

St.Neots Evangelical Church

Trustees Annual Report and Financial Statements

For the year ended 31st March 2019

www.snec.org.uk

Registered Charity Number: 1150478

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Legal and Administrative Information

Charity Name: St.Neots Evangelical Church

Charity Number: 1150478

Principal Address: Shortsands,
St.Neots,
Cambs
PE19 1PL
www.snec.org.uk

Managing Trustees:

Alan Folkes (up to 31 st May 2018)	Geoff Selley
Mike Kendall	Paul Slater
Caleb Saunderson	Richard Vennelle

Independent Examiner: Brian Kelly, FCCA
7 Beeson Close,
Little Paxton,
St.Neots,
Cambs. PE19 6NE

Principal Bankers:

CAF Bank Limited 25, Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ	HSBC 5, High Street, St. Neots, Cambs. PE19 1DE
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Managing Trustees' Report for the Year Ended 31st March 2019

Objectives and activities for the public benefit

The objects of the Church are: -

1. the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within St Neots, Cambridgeshire and the surrounding area; and
2. such other charitable purposes as shall, in the opinion of the Managing Trustees, in consultation with the members of the Church, further the work of the Church.

The church is affiliated to the Fellowship of Independent Evangelical Churches.

As a church we exist to glorify God by

- Reaching out with the good news of Jesus Christ
- Building up one another to live for Jesus Christ
- Training one another to serve Jesus Christ
- Sending out workers for Jesus Christ

When planning the activities of the Church for the year, the Trustees have considered the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion.

We have continued to seek to freely share the good news of the Christian faith with all people in St. Neots and the surrounding area, with a desire to see people become disciples of Jesus Christ and grow in their faith in him. We are committed to teaching the Bible and prayer and desire to help Christians to grow in their faith and to live lives of love, which seek to do good to all.

The church organised many activities during the year in support of its objectives and for the public benefit. These included Sunday services for all ages, midweek homegroups, ladies Bible study groups, parent and toddler groups, regular weekly meetings for children and youth, a holiday club for 5-11 year olds, regular meetings for internationals, a group for people with special needs, a weekly café for older people in the community, prison ministry at Littlehey prison, evangelistic events and Christianity Explored courses. We also had a desire to see the Christian faith grow in other areas and countries and to this end we supported Christian work and activities in the UK and abroad through our mission partnership team.

Structure, governance and management

The church is unincorporated and is governed by its constitution. A new Church constitution was adopted on the 17th July 2012 and registration with the charity commission was confirmed on the 14th January 2013. Prior to this the church had been treated as an excepted charity under legislation at that time due to its affiliation to the Fellowship of Independent Evangelical Churches (FIEC). The managing trustees are responsible for the management of the affairs of the church and consist of the elders and pastor. New elders are appointed according to the Church's statement of current practice. Proposals for new elders are made by the existing managing trustees to a business meeting of the church members. Two months are given for the church to prayerfully consider the proposed individual and to provide feedback. If the elders then feel that it is right to proceed with the appointment, a formal recommendation will be brought before

the Church at the next business meeting. Upon appointment, a period of association with the Eldership will take place before the new Elder is formally set apart.

Following a period of association with the eldership, Paul Slater was appointed as a managing trustee on the 22nd May 2018. Alan Folkes retired as an elder and managing trustee at the end of May 2018.

The Managing Trustees who have held office during the period from 1st April 2018 to 31st March 2019 are set out on page 3.

Review of Activities & Achievements

Sunday Services

Weekly family services have continued to be held on Sunday mornings at the building in Cambridge Street. Early morning communion and evening services have also been held regularly. These meetings are open to all and have been attended by a good mix of ages and regular visitors from the general public. On a typical Sunday morning 160-180 adults and children have attended with 30-50 attending the evening services. We also had a number of joint services with Kingfisher Church as well as a joint evening service for other FIEC churches in the area in June 2018.

Youth and Children's Work

During the year the church has run many activities particularly aimed at children and teenagers. A full-time youth worker has been employed by the church to work among young people. Regular meetings have included:

Little Fishes: a parent and toddler's group was held on Mondays, Wednesdays and Thursdays during term time. Each of these sessions regularly had around 40 children and their parent / carers in attendance, from the local community. Each half term there were also well-attended Saturday morning sessions that allowed working parents / carers to also attend.

