Report of the Trustees and Unaudited Financial Statements for the Year Ended 31 March 2019 for

Sikh Nari Manch UK (All Sikh Women's Organisation)

Harris Accountancy Services Ltd 1st Floor, Cobalt Square 83 Hagley Road Birmingham B16 8QG

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Report of the Trustees for the Year Ended 31 March 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

I am delighted to present our Annual Report for 2018/19, which following a period of turbulence and uncertainty, with the funding of charities, has been a pivotal year in getting us back on-track. We have been operating the Northside Welcome Centre for 12 years now, which continues to self-lessly serve our local community. Sikh Nari Manch UK, the registered charity has been in operation for 20 years.

Report of the Trustees for the Year Ended 31 March 2019

OBJECTIVES AND ACTIVITIES

Charitable Objects

The principal activity of the charitable company during the year was that of:

- empowering women from all ages and backgrounds in the interests of social welfare with the objective of raising their self-esteem through organising educational, spiritual and recreational activities for them
- for general charitable purposes as determined by the Trustees. This includes:
- the general mainstream 'offer' of services with the provision, maintenance and management of a community centre, the Northside Welcome Centre (NWC) to support the social welfare of local people in need.
- To host Mata Tripta Darbar, an independent, non-political spiritual space in the Sikh tradition, named after the mother of Guru Nanak, the founder of the Sikh faith. Mata Tripta Darbar is an inclusive space that welcomes all, regardless of gender, class, age, ethnicity, background, sexuality or culture. It is an experiential learning space providing opportunities for all to participate, serve and connect. Mata Tripta Darbar's focus is on promoting and teaching 'Naam Simran' (the treasure of meditation techniques in the Sikh tradition) to facilitate happiness, wellbeing and personal transformation.

Our objectives draw upon the roots of the charity as a Sikh faith-based organisation but serving the whole of humanity in line with the principle of Sarbat Da Bhalla (welfare of all). We are inspired by the four doors to the Golden Temple, which are open to people from all directions and all backgrounds, similarly the Centre is open to all and why we known locally as the 'Welcome' centre.

Each year the Board review the objectives and activities to ensure that they continue to reflect our charitable objects. In conducting this review, the trustees have considered the Charity Commission's general guidance on public benefit.

In the Sikh tradition, we embody a simultaneous approach of Miri-Piri. This equates to the worldly and the spiritual. At SNM we have adopted this approach in a practical way. We continue to provide:

- MIRI mainstream services for the wider community, providing a safe and welcoming environment for people of different backgrounds to access formal and informal learning opportunities such as English and maths; one-to-one support such as counselling, drop-in sessions; information, advice and guidance; health and wellbeing such as workshops, kundalini yoga classes, and two Yoga Retreats in the Summer and Winter. We also provide two Job Clubs taking referrals from the local Job Centre; computer classes for beginners, drop-in use of the computers for job search activities; advice and guidance with form filling and general help. One of our unique features is that we provide opportunities for regular social-mixing across age, gender and cultures through our coffee mornings, classes and community events.
- PIRI spiritual activities for the Sikh community which includes prayer meetings, Naam Simran (meditation and chanting), Paath (scripture recitals), kirtan (meditative singing), Sadhana (Early morning meditation and yoga), talks, spiritual guidance, mentoring and langar (community meals prepared self-lessly by volunteers). These are usually bilingual so that they cater for younger members of the Sikh community and also reach-out to non-Sikhs who wish to learn more. Most of our activities are managed and led of a team of volunteers, predominately women in the tradition of our charity to unlock leadership opportunities for women and break-down stereotypes.

Community Inclusion at our heart

An important aspect of our work is community welfare and education. All of our community facilities and activities including classes, health and wellbeing initiatives and events are open to all and widely advertised. We are proud of our track record of being a truly inclusive organisation. It is our aim to create a harmonious, vibrant and empowered local community with NWC at the heart of a flourishing neighbourhood. It is our mission to continue to serve our locality in the spirit of graceful self-less service, which is of high quality and calibre, non-judgemental and without any expectation.

A cross-cutting theme of our work is the Interfaith and community cohesion work we do on a very local grass-roots level. This is implicit in all that we do as we have people of different backgrounds accessing our services and attending our events. It is often through the informal and unstructured exchanges between people that the opportunities for friendships and better understanding can occur in an organic and meaningful way.

Community Inclusion at our heart

Report of the Trustees for the Year Ended 31 March 2019

OBJECTIVES AND ACTIVITIES

Charitable Objects

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Report of the Trustees for the Year Ended 31 March 2019

OBJECTIVES AND ACTIVITIES

Partnerships

Workers Education Association (WEA)

Over the years, we have worked in partnership with a number of agencies and external organisations. We are grateful to the WEA for their on-going partnership with us to provide second opportunities for adults to learn English and maths. This year, they were also able to run a number of other short courses and events including employability, Alternative Therapies, Board Games and Flower Arranging. These help to bring communities together as well as supporting health and wellbeing. We are grateful to all the wonderful tutors and our team of volunteers, who as mentors, inspire and engage adult learners at the NWC.

