

Nunhead's Voice Annual Report and Financial Statements



Year ended 31 March 2019

Trustees' Annual Report and Statements: For the year ended 31 March 2019

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Chair's Report

It's great to look back on another year of steady progress for Nunhead's Voice in 2018/19. During the year we have continued to build on our community programming. The Ivy Club continues to go from strength to strength. Thursdays at The Green are really buzzing, with an incredibly welcoming atmosphere that is attracting a growing membership setting their own agenda for new activities and initiatives. This year has seen the launch of a new choir group, The Green Singers. It has been a pleasure to see them perform at a number of events and share the joy and energy that comes from singing together. We are indebted to the tireless work of Cris and Levi and their wonderful volunteers who make this all possible.

A real highlight for all of us this year was our celebration of Black History Month in October, when the centre came alive with music, storytelling, the photography project A Snapshot of Nunhead and the amazing animations of local children, helping to retell the story of the Windrush generation and what it means for us as a community today. Our thanks to Southwark Council for the grants which have made these activities possible.

Thanks to the efforts of Howard, Tracey and friends, we've also seen the blossoming of multiple film initiatives during the course of the year, building on our existing relationship with the passionate people behind Nunhead and Peckham Free Film Festival. We have introduced a new programme of free Films for Food screenings, supporting Southwark Food Bank, set up a Nunhead Film Club and introduced a new film programme as part of the Ivy Club, adding Nunhead's cultural offer.

Looking ahead to the next year, we have exciting new projects planned. April will see us take part in the first NunFest music festival. We are collaborating with the Southwark Local Care Network on a social prescribing pilot to help improve health and wellbeing. And an end is finally in sight to the building works next door – so we're planning new developments and activities outside in the garden. As always, we welcome new ideas – so let us know what **you** would like to see!

Jackie Clayton
Chair, Nunhead's Voice

Trustees' report for the year ended 31 March 2019

The Board of Trustees, who act as directors of the Company for the purposes of the Companies Act, and trustees for charity law purposes, submit their annual report and the financial statements of Nunhead's Voice Ltd for the year ended 31 March 2019. The Board of Trustees confirm that the annual report and financial statements of the Company comply with current statutory requirements, the requirements of the Company's governing document and the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities (Revised 2005)'.

The financial statements which follow this report comply with the following:

- current statutory requirements;
- our Memorandum and Articles of Association; and
- the Statement of Recommended Practice (FRS102).

The Legal and Administrative information set out on page 21 form part of this report.

Objective and activities

Purposes

Nunhead's Voice is set up under its Memorandum and Articles of Association.

The charity's objects are specifically restricted to the following:

1. To further or benefit the residents of Nunhead in Southwark and the surrounds, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.
2. To further such other purposes as are exclusively charitable under the laws of England and Wales, particularly for the benefit of the residents of Nunhead and the surrounds, including but not limited to the advancement of education and relief of need.

In furtherance of these objects but not otherwise, the trustees shall have power: To establish or secure the establishment of a community centre and to maintain or manage or cooperate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Public benefit

The trustees confirm that they have referred to the Charity Commission's general guidance on Public Benefit when reviewing and shaping the charity's aims and objectives for the year and planning future activities. The charity works to ensure that its programmes are inclusive, accessible and responsive to the needs of its beneficiaries.

Activities

Our work is organised in four areas:

The Green, Community Centre

Nunhead's Voice is responsible for managing The Green, Nunhead's community centre. We aim to offer a lively, flexible space that is available to all members of our community. Our intention is that the centre is known by all, used by most and frequented by many. We host a mixed programme of events, classes and groups. The centre seeks to be independent and responsive to the demands and needs of local people in Nunhead with an open access policy, so that local businesses, groups and individuals can make use of the space to run commercial, community and private events and meetings.

Community activities, events and projects

Using grant funding and income derived from the operation of The Green, we deliver a programme of regular activities and one off events for the benefit of local people. Most, but not all, of these activities are delivered at The Green. Increasingly, we are able to use centre as a base for collaboration with other local individuals and organisations to broaden our reach and increase the vibrancy of life in Nunhead.

Community Advocacy

Nunhead's Voice was originally established as a community forum to give a voice to local people to shape local services and regeneration investment. We continue to work to identify issues of local concern and advocate on behalf of local residents.

