

**Charity Registration Number: 1091040**

**DEAFROOTS ASSOCIATION**  
**Report and Accounts**  
**For the Year Ended 31 March 2019**

**RAHMAN & CO**  
**INCORPORATED EXECUTIVE ACCOUNTANTS**  
167 Cannon Street Road  
London,  
E1 2LX

## DEAFROOTS ASSOCIATION

### Report and Financial Statements

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**DEAFROOTS ASSOCIATION**  
**Report and Annual Accounts**  
**For the year ended 31<sup>st</sup> March 2019**

**LEGAL & ADMINISTRATIVE INFORMATION**

Name of Charity: Deafroots Association  
Charity No: 1091040  
Address: Unit-6, Stratford Advice Arcade, 107-109 The Grove, Stratford  
London E15 1HP  
Tel: 020 8534 7111  
Email: [info@deafroots.org.uk](mailto:info@deafroots.org.uk)  
Website: [www.deafroots.org.uk](http://www.deafroots.org.uk)

**Legal Status and Governance:**

**The Deafroots Association is governed by a Constitution which was adopted in 2000 and amended in March 2002.** The Centre is a registered charity and acts entirely as a non-profit and non-political organization working mainly for the local community in the London Borough of Newham. The Centre was established in 2000 and registered with the Charity Commission 1<sup>st</sup> March 2002

**Executive Committee:**

The Executive Committee are elected every year by the members at the Annual General Meeting. The Executive Committee takes overall accountability for ensuring that current legislation and funding are complied with.

**The Executive Committee members who served during the year were as follows:**

Ms. Imran ul Haque	(Chairperson)
Mr. Tony Hyland	(Vice Chairperson)
Mr. Praful Solanki	(Treasurer)
Mr. Seyed Ehsan Shahrestani	(Elected Member)
Ms Anna Szkola	(Elected Member)

**Contact Person for the accounts:** Ms. Sangeeta Sengupta

**Independent Examiner:** Rahman & Co  
Incorporated Executive Accountants  
167 Cannon Street Road  
London E1 2LX

**Banker:** Barclays Bank PLC, 737 Barking Road, London E13 9PL

# **DEAFROOTS ASSOCIATION**

## **Report of the Executive Committee**

The Executive Committee (who are also the Trustees of the charity) submits their report and financial statements for the year ended 31<sup>st</sup> March 2019. Deafroots Association was established in 2000 and was incorporated as a charity and its name was entered in the Charity Commission's Central Register on the 1<sup>st</sup> March 2002.

Legal and administration information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Constitution and the Statement of Recommended Practice (SORP) accounting and reporting by Charities issued on April 2005.

### **History, Objectives and Activities of Deafroots Association**

#### **The Objectives of the Association are:**

The Charity's Objects are for the benefit of the inhabitants of London Borough of Newham and in particular members of the Deaf, Hard of Hearing and other Minority Ethnic Communities but not exclusively:

- To relieve poverty, hardship and distress by the provision of advice on welfare rights, interpreting/translating and advocacy as well as their educational and employment needs.
- To advance education and training through the provision of language and classes in other subjects.
- To provide or assist in the provision of facilities for recreation and other leisure time occupations in the interests of social welfare with the object of improving conditions of life.

### **Structure, Governance & Management**

The Charity is constituted by a Constitution that was amended on the 1<sup>st</sup> March 2002. It is governed by the regulation set out in the Constitution and run by a voluntary Executive Committee. The charity's new Executive Committee Members are elected at the Annual General Meeting every year.

The New Executive Committee Members are normally briefed by the Chairperson and the General Secretary in order to familiarise themselves with the rules, regulations and responsibilities of the charity. The Executive Committee met six times during the year to review the activities of the charity including the approval of the annual report and accounts as well as budgets, capital expenditure and to set out the fund raising date for the charity. The Chairperson who is responsible to and reports to the Executive Committee oversees the day-to-day work of the charity.

The Executive Committee is aware of the potential risks to the charity, both financial and otherwise. Therefore, strategies are in place to control these risks. Assessments have also been taken relating to fire and health and safety. The Executive Committee are seriously looking into other risk areas such as operational, governance and compliance with law and regulations.

### **Achievements and Performance of the Year**

The Executive Committee is pleased to report of 2018-2019. The Association is actively seeking to protect its financial security in order to continue to safeguard the ongoing development of the Charity and its projects and services that it offers to the local communities in Newham. The organisation focused on securing National Heritage Funding and Awards for all Funding. The activities will be delivered in 2019-2020. Over the last 12 months the Centre delivered the following activities and services:

- Customer Service Level 2 Training
- Volunteering Training for volunteers
- Partnership work with Challenge project delivered Deaf Awareness and fundraising activity.