Explorers: a weekly meeting was held in term time for 4 to 8-year olds. The aim of the group was to help young children discover who Jesus is in a safe, fun and friendly environment.

The Gap: a weekly meeting was held aimed at 8 to 11-year olds. The aim of the group was to provide a place where children from both within and outside the church can come and investigate Jesus and see how amazing He is in a safe, fun and friendly environment.

The Attic Café: a weekly meeting open to those who were secondary school age was held on Friday nights during term time.

10-24 groups: weekly Bible study groups were held for young people aged 11 to 18 years old. Separate groups were held for boys and girls.

Sunday groups: Bible teaching in an age appropriate manner was held weekly during the main teaching session in the family services. Groups covered pre-school to year 8s.

In addition to these regular weekly and monthly meetings a holiday club for 5 to 11-year olds, called 'Treasure Hunters', was held for a week at the end of August. This attracted over 100 children from the surrounding area. A youth weekend, for those of secondary school age, was held at the Frontier Centre in Northamptonshire in October.

The Pastor and the youth worker have led occasional assemblies in local schools.

Reaching Out with the Good News of Jesus Christ

The church has sought to share the good news of the Christian message with the people of the town and surrounding area. This has been achieved through a variety of regular outreach activities including the following areas:

Internationals: an international café, provided the opportunity to make contact with international people in our local community, to offer friendship and advice where appropriate. A regular daytime meeting was held in community rooms in the town alongside a weekly English language conversation class.

Special needs ministry: JAM (Jesus and Me), a special needs ministry that gave people with learning difficulties access to Bible teaching.

Prison ministry: a small team lead Sunday morning services at Littlehey prison on a bi-monthly basis.

Basic Christianity Courses: the Life Explored course was run for the whole church and the Christianity Explored course was run with a number of individuals.

Good Company Café: In July a weekly café was started on Friday mornings in the church building. It reached out to local older people in the surrounding community, many of whom experienced loneliness.

In addition to these regular activities a number of evangelistic events have also been held including a sports quiz, a 'Light Party' alternative to Halloween, a Christmas card creation evening run by the women's ministry team, and events for Internationals in our community.

Throughout the year, outreach activities were conducted in the town centre. A visual evangelism tool called Soularium was used on these occasions to help engage people in meaningful conversations about life and God.

The church supported the Higher Youth Mission that was held in the local area in October.

Through the involvement of its members the church has also actively supported a number of other Christian based organisations including ACTIOS (Assisting Christian teaching in our Schools), the local Foodbank, and Gideons.

Building up One Another to Live for Jesus Christ

Systematic Bible teaching was provided during the main Sunday services including series on Ephesians, Acts, Proverbs, Psalms, 2 Samuel, "Teach us to pray", Christmas in 1 John, John's gospel and questions from the New City Catechism.

Throughout the year a number of alternative evening services provided a Biblical perspective on issues such as the cults, domestic abuse, infertility, true community runs deep and true community runs wide. The church leaders encouraged those who attended regularly to get involved with one of the six midweek homegroups. These groups were designed to enable those who attended to help and encourage each other to live for Jesus Christ in their everyday lives.

A number of meetings for women were run during the year, including weekly Bible study groups, an exploring Christianity group and a prayer and pudding evening.

A Church weekend away, in May, was attended by over one hundred adults and children. The guest speaker was Steve Smith, UK director for OMF, who spoke on the Sermon on the Mount. The children's

work and catering for the weekend was kindly provided by members of Kingfisher Church and Christ Church Cambourne.

Training One Another to Serve Jesus Christ

Training continued to be provided for church members and the staff team throughout the year.

- Catherine Heath, our Women's worker, attended a Biblical Counselling Course at Oak Hill
- Hannah Brown, our church apprentice, attended TEAM, a weekly training course organised by the East Anglian Gospel Partnership.
- Conferences attended by staff members included: The Evangelical Ministry Assembly, the FIEC Leaders' Conference, the FIEC Pastors' Network Day Conference in Cambridge, Thrive, and the Good Book Company Youth Workers' Conference.
- Training sessions were held on food hygiene and for the children's holiday club and regular children/youth groups
- Two students from Capernwray College were with us on a placement in February.
- A number of whole church training sessions were held covering topics such as "how to be a welcoming church", "short term mission – why bother?" and "membership matters".

