



# Trustees' Annual Report

for the period

From (start date) 010418 to (end date) 310319

## Section A Reference and administration details

Charity name THE OCTOBER CLUB

Other names the charity is known by

Registered charity number (if any) 900331

Charity's principal address 1-3 THE CLIDISTERS  
WANTAGE  
OXON

Postcode OX128AQ

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MR C. GILLIOT	-	-	-
2	MR T. RYLAND	-	-	-
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Section A

## Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
INDEPENDENT	MRS APPLEFORD	CHICHEVELLY
		NEWBURY
		BERKS

Name of chief executive or names of senior staff members (optional information)

MAGGIE SWAIN - CHAIR OF MANAGEMENT COMMITTEE

## Section B

## Structure, governance and management

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

CONSTITUTION DATED 29 JANUARY 1990

How the charity is constituted  
(eg trust, association, company)

ASSOCIATION

Trustee selection methods  
(eg appointed by, elected by)

APPOINTED BY MANAGEMENT COMMITTEE

Additional governance issues (optional information)

You **may choose** to include additional  
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.



## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

PROVIDE RELIEF OF SICKNESS AMONG THE AGED IN WANTAGE AND SURROUNDING AREAS, PARTICULARLY THOSE SUFFERING FROM ALZHEIMERS AND OTHER DEMENTIA.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

TO PROVIDE DAY CARE FOR ALZHEIMERS AND OTHER DEMENTIA SUFFERERS BY PROVIDING PERSONAL CARE AND HYGIENE PLUS ~~STIMULATION~~ STIMULATION WITH APPROPRIATE ACTIVITIES. GIVES RELIEF TO CARERS.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

THE CLUB HAS CONTINUED TO OPEN 4 DAYS A WEEK, ALTHOUGH A DROP IN NUMBERS MEANT THE THIRD CARER HAD TO BE RELEASED, NUMBERS HAVE SINCE RISEN BUT NOT ENOUGH TO WARRANT EMPLOYING A THIRD CARER. A SUSTAINABILITY GRANT HAS BEEN RECEIVED FROM OXFORDSHIRE COUNTY COUNCIL. BUSINESSES LIKE SPESAVERS, MID COUNTIES COOP AND LATTROSE HAVE HELPED IN RAISING FUNDS FOR THE CLUB. REFORBISHMENT OF THE CLUB IS UNDERWAY PLUS IMPLEMENTING RECOMMENDATIONS FROM OXFORDSHIRE TO REDUCE OUR ~~LEASING~~ ~~LEASING COSTS~~, RUNNING COSTS.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

AT THE REQUEST OF OXFORDSHIRE COUNTY COUNCIL, SOCIAL SERVICES A RESERVE OF £30000 IS KEPT IN A SEPARATE ACCOUNT IN ORDER TO COVER ANY COSTS ASSOCIATED WITH A CLOSURE

Details of any funds materially in deficit

—

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

*C. Gillott*

Full name(s)

COLIN GILLOTT

Position (eg Secretary, Chair, etc)

TRUSTEE.

**THE OCTOBER CLUB – WANTAGE**  
**(Registered Charity No. 900331)**

**FINANCIAL STATEMENTS**  
**FOR YEAR YENDED 31 MARCH 2019**

**Trustees**

**TP Ryland  
C Gillott**

**Chairperson**

**Maggie Swain**

**Treasurer**

**Hazel Aldred**

**Secretary**

**Sandra O'Driscoll**

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Independent Examiner  
M Appleford

**THE OCTOBER CLUB - WANTAGE**  
(Registered Charity No. 900331)

**INCOME & EXPENDITURE ACCOUNT FOR  
THE YEAR YENDED 31 MARCH 2019**

<u>INCOME</u>	2019		2018	
	£	£	£	£
Unrestricted Donations	5,994		2,244	
Service Grants	23,650		27,097	
Client Fees (lunches and transport)	44,820		43,378	
Hire Fees	45		221	
Interest	197	74,706	80	73,020
<u>EXPENDITURE</u>				
Staff wages	47,013		40,273	
Food for clients	4,200		4,574	
Transport	3,450		2,550	
Telephone	649		685	
Petty cash	1,545		976	
Insurance and Security	1,846		3,399	
Electricity and Gas	2,302		1,916	
Water rates	368		305	
Repairs, Maintenance etc.	2,483		1,920	
Miscellaneous expenses	676		30	
Cleaning (materials and labour)	3,472	68,004	2,935	59,563
<u>SURPLUS for the year</u>		6,702		13,457
<u>OVERALL INCREASE in Funds in the year</u>		<u>6,702</u>		<u>13,457</u>



**THE OCTOBER CLUB - WANTAGE**  
**(Registered Charity No. 900331)**

**BALANCE SHEET AS AT 31 MARCH 2019**

	2019		2018	
	£	£	£	£
<b><u>Current Assets</u></b>				
Bank Current Account	26,030		22,400	
Bank Premium Account	20,044		15,014	
C.O.I.F Deposit Fund	30,000		30,000	
Cash in hand	63		8	
Sundry debtors	4308	80,445	6,321	73,743
		<u>80,445</u>	<u>6,321</u>	<u>73,743</u>
<b><u>Accumulated Fund</u></b>				
Balance 1 April 2018	73,743		60,286	
Surplus for the year	6,702	80,445	13,457	73,743

# THE FRIENDS OF THE OCTOBER CLUB - WANTAGE

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2019

	2019	2018
	£	£
<b>RECEIPTS</b>		
Fund-raising and Donations	15,547	14,261
<b>PAYMENTS</b>		
Rent, rates etc.	497	5,521
Equipment (inc. furniture)	8,717	3,771
Purchases for clients use	-	4,275
Outing for clients	5,614	-
Fund-raising costs	1,823	2,498
Advertising and promotions	-	200
Printing and Stationery	818	196
Licenses (TV and Lottery)	-	-
	<u>17,469</u>	<u>16,461</u>
(DEFICIT) /SURPLUS FOR THE YEAR	(1,922)	(2,200)
Balance as at 1 April 2018	15,363	17,563
Balance as at 31 March 2019	<u>13,441</u>	£ <u>15,363</u>
<b>FUNDS as at 31 March 2019</b>		
Cash at T S B Bank	£ <u>13,441.09</u>	£ <u>15,363</u>

### Report from Independent Examiner

I have examined the above Statement of Account for the year ended 31 March 2018 and I confirm that it is in accordance with the books and records of The Friends of The October Club.

MAV APPLEFORD  
Chieveley

17th September 2019



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE OCTOBER CLUB – WANTAGE  
(Registered Charity No. 900331)**

I report on the account of the Trust for the year ended 31 March 2019 which are sent out in the attached pages 2 & 3.

***Respective responsibilities of Trustees and Examiners.***

As the Charity's Trustee you are responsible for the preparation of the Accounts; you consider that the audit requirements of Section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commission under Section 43 (7) (b) of the Act, whether particular matters have come to my attention.

***Basis of Independent Examiner's Report.***

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of the unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given in the accounts.

***Independent Examiner's Statement.***

In connection with my examination no matter has come to my attention:-

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act.
  - have not been met; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mel Appleford**  
Chieveley  
23<sup>rd</sup> September 2019