

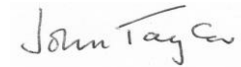
Summary

- Supporting Asylum seekers is a complex area and there is a growing demand for assistance especially those who are destitute.
- We have expanded the number of places we can offer in Leeds from 6 to 10.
- In our second year the charity has continued to make a positive difference to the lives of these vulnerable people; working with the professional help of experts such as PAFRAS and Catholic Care.
- Our model has also successfully enlisted practical help from the local community and parishes to befriend and support residents.

Trustees Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Trustees



John Taylor
15.1.2020

Chair of St Monica's Housing Ltd

Acknowledgements

The Trustees wish to acknowledge the generous support of all our volunteers; The Grail Society; Sisters of the Cross & Passion; Institute of Our Lady of Mercy ;Gifting Leeds; St Vincent De Paul conferences; Catholic Care; PAFRAS; and the RC Diocese of Leeds, without whom none of this would be possible.

Contact Us:

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Company Reg. 07566033
Reg Charity No. 1172359

St Monica's Housing Ltd Annual Report of Trustees 2018-2019



COMPANY REG. 07566033
REG CHARITY NO. 1172359

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Financial Summary 2018-19

Annual Accounts for year to 31.3.2019

	Restricted £	Unrestricted £	Total £
Income from Donations	36,000	3,537	39,537
Less			
Running Cost of accommodation	16,656	882*	14,888
Surplus for the year	19,344	2,655	24,649
Total Funds Brought Forward	19,298	22,276	41,574
TOTAL FUNDS of the Charity	38,642	24,931	63,573

*Insurance, Legal and printing costs

The surplus funds from 2018-19 of £24,649 are added to the existing reserves brought forward. The total reserves at 31.3.2019 are £63,573. The reserves are carried forward into 2019/20 to be used to fund the future activities of the charity.

The grants awarded by The Grail Society, The Sisters of the Cross and Passion, and the Institute of Our Lady of Mercy have been ring-fenced. This means the grants awarded can only be used to fund the running costs of the houses. The value of the ring-fenced or "Restricted reserves" as at the 31 March 2019 was £38,642 in total split as follows: £28,583 for the running costs of the new house in Harehills; and £10,059 for the running costs of St Monica's Beeston.

The running costs for one house are around £15,000 per year. The current level of reserves will fund two houses for 2 years.



Our Aims in 2018-19 were:

- **To create a secure financial future for the house in Beeston by applying for grant funding.**
- *To increase the number of places we can offer by working with partners to identify a suitable second property.*
- **To increase the number of supporters and volunteers involved in our work.**
- *To work with other agencies to ensure our residents have access to help and support in progressing their claim for asylum.*

How did we do?

- **The charity was successful in being awarded 3 grants this year; two for £15,000 from the Sisters of the Cross & Passion and The Grail Society; and one for £5,000 from the Institute of Our Lady of Mercy. These grants are ring-fenced; and are only used to fund house running costs.**
- *Catholic Care purchased a house in Harehills Leeds in 2018; and funded the necessary renovations for make it suitable accommodation for female asylum seekers. The house is due to take in the first residents in July 2019.*
- **We have two House Committee up and running with 10 volunteers who help with the day to day running of the houses.**
- *Of the 25 residents who have stayed at St Monica's 7 have subsequently received right to remain.*

Who are we?

How we started

St Monica's Housing Ltd is a company limited by guarantee which was formed in 2010 to provide short term accommodation for destitute female asylum seekers. The project was based in Leeds and supported by local members of the St Vincent De Paul Society (SVP); Leeds Diocesan Justice and Peace Commission; and Catholic Care. For five years St Monica's leased 2 houses in Headingley, which provided accommodation for up to 8 asylum seekers. Residents were from different ethnic groups and faiths and non-faith backgrounds; and all were given support in their asylum claims whilst they lived in the house. The accommodation provided a haven from the harsh realities of life as an asylum seeker; and was financed by local donations until the lease ended in September 2015.

In 2016...

St Monica's expanded its Board of Trustees and became a standard registered organisation with the Charity Commission.

Our Trustees

John Taylor	Chair	Bernard Thurlow	Director
John Mc Laughlin *	Secretary	Concilia Nankunda	Director
Alex Farrell	Treasurer	James McDaid	Director
Sheelagh Pickles *	Director	John Battle	Director
Anne Forbes	Director	*Chairs of House Committees	

What do we do?

St Monica's Beeston

In 2016 our first project was to turn an unoccupied presbytery in South Leeds into a home for 6 female asylum seekers.

The accommodation opened in July 2016.

We also set up a House Committee, chaired by a Trustee, to ensure residents had an induction; and the practical arrangements for running of the house were in place. The charity offers 6 months of accommodation to each resident.