Providing information

The internet and social media are increasingly widespread channels for finding out about what's going on locally, but not everyone accesses information in this way. In addition to our centre website and a growing social media presence, we publish and distribute a local community newsletter, The Voice. The Green also offers a physical community noticeboard and information on wider local services and activities, as well as hosting information events by the Council and local NHS services.

Objectives for 2018/19

External

- Manage and maintain The Green to provide an attractive and welcoming hub for the local community and a source of local pride, with the 'Living Room' as a welcoming public space with refreshment facilities;
- Grow the regular programme of activities on offer, ensuring this caters for a diverse range of ages, interests and financial circumstances, and local residents feel there is 'something for people like me';
- Build upon and expand the existing programme of free activities for older people and increase the centre's funded offer for young people;
- Build revenue through private hires to cross-subsidise community activity.

Internal

- Refresh our Trustee SWOT and skills audits, undertake targeted recruitment of additional Trustees to address skills gaps and increase training and development offer for new and existing Trustees;
- Take forward work on a refresh of the business plan and develop a new fundraising strategy; and
- Recruit additional, permanent caretaking staff to support our sustainable operations.

Achievements and performance

The Green Community Centre

We continue to support and provide amenity to the local community by hosting a mix of **classes and activities for all ages** starting with pregnancy yoga and Pilates, through to stay and play for babies and young children, children's ballet classes, a wide range of health and wellbeing activities for adults all the way to yoga and chair-based exercises for older people. During the year, the provision of these activities steadily rose, ending the year with a programme offering around **70 hours of regular activities a week**.

As well as expanding our commercial programme of classes, the centre also made great strides in being **open to all members of community** by diversifying its activities to include more free activities and extending its hours of operation, successfully achieving our aim of **full seven day opening** by the end of the year.

We have continued to develop the Living Room as an inviting, **open-access community space**. Tea and coffee are freely available, on a donation basis. We host a community book swap, with a well-stocked and diverse supply of reading material. Children's books and toys, along with various games, are available, and we are supporting mothers by being actively 'breastfeeding welcome'. We have hosted artwork by local people to bring the space alive and are pleased by the growing number of people who drop in and spend time in the space.

During the year, we continued existing work and developed new **partnerships with other organisations** to offer range of services to Nunhead residents through The Green, including:

- monthly drop in sessions advising on **mental health and wellbeing**, in partnership with Wellbeing Hub Southwark.
- weekly **Cuppa with a Copper** sessions giving opportunity to local people to talk to the neighbourhood policing team and bring to them their concerns in a community setting.
- we continued to operate as a **Red Box Project** collection centre where members of public donate feminine hygiene products to fight against period

poverty facing so many girls and young women in the community, and we make free products available in our facilities.

- we also continued to act as a distributor of free **BabyBoxes** – a scheme providing a baby box and essentials for new born babies giving them equal footing in life in the first few months after birth – supporting 498 families during 2018/19.
- We worked with ParentSkills2Go and Margaret's Music to offer **summer holiday schemes** for local parents and children.

Community activities, events and projects

The Ivy Club

The Ivy Club was started in the summer of 2016 after Nunhead's Voice received an initial grant from Southwark Council. The grant was made in recognition of the lack of activities for older people in Nunhead and our aim was to provide activities that would support the **social, physical and mental wellbeing of older residents**. Nunhead's Voice thanks Southwark Council for their continued support.

We meet every Thursday and start the day with **Armchair Exercises**. This is a popular activity and has resulted in two classes being held to accommodate everyone who wants to be involved. Our absolute thanks to Shakila who treats every participant as an individual and takes account of their specific needs. Following these classes members pursue their own activities knitting for peace, mah jong, ukulele lessons, singing, and we always enjoy a laugh and a chat.



Our **Wellbeing** programme has continued and Ranjan, of Banana Blossom pop up restaurant, returned to the Ivy Club and helped us to prepare a Bengali vegetarian lunch. We also continue to support **Digital Inclusion**, learning how to take the mystery out of our mobile phones with help from the Community Outreach worker from Thames Reach.

Our singing group goes from strength to strength. We call ourselves **The Green Singers**. We practice every week and provide entertainment at all Nunhead's Voice events. The Green Singers also provided a performance at the Peckham and Nunhead Community Council, in recognition of the Council grant that supports the club.



Members brought homemade festive dishes from around the globe for our **Christmas Party**. Father Christmas came to deliver Secret Santa gifts and we celebrated Dorothy's 99th birthday.



Primarily targeting the over-55s, the club has attracted some younger members, including those with physical and learning disabilities, who having felt lonely and isolated have seen the club as a friendly place to come along and make friends. Weekly attendance at our Thursday sessions is consistently above fifty people and continues to grow.

