

# **Bill Quay Community Farm Association**

A charity registered in England & Wales  
Registration no: 1146471

Registered Company no: 07810458

## **Financial Statements and Trustees' Report**

1 April 2018 to 31 March 2019

## Legal and Administrative Information

Name: **Bill Quay Community Farm Association**

Reg'd Charity No: 1146471  
Company No: 07810458

Structure: Registered Charity and Company Limited by Guarantee

Governing document: Memorandum and articles incorporated 14/10/2011 as amended by special resolution registered at Companies House on 08/03/2012.

Trustees: Chair          Jennifer Wood  
   Ryan Perry  
   Hannah Davis  
   Amelia Magistrali

Trustees are appointed by the existing trustees.

Address: Bill Quay Farm  
                 Hainingwood Terrace  
                 Bill Quay  
                 Gateshead  
                 NE10 0TE

Bank: Unity Trust Bank  
         9 Brindley Place  
         Birmingham  
         B1 2HB

Independent Examiner: Mark Thompson MAAT  
                                 42 Lesbury Road  
                                 Newcastle  
                                 NE6 5LB

## **Bill Quay Community Farm Association – Annual Trustees Report 2018/19**

This year has been one of transition for Bill Quay Community Farm Association. We have been working hard with Gateshead Council to consider what a sustainable future for the farm might look like, and doing our best to try to secure that vision. We are looking forward to the coming year, knowing that it will bring big changes, ones that will make the farm stronger and better, and confident that the essence of this oasis of community farming will remain.

### **Community events and education**

At Bill Quay Farm we are proud to be able to bring communities up close and personal with a range of rare livestock animals, through high welfare farming we demonstrate to all of our visitors how they can best care for animals with both compassion and respect. This year our young visitors were able to participate 'hands on' as junior farmers, wherein young people take part in feeding, grooming and mucking out animals, from chickens and geese to goats and pigs!

The farm has also offered less physical activities for the less adventurous amongst our visitors, our most popular event by far is our 'goat snuggles' activity. An event that we hold in the spring with our adorable goat kids. Through this event young people and adults are invited to spend quality time with the goat kids, petting them and interacting with them in a safe and supported environment with our staff team.

In addition to these informal educational activities, Bill Quay also offers opportunities for more formal education. We are a popular attraction for visiting schools, as well as a resource for young people in need of work placement opportunities. Since Bill Quay is the only community farm of its kind in the borough of Gateshead, we are able to offer a unique experience for our community.

### **Animals**

At Bill Quay, we are hugely proud of our Rare Breed Status, as a member of the Rare Breed Survival Trust, we are home to many indigenous breeds of livestock. This year our herd of Bagot Goats, a breed designated endangered in the UK, produced five new kids. One of these kids we named Ferdinand and he is now living at a farm in Yorkshire. It is our hope that Ferdinand will sire a new generation of Bagot Goats and therefore help to preserve this beautiful breed for future generations.

In addition to Bagot Goats, Bill Quay is also home to three breeds of sheep, including the Castlemilk Moorit, a breed designated 'At Risk' by the Rare Breed Survival Trust. This year we have been able to register fourteen Castlemilk lambs, these animals will ultimately help in preserving the future of this spirited and handsome breed of sheep.

As well as sheep and goats, our farm is also home to two breeds of pig, both of which are designated as either endangered or vulnerable! The Tamworth and Large Black pigs are both residents at Bill Quay. Though we are a working farm and produce slow grown, high welfare meat for our visitors and local restaurants, we also breed our pigs to promote the survival of the species, this year we have registered and sold several animals to new farms where we hope they will sire future generations of these magnificent breeds.

### **Volunteers**

The volunteering programme at Bill Quay Farm is always very popular and this year was no different. In the year 2018-19, we are proud to boast that we were able to support 2935 hours of volunteer hours, which equates to 419 days. The help that Bill Quay Community Farm receives from volunteers is invaluable to our survival as a charity. Through the farm's volunteer programme, we offer routes of progression as well as development opportunities; volunteer assistants are able to operate as volunteer officers whereby they can develop their skills and confidence in a more supervisory role, during this year we are proud to have been able to offer one of our volunteer officers an employment position at the farm.

**Wellbeing and therapeutic**

In the third year of our therapeutic programme we have continued to support individuals who have been affected by mental illness whilst also trying to educate the wider community about the nature and effects that this can have on individuals. Throughout the year Bill Quay has continued to host a series of 'Wellness Events'. These events are open to all of our visitors, their purpose is to show case respected wellness tools such as 'mindfulness' and WRAP (wellness, recovery action planning). During this year we have also delivered several workshops focussed around equipping participants with the tools they need to overcome issues such as substance misuse and uncontrolled anger. Since beginning our therapeutic programme it has become evident that mental health is something that affects everyone, therefore at Bill Quay Farm our focus is always to ensure that our programmes are open to the whole community

**Trustees' Responsibilities in relation to Financial Statements**

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 1993.

**Matters pertaining to the Companies Act 2006**

For the year ended 31 March 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to the accounting records and for the preparation of accounts.