## DEAFROOTS ASSOCIATION

### Financial Report of the Year 2018-19

The Centre had an income of £46,666, direct charitable expenditure, support costs and administration costs are £18,656, and income exceeded expenditure by £28,010.

### Financial Review

The financial position of the Charity is portrayed in the accompanying Financial Statements.

### Statement of Trustees' Responsibilities

Law applicable to charities in England & Wales requires the Trustees to prepare financial statement for each financial year, which gives a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- (a) Select suitable accounting policies and apply consistently;
- (b) Make judgments and estimates that are reasonable and prudent;
- (c) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- (d) Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records, which discloses with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the charity act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Risk Management

The Executive Committee have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that systems are in place to mitigate the exposure to the major risks.

### Reserve Policy

It is the policy of the charity that unrestricted funds, which have not been designated for a specific use, should be maintained at a level equivalent to at about three months' expenditure. The Executive Committee consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. Deafroots Association will actively work to achieve this level of reserves.

### Independent Examiner

According to the provisions of the Charities Act 2011, the Trustees agree that an audit is not required for this financial year; however due to the provisions of the same act an Independent Examiner is required.

Rahman & Co (Incorporated Executive Accountants) will be appointed as Independent Examiner for the ensuring year.

**The Executive Committee approved the accounts on 05/12/2019 and signed on their behalf by:**



.....

**Mr. Imran ul Haque**

**Dated: 05 December 2019**

**Chairperson**

## DEAFROOTS ASSOCIATION

### Independent Examiner's Report to the Executive Committee for the year ended 31<sup>st</sup> March 2019

The financial statements laid out in this report on pages 5-8 have been prepared under the historical cost convention and in accordance with the SORP, Accounting and Reporting by Charities Commission issued in January 2015 and applicable Accounting Standards and the Charities Act 2011.

#### Respective Responsibilities of the Executive Committee and the Examiner

As the Charity's Trustees, you are responsible for the preparation of the Financial Statements. The Executive Committee considers that an Audit is not required for this year (under section 144 (2) of the Charities Act 2011) and that an Independent Examiner is needed.

It is our responsibility to:

- Examine the Financial Statements under section 145 of the 2011 Act.
- Follow the procedure laid down in the general directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act and to state whether particular matters have come to my attention

#### Basis of Independent Examiners' Report

The examination of the accounts was carried out in accordance with the general direction given by the Charities Commissioner. The examination includes:

- A review of the accounting records kept by the Charity.
- A comparison of the accounts presented with those records made available.
- It includes consideration of any unusual items of disclosures in the accounts.
- And seeking explanations from you as Executive Committee concerning any such matters.

The examination also includes examination of any such matters of evidence relevant to the account of disclosures in the financial statements. It includes assessment of the significant estimates and judgments made in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances consistently applied and adequately disclosed. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent Examiners' Statement

In connection with our examination no matter has come to our attention:

- (1) Which gives us reasonable cause to believe that in any material respect the requirements:
  - To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) To which in our opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

#### Opinion

In our opinion the financial statement prepared give a true and fair view of the charity's state of affairs as at 31<sup>st</sup> March 2019 giving that the incoming resources and their application in the year then ended have been properly prepared with general direction given by the Charities Commissioner.

  
Rahman & Co  
Incorporated Executive Accountants

Date: 05/12/2019

**DEAFROOTS ASSOCIATION**  
**Statement of Financial Activities**  
**for the year ended 31 March 2019**

	Notes	Restricted £	Unrestricted £	Total 2019 £	Total 2018 £
<b>INCOME</b>					
<b>Incoming Resources</b>					
Grants and Donations	4	<u>25,000</u>	<u>21,666</u>	<u>46,666</u>	<u>29,153</u>
<b>Total Incoming Resources</b>		<u>25,000</u>	<u>21,666</u>	<u>46,666</u>	<u>29,153</u>
<b>Resources Expended</b>					
Charitable Expenditure	5	<u>(11,686)</u>	<u>(6,970)</u>	<u>(18,656)</u>	<u>(29,447)</u>
<b>Total Resources Expended</b>		<u>(11,686)</u>	<u>(6,970)</u>	<u>(18,656)</u>	<u>(29,447)</u>
Net Incoming Resources for the year		13,314	14,696	28,010	(294)
Funds at 1 April 2018		<u>(6,832)</u>	<u>22,399</u>	<u>15,567</u>	<u>15,861</u>
<b>Funds at 31 March 2019</b>		<u>6,482</u>	<u>37,095</u>	<u>43,577</u>	<u>15,567</u>

The notes on pages 7 to 8 form part of these accounts.

