

2019 Chair of Trustees Report

We began the year receiving our £10,000 grant which we had been awarded at the end of 2018 by the National Lotteries Commission. Some of this money would go into the general running costs of the Foodbank, whilst some would be used for investing in the Foodbank and improving it. For example, in 2019 we purchased some new shelving for the larder making storage easier and items more accessible for volunteers packing bags for clients. This year we have also purchased some new chairs for clients for the waiting area of the Foodbank, and some screens so that an area of the waiting area can be partitioned off as needed. This screening has allowed for a private area for fuel voucher applications to be completed, or for extra storage for donations at busy times such as Harvest. As trustees we continued this year to seek ways of improving the Foodbank: we applied for and were awarded a grant for the hire of a van for a year. This is for the transportation of food in storage and takes the burden off volunteers who were having to transport crates in their own vehicles. We have also worked with a local IT company who are working on our website to improve it at no cost to the Foodbank.

In April we had our Quality Assurance visit from Trussell Trust and we were satisfied with the outcome as we were meeting most expectations and they seemed pleased with our set up. We received various suggestions from this visit, which were helpful and we quickly worked to put them in place. For example, we appointed a Health and Safety Officer and Safeguarding Officer from among our volunteers, and we tidied up some of our paperwork.

For the period May 2018-19 the Foodbank was the chosen charity for the Town Mayor of Wokingham, and so in spring 2019 we received a cheque for £2863. This was a fantastic donation but we had also enjoyed the opportunities this gave to raise the profile of the Foodbank within the local community.

Within the trustees this year we have had a few changes. One trustee, Andy Croy, stepped down and we thank him for his time and contributions to the work of the Foodbank. We appointed two new trustees: local councillor Rachel Burgess and local council and community worker Lisa Hookway. Both these trustees bring a wealth of experience as well as knowledge of the local community which we really value as a Foodbank, so it is great to have them on board. The trustees worked throughout 2019 on our strategy document and this will continue to be reviewed periodically.

The local community continues to be incredibly generous in its support of the Foodbank and at Harvest we received over 4.3tonnes of donations! We continue to work with and support other local charities and Foodbanks with our surplus donations. We also worked hard in 2019 in order to prepare for the inevitable end of the national FuelBank funds and I am pleased to say that this forward thinking paid off, and we were able to secure plenty of money, in a new 2nd bank account, purely for fuel requirements of clients over the winter period.

At the end of 2019, we were sad to receive the resignation of the Foodbank's manager, Carole Grey. Carole has been involved with the Foodbank since it opened in 2013 and has taken on a great many responsibilities and put many hours into the Foodbank especially over the last few years. As a board of trustees, we will be sorry to see Carole go when she plans to leave in April. This announcement led to a frantic end to 2019 in which we put together a role description for the manager role and began advertising. We hope to begin 2020 with a new person ready to learn from Carole's experience and take over as manager in the spring.

January 2020

Revd Hannah Higginson

Chair of Trustees, Wokingham Foodbank

Wokingham Food Bank: Summary of Receipts and Payments for year 01/09/2018 to 31/08/2019**Receipts and Payments**Income

Local giving	£9,816.84	
Regular donations	£4,008.00	
Lottery funding	£10,000.00	
Berks Community Foundation	£6,200.00	
Cotswolde Fayre	£4,099.00	
Other one off donations (e.g. churches)	£20,516.84	
Total		£54,640.68

Expenditure

Rent	£14,000.04	
Storage	£6,400.80	
Winter fuel	£115.00	
Petty cash	£411.04	
Insurance	£327.94	
Other operating expenses	£5,934.25	
Total		£27,189.07

Net income from operations		£27,451.61
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Movements in funds

	Bank account 1	Bank account 2	Petty cash fund	Winter fuel fund	Total
Opening balance 01/09/2018	£25,209.01	£0.00	£89.36	£65.00	£25,363.37
Income	£54,140.68	£500.00			£54,640.68
Expenditure	-£26,663.03		-£411.04	-£115.00	-£27,189.07
Inter fund transfers: bank 1 to petty cash	-£350.00		£350.00		£0.00
Inter fund transfers: bank 1 to winter fuel fund	-£100.00			£100.00	£0.00
Inter fund transfers: bank 1 to bank 2	-£2,875.25	£2,875.25			£0.00
Closing balance 31/08/2019	£49,361.41	£3,375.25	£28.32	£50.00	£52,814.98

Balance Sheet @ 31 August 2019Assets

Cash at bank	£52,736.66	
Petty cash	£28.32	
Winter fuel fund	£50.00	
		£52,814.98

Liabilities

£0.00

Equity

Reserves	£52,814.98	
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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Wokingham Food Bank

On accounts for the year
ended

31/08/2019

Charity no
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2019.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20/12/2019

Name:

Robert Thrower

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

39 Grosvenor Road, Staines, Middlesex, TW182RN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.