



Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From				To			

Section A Reference and administration details

Charity name Valentine Singers

Other names charity is known by

Registered charity number (if any) 1037459

Charity's principal address 71 Stanley Avenue

Gidea Park

Essex

Postcode

RM2 5DJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Laura Pease	Chair		
2	Esther Burns	Secretary	Sept 19 onwards	
3	Kathleen Beaumont	Vice chair		
4	Audrey Cassidy			
5	Livia Slemender			
6	Bill Whiston			
7	Kirsten Sullivan			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	constitution
How the charity is constituted (eg. trust, association, company)	association
Trustee selection methods (eg. appointed by, elected by)	Elected by members at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote, develop and improve public appreciation and enjoyment of choral music in all its aspects by regular rehearsals and the presentation of public concerts.

Rehearsals and concerts which are open to all, with the aim of providing opportunities to develop skills in singing and/or to appreciate classical music in an accessible form at a reasonable price.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Ongoing rehearsals which developed skills and appreciation of classical music for around 60 choir members.

4 public concerts in the London Borough of Redbridge

- March 19 the UK premiere of Zerlenka's Missa Divi Xaveri
- June 19 – 'Making Waves' – a concert of lighter music
- Nov 19 – Briggs Messe pour Notre Dame
- Dec 19 – Christmas Concert

- Jan 19 Workshop on the Missa Divi Xaveri

- July 19 tour in Suffolk with two concerts in local churches

Section E Financial review

Brief statement of the charity's policy on reserves

We have limited reserves but aim to keep a balance equal to the commitments for the next concert

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funds are

- subscriptions from members
- ticket sales
- grants from London Borough of Redbridge
- donations from members and supporters

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Laura Pease*

Full name(s) Laura Diane Pease

Position (eg Secretary, Chair, etc) Chair

Date 29.01.2020

CONTENTS

Lloyds - Current account bank statement 01/04/18-31/03/19

Lloyds - Deposit account bank statement 01/04/18-31/03/19

COIF Acs (2) - balances as at 1st April 2019

Balance Sheet

Summary of Position 2018-2019

Income and Expenditure Accounts

Profit & loss with comparison to 17/18

Income

Tea Fund

Fundraising/Sundries

Class Subscriptions

CD Sales

Expenditure

Hall Hire - Rehearals

Conductor/Pianist - Rehearsals

Income & Expenditure per concert:

Spring 18

Summer 18

Autumn 18

Xmas 18

Spring 19

Inter ac transfer

BALANCE SHEET

PROFIT/LOSS BROUGHT FORWARD FROM 2017/18	5128.73
PROFIT AND LOSS ACCOUNT AS AT 31/03/2019	2612.35
	7741.08

BALANCE @ BANK 31/03/19 CURRENT A/C STATEMENT	4935.98
BALANCE @ BANK 31/03/19 SAVINGS A/C STATEMENT	2805.10
LESS UNPRESENTED CHEQUES	0.00
PREPAYMENT	0.00
	7741.08

COIF CHARITIES DEPOSIT ACCOUNT

30.37	BALANCE @ 31/03/2019
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COIF CHARITIES DEPOSIT ACCOUNT (TRIP A/C)

3.53	BALANCE @ 31/03/2019
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I HAVE EXAMINED THE ACCOUNTS FROM WHICH THE ABOVE HAS BEEN DERIVED AND CONFIRM THAT THEY ARE IN ACCORDANCE WITH THESE RECORDS

HON. AUDITOR:
DATE:

R. W. D. S.
31/12/19

Summary of Position 2018/19

Unpresented cheques

BANK as at 31 March 2018 - INCOME	34,267.51
BANK as at 31 March 2018 EXPENDITURE	32,405.16
PROFIT & LOSS ACCOUNT @ 31/03/19	1,862.35
Bfwd 2017/18	5128.73
Bfwd 2017/2018 adv receipt added in	750.00
BANK 2018/19	1,862.35
c/fwd 2018/19	7741.08
Unpresented cheques	0.00

Agrees with statements as at 31 March 2019

Treasurer current account (see cur AC tab)	4,935.98
Savings account (see Savings AC tab)	2,805.10
	7,741.08

Cheques not issued

Hon. Treasurer:
Date:

Hon Auditor:
Date:

RA D Williams CPSA
31/12/19