>21,744</u>	<u>54,765</u>
<b>Net Current Assets</b>			
<b>Total Net Assets</b>	10	<u>26,147</u>	<u>57,270</u>
<b>The Funds of the Charity</b>			
Restricted income funds	11	8,324	32,236
Unrestricted income funds		17,823	25,034
		<u>26,147</u>	<u>57,270</u>

The notes on pages 16 to 22 form part of these accounts.

Approved and authorised by the Trustees on 28/1/20

**ON BEHALF OF THE TRUSTEES**

\_\_\_\_\_  
Carl Anglim, Chair

  
\_\_\_\_\_  
Mike Watkinson, Treasurer

**OXFORDSHIRE YOUTH  
COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES**

	<b>Unrestricted Funds 2018 £</b>	<b>Restricted Funds 2018 £</b>	<b>Total Funds 2018 £</b>
<b>Income and endowments</b>			
<b>Donations and legacies</b>			
Donations	43,815	-	43,815
<b>Income from other trading activities</b>			
Fundraising events	19,024	-	19,024
Young Leaders course fees	6,800	-	6,800
<b>Income from charitable activities</b>			
Contracts and grants	-	224,745	224,745
Subscriptions	3,985	-	3,985
<b>Other income</b>			
Other income	18,553	-	18,553
<b>Total Income</b>	<u>92,177</u>	<u>224,745</u>	<u>316,922</u>
<b>Expenditure on:</b>			
Generating funds	17,634	-	17,634
Charitable activities	71,445	201,871	273,316
<b>Total Expenditure</b>	<u>89,079</u>	<u>201,817</u>	<u>290,950</u>
<b>Net income/(expenditure) before transfers</b>	3,098	22,874	25,972
Transfers between funds	2,156	(2,156)	-
<b>Net movement of funds in year</b>	5,254	20,718	25,792
Reconciliation of funds:			
Total funds brought forward	19,780	11,518	31,298
<b>Total funds carried forward</b>	<u>25,034</u>	<u>32,236</u>	<u>57,270</u>

**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2019**

**1. Accounting Policies**

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's accounts.

**(a) Basis of Accounting**

The financial statements are prepared under the historical cost convention and in compliance with the Charities Act 2011, the Charities Statement of Recommended Practice (FRS 102), and FRS 102, The Financial Reporting Standard, applicable in the UK and Republic of Ireland.

The charity is a public benefit entity.

The financial statements have been prepared on a going concern basis. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**(b) Fund Accounting**

Unrestricted funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

**(c) Income**

Income from donations is of a general nature and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Investment income is recognised on a receivable basis.

The following specific policies are applied to particular categories of income from charitable activities:

- Contract and grant income are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.
- Subscriptions are accounted for in the year to which they relate.

**(d) Deferred Income**

Deferred income includes all receipts and grants which relate to the period after the year end.

**(e) Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any Value Added Tax which is reported as part of the expenditure to which it relates.



**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2019**

- Charitable activities comprise those costs incurred by the charity in the delivery of its services. It includes both costs that can be allocated directly to such services and those costs of an indirect nature necessary to support them.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are on a time apportioned basis as set out in Note 4 (Support Costs).

**(f) Tangible Fixed Assets and Depreciation**

Tangible fixed assets are stated at historical cost less depreciation. Depreciation is provided on a reducing balance rate which reflects the anticipated useful lives of the assets and their estimated residual values:

Plant and equipment	20%
Fixtures and fittings	15%

**(g) Contracts and Grants**

Contract revenue and grants receivable are reflected in the accounts on the accruals basis.