Sandwell College

We were delighted to work in partnership with Sandwell College, who ran a summer programme for Job Centre clients to support them into work. We hope to build on this partnership in the future.

Debt Relief Solutions CIC

We worked in partnership with Carol Shaw, Director, who designed and ran the successful 'Financial Freedom' Five-week Course throughout the year benefitting 30 local residents. Funded by the RBS Skills and Opportunity Fund, the YES! Project beneficiaries increased their financial capability, improved their job-search skills and built self-confidence.

Karam Kriya Yoga School

We have been working closely with Angad Kaur, Lead Trainer at Karam Kriya School for the past eight years. We hosted the third Kundalini Yoga Teacher Training in Birmingham at NWC, which enrolled 12 trainees who have been travelling from all over the country to train. The course is run over nine intensive weekend workshops. We are able to generate income for NWC and build our wider network of yoga teachers.

Yogi Tea

We have had Yogi Tea stalls at events such as our Annual Kundalini Yoga Retreats for many years now. All proceeds from sales of Yogi Tea are donated to the Charity.

Tesco Local

We are setting up an informal Food Bank for our Service Users in crisis. Our local Tesco at six-ways Erdington has been supporting by providing fresh bakery items which we distribute to people in need at NWC.

Anhadh

Working with Anhadh, we organised a live music concert featuring international mantra and kirtan recording artiste, Jai Jagdeesh and percussion virtuoso from Mexico, Gabriel Morfin as part of their UK tour. 80 people attended at The Crescent Theatre in Birmingham and we managed to raise funds for SNM in the process. We look forward to welcoming mantra artists to Birmingham in the future!

Birmingham City Council

We are grateful for the 'in-kind' support received from the Council from both Officers and Members, namely Clir Holbrook and Clir Jones.

Near Neighbours

We continue to participate in the Near Neighbours Inter-faith networks and meetings

Places of Welcome

NWC has joined the Places of Welcome Network and although we provide a warm welcome anytime, Tuesdays, when we host the coffee morning.

Community Catalyst

We are participating in the pilot in Erdington to promote and provide 'Day Opportunities' through Adult Social Care, to people with disabilities or long-term conditions who have a personal budget.

Plans for the Future and Public Benefit

Report of the Trustees for the Year Ended 31 March 2019

OBJECTIVES AND ACTIVITIES

Partnerships

The trustees confirm they have had due regard for the charity commission's guidance on public benefit, when planning and delivering the charity's activities. The charity caries out a wide range of activities in the furtherance of its charitable aims. The trustees consider that these activities, summarised below, provide benefit to both the Sikh community, in particular Sikh women, by whom the charity was originally established and the wider community of Erdington and Greater Birmingham.

In providing public benefit, the charity runs the:

- Northside Welcome Centre a community hub open to all, providing a life-line for people seeking information, advice and guidance, employment support, formal and informal learning, health and wellbeing and volunteering opportunities.
- Mata Tripta Darbar a spiritual space within the NWC, where the Sikh activities take place. It is led entirely by volunteers and an opportunity for Sikh women to provide leadership. The space provides a spiritual anchor for the charity enabling it to focus on its mission to gracefully serve the local community as a 'lighthouse' of support.

- Mata Gujri Support Fund

We have established a small discretionary fund which provides small bursaries for people to enable them to access our activities and classes. Funds are provided by dasvandh (tithing) donations made by members and supporters. Support can be used towards transport, equipment and any fees made for events on a discretionary basis by the Trustees. This year we continued to allocate a budget of £600, and we have made provision for four individuals to attend our annual retreats and workshops who wouldn't have been able to attend otherwise. Our long-term plan is to promote the fund more widely to increase donations and awards that can be made, particularly to specific people in crisis, but operating within the umbrella of SNM to keep costs to a minimum.

Supporting and Enabling Others

Part of our strategy over the years is to be a catalyst to support grass-roots projects initiated by Sikhs and as an organisation to provide dasvandh (tithing one tenth of our annual income). Over the years, we have made donations to Comic Relief, Children in Need, Juvenile Diabetes Research Trust, Khalsa Aid, Pingalwara Charity in India and local hospices, hospitals and other good causes. However, in line with the ethos of Sarbat Da Bhalla (Welfare of All), we will support anyone who requests our help and is working towards a good cause in line with our objects. As a small organisation we are not able to provide grants but are able to provide small donations, provide mentoring, know-how, access to our facilities, procurement and opportunities to partner. In the past, we have supported a variety of local good causes including a local church, homeless project, food bank, small business start-ups, social enterprises and international aid appeals. Given the immense challenges of raising funds for our own charity, this year, we have supported a number of local individuals and organisations, particularly with non-financial support.

