

**2ND MOLESEY (ST PAUL'S) SCOUT GROUP**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2019**

## **2ND MOLESEY (ST PAUL'S) SCOUT GROUP**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

---

<b>Trustees</b>	Mrs P Escott Ms A Sawell Mr A Nicholson FFA/FIPA
<b>Charity number</b>	305730
<b>Principal address</b>	The Scout Hut Back of Vine Hall Vine Road East Molesey Surrey KT8 9LF
<b>Web Site</b>	<a href="http://www.2ndMoleseyScouts.org.uk">www.2ndMoleseyScouts.org.uk</a>
<b>Email address</b>	<a href="mailto:contact2ndMoleseyScouts@gmail.com">contact2ndMoleseyScouts@gmail.com</a>
<b>Independent examiner</b>	Elizabeth Crowley FCA

---

# **2ND MOLESEY (ST PAUL'S) SCOUT GROUP**

## **CONTENTS**

---

	<b>Page</b>
Trustees' report	1 - 3
Independent examiner's report	4
Statement of financial activities	5
Balance sheet	6
Notes to the financial statements	7 - 12

---

# **2ND MOLESEY (ST PAUL'S) SCOUT GROUP**

## **TRUSTEES' REPORT**

### **FOR THE YEAR ENDED 31 MARCH 2019**

---

The trustees present their report and financial statements for the year ended 31 March 2019.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

#### **Objectives and activities**

2nd Molesey (St Paul's) Scout Group's main objectives are to provide a challenging and enjoyable programme of scouting activities to its members in accordance with the Scout Association's policy organisation and rules ("PORS").

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **Achievements and performance**

2nd Molesey Scout Group runs four sections from beavers, the youngest, through cubs then scouts and finally explorer scouts, the oldest. Scouting is a voluntary organisation and we have a fantastic team of section leaders and assistant leaders, ably supported by many parents and carers.

Anyone who has been with one of the sections when out and about cannot fail to be proud of how our young people conduct themselves as representatives of our scouting and Molesey community.

Much is made of "value added" and "enrichment" in the context of a young person's schooling, but here at 2nd Molesey our scout group adds so much more than those narrow concepts to make a positive difference to the lives of all our section members and their families.

Everyone involved in 2nd Molesey Scout Group extends a massive vote of thanks and appreciation to all of the leaders, assistant leaders and other supporters who enable our group to run such a vibrant and diverse programme. We are always keen to welcome new supporters and helpers, so if you are interested in joining our group please do get in touch.

Individual section reports for beavers, cubs, scouts and explorers are available at the charity's annual general meeting or on request from the charity's trustees.

#### **Fundraising Achievements**

Fundraising has been steady through this year, with good revenues from the Molesey Carnival, Magical Molesey and from Christmas tree sales.

We remain committed to reinvesting in new equipment and activities for all of our sections so long as our core reserves are maintained.

#### **Financial review**

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Committee considers that the group should hold a sum equivalent to 5 months running costs, circa £7500.

## **2ND MOLESEY (ST PAUL'S) SCOUT GROUP**

### **TRUSTEES' REPORT (CONTINUED)**

#### **FOR THE YEAR ENDED 31 MARCH 2019**

---

Investment Policy. The Group does not have sufficient funds to invest in longer term investments. All funds are held in cash current accounts and instant access cash deposits.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Structure, governance and management**

The charity is created and governed by a trust deed dated 29th July 1964, a trust deed which operates under rules which are common to all Scout Groups. The general running of the scout group is managed by the volunteer leaders supported by parent helpers and the group executive committee.

2nd Molesey (St Paul's) Scout Group is registered with the Scout Association with group number 05986.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs P Escott

Ms A Sawell

Mr A Nicholson FFA/FIPA

The Trustees of the charity comprise the group scout leader, the honorary treasurer and the chair of the executive committee.

The executive committee consists of independent representatives from the the Group Council (parents and carers of members), the chair, treasurer and secretary together with the group's section leaders and assistant leaders. The committee meets approximately five times each year.

Ellie Quick served as executive committee secretary throughout the year.