During 2018 a second house was purchased by Catholic Care – a diocesan charity – so that St Monica's could offer 4 additional places.

"It has been a very long road filled with a lot of fear and anxiety and uncertainties.... A thank you can never be enough for seeing me through the most traumatic times when I was ill and had no place to turn to"
...Quote from former resident.



` In 2018/19 we provided 2,093 days of accommodation for 14 women which is 95.6% occupancy. Since July 2016 St Monica's has provided 5,702 days of accommodation (95.9 % occupancy) for 35 residents.

Photo of St Monica's house in Harehills

How does the service work?

St Monica's works in partnership with local organisations and charities, including the RC Diocese of Leeds; Catholic Care; SVP; the Red Cross; and PAFRAS (* Positive Action for Refugees and Asylum Seekers).

- PAFRAS manage the referral process on behalf of the charity working with the Red Cross to identify individuals who have no access to public funds, who would benefit from a stay at St Monica's.
- The House Committee arrange for the welcome and induction of new residents; and maintain contact with residents throughout their stay including delivering regular food parcels and distributing the allowance (£20 per week per resident in 2017-18).
- PAFRAS provides a dedicated case-worker to support the residents and liaise with other agencies involved in their case.
- Residents are encouraged to volunteer and involve themselves in local groups: examples include English classes; knitting groups; and lunch clubs.
- A few weeks prior to the leaving date PAFRAS reviews the resident's circumstances; and with the input of the House Committee and other agencies help the resident make their next move.

" The value of our partnership with St Monica's is that together we have been able to achieve ongoing accommodation support for a further 4 destitute asylum seekers- something neither of us could have achieved alone. "

Quote from Carol Hill Director Catholic Care

ST. MONICA'S HOUSING LTD

ANNUAL ACCOUNTS

31 MARCH 2019

COMPANY REGISTRATION NUMBER: 07566033

ST. MONICA'S HOUSING LTD

ANNUAL ACCOUNTS

YEAR ENDED 31 MARCH 2019

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ST. MONICA'S HOUSING LTD
Statement of Financial Activities
31 MARCH 2019

	2019			2018		
	£ Restricted	£ Unrestricted	£ Total	£ Restricted	£ Unrestricted	£ Total
Incoming Resources						
Donations	36,000	3,537	39,537	30,000	1,350	31,350
Resources Expended						
Charitable Activities	(16,656)	(882)	(17,538)	(10,702)	(4,186)	(14,888)
Net Income / (Expenditure)	<u>19,344</u>	<u>2,655</u>	<u>21,999</u>	<u>19,298</u>	<u>(2,836)</u>	<u>16,462</u>
Less Gains/(Losses)	0	0	0	0	0	0
NET MOVEMENT IN FUNDS	<u>19,344</u>	<u>2,655</u>	<u>21,999</u>	<u>19,298</u>	<u>(2,836)</u>	<u>16,462</u>
Reconciliation of Funds						
Total funds brought forward	19,298	22,276	41,574		25,112	25,112
Total Funds carried Forward	<u>38,642</u>	<u>24,931</u>	<u>63,573</u>	<u>19,298</u>	<u>22,276</u>	<u>41,574</u>

ST. MONICA'S HOUSING LTD

BALANCE SHEET

31 MARCH 2019

	2019		2018	
	£	£	£	£
FIXED ASSETS		2,322		3,482
CURRENT ASSETS				
Debtors & Prepayments	1,150		431	
Cash at bank and on hand	<u>60,265</u>		<u>41892</u>	
CREDITORS:				
Deferred Income				
Amounts falling due				
Within one year	<u>164</u>		<u>4,231</u>	
NET CURRENT ASSETS		<u>63,573</u>		<u>41,574</u>
TOTAL ASSETS LESS				
CURRENT LIABILITIES		<u>63,573</u>		<u>41,574</u>
Funds of the Charity				
TOTAL FUNDS		<u>63,573</u>		<u>41,574</u>
Unrestricted Funds		24,931		22,276
Restricted Funds		38,642		19,298

These accounts were approved and signed by the directors and authorised for issue on 7 November 2019.

For the year ending 31/03/2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006. An independent review of the accounts has been performed.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

Mr John Taylor Director

Mr James McDaid Director

Company Registration Number: 07566033

The notes on page 3 & 4 form part of these accounts

ST MONICA'S HOUSING LTD
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2019

1 ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting for Charities (SORP 2005); The Companies Act 2006; and Financial Reporting Standard for Smaller Entities (effective April 2008).

There have been no changes to the accounting policies since last year. No changes have been made to the accounts for previous years.

Incoming Resources

All incoming resources are included in the Statement of Financial Activities (SOFA) When the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

Expenditure and Liabilities.