Report of the Trustees for the Year Ended 31 March 2019

OBJECTIVES AND ACTIVITIES Plans for the Future and Public Benefit

Improvements to the building and facilities

This is a priority for the Trustees in the coming years in order to improve the experience for our Service-Users and improve community-usage and potential income generation. We have a number of capital funding applications that are pending decisions to improve the toilet facilities, ground-floor kitchen and general condition of the building such as the heating and boilers.

We will also be upgrading our computers and general decoration of the building.

Longer-term projects are to:

- construct a two-storey extension in the rear yard to create a larger community hall and meeting spaces on both floors
- Install damp-proofing measures to improve community use of the basement level
- Improve the access to the first floor and basement by re-configuring the staircase, improving means of escape and installing a platform lift to the basement
- Improving the frontage by levelling the roofline by installing a pitch to the flat roof of the extension and installing architectural -glass porch which will serve as a new welcoming entrance.

Revenue funding and income generation

The charity will continue to operate in a financially prudent way with day-to-day spending and procurement of goods and services through value-for-money practices. Grant funding applications are being made for activities which support our mission. Income generation through fundraising, room hire opportunities and sales of small items will be on-going.

The Trustees are also scoping the feasibility of investment income to future-proof the charity through a property and affordable housing portfolio. This is at a preliminary stage of discussion, subject to the availability of suitable site(s) and finance.

Use of Volunteers

The concept of Seva (self-less service) in the Sikh tradition is an essential component of our work. Seva can be practiced through volunteering and we actively promote opportunities for people to give their time and skills to further our mission. In addition, for those people looking for employment, volunteering provides valuable work-experience to support job applications. We have 0.8 FTE paid full-time member of staff and so volunteers form the backbone of the charity. We have over 30 people regularly giving their time and skills including the Board members. This equated to well over 2,000 hours of volunteer time which equates to approx. £20,000 of added value. All volunteers working with children and vulnerable adults are DBS checked.

Report of the Trustees for the Year Ended 31 March 2019

ACHIEVEMENT AND PERFORMANCE

Key Achievements for the Year

- 500 different individuals engaged with our various services. Some participated in more than one service
- 70 learners benefited from adult learning opportunities from several diverse self-improvement courses in partnership with the WEA
- We continued to deliver Information, Advice and Guidance (IAG) maintaining the rigour of the MATRIX standard, however we need to renew our accreditation
- Our innovative Financial Freedom course' increased financial capability and personal development for 30 local residents. Coaching has been provided to support people to overcome debt.
- We continued with our designation of an Age Well mini-hub by Birmingham Voluntary Service Council (BVSC) to consult with local residents aged 55+ on services to promote health, wellbeing and social interaction. We developed Yoga in a Chair and our Knitting group to support this
- We joined the Places of Welcome Network and became a recognised centre
- We ran two highly successful Yoga Retreats in July at the Bilberry Centre and at a new venue, Fircroft College in December. Approximately 70 people attended, including people travelling further afield to be there. We offered holistic therapies to promote wellbeing at the Retreat-
- Two job clubs were delivered every week with approx. 30 clients supported every week. Throughout the year, eight clients secured employment and we also supported work-experience placements for the Job Centre-
- A programme of Health and Wellbeing workshops were organised as part of the Awards for All project, focused on Arts Therapy. Nearly 100 people attended these over the course of the year.
- Arranged our second concert and workshop in central Birmingham with Jai Jagdeesh
- We ran various programmes for the local Sikh community, including celebrating Gurpurbs (commemorating the Guru's birthdays), Sungrand (first day of the Sikh calendar), Sukhmani Sahib (recital of the Psalm of Peace), Sehej Paath, Kirtan Darbar (singing) and various family programmes to mark milestones such as birthdays. We also provided blessings in people's home with a recital of the Sukhmani Sahib. There were two home programmes delivered by volunteers over the year.

Fundraising from Individuals

We undertook various fundraising activities throughout the year including, raffles, tombolas, table-top sale, second-hand book sale, plant sale, 'pop-up' café, sales of Yogi Tea Ayurvedic tea bags, Spring Fayre, Christmas meal, mantra concert and workshops in order to generate donations for the charity.

Report of the Trustees for the Year Ended 31 March 2019

FINANCIAL REVIEW

Principal funding sources

TThe charity's main sources of income are through grants, room hire and fundraising from individuals. Income from grants equated to £21,948.