**2. Contracts and Grants income**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
<b>Restricted Funds</b>		
Big Lottery Project	128,707	138,681
Generation Heartbeat	-	3,236
Voice Vox	31,460	8,000
Young Leaders	30,000	30,000
Mental Health Project	37,165	27,333
Awards for All	10,421	-
Social Investment Business	15,000	-
Step Change	25,000	-
Safeguarding - OCVA	-	50
Future Builders	-	13,000
High Sheriff	-	5,000
Roadcode	-	(555)
<b>Total</b>	<b>277,753</b>	<b>224,475</b>

**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2019**

**3. Expenditure**

<b>Generating funds</b>	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>2019 £</b>	<b>2018 £</b>
Salaries	-	-	-	2,094
Other costs	6,887	-	6,887	15,540
	<u>6,887</u>	<u>-</u>	<u>6,887</u>	<u>17,634</u>

<b>Charitable activities</b>	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>2019 £</b>	<b>2018 £</b>
Salaries	56,133	163,315	219,448	156,132
Activities, equipment, etc.	9,564	61,122	70,686	70,957
Support costs	57,892	44,899	102,791	44,427
Independent examiner's fee	1,800	-	1,800	1,800
	<u>125,389</u>	<u>269,336</u>	<u>394,725</u>	<u>273,316</u>

**4. Staff Numbers**

The average number of persons employed, analysed by activity, was:

	<b>2019 No</b>	<b>2018 No</b>
Charitable activities	<u>9</u>	<u>7</u>

**5. Staff Costs**

	<b>2019 £</b>	<b>2018 £</b>
Wages and salaries	197,289	147,376
Social security costs	18,234	9,937
Pensions	<u>3,925</u>	<u>913</u>
	<u>219,448</u>	<u>158,226</u>

No employee earned £60,000 p.a. or more. No trustee received any remuneration or expenses.

Remuneration paid to key management personnel amounted to £43,068 (2018: £40,007). Pension costs for key management personnel amounted to £864 (2018: 223).

**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2019**

**6. Related Party Transactions**

During the previous year a loan of £3,000 was made to a member of the charity's key management personnel. £542 of the loan was outstanding at the year end and is due for repayment in instalments.

There were no other related party transactions in the current or prior year.

**7. Tangible Fixed Assets**

	<b>Plant and Equipment £</b>	<b>Fixtures and Fittings £</b>	<b>Total £</b>
<b>Cost:</b>			
At 1 April 2018	27,554	1,693	29,247
Additions	2,999		2,999
Disposals	-	-	-
<b>At 31 March 2019</b>	<b>30,553</b>	<b>1,693</b>	<b>32,246</b>
<b>Depreciation:</b>			
At 1 April 2018	25,049	1,693	26,742
Disposals	-	-	-
Charge in year	1,101	-	1,101
<b>At 31 March 2019</b>	<b>26,150</b>	<b>1,693</b>	<b>27,843</b>
<b>Net Book Value:</b>			
<b>At 31 March 2019</b>	<b>4,403</b>	<b>-</b>	<b>4,403</b>
At 31 March 2018	2,505	-	2,505

**8. Debtors**

	<b>2019 £</b>	<b>2018 £</b>
Grants and contracts	-	2,600
Other debtors	20,134	6,664
	<b>20,134</b>	<b>9,264</b>

**OXFORDSHIRE YOUTH**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2019**

**9. Creditors – Amounts Falling Due Within One Year**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Taxation and social security	4,895	4,080
Accruals and other creditors	20,215	5,038
Deferred income	<u>5,000</u>	<u>19,917</u>
	<u>30,110</u>	<u>29,035</u>
Contract revenue and grants received in advance:		
Balance as at the start of the year	19,917	13,000
Amounts released to income	(19,917)	(13,000)
Amounts deferred in the year	<u>5,000</u>	<u>19,917</u>
Balance as at the end of the year	<u>5,000</u>	<u>19,917</u>

**10. Analysis of Net Assets between Funds**

**Current year**

	<b>Tangible Fixed Assets £</b>	<b>Net Current Assets £</b>	<b>2019 Total Assets £</b>
Restricted Funds	-	8,324	8,324
Unrestricted Funds	<u>4,403</u>	<u>13,420</u>	<u>17,823</u>
	<u>4,403</u>	<u>21,744</u>	<u>26,147</u>