The activities of the Ivy Club are decided by its members, and this has led to a number of new developments this year, including the **Ivy Film Club**, part of a growing focus on film and culture within the centre. The first screening – Edie, a film featuring Sheila Hancock – took place as part of the Nunhead and Peckham Film Festival. A regular monthly programme of screenings is planned for next year.

A focus on film...

This year saw a real expansion of community programming in The Green around film and film-making, building on our longstanding relationships with the Nunhead and Peckham Free Film Festival and Women in Film SE15. The passion for film of our volunteers has inspired animation workshops for children, a new film club for older people (see above) and an emerging programme of Films for Food screenings at The

Green, where we offer free screenings in exchange for donations to our local food bank, supporting local people in need.

As usual, The Green played host to screenings and events during the **Nunhead and Peckham Free Film Festival**. In addition to the Ivy Club screening of *Edie, Tracey Francis and Else Thomson* held a **Women in Film SE15** event with the theme



Collectives – Making Something Happen. We screened three short films and had speakers plus Q&A at the Green, attracting a diverse audience of 50 people. The screenings included work produced The Green earlier in the

year, when Tracey and Else had run a scriptwriting workshop over two weekends. The workshop was led by Maxine Gordon and facilitated by WIFSE15. The women created collaborative scripts and made work in progress films, based on a short, collaborative screenplay with a focus on the female experience and exploring gentrification, the idea of home and creativity in local neighbourhoods.

Beginning with the Festival in September, we introduced a new, quarterly series of **Films for Food** screenings, with films chosen on themes reflecting social activism and community challenges. Screenings are free, with food donations collected on behalf of Southwark Food Bank to support local people in need. September's screening – *Cracks in the System* – presented two documentaries highlighting London's housing crisis. In December, The Green saw *Nae Pasaran!*, Felipe Bustos

Nae Pasaran! (12)
Community Film Screening
at The Green

Saturday, 1 December
6.30pm (doors 6pm)

This is a FREE screening but please bring a food donation for Southwark Foodbank.
#FilmsforFood event

Sierra's incredible true story of the Scots who managed to ground half of Chile's Air Force, from the other side of the world, in the longest single act of solidarity against Pinochet's brutal dictatorship. *More Earth Will Fall*, shown in March, is the universal story of the love between one family and of their struggle for a better life. The documentary offered a rare insight into the lives of some of those caught in the middle of Brazil's poverty and violence.

This year also saw the formation of the **Nunhead Film Club** and the group held their first planning meeting at The Green in November 2018. Discussions were held around licensing, budgeting, future screenings and equipment logistics. It was decided to hold a projection training workshop in March 2019 with help from Neil and Rick from Free Film Festivals. This proved a popular event and was followed by archives film of London. Plans were made to create a programme of films for The Ivy Club, starting in 2019/20.

The Big Lunch (June)

We held Nunhead's Big Lunch for 8th consecutive year on 3rd June 2018 in partnership with the Nunhead Salvation Army. People from the Nunhead Community arrived with platters of homemade food and shared them with friends and with people they had only just met. Entertainment was provided by talented individuals and organisations based in the area and people actively participated.

Andreas from Sure Start provided music and games for the children and the Nunhead Taekwondo Group gave us a demonstration of their skills. Iris played her flute and delighted the people who were participating. The Big Lunch demonstrates the friendliness and community spirit that thrives in Nunhead and gives everyone the opportunity to celebrate how lucky we are to live here.



Older People's Celebration Day (September)

Our Older Peoples' Celebration Day was held for the twelfth year running thanks to continued support from Southwark Council's Neighbourhoods Fund. When people who attend are asked "What are you celebrating?" they answer with a smile: "we are celebrating that we are still here!"

The event was held at Lime Tree Sheltered Housing Unit in Dundas Road, Nunhead and over 100 people were in attendance. This year we were entertained by Paul who sings and plays the guitar and Holly who is a professional Cabaret Artist. The Green Singers performed and the audience joined in.



The enjoyment experienced by all who attended was evident. Food is prepared by volunteers and every year our local Nunhead shops provide prizes for our raffle which is free for all. A big thank you to everybody who worked behind the scene on the day, to the Lime Tree staff and the shops who donated prizes.