**DEAFROOTS ASSOCIATION**  
**Balance Sheet**  
**as at 31 March 2019**

		Total	Total
	Notes	2019 £	2018 £
<b>Fixed Assets</b>			
Tangible Assets		6,796	1,297
<b>Current assets</b>			
Cash at Bank and in hand		39,955	20,611
Debtors		-	-
		39,955	20,611
<b>Current Liabilities</b>			
Creditors: amounts falling due within one year	2	(3,174)	(6,341)
<b>Net Current Liabilities</b>		36,781	14,270
<b>Total assets less current liabilities</b>		15,567	15,567
<b>Net Assets</b>		43,577	15,567
<b>Accumulated Funds</b>			
Restricted fund		6,482	(6,832)
Unrestricted fund		37,095	22,399
<b>Total Funds</b>	3	43,577	15,567

The financial statements were approved by the Executive Committee on 05 December 2019 and signed on their behalf by:

Chairperson

Treasurer

  
**IMRAN UL HAQUE**

  
**Praful Solanki**



**DEAFROOTS ASSOCIATION**  
**Notes to the Statement of Financial Activities**  
**for the year ended 31 March 2019**

**4 INCOME**

**Grants & Donations**

	<b>Restricted</b>	<b>Unrestricted</b>	<b>2019 £</b>	<b>2018 £</b>
Big Lottery Fund Heritage	25,000	-	25,000	-
Barts Health NHS Trust	-	13,500	13,500	14,160
Donations and Subscriptions	-	45	45	4
Project Search (LBN)	-	-	-	250
People Health Trust	-	-	-	1,504
Challenge Project	-	220	220	235
London Bor. Of Newham	-	-	-	2,000
Award for All	-	-	-	10,000
Groundwork UK	-	4,015	4,015	1,000
Waitrose	-	391	391	-
John Lewis	-	700	700	-
Tesco	-	1,000	1,000	-
<b>TOTAL</b>	<b>25,000</b>	<b>19,871</b>	<b>44,871</b>	<b>29,153</b>

**SERVICES INCOME**

Poplar Housing (interpretation)	-	260	260	-
DWP (interpretation)	-	975	975	-
Poplar Harca (interpretation)	-	560	560	-
<b>TOTAL</b>	<b>-</b>	<b>1,795</b>	<b>1,795</b>	<b>-</b>
<b>TOTAL INCOME</b>	<b>25,000</b>	<b>21,666</b>	<b>46,666</b>	<b>29,153</b>

## 5 EXPENDITURE

	Restricted	Unrestricted	Total 2019	Total 2018
	£	£	£	£
Salaries and Employer's costs	4,740	-	4,740	5,297
Volunteers' Expenses	-	-	-	-
Rent / Hall hire	3,785	-	3,785	4,040
Printing, postage & Stationary	224	-	224	89
Publicity & Promotions	-	-	-	38
Telephone and Data	1,115	-	1,115	1,045
Computer Costs	-	-	-	1,223
Professional Costs	-	6,816	6,816	12,644
Accountancy	650	-	650	650
Beneficiary Welfare	-	-	-	250
Subscriptions	362	-	362	422
Depreciation on Fixed Asset	428	-	428	648
Insurance	382	-	382	382
Training	-	154	154	2,719
<b>TOTAL</b>	<b>11,686</b>	<b>6,970</b>	<b>18,656</b>	<b>29,447</b>
<b>Net Surplus/(Deficit) for the Year</b>	<b>13,314</b>	<b>14,696</b>	<b>28,010</b>	<b>(10,843)</b>

## 5 EXPENDITURE

	Restricted	Unrestricted	Total 2019	Total 2018
	£	£	£	£
Salaries and Employer's costs	4,740	-	4,740	5,297
Volunteers' Expenses	-	-	-	-
Rent / Hall hire	3,785	-	3,785	4,040
Printing, postage & Stationary	224	-	224	89
Publicity & Promotions	-	-	-	38
Telephone and Data	1,115	-	1,115	1,045
Computer Costs	-	-	-	1,223
Professional Costs	-	6,816	6,816	12,644
Accountancy	650	-	650	650
Beneficiary Welfare	-	-	-	250
Subscriptions	362	-	362	422
Depreciation on Fixed Asset	428	-	428	648
Insurance	382	-	382	382
Training	-	154	154	2,719
<b>TOTAL</b>	<b>11,686</b>	<b>6,970</b>	<b>18,656</b>	<b>29,447</b>
<b>Net Surplus/(Deficit) for the Year</b>	<b>13,314</b>	<b>14,696</b>	<b>28,010</b>	<b>(10,843)</b>