**Previous year**

	<b>Tangible Fixed Assets £</b>	<b>Net Current Assets £</b>	<b>2018 Total Assets £</b>
Restricted Funds	-	32,236	32,236
Unrestricted Funds	<u>2,505</u>	<u>22,529</u>	<u>25,034</u>
	<u>2,505</u>	<u>54,765</u>	<u>57,270</u>

**OXFORDSHIRE YOUTH**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2019**

**11. Movements on Restricted Funds**

**Previous year**

	<b>Balance 1 Apr 2017 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance 31 Mar 2018 £</b>
OCVYS	460	-	-	(460)	-
Roadcode	2,345	(555)	-	(1,790)	-
Boxing Awards	566	-	-	(566)	-
Gender Empowerment	(820)	-	-	820	-
Big Lottery Project	(1,846)	138,681	(132,126)	-	4,709
NCS	322	-	-	(322)	-
New Sector Project	991	-	-	(991)	-
VIP	(1,376)	-	-	1,376	-
Generation Heartbeat	4,176	3,236	(7,742)	330	-
Voice Vox	3,500	8,000	(7,364)	-	4,136
Young Leaders	-	30,000	(15,480)	-	14,520
Mental Health Project	2,000	27,333	(21,712)	-	7,621
Safeguarding - OCVA	1,200	50	-	-	1,250
Future Builders	-	13,000	(12,447)	(553)	-
High Sheriff	-	5,000	(5,000)	-	-
	<b>11,518</b>	<b>224,745</b>	<b>(201,871)</b>	<b>(2,156)</b>	<b>32,236</b>

**Current year**

	<b>Balance 1 Apr 2018 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance 31 Mar 2019 £</b>
Big Lottery Project	4,709	128,707	(136,650)	-	(3,234)
Voice Vox	4,136	31,460	(8,017)	(27,579)	-
Young Leaders	14,520	30,000	(53,697)	9,177	-
Mental Health Project	7,621	37,165	(33,103)	(11,683)	-
Safeguarding - OCVA	1,250	-	-	(1,250)	-
Awards for All	-	10,421	(9,427)	(994)	-
Social Investment	-	15,000	(297)	-	14,703
Business	-	25,000	(28,145)	-	(3,145)
Step Change	-				
	<b>32,236</b>	<b>277,753</b>	<b>(269,336)</b>	<b>(32,329)</b>	<b>8,324</b>

**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2019**

**11. Movements on Restricted Funds (continued)**

The purposes of each restricted fund are summarised below:

Big Lottery funded project called Sustainable Communities - Three objectives: Volunteers have improved skills and confidence helping them to provide high quality youth club provision; Young people have improved well-being that will enhance their life chances; and Disadvantaged communities are able to provide sustainable good quality youth provision that promotes integration and community cohesion.

VOXY (OCC funded) – Oxfordshire Youth are a lead partner supporting the development of young people who are members of VOXY council - an OCC youth council that influences key decisions made by OCC.

Young Leaders Programme (Paul Hamlyn funded) – organisational development and development of the programme enabling capabilities for growth and expansion of trading income.

Mental Health Project Training (funded by Oxford Health through Response) To deliver mental health training to all schools in Oxfordshire.

Safeguarding training – (funded by OCC through OCVA) to deliver to safeguarding trainings to small groups that do not access the training through OSCB.

Youth in Mind (Awards for All BLF) our mental health conference for anyone working with children and young people – saw 500+ people attend an inspiring day.

Social Investment Business – investment in a communications and marketing role to support the organisation into trading.

Step Change – Investment in impact measurement and bringing a new CRM system into the organisation.

Transfers between funds

During the year a net transfer of (£32,329) (2018; (£2,156)) was made from restricted funds to unrestricted funds in respect of completed projects with residual fund balances. The Trustees confirm that all funding conditions have been met and residual fund balances are eligible to be transferred to unrestricted funds and spent on other purposes.

**OXFORDSHIRE YOUTH  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2019**

**12. General information**

Oxfordshire Youth is an unincorporated charity domiciled in England. Its principal office is Bury Knowle Coach House, North Place, Headington, Oxford, OX3 9HY.