Black History Month (October)

After losing our planned activities to flooding in 2017, this year saw Black History Month firmly established as a fixture in our calendar, and a high point of our year. We put on a weekend of activities celebrating culture and community, including children's storytelling of traditional African tales, music performances and drumming workshops.

With thanks to a BHM grant from Southwark Council, we were able to invite the Rainbow Collective to deliver a **children's animation workshop** over two days. The children made an incredible and highly moving film about the Windrush generation that was screened to a delighted audience to close out our BHM open weekend.

Volunteer curator Tracey Francis commissioned photographer Wamaitha Ng'ang'a to capture images of the local community – **A Snapshot of Nunhead** - through a drop-in portrait photography session where local people could have their portraits taken. These portraits formed the centrepiece exhibition in our 'Living Room' space, providing a warm welcome to visitors during our BHM weekend.



Centre open day (February)

We held our annual open day for members of the local community to see and try out the activities regularly on offer in the centre. Co-ordinated by Laura Doehler, the open day offered performances, demonstrations and taster sessions from our regular hirers, as well as a range of hand-crafted games to try and home-made food to share in the Living Room. The day culminated in a dance performance by the Exit Map collective.

Table top sales

In response to community demand, we have continued to run table top sales through the year that have built up a committed group of sellers and buyers. These sales have also become a way of bringing in new visitors who would not otherwise come into the centre. Volunteers have used the opportunity to serve refreshment to raise funds to support the Ivy club activities and the events attract older members of the community who use the space to have a get together.

Information and advocacy

New water fountain on Nunhead Green

Following an application from Nunhead's Voice to the Mayor of London, a free water fountain was installed on Nunhead Green, allowing people to refill water bottles and helping cut down on unnecessary plastic pollution and litter.

A Christmas tree for Nunhead!

Members of Nunhead's Voice worked hard to gather support from local business owners and from the Council to have a Christmas tree installed on Nunhead Green. We were delighted that the Mayor of Southwark, Cllr Catherine Rose, accepted our invitation to switch on the lights at the annual Carol Singing event organised together with the Salvation Army. Our thanks to John from AG Flowers for providing the tree.

Social prescribing

This year we have been actively involved with work by the Southwark Local Care Network to pilot social prescribing, hosting a workshop in February to explore opportunities and using our voice to advocate on behalf of the local community. The workshop identified a number of potential areas for action, including ideas for a Walking Taxi, Safety Huddle, Reward Cards and a Community Wellbeing Assessment Service.

The conclusions of the workshop are available online on The Green's website and we will be working in 2019/20 to follow up on the recommendations. As part of this, we will be exploring how we can revive and use our community newsletter, The Voice, to provide signposting into activities and services that can help improve health and wellbeing.

Future plans

We continue to set ambitious but achievable targets to increase the centre's regular programmed offer through commercial hires. Our priority, with a secure hire income base established, will be to increase our own programming of free, open access events and activities, driven by a clear understanding of local needs and maximising reach throughout the community through effective marketing. To take this forward, we have secured support from Community Southwark to work on an updated strategic plan and new impact monitoring framework to inform our future development.

Structure, governance and management

Status

The organisation is a charitable company limited by guarantee.

Governing document

The Company was established under a memorandum of association, which established the objects and powers of the charitable company, and is governed under its articles of association.

Organisation

The charity is governed by a Board of Trustees. The Green Community centre is run on their behalf by a Centre Manager with a permanent team of six paid, part time employees, supported by freelance staff and volunteers in the community centre as well as by professionals giving their time and expertise pro bono.

Governance

Nunhead's Voice appoints trustees on the basis of the skills and experience they can bring to the custodianship and management of the charity. Prospective trustees, who are also directors of the company, are recruited from the local community by public advertisement, and are appointed through an open vote at the AGM. The charity is also able to co-opt trustees through a range of external sources to meet identified skills gaps within the Board. Each new trustee is provided with full induction information and relevant training is made available.

Sub Committees

Oversight of the operations of the charity is supported by three sub-committees of the Board, each with staff representation. A Finance Sub Committee meets monthly to monitor financial performance and risk, with the Treasurer acting as FSC Chair. A Community Events Committee oversees design and delivery of events delivered directly by Nunhead's Voice, along with associated fundraising activity. The Policy and HR sub-committee supports work on recruitment, staffing and the development and review of organisational policies.

Financial review and risk management

Financial position

In 2018/19 the net expenditure before tax was £3k, income from room hire increased from £53k to £69k and we received £22k of donations. Expenditure on charitable activities increased from £78k to £92k mostly due to increased salary and administrative costs as the centre operations grow.