Sending Out Workers for Jesus Christ

The Church set aside 15% of all donations for the support of missionary work. During the year the Church provided support for missionary work in the UK, France, Moldova, Burkina Faso, South Africa, Thailand and Turkey.

The church is in regular correspondence with the missionaries we support to be able to provide suitable help and to pray effectively for them. This included visits during the year from mission partners in Turkey, South Africa and Burkina Faso. The trustees have appointed a mission partnership team, made up of church members, to supervise this work and make recommendations to the elders with regard to the allocation of financial support.

Staff Team & Membership

During the year three full time staff were employed plus a church apprenticeship:

Mike Kendall – Pastor of St. Neots Evangelical Church

Richard Carding – Church Youth Worker

Catherine Heath – Women's Worker

Hannah Brown – Church Apprentice

During the year the staff team also undertook gospel related roles and speaking engagements outside of the church. These included the Pastor chairing the East Anglian Gospel Partnership steering committee and being vice chair of the FIEC trust board.

At the beginning of the year there were 119 members of the Church. This had increased to 122 at the end of March 2019.

Financial Review

The receipts during the year were £178,667 (up 14% on the previous year) with payments totalling £187,368, giving a receipts deficit of £8,701.

The church's income was mainly received through regular giving from members and friends of the church of which £119,877 were gift aided donations. £22,970 was received in the year as a tax refund on gift aided donations to the general fund.


66% of expenditure was spent on staff costs. 15% of the church's income was set aside for the support of mission work outside of the church, of which £29,543 was used for this purpose in the year.

The net income and expenditure surplus for the year ended March 2019 was £10,919. The main reasons for the receipt's deficit compared to this surplus was the fact that the gift aid due for 2018-19 was £6,999 more than the gift aid refund received during the year (related to the giving received in 2017-18) and the £10,107 spent out of funds reserved for repairs and renewals.

The trustees have adopted a reserves policy of maintaining reserves at a minimum level of three months of staff costs. This policy was achieved throughout the year under review.

Mr Mike Kendall (Pastor) was employed by the Church on a full-time basis and is also a trustee. The remuneration of the Pastor is reviewed by the elders each year. In accordance with the church's constitution, the Pastor does not attend the meetings at which the staff pay reviews take place. None of the other trustees of the Church received any remuneration from the Church during the year.

Financial Statements

	CHARITY COMMISSION FOR ENGLAND AND WALES	Charity Name		No (if any)		CC16a
		St Neots Evangelical Church		1150478		
		Receipts and payments accounts				
For the period from		Period start date	To	Period end date		
		1st April 2018		31st March 2019		
Section A Receipts and payments						
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year	
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	
A1 Receipts						
Tithes & offerings	35,127	-	-	35,127	28,172	
Gift aid donations	119,877	-	-	119,877	91,861	
Tax refunded on gift aid donations	22,970	-	-	22,970	33,997	
Bank interest	80	-	-	80	75	
Sundries	613	-	-	613	1,903	
	-	-	-	-	-	
	-	-	-	-	-	
Sub total (Gross income for AR)	178,667	-	-	178,667	156,008	
A2 Asset and investment sales, (see table).						
	-	-	-	-	-	
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total receipts	178,667	-	-	178,667	156,008	
A3 Payments						
Staff costs	124,387	-	-	124,387	115,220	
Missionary giving	29,543	-	-	29,543	19,995	
Services	12,769	-	-	12,769	11,477	
Books, stationary & sundries	2,598	-	-	2,598	3,812	
Repairs & renewals	10,107	-	-	10,107	1,048	
Supplies	1,955	-	-	1,955	1,053	
Events & groups	5,749	-	-	5,749	1,153	
Speakers fees	260	-	-	260	1,471	
Sub total	187,368	-	-	187,368	155,229	
A4 Asset and investment purchases, (see table)						
	-	-	-	-	-	
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total payments	187,368	-	-	187,368	155,229	
Net of receipts/(payments)	- 8,701	-	-	- 8,701	779	
A5 Transfers between funds	-	-	-	-	-	
A6 Cash funds last year end	56,824	-	-	56,824	127,810	
Cash funds this year end	48,123	-	-	48,123	128,589	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Accounts	16,870		-
	CAF Accounts	30,981	-	-
	Cash	272	-	-
	Total cash funds	48,123	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift aid reclaim for 2018/19	29,969	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Baby grand piano		-	-
	Panasonic projector (PT-EX620LEJ) with zoom lens		-	-
	Rodgers W50 keyboard		-	-
	PA equipment, drum kit, chairs, TV monitors		-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Church building, Cambridge Street, St. Neots. PE19 1PL		-	-
	50% share of 41, Gordon close, Little Paxton. PE19 6PF		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Missionary allocation not yet spent		19,403	
	Fabric reserve		2,757	
	PAYE/NIC liability for March 2019		2,512	
			-	
			-	