Grants towards supporting our activities were received from:

- The Cole Charitable Trust £1,000 (April 2018)
- E & D Cadbury Trust £1,000 (April 2018)
- William Dudley Trust £480 (June 2018)
- Harry Payne Trust HECF £750 (June 2018)
- RBS Skills & Opportunities Fund £9,920 (2018)
- Awards for All £8,798 (Dec 2018)

These grants have enabled us to continue to provide support for unemployed people, promote better health and wellbeing for vulnerable people and services for older residents. The large grant from RBS Skills and Opportunities Fund allowed us to provide a new service of delivering Financial Literacy training and supporting individuals with managing personal debt.

Loans

Directors Loans to the value of £25,000 have been repaid to the estate of late Mr A.S. Abrol. This included £10,000 while he was alive and £15,000 to his estate. £20,000 has been repaid to Mrs G.K. Abrol. These interest-free loans were made to the Charity to support the purchase of the freehold property. There is a £5,000 director's loan due to Mrs G.K. Abrol which has been 'gifted' to the Charity.

Short-term interest-free loans of £15,000 were accepted by the Board, from Mr P.S. Garcha to the Charity to support liquidity and development in 2016/17 and 2017/18. Repayments of £5,000 have been made to date and there is a further £2,500 due in 2019/20.

Investment policy

The charity has no long-term investments, other than the ownership of our freehold premises, which we estimate to be worth in the region of £250,000. Our cash reserves are held in deposit accounts with HSBC Bank. We are currently reviewing our banking arrangements towards an ethical financial provider, which fulfils and exploring options with banks.NEST is used as our pension provider.

Reserves policy

The trustees approved a Reserves Policy, which requires the charity to maintain in-hand three months operating costs in reserve. The sector average is four months. Due to the repayment of Directors Loans in the previous financial year, reserves have been utilised for day-to-day spending and repayment of loans. The Trustees recognise this is a significant risk to the Charity and are looking to accumulate reserves to strengthen financial resilience and for unforeseen expenditure and emergencies. A modest Reserve of £10,000 is being developed over the next two years which will be held in a deposit account.

Report of the Trustees for the Year Ended 31 March 2019

PLANS FOR FUTURE GROWTH

Our priorities for 2019/20 are to build the resilience and sustainability of the charity to:

- Continue partnership working with the Job Centre to support unemployed adults. We do not receive any financial support from the Job Centre, so will need to seek external funding for this service, which is offered freely without conditionality, judgement or expectation
- Improve our offer of support for service users with learning difficulties and disabilities
- Develop new projects for older residents as an Age Well Mini-hub to promote independence, community, friendship, good health and wellbeing
- Continue inspiring and building the Sangat (spiritual community) to receive spiritual nourishment from our programmes and services in order to spark social action / seva, wellbeing and personal transformation
- Develop our Five Year Business Plan for 2020-2025, with a focus on further building refurbishments, capacity building, development of new provision to meet need and better utilisation of space to maximise income and provision of services. We will also look
- Strengthen the skills and expertise of the Board to deliver inspirational and transformative leadership
- In addition to the above, our core offer of services and activities will be maintained, working in partnership with the community and in collaboration with partners such as Birmingham City Council, WEA, Job Centre Plus, Colleges and providers, Pioneer Group, Kingstanding Regeneration Trust, Erdington District, YMCA and other local agencies in our area.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. The governing document requires the charitable company to have at least three trustees who must also be members. One third of the trustees must retire at each AGM, those longest in office retiring first. The trustees hold at least two meetings each year with majorities determining decisions.

Recruitment and appointment of new trustees

The existing trustees and Board members are responsible for the recruitment of new trustees and Board members. In doing so, the trustees seek the views and recommendations of the wider members and beneficiaries of the charity. Although we are a Sikh-ethos based charity, in the tradition of the Sikh faith, the concept of Sarbat Da Bhalla (for the welfare of all), and membership is open to people of all faiths and none. The trustees believe that this approach ensures that new trustees and Board members can be recruited based on their commitment and skills-set within the framework of 'seva'. There are vacancies on the Board for a Marketing and Communications lead and a Finance lead and we are actively looking to recruit new Board members to take on these roles.

Report of the Trustees for the Year Ended 31 March 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The charity trustees are responsible for the general control and management of the charity. The trustees are volunteers and give their time freely as seva (self-less service) and receive no remuneration or other financial benefits. The five trustees meet together as a body on a quarterly basis as part of a wider Board of Directors, which also includes the opportunity for a wider group of individuals to serve as non-executive or co-opted members of the Board to bring specific skills and insights to shape and inform decision making.