Reserves policy

In the event of a large variation of income, we need reserves to be able to ensure continuity of service to our beneficiaries, and to mitigate the effects of unforeseen financial changes. During 2016/17, the board agreed to hold reserves equivalent to 3 months running costs and we remain committed to this currently holding £20k of strategic reserves.

Reserves held

The unrestricted funds carried forward to 2019/20 were £49k including the £20k reserves that we plan to hold. During 2019/20 and 2020/21 the Voice plans to invest the funding into growing the programmes at the Green Community Centre and ensuring that the centre is financially sustainable.

The reserves and cash flow position will be closely monitored by the Finance Sub Committee of the Board at its regular monthly meetings and are also monitored weekly by the Centre Manager. The reserves target is reviewed as part of the annual budget setting cycle.

Risk Management

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed as set out below and systems have been established to mitigate those risks. In particular, Trustees are working to ensure that Nunhead's Voice is financially sound, well governed and a best practice employer.

- **Health and Safety:** As part of our health and safety policy, risk assessments are undertaken for all activities. Regular hirers and those providing activities for the public are subject to relevant checks of professional qualifications and confirmation of DBS checks where appropriate. Staff, volunteers and regular centre users receive an induction that includes the health and safety policy, safety procedures and equipment. Policies are in place to cover safeguarding

and lone working. Procedures are in place for regular testing of safety equipment and alarms and for legionella. A fire safety audit was undertaken and action plan completed in year.

- **Financial sustainability:** Our ability to continue to deliver public benefit depends on our financial sustainability. Having established reserve funds, the charity remains resilient against fluctuations in hire income. Our reserves policy is set out above and financial performance is monitored closely by the Finance Committee.
- **Financial control:** The organisation has a high level of financial transactions as a result of hire income and activity, including cash payments. Financial Regulations were reviewed and updated in 2017/18 and a book keeper has been hired which further improved segregation of duties control. The Finance Committee has oversight of financial controls.
- **Organisational resilience:** During the year we have been able to achieve full opening throughout the week supported by paid duty staff. This has reduced our reliance on volunteer duty cover, which has improved resilience. The new staffing model introduced in 2018/19 has allowed us to bring in specialist financial skills to support financial administration and controls. We have expanded our volunteer base, including through our Timebank arrangements, focussing volunteer support on community programming and events.

Independent Examiner

Charles Osei of Practical Accounting Training Ltd was appointed as independent examiner of Nunhead's Voice Ltd's annual accounts. His independent examiner's report is at page 23 of this document.

Acknowledgements

The Trustees wish to acknowledge and give thanks to all their funders that support the work and enable the organisation to deliver services for the benefit of the local community. This year we have been grateful to the London Borough of Southwark for two further grants from the Neighbourhoods Fund to support the Ivy Club and Nunhead's Older People's Celebration Day and for additional funding to support Black History Month projects. We remain grateful to One Housing for their ongoing financial support.

The Trustees acknowledge the work of partner organisations with whom we have collaborated over the past year in delivering a wide range of activities for the public benefit, including the Nunhead and Peckham Free Film Festival, Nunhead Art Trail, Community Southwark, Southwark CAB, Pecan Trust, Red Box Project, Thames Reach, and the Salvation Army. We are also grateful to the local businesses in Nunhead that continue to support us regularly with contributions of raffle prizes and event refreshments.

The Trustees would also like to express our deep gratitude for the ongoing commitment and hard work of all staff and volunteers in carrying out their duties and ensuring services meet the needs of users. In particular our staff team: Jasmin, Ângelo, Shuab, Levi, Gus, Ama and Lucy; and to all our many volunteers who have included: Tracey, Ian, Pangi, Laura, Carol, Joan and her crew, Colin, Tai, Margaret, Hilary, Angela, Jen, Caroline and Paola.

Relationships with other charities

In line with our hire policy and as agreed by the Board, we continue to offer space at a discounted rate to the Alzheimer's Society to run a weekly dementia café and monthly carers' support group.

During this financial year, we have continued to develop our relationship with Community Southwark and have also worked with Southwark CAB on support for digital access to financial and benefits services.

Statements of trustees' responsibilities

The trustees (who are also directors of Nunhead's Voice for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant financial information of which the charitable company's independent examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant financial information and to establish that the independent examiner is aware of that information.

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies' regime.