Expenditure is recognised on an accrual basis as the liability is incurred. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

Taxation

As a charity the organisation is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible Fixed Assets

The charity invested in a new boiler at the Beeston house in February 2018. This has been treated as a capital enhancement of a leased asset and has an expected asset life equivalent to the life of the lease (3 years). Given the asset was installed a month before the year end no depreciation was charged in 2017-18 but a charge is included in the accounts for 2018-19.

ST MONICA'S HOUSING LTD

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2019

2 MOVEMENT ON RESTRICTED FUNDS

Four grants were received in 2018-19 which specifically relate to funding the revenue costs of St Monica's Beeston and St Monica's Harehills in 2018-19 and beyond. These grants have been treated as Restricted Funds and the appropriate running costs allocated against them.

The grants were:

- St Monica's Harehills - £15,000 from Sisters of Cross and Passion.
- St Monica's Beeston - £15,000 from The Grail Society; £5,000 from IOLM*; £1,000 funding from HCSB.

	St Monica's Beeston £	St Monica's Harehills £
1 April 2018		
Fund Brought Forward	4,298	15,000
Add Grants Awarded	21,000	15,000
Less 18-19 Expenditure	(15,239)	(1,417)
Balance Carried Forward		
31 March 2019	<u>10,059</u>	<u>28,583</u>
Total Restricted funds for 2018-19		<u>38,642</u>

The Unrestricted Fund represents the cumulative value of the profit and loss reserve. These funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

2 SHARE CAPITAL

The company is limited by guarantee and therefore does not have share capital.

3 CONTROL

The company was under the control of the directors throughout the current and previous year.

*IOLM – Institute of Our Lady of Mercy

All Correspondence
to

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Tel: 07966 067473

RDT Management Services Limited
Registered Office
6 Brunswick Street
Carlisle
Cumbria
CA1 1PN

Company Registration Number

8344571

26th January 2020

Reference: St Monica's Housing Limited - REVIEW OF 2019 REPORT AND ACCOUNTS

For the attention of Secretary and Treasurer

Dear Alex,

Independent Examination of [ST. MONICA'S HOUSING LTD](#)
07566033 - Incorporated on 16 March 2011
23 Oakwood Walk, Leeds, West Yorkshire, LS8 2PG
Entry on Companies House.GOV.UK

1. The papers provided for review by the Charity would indicate that it is eligible to submit accounts with an independent examination.

The Independent Review assesses from the information provided that it has a turnover of less than £250,000 and is a registered Charity No **1172359** - **ST. MONICA'S HOUSING LTD** – with Company Registration No **07566033** and is therefore eligible for exemption from audit as stated in the accounts.

2. The independent examiner has no conflict of interest in performing the examination and is qualified to do the review.

3. The independent examiner was engaged by the Company Secretary / Treasurer with the approval of the Chair.

4. The independent examination covered:

- Review of background information on the operation of the Charity.

This comprised review of Companies House website and the Charity Commission Website.

The Reviewer also noted Positive Action for Refugees and Asylum Seekers “PAFRAS” as a registered charity which supports advice to St Monica’s Housing Limited as the acronym had been used in the opening summary of the Annual Report of Trustees 2018-2019.

- Review of (an unsigned copy) of the Annual Accounts which were stated as approved and signed by the directors and authorised for issue on 7th November 2019. These were consistent with the annual report to the Trustees dated 15.1.2020 and signed by the Chair of St Monica’s Housing Ltd John Taylor.
- The independent examiner relied upon the work of the Charity Treasurer to check that the transactions had appropriate evidence and reconciled to bank statements.

Findings

The independent review confirms that the accounts have been properly drawn up, and comply with appropriate standards and disclosure requirements.

There appear to be no issues in relation to going concern on the basis that the Charity has very limited liabilities and as stated in the Report to the Trustees the current level of reserves will fund two houses for up to 2 years, based on the running costs of one house being c.£15,000.

The independent examiner is satisfied from the quality of working papers provided that reliance can be placed on the underlying accuracy of the detailed work undertaken by the Charity Treasurer. It should be noted that it is the Charity Trustees duty to ensure that it has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the Assets, Liabilities and Profitability of St Monica’s Housing Ltd. The Trustees also consider that St Monica’s Housing Ltd is exempt from the statutory audit requirement as per the documents produced for the year.

No issues were found which needed to be reported to Trustees or to the Charity Commission.

We have not been instructed to carry out an audit of the accounts of St Monica's Housing Ltd. and we have not verified the accuracy or completeness of the accounting records or information or explanations you have given to us and we do not, therefore express any opinion on the statutory accounts.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'R. D. Toole', with a horizontal line drawn underneath it.

Robert D Toole
FCMA