For the past five years, the Board has also included two service users who have provided a direct link back to our beneficiaries and have championed their voice. In addition, other service users, John Bennet and Elaine Cummings have attended meetings and enriched our understanding of local need. Our Centre Users help to keep us 'grounded' in reality of the local context. As local residents they have also provided the link with the locality and representation at the local Ward Advisory Committee.

Our funding adviser, Jane Bailey is also in-attendance at some Board meetings. Jane also chairs another large local charity and is able to share good practice and provide valuable external challenge to advise us on our continuous improvement. Jane is actively involved in local inter-faith networks and the Birmingham Council of Faiths and brings this wider network into our orbit.

During the year, two sub-committees were set-up to oversee certain aspects of the charity's work. Firstly, the Service Users Group met formally twice a year, to provide recommendations and serve as a consultative forum for the management of the Centre. There were also a number of informal and social gatherings such as our weekly coffee morning, where the opportunity to review and input into our plans for the Centre. This feeds directly into our Board meetings.

The Finance and Fundraising sub-group did not meet this year as the frequency of regular Board meetings was increased and finance and fundraising are standing items. The day-to-day running of the Centre is delegated to the Development Officer who oversees a team of volunteers and tutors employed by the Workers Education Association (WEA).

Induction and training of new trustees

Following appointment, new trustees and Board members are introduced to their new role and given copies of the Memorandum and Articles of Association and a guide to the policies and procedures adopted by our charity, in particular the Safeguarding of vulnerable adults. A number of good practice publications from the Charity Commission are also issued including the role of Trustees, guidance on charities and public benefit and on the advancement of religion for public benefit. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number 04062419 (England and Wales)

Registered Charity number 1093192

Registered office

Northside Welcome Centre 176 Streetly Road Erdington Birmingham B23 7AL

Trustees

Mrs J Bhambra JP MRPS P S Garcha Mrs G Kaur A L Shrimpton A S Mangat

Headmaster

Report of the Trustees for the Year Ended 31 March 2019

REFERENCE AND ADMINISTRATIVE DETAILS

Company Secretary Mrs J Bhambra JP MRPS

Independent examiner

Shaziya Somji ACCA Harris Accountancy Services Ltd 1st Floor, Cobalt Square 83 Hagley Road Birmingham B16 8QG

Northside Welcome Centre Development Officer

Mr Satpal Singh

Approved by order of the board of trustees on _______________________________and signed on its behalf by:

P S Garcha - Trustee

Independent Examiner's Report to the Trustees of Sikh Nari Manch UK (All Sikh Women's Organisation)

Independent examiner's report to the trustees of Sikh Nari Manch UK (All Sikh Women's Organisation) ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any
 requirement that the accounts give a true and fair view which is not a matter considered as part of an
 independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

the s

Shaziya Somji ACCA Harris Accountancy Services Ltd 1st Floor, Cobalt Square 83 Hagley Road Birmingham B16 8QG

Date: 24/12/19

Statement of Financial Activities for the Year Ended 31 March 2019

| | | Unrestricted | Restricted | 31.3.19 Total funds | 31.3.18 Total funds |
|---|-----|--------------|-------------|------------------------|------------------------|
| | | fund | funds | Total lunds | Total Yanas |
| | Not | £ | £ | £ | £ |
| | es | | | | |
| INCOME AND ENDOWMENTS FROM | 1 | | | | 14.410 |
| Donations and legacies | | 6,520 | - | 6,520 | 14,419 |
| Charitable activities Grants | | 23,948 | | 23,948 | 15,833 |
| Grants | | 23,940 | _ | 23,776 | 15,655 |
| Other trading activities | 2 | 6,785 | - | 6,785 | 8,798 |
| Investment income | .3 | 11,185 | <u>_</u> | 11,185 | 8,625 |
| • | ÷ | • | | | |
| Total | | 48,438 | | 48,438 | 47,675 |
| | | | • | | • |
| EXPENDITURE ON | | | | | |
| Raising funds | 4 | _ | _ | | 2,031 |
| Charitable activities | | • | | | |
| Cost of operation of Sikh Nari Manch UK | | - | - | - | 33,764 |
| Grants | | 30,882 | · - | 30,882 | |
| Other | | 3,444 | | 3,444 | 3,969 |
| | | | | | |
| Total | | 34,326 | - | 34,326 | 39,764 |
| • | | · | | | |
| NET INCOME | | 14,112 | _ | 14,112 | 7,911 |
| | | | | | |
| Transfers between funds | 12 | 868 | (868) | <u>-</u> - | ;- |
| | | | | | |
| | | | | | |
| Net movement in funds | | 14,980 | (868) | 14,112 | 7,911 |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought formend | | 123,651 | 84,987 | 208,638 | 200,727 |
| Total funds brought forward | | | · ——— | | |
| TOTAL FUNDS CARRIED FORWARD | | 138,631 | 84,119 | 222,750 | _208,638 |
| | | | | | |