The section leaders who served during the year were :

Pam Escott - Beaver Leader and Scout Leader

Josh Cullum - Cub Leader

James Horsburgh/Geoff Day (from September 2018), David Ingold (until August 2018) - Explorer Leaders

The executive committee supports the Group Scout Leader in meeting the responsibilities of the Scout Group and is responsible for, inter alia:

- The maintenance of the Scout Group's property;
- The raising of funds and administration of Group finance;
- The insurance of persons, property and equipment;
- Scout Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing advisors other than those who are elected.

Decisions are made by the executive committee on a simple show of hands where a vote is deemed necessary, otherwise decisions are made by consensus.

## **2ND MOLESEY (ST PAUL'S) SCOUT GROUP**

### **TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2019**

---

#### **Risk Assessment**

The Committee has identified the major risks to which they believe the Group is exposed.

These have been reviewed and systems exist to mitigate against them. The main areas of concern that have been identified are:

-Damage to the building and equipment.

The Group would request the use of buildings and equipment from neighbouring organisations.

The Group has sufficient building and contents insurance in place to mitigate against permanent loss

-Injury to leaders, members and helpers.

The Group, through the capitation fees, contributes to The Scout Association's national accident insurance policy.

Risk Assessments are undertaken before all activities.

-Reduced income from fund raising.

The Group is primarily reliant upon income from subscriptions and fund raising.

The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income.

The Committee could raise the value of subscriptions to increase the income to the group either temporarily or permanently.

-Reduction or loss of leaders and members.

The Group provides activities for all young people aged 6 to 18. If there was a reduction in leadership or membership in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section, or in the worst case scenario, the complete closure of the Group.

-Financial Controls.

The Group requires two signatories for all payments to provide reasonable assurance against material mismanagement or loss of money and holds comprehensive insurance policies to ensure that insurable risks are covered.

The trustees' report was approved by the Board of Trustees.

**Mr A Nicholson FFA/FIPA**

Trustee

Dated: 5 July 2019

# 2ND MOLESEY (ST PAUL'S) SCOUT GROUP

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF 2ND MOLESEY (ST PAUL'S) SCOUT GROUP

---

I report to the trustees on my examination of the financial statements of 2nd Molesey (St Paul's) Scout Group (the charity) for the year ended 31 March 2019.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Elizabeth Crowley FCA

Dated: 5 July 2019

## 2ND MOLESEY (ST PAUL'S) SCOUT GROUP

### STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2019

	Notes	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £	Total 2018 £
<b>Income from:</b>					
Income From Donations and legacies	3	9,504	-	9,504	10,510
Income From Charitable activities	4	15,281	4,485	19,766	17,855
Income From Fundraising Activities	5	8,321	-	8,321	10,705
Bank interest	6	65	-	65	41
<b>Total income</b>		<b>33,171</b>	<b>4,485</b>	<b>37,656</b>	<b>39,111</b>
<b>Expenditure on:</b>					
Costs of Fundraising Activities	7	4,287	-	4,287	5,184
Expenditure on Charitable activities	8	33,053	930	33,983	27,640
<b>Total resources expended</b>		<b>37,340</b>	<b>930</b>	<b>38,270</b>	<b>32,824</b>
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<b>(4,169)</b>	<b>3,555</b>	<b>(614)</b>	<b>6,287</b>
Fund balances at 1 April 2018		28,572	1,389	29,961	23,674
<b>Fund balances at 31 March 2019</b>		<b>24,403</b>	<b>4,944</b>	<b>29,347</b>	<b>29,961</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.



## 2ND MOLESEY (ST PAUL'S) SCOUT GROUP

### BALANCE SHEET

AS AT 31 MARCH 2019

	Notes	2019 £	£	2018 £	£
<b>Current assets</b>					
Cash at bank and in hand		29,347		29,961	
Net current assets			29,347		29,961
<b>Income funds</b>					
Restricted funds			4,944		1,389
Unrestricted funds			24,403		28,572
			29,347		29,961

The financial statements were approved by the Trustees on 5 July 2019

Mrs P Escott  
Trustee

Ms A Sawell  
Trustee

# **2ND MOLESEY (ST PAUL'S) SCOUT GROUP**

## **NOTES TO THE FINANCIAL STATEMENTS**

### **FOR THE YEAR ENDED 31 MARCH 2019**

---

#### **1 Accounting policies**

##### **Charity information**

2nd Molesey (St Paul's) Scout Group is a charity created by a trust deed dated 29th July 1964 and registered on 21st June 1967.

##### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

##### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

##### **1.4 Incoming resources**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised when reimbursed to the Charity.

## 2ND MOLESEY (ST PAUL'S) SCOUT GROUP

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2019

#### 1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

#### 1.5 Resources expended

Costs and expenses of running the charity and its charitable activities are recognised when paid.

#### 1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## 2ND MOLESEY (ST PAUL'S) SCOUT GROUP

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

#### 3 Income From Donations and legacies

	2019	2018
	£	£
Donations and gifts	186	60
Membership fees	9,318	10,450
	<u>          </u>	<u>          </u>

#### 4 Income From Charitable activities

	Scouting Activities 2019 £	World Jamboree 2019 £	MiniBus Fund 2019 £	Total 2019 £	Total 2018 £
Rental income	500	-	-	500	456
Other income	14,781	1,370	3,115	19,266	17,399
	<u>15,281</u>	<u>1,370</u>	<u>3,115</u>	<u>19,766</u>	<u>17,855</u>
Analysis by fund					
Unrestricted funds	15,281	-	-	15,281	16,109
Restricted funds	-	1,370	3,115	4,485	1,746
	<u>15,281</u>	<u>1,370</u>	<u>3,115</u>	<u>19,766</u>	<u>17,855</u>
For the year ended 31 March 2018					
Unrestricted funds	16,109	-	-		16,109
Restricted funds	-	500	1,246		1,746
	<u>16,109</u>	<u>500</u>	<u>1,246</u>		<u>17,855</u>

#### 5 Income From Fundraising Activities

	Unrestricted funds	Total
	2019 £	2018 £
Fundraising events	8,321	10,705
	<u>          </u>	<u>          </u>

## 2ND MOLESEY (ST PAUL'S) SCOUT GROUP

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

#### 6 Bank interest

	Unrestricted funds	Total
	2019 £	2018 £
Interest receivable	65	41

#### 7 Costs of Fundraising Activities

	Unrestricted funds	Total
	2019 £	2018 £
<u>Fundraising and publicity</u>	4,287	5,184
Other fundraising costs	4,287	5,184

## 2ND MOLESEY (ST PAUL'S) SCOUT GROUP

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

#### 8 Expenditure on Charitable activities

	Scouting Activities £	World Jamboree £	Total 2019 £	Total 2018 £
Activities programme	2,951	930	3,881	3,931
Camp costs	19,058	-	19,058	9,978
Equipment for activities	551	-	551	3,983
Charitable donations	-	-	-	30
	<u>22,560</u>	<u>930</u>	<u>23,490</u>	<u>17,922</u>
Costs of the scout hut and group	2,925	-	2,925	4,256
Administrative expenses	7,568	-	7,568	5,462
	<u>33,053</u>	<u>930</u>	<u>33,983</u>	<u>27,640</u>
<b>Analysis by fund</b>				
Unrestricted funds	33,053	-	33,053	
Restricted funds	-	930	930	
	<u>33,053</u>	<u>930</u>	<u>33,983</u>	
<b>For the year ended 31 March 2018</b>				
Unrestricted funds	27,130	-		27,130
Restricted funds	-	510		510
	<u>27,130</u>	<u>510</u>		<u>27,640</u>

#### 9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

#### 10 Employees

There were no employees during the year. The Scout Group is run entirely by volunteer leaders, supported by parents and carers of the members of the group, and other supporters of 2nd Molesey (St Paul's) Scout Group.

## 2ND MOLESEY (ST PAUL'S) SCOUT GROUP

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2019**

#### 11 Analysis of net assets between funds

	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £	Total 2018 £
Fund balances at 31 March 2019 are represented by:				
Current assets/(liabilities)	24,403	4,944	29,347	29,961
	<u>24,403</u>	<u>4,944</u>	<u>29,347</u>	<u>29,961</u>

#### 12 Related party transactions

There were no disclosable related party transactions during the year (2018 - none).