Independent Examiner's Report



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

Report to the trustees/
members of

ST. NEOTS EVANGELICAL CHURCH

On accounts for the year
ended

31 MARCH 2019

Charity no
(if any)

1150478

Set out on pages

9410 of the Annual Report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/19.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention ~~(other than that disclosed below*)~~ in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Brian Kelly

Date:

27 Jan 2020

Name:

BRIAN KELLY

Relevant professional
qualification(s) or body
(if any):

FCCA.

Address:

7 BEESON CLOSE

LITTLE PAXTON

ST NEOTS PE19 6NE

Annual GDPR Report

We are committed to the following from our data protection policy:

“An annual report on the level of compliance with or variance from good data protection practices will be produced by the Data Protection Compliance Manager”

Actions taken towards good data protection practices

- Registered as a data controller with the Information Commissioner’s Office (ICO) in April 2018
- Conducted data protection audit of ministries in April / May 2018
- Adopted the following documents in May 2018 based on the churches GDPR pack from FIEC / Edward Connor Solicitors:
 - Privacy notice
 - Data protection policy
 - Information security policy
 - Record retention policy
 - Data breach procedure
 - Complaints process
- Encouraged each team leader to read the documents and ensure that they operated in a compliant manner
- Categorised legal basis for data processing by each church ministry
- For new ministries (Good Company Cafe) other one-off events (eg weekend away, friends directory update) we communicated the requirements and helped those involved put the necessary things in place
- Reviewed all documentation in May 2019 for continued applicability and updated a small number of documents accordingly

Areas for future improvement

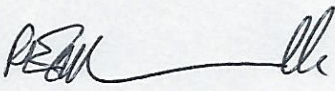
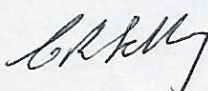
- Provide advice and update our position as new situations emerge in coming year
- Consider more general training for church membership in the future, if we identify reasons to think it is needed

Michael Newton
St.Neots Evangelical Church Data Protection Compliance Manager

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature		
Full name	RICHARD VENNELLE	GEOFF SELLEY
Position	ELDER	ELDER
Date	30.01.20	30.01.20



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
St Neots Evangelical Church

No (if any)
1150478

Receipts and payments accounts

CC16a

For the period from	Period start date 1st April 2018	To	Period end date 31st March 2019
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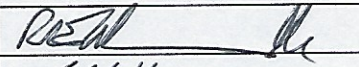
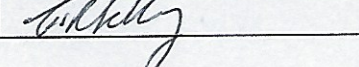
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Tax refunded on gift aid donations	22,970	-	-	22,970	33,997
Bank interest	80	-	-	80	75
Sundries	613	-	-	613	1,903
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	178,667	-	-	178,667	156,008
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Total payments	187,368	-	-	187,368	155,229
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A6 Cash funds last year end	56,824	-	-	56,824	127,810
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B2 Other monetary assets	Details			
	Gift aid reclaim for 2018/19	29,969	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
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	50% share of 41, Gordon close, Little Paxton. PE19 6PF		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Missionary allocation not yet spent		19,403	
	Fabric reserve		2,757	
	PAYE/NIC liability for March 2019		2,512	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	R.E.S. VENNELLE	30.01.20
	G.R. SELLEY	30.01.20



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

ST. NEOTS EVANGELICAL CHURCH

On accounts for the year
ended

31 MARCH 2019

Charity no
(if any)

1150478

Set out on pages

9410 of the Annual Report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/19.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention ~~(other than that disclosed below*)~~ in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Brian Kelly

Date:

27 Jan 2020

Name:

BRIAN KELLY

Relevant professional
qualification(s) or body
(if any):

FCCA.

Address:

7 BEESON CLOSE

LITTLE PAXTON

ST NEOTS

PE19 6NE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.