Balance Sheet At 31 March 2019

| | | Unrestricted fund | Restricted funds | 31.3.19 Total funds | 31.3.18 Total funds |
|--|----------------|----------------------|---------------------|------------------------|------------------------|
| | Not es | £ | £ | £ | £ |
| FIXED ASSETS | C _D | | | | |
| Tangible assets | 9 | 132,782 | 84,119 | 216,901 | 219,889 |
| CURRENT ASSETS | | | | | |
| Cash at bank and in hand | | 16,567 | | 16,567 | 5,624 |
| CREDITORS | | | | | |
| Amounts falling due within one year | 10 | (10,718) | - | (10,718) | (16,875) |
| | | | | | |
| NET CURRENT ASSETS/(LIABILITIES) | | 5,849 | | 5,849 | (11,251) |
| TOTAL ACCEPT A DOC CANDON | | | | | |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 138,631 | 84,119 | 222,750 | 208,638 |
| | | | | | |
| NET ASSETS | | 138,631 | 84,119 | 222,750 | 208,638 |
| | | | | | |
| FUNDS | 12 | | | | |
| Unrestricted funds | | | | 138,631 | 123,651 |
| Restricted funds | | | | <u>84,119</u> | <u>84,987</u> _ |
| TOTAL FUNDS | | | | 222,750 | 208,638 |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

C

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

P S Garcha Trustee

The notes form part of these financial statements

Notes to the Financial Statements for the Year Ended 31 March 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life,

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land & Freehold Property

- Nil

Fixture and Fittings

- 15% on Reducing Balance

Tavation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees,

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Grants for capital items are recognised as income in the year of receipt, where the grant is used for purchase of land, freehold property or refurbishment no depreciation is charged, and where the grant is used to purchase fixtures and fittings depreciation is charged at a rate of 15% reducing balance.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

OTHER TRADING ACTIVITIES

31.3.19 31.3.18 £ £

Fundraising events

Notes to the Financial Statements - continued for the Year Ended 31 March 2019

3. INVESTMENT INCOME

| Rents received | 31.3.19 £ 11,185 | 31.3.18 £ 8,625 |
|--------------------------------|------------------------|-----------------------|
| RAISING FUNDS | | |
| Raising donations and legacies | | |

5. NET INCOME/(EXPENDITURE)

Support costs

Net income/(expenditure) is stated after charging/(crediting):

| | | | 31.3.19 | 31.3.18 |
|-----------------------------|---|---|-------------|---------|
| | | ř | £ | £ |
| Depreciation - owned assets | • | | 3,445 | 3,970 |

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

| 31.3.19 | 31.3.18 |
|---------|---------|
| _ | - |

31.3.19

31.3.18 £ 2,031

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted fund £ | Restricted funds £ | Total funds |
|----------------------------|---------------------------|--------------------------|--------------|
| INCOME AND ENDOWMENTS FROM | ~ | ~ | |
| Donations and legacies | 14,420 | (1) | 14,419 |
| Charitable activities | | | |
| Grants | 15,833 | - | 15,833 |
| Other trading activities | 8,798 | - | 8,798 |
| Investment income | 8,625 | . <u> </u> | <u>8,625</u> |
| Total | 47,676 | (1) | 47,675 |

Notes to the Financial Statements - continued for the Year Ended 31 March 2019

| 8. | COMPARATIVES FOR THE S | STATEME | NT OF FINANC | IAL ACTIVITII Unrestricted fund | CS - continued Restricted funds | Total funds |
|----|--|---------------|------------------|---------------------------------|---------------------------------------|------------------|
| | | | | £ | £ | £ |
| | EXPENDITURE ON Raising funds Charitable activities Cost of operation of Sikh Nari Ma | anch IIK | | 2,031 33,764 | <u>-</u> | 2,031 33,764 |
| | - | anon Oix | | 33,704 | - | 33,704 |
| | Other | | | 3,748 | 221 | 3,969 |
| | Total | | | 39,543 | 221 | 39,764 |
| | NET INCOME | | | 8,133 | (222) | 7,911 |
| | Transfers between funds | | | 10,157 | (10,157) | · |
| | Net movement in funds | | | 18,290 | (10,379) | 7,911 |
| | RECONCILIATION OF FUND | s | | | | |
| ı | Total funds brought forward As previously reported Prior year adjustment | 4.5 | | 103,291 2,070 | 95,352 14 | 198,643 2,084 |
| | As Restated | | | 105,361 | 95,366 | 200,727 |
| | TOTAL FUNDS CARRIED FO | RWARD | | 123,651 | 84,987 | 208,638 |
| 9. | TANGIBLE FIXED ASSETS | Freehold | Improvements | . Fixtures and | Computer | e e |
| | COST | property £ | to property £ | fittings £ | equipment £ | Totals £ |
| | COST At 1 April 2018 Additions | 197,390 | 26,228 | 22,853 457 | 4,194 | 250,665 457 |
| | At 31 March 2019 | 197,390 | 26,228 | 23,310 | 4,194 | 251,122 |
| | DEPRECIATION At 1 April 2018 | _ | 9,073 | 19,099 | 2,604 | 30,776 |
| | Charge for year | | 2,574 | 632 | 239 | 3,445 |
| | At 31 March 2019 | | 11,647 | <u>19,731</u> | 2,843 | 34,221 |
| | NET BOOK VALUE At 31 March 2019 | 197,390 | 14,581 | 3,579 | 1,351 | 216,901 |
| | At 31 March 2018 | 197,390 | 17,155 | 3,754 | 1,590 | 219,889 |

