

URBAN COMMUNITY PROJECTS

TRUSTEES REPORT AND FINANCIAL STATEMENT

YEAR ENDED 31ST MARCH 2019

Company Number: 08373501 (England and Wales)

CONTENTS PAGE	Pages
Directors Report	4 – 7
Independent Auditors Report	8 – 9
Statement of Financial Activities	10
Balance Sheet	12
Notes forming parts of the Financial Statements	13

LEGAL & ADMINISTRATIVE INFORMATION

Trustees & Directors	Valerie Amajoutt (Chair) Linda Sluys (Treasurer) Kamilah Petrie
Secretary	Rasheeda Graham
Company Number	08373501
Principal Address	Somerstown Community Centre 150 Ossulston Street Kings Cross London NW1 1EE
Registered Office	C/O Charlie Legg 13 Stratford Villa Camden, London NW1 9SJ
Auditors	C Downes & Co (BSc), FCCA Chartered Certified Accountant & Statutory Auditor
Bankers	Natwest PLC Camden High Street London NW1

The Directors presented their report and audited financial statements for the year ended 31 March 2019.

Structure, Governance and Management

Governing Document

Urban Community Projects (the charity) was incorporated in December 2010 and was registered with the Charity Commissioners of England and Wales January 2013, under registration number 115115. It is a company limited by guarantee (company registration number 08373501 England and Wales) and is governed by its Memorandum and Articles of Association. It operates from Somers Town Community Centre, 150 Ossulston St, Kings Cross, London NW1 1EE. Its registered office is 13 Stratford Villas, Camden, London NW1 9SJ.

Recruitment and Appointment of Management Committee

The charity is managed by its members who constitute the board of Directors and have been appointed in accordance with the charity's Articles of Association. All new Trustees receive an induction pack which includes the Memorandum and Articles of Association, the most recent management accounts, previous accounts, annual reports and the opportunity to meet with staff and Trustees to learn more about the specific activities offered at UCP. The Directors in office during the period ended 31 March 2019 were as follows:-

Charles Legg (Chair)
Valerie Amajoutt (Interim Chair)
Linda Sluys (Treasurer)
Rasheeda Graham (Secretary)
Kamilah McCalman

Committee

The committee meet every 16 weeks to review the spending against budget and to ensure financial propriety within the organisation.

Staff

Rasheeda Graham became the new Charity Director, Driss Amajoutt was recruited in January 2019 as the Charity Project Leader and Sonia Beruci was recruited in October 2019 as the new Charity Administrator.

Project delivery of the charities activities for 2018/19 period were delivered at Jim Faulkner Community Room, Somers Town Community Centre and Somers Town Sports Centre. Our contract work with Maiden Lane Community Centre came to an end in June 2018.

Camden LA 106 funding was obtained for Rasheeda Graham our qualified Information and Guidance Advisor to deliver Information and Guidance Sessions from Jim Faulkner Community Room, 1 day per week over 16 weeks.

MOPAC funding for 'one mic, one life' project has provision for x1 0.5 day Project Manager and x1 0.5 day Outreach Youth Worker. Rasheeda Graham will continue to Project Manage the 'one mic, one life' project.

Structural Development

UCP trustees ALL have updated DBS checks as of 2019 and will be required to be renewed within the 2 year period by June 2021, as set out in the Charities articles and memorandum.

The AGM was held in November 2019, attended by all trustees and will be set around the same date for 2020.

Objectives and Achievements

The charity's objects are "to work with disadvantaged people of all ages from socially deprived and BME backgrounds, in particular social housing residents. We aim to improve the quality of their lives by providing advice and support in areas such as employment and training, financial awareness and deliver sports development, arts and environmental projects". New objectives set out at last year's AGM saw the Charity focus on prevention of knife and gang related crimes, by providing positive diversions for young people. This comes under the umbrella of the 'one mic, one life' project, which has received additional funding to continue the project for a further 2 years.

Achievement of Objectives

The key objectives set out for the first 3 years when the charity was formed in 2013 were to develop partnerships, raise funding and deliver projects around employment and training, financial inclusion, sports