Reference and administrative details of the charity, its trustees and advisers

Trustees

Jackie Clayton (Chair)
Dayon Haynes (Vice Chair)
Cris Claridge (Secretary)
Susannah Hill (Treasurer)

Julia Willis
Heather Smith
Howard Francis

Centre Manager

Jasmin Bukic

Company Secretary

Cris Claridge

Company registration number

06349917

Charity registration number (England & Wales)

1164933

Registered office

The Green Community Centre, 5 Nunhead Green, London SE15 3QQ

Independent Examiner

Charles Osei BSc (Hons), MSc, ACIE, ACIPP - Practical Accounting Training Ltd,
Equitable House, 2nd Floor 10 Woolwich New Road, London SE18 6AB

Bankers

Co-operative Bank plc, 151-155 Lewisham High Street, London SE13 6AA

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

A handwritten signature in black ink, appearing to be 'Jackie Clayton', with a long horizontal flourish extending to the right.

Jackie Clayton

Chair, Nunhead's Voice

17 December 2019

By order of the Board

NUNHEAD'S VOICE

For the year ended 31 March 2019

Registered Charity No.

1164933

**Independent Examiner's report on the financial statements
To the trustees of Nunhead's Voice**

I report on the financial statements for the year ended 31 March 2019 set out on pages

This report is made solely to the Trustees of Nunhead's Voice, as a body in accordance with regulations made under section 145 of the Charities Act 2011 and Charity SORP (frs06). My work has been undertaken so that I might state to the Trustees matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and charity's trustees for my independent examination work, for this report, or for the statement I have given below.

Respective responsibilities of Trustees and independent examiner

As Charity trustees for the purposes of charity law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- c) state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements

- a) to keep accounting records in accordance with Section 130 of the Charities Act; and
 - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Charities Act
- have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Charles Osei, BSc (Hons), MSc, ACIE, ACPA, ACIPP
Practical Accounting Training Ltd
Equitable House, 2nd Floor
10 Woolwich New Road
London
SE18 6AB

Date 28/11/2019

Section B Balance sheet

	Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	5,118	-	-	5,118	6,916
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	5,118	-	-	5,118	6,916
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	10,295	-	-	10,295	18,388
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	45,276	5,389	-	50,665	51,342
Total current assets	B10	55,570	5,389	-	60,959	69,730
Creditors: amounts falling due within one year (Note 20)	B11	12,126	-	-	12,126	19,640
Net current assets/(liabilities)	B12	43,445	5,389	-	48,834	50,090
Total assets less current liabilities	B13	48,563	5,389	-	53,952	57,006
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	48,563	5,389	-	53,952	57,006
Funds of the Charity						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	5,389	-	5,389	11,869
Unrestricted funds	B19	48,563	-	-	48,563	45,137
Revaluation reserve	B20	-	-	-	-	-
Fair value reserve	B21	-	-	-	-	-
Total funds	B22	48,563	5,389	-	53,952	57,006

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Date of approval dd/mm/yyyy
USANNAH HILL	02/12/19

Signature of director authenticating accounts being sent to Companies House

Signature	Date dd/mm/yyyy
USANNAH HILL	2/12/19
Print name	

Charity Name		Charity No	1234567	
		Company No	8765432	
Annual accounts for the period				
Period start date	1st April 2018	To	Period end date	31st March 2019

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Income (Note 3)						
Income and endowments from:						
Donations and legacies	S01	7,892	14,749	-	22,640	20,205
Charitable activities	S02	69,308	185	-	69,493	54,519
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	77,200	14,934	-	92,134	74,724
Expenditure (Notes 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	80,690	14,498	-	95,188	78,388
Separate material expense item	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	80,690	14,498	-	95,188	78,388
Net income/(expenditure) before tax for	S13	- 3,490	436	-	- 3,054	- 3,664
Tax payable	S14					
Net income/(expenditure) after tax before investment gains/(losses)	S15	- 3,490	436	-	- 3,054	- 3,664
Net gains/(losses) on investments	S16					
Net income/(expenditure) Extraordinary items	S17	- 3,490	436	-	- 3,054	- 3,664
Transfers between funds	S18	-	-	-	-	-
Other recognised gains/(losses):	S19	6,916	- 6,916	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	1,392
Net movement in funds	S22	3,426	- 6,480	-	- 3,054	5,055
Reconciliation of funds:						
Total funds brought forward	S23	45,137	11,869	-	57,006	62,061
Total funds carried forward	S24	48,562	5,389	-	53,952	57,006