Notes to the Financial Statements - continued for the Year Ended 31 March 2019

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.3.19 | 31.3.18 |
|---------------------------|------------|---------|
| | £ | £ |
| Other loans (see note 11) | 5,000 | 10,000 |
| Trade creditors | (2) | |
| Other creditors | 5,000 | 5,000 |
| Net wages | - | 1,215 |
| Accrued expenses | <u>720</u> | 660 |
| | 10,718 | 16,875 |

The Council has the first legal charge over the property. Mr A S Abrol's Executors and Mrs G Kaur have the second and third legal charge over the property.

Contingent Liability

The council can request repayment of a portion of their grant of £30,000 if the property is sold within 10 years from March 2006. This would be calculated on a sliding scale.

11. LOANS

An analysis of the maturity of loans is given below:

| | 31.3.19 £ | 31.3.18 £ |
|---|--------------|--------------|
| Amounts falling due within one year on demand: Other loans | 5,000 | 10,000 |

12. MOVEMENT IN FUNDS

| | At 1.4.18 | Net movement in funds | Transfers between funds £ | At 31.3.19 |
|---|-----------|-----------------------|---------------------------------|------------|
| Unrestricted funds General fund | 123,651 | 14,112 | 868 | 138,631 |
| Restricted funds Capital purchase of property | 84,987 | · - | (868) | 84,119 |
| | | | | |
| TOTAL FUNDS | 208,638 | 14,112 | | 222,750 |

Net movement in funds, included in the above are as follows:

| | نو د شدر | Incomingresources | | Movement in funds |
|------------------------------------|---------------------|-------------------|----------|-------------------|
| Unrestricted funds General fund | | 48,438 | (34,326) | 14,112 |
| | | | | |
| TOTAL FUNDS | | 48,438 | (34,326) | 14,112 |

Notes to the Financial Statements - continued for the Year Ended 31 March 2019

12. MOVEMENT IN FUNDS - continued

TOTAL FUNDS

| Comparatives for movement in | n funds | | | | |
|----------------------------------|------------------|-----------------|---------------------|------------------|-------------------|
| | | Prior year | Net movement | Transfers | |
| | At 1.4.17 | adjustment | | between funds | At 31.3.18 |
| | £ | £ | £ | £ | |
| • | L | L · | · £ | L | £ |
| Unrestricted Funds | | | | | |
| | 100.001 | • • • | | | |
| General fund | 103,291 | 2,070 | 8,133 | 10,157 | 123,651 |
| | | | | | |
| Restricted Funds | | | - | | |
| Awards for All | 1,462 | 14 | (222) | - | 1,254 |
| Capital purchase of property | 83,733 | | () | _ | 83,733 |
| Baron Davenport | 157 | | | (157) | 05,755 |
| | | - | - | (157) | - |
| The Clothmakers | 10,000 | | · | <u>(10,000</u>) | |
| | | | | | |
| , | 95,352 | 14 | (222) | (10,157) | 84,987 |
| | | | | , , | |
| | | | | | |
| TOTAL FUNDS | 109 642 | 2.084 | 7.011 | | 200 (20 |
| TOTAL FUNDS | 198,643 | 2,084 | <u>7,911</u> | | 208,638 |
| | | | | | • |
| Comparative net movement in fu | ınds, included i | n the above are | as follows: | | |
| | • | | | | |
| | | | Incoming | Resources | Movement in |
| • | | | resources | expended | funds |
| | | | | - | |
| TT 4 1 4 1 6 1 | | | £ | £ | £ |
| Unrestricted funds | | | | | |
| General fund | | | 47,676 | (39,543) | 8,133 |
| | | | | • | |
| Restricted funds | | | | | |
| Awards for All | | • | (1) | (221) | (222) |
| | | | () | () | () |
| | . • | | | | : |
| TOTAL BINDS | | | . 40.005 | (20.54) | |
| TOTAL FUNDS | 4 | | 47,675 | (39,764) | <u>7,911</u> |
| | | | | | _ |
| | | | | • | |
| A current year 12 months and pri | or vear 12 mon | ths combined i | nosition is as foll | ows. | |
| , | , | | | | |
| | | Prior veer | Net movement | Transfers | |
| • | At 1.4.17 | adjustment | | | 4401010 |
| | | | | between funds | At 31.3.19 |
| | £ | £ | £ | £ | £ |
| Unrestricted funds | | | • | • | |
| General fund | 103,291 | 2,070 | 22,245 | 11,025 | 138,631 |
| | 5. | | • | | , . |
| Restricted funds | | * | | | |
| Awards for All | 1,462 | 14 | . (222) | | 1.054 |
| | | 14 | (222) | (0.00) | 1,254 |
| Capital purchase of property | 83,733 | - | . · · | (868) | 82,865 |
| Baron Davenport | 157 | | - | (157) | - |
| The Clothmakers | 10,000 | | <u></u> - | $(10,000)^{-1}$ | A Tomacon Control |
| | • | | | | |
| | 95,352 | 14 | (222) | _(11,025) | _84,119 |
| | | | | (11,023) | <u> </u> |
| | | | | | |