Signed: ..... Chair, on behalf of Trustees

Print name:

Date:

## INDEPENDENT EXAMINER'S REPORT

**Report to the trustees of**

Bill Quay Community Farm Association

**On accounts for the year ended**

31 March 2019

**Charity no** 1146471

**Set out on pages**

7 to 9.

**Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Act)) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date: 15 August 2019**

**Name:** Mark Thompson  
**Address:** 42 Lesbury Road  
Newcastle  
NE6 5LB

# Bill Quay Community Farm Association

## Statement of Financial Activities

1 April 2018 to 31 March 2019

	notes	Restricted £	Unrestricted £	2019 Total £	2018 Total £
<b>Incoming resources</b>					
Grants	(2)		65,000	65,000	68,205
Donations			6,316	6,316	17,040
Farm Visitor Centre			4,179	4,179	0
Houghall Income			0	0	0
Friends of the Farm			4,511	4,511	6,362
Placements			0	0	0
Café Sales			0	0	3,184
Livestock Sales			4,333	4,333	4,852
Rental & Generated Income			6,955	6,955	9,072
Therapeutic Activities			1,120	1,120	0
Events and Hire			1,829	1,829	5,721
Other Income			142	142	352
Bank interest			15	15	9
<b>Total incoming resources</b>		<b>0</b>	<b>94,400</b>	<b>94,400</b>	<b>114,797</b>
<b>Resources expended</b>					
Salaries		10,400	43,452	53,852	63,767
Contracting, Cleaning and Services		50	8,610	8,660	9,254
Livestock Maintenance			18,108	18,108	19,100
Training, Travel & Administration		180	4,385	4,565	13,387
Tools, Equipment, Repairs & Maintenance			5,047	5,047	6,608
Utilities & Insurance			10,605	10,605	14,594
Cafe costs				0	630
Livestock Meat Preparation			1,419	1,419	2,883
Livestock Purchase				0	56
Farm Shop Stock			2,130	2,130	1,571
Depreciation				0	0
Accounting and Payroll	(3)		996	996	600
Events and hire expenses		125		125	458
Promotion & Marketing				0	180
Volunteer Expenses		4	327	331	1,436
<b>Total resources expended</b>		<b>10,759</b>	<b>95,079</b>	<b>105,838</b>	<b>134,524</b>
Net incoming/(outgoing) resources before transfers		(10,759)	(679)	(11,438)	(19,727)
Gross transfers between funds				0	0
Net incoming/(outgoing) resources before other recognised gains/(losses)		(10,759)	(679)	(11,438)	(19,727)
Other recognised gains/(losses)		0	0	0	0
<b>Net movement in funds</b>		<b>(10,759)</b>	<b>(679)</b>	<b>(11,438)</b>	<b>(19,727)</b>
Total funds brought forward		10,759	5,751	16,510	36,237
<b>Total funds carried forward</b>		<b>0</b>	<b>5,072</b>	<b>5,072</b>	<b>16,510</b>

# Bill Quay Community Farm Association

## Balance Sheet

31 March 2019

	2019	2019	2018	2018
	£	£	£	£
notes				
<b>Fixed assets</b>				
Tangible assets		0		0
<b>Current assets</b>				
Debtor				
<b>Cash at bank and in hand:</b>				
Deposit account	892		13,062	
Current account	4,780		4,048	
Cash				
	<u>5,672</u>		<u>17,110</u>	
<b>Creditors: amounts falling due within one year</b>	(4)	<u>(600)</u>	<u>(600)</u>	
<b>Net current assets</b>		<b>5,072</b>		<b>16,510</b>
Total assets less current liabilities		5,072		16,510
<b>Creditors: amounts falling due after one year</b>		0		0
<b>Net Assets at 31 March 2019</b>		<u><u>5,072</u></u>		<u><u>16,510</u></u>
<b>April 2018 to 31 March 2019</b>				
Restricted Funds	0		10,759	
Unrestricted Funds	5,072		5,751	
		<u><u>5,072</u></u>		<u><u>16,510</u></u>

For the period ending 31/03/2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance

a) with section 476, of the Companies Act 2006

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting

b) records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small

c) companies regime.

Signed ..... Position .....

Print Name .....

Date .....

# Bill Quay Farm Community Association

## Notes to the accounts, 2019

### 1. Accounting policies

#### Basis of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

Bill Quay Farm meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

2. Grants received	Restricted £	Unrestricted £	Total £
Gateshead Council		65,000	65,000
<b>Total grants received</b>	<b>0</b>	<b>65,000</b>	<b>65,000</b>

#### Costs of financial services

A fee of £600 will be paid for the independent examination of these accounts.

### 4. Creditors: amounts falling due within one year

Independent examination fee	<b>600</b>
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5. Restricted Funds	at 1/4/18 £	Received £	Spent £	Transfer	at 31/3/19 £
Fresh Ideas Fund	10,576		10,576		0
LEAF	10		10		0
Local Councillor Fund	163		163		0
The Joicey Trust	10		10		0
<b>Total</b>	<b>10,759</b>	<b>0</b>	<b>10,759</b>		<b>0</b>

#### Related party transactions

There were no significant transactions between the project and any related parties during the period. No payments

#### Trustees and Staff

No Trustees were remunerated or received expenses payments.

The average no. of staff employed was 1 full time, 2 part time.

The Salary costs for the year were **53852**