2,084

22,023

222,750

198,643

Notes to the Financial Statements - continued for the Year Ended 31 March 2019

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|------------------------------------|----------------------|----------------------------|---------------------|
| Unrestricted funds General fund | 96,114 | (73,869) | 22,245 |
| Restricted funds Awards for All | (1) | (221) | (222) |
| TOTAL FUNDS | 96,113 | <u>(74,090</u>) | 22,023 |

Unrestricted Funds

The general Fund represents majority of the building asset of the charitable company amounting to £105,927 at present value.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.

<u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 March 2019</u>

| | • | | • |
|---------------------------|-------|-------------|-----------------|
| | | 31.3.19 | 31.3.18 |
| | | £ | £ |
| INCOME AND ENDORSE | · · | | |
| INCOME AND ENDOW | MENTS | | |
| Donations and legacies | | | |
| Workshops | | 3 | (2) |
| Donations | | 6,517 | 7.026 |
| Sundry income | | 0,517 | 7,036 |
| | | | <u> 7,386</u> |
| | | 6,520 | 14.410 |
| • | | 0,520 | 14,419 |
| Other trading activities | | | |
| Fundraising events | | 6,785 | 9.709 |
| B | | 0,765 | 8,798 |
| Investment income | , | | |
| Rents received | | 11,185 | 8,625 |
| • | | 11,105 | 8,02.5 |
| Charitable activities | | | |
| Grants | · | _23,948 | 15,833 |
| | | 23,540 | 13,633 |
| Total incoming resources | | 48,438 | 47,675 |
| | , | 70,730 | 47,075 |
| • | | | |
| EXPENDITURE | | | * |
| | | • | |
| Charitable activities | | | |
| Wages | | 12,848 | 18,288 |
| Social security | · | 612 | |
| Pensions | | 136 | 134 |
| Rent, Rates and Insurance | | 3,767 | 881 |
| Light and heat | | 3,634 | 3,139 |
| Telephone | | 688 | 743 |
| Sundries | | 670 | 140 |
| Repairs and Renewals | | 891 | 787 |
| Transport Expenses | | - | 70 |
| Volunteer Expenses | | 1,633 | 839 |
| Legal & Professional Fees | | 103 | 13 |
| Staff Training | | - | 60 |
| Project costs | | 301 | _ |
| Stationery and postage | | 530 | 424 |
| Workshops | | - | · 6, 591 |
| Consultancy | | 740 | - |
| Payroll Fees | | 280 | _ |
| Contigency | | 500 | |
| | | | |
| | | 27,333 | 32,109 |
| 04 | | | |
| Other | | _ | |
| Improvements to property | | 2,573 | 3,027. |
| Fixtures and fittings | | 632 | 662 |
| Computer equipment | | 239 | 280 |
| | | | _ |
| | | 3,444 | 3,969 |
| - | · | • | |

<u>Detailed Statement of Financial Activities</u> for the Year Ended 31 March 2019

| | 31,3.19 £ | 31.3.18 £ |
|----------------------------|--|--------------|
| Management | | |
| Rates and water | 2,629 | 1,640 |
| Finance | the second secon | |
| Bank charges | - | 15 |
| Governance costs | | |
| Accountancy and legal fees | 920 | 2,031 |
| Total resources expended | 34,326 | 39,764 |
| | | |
| | , | |
| Net income | 14,112 | 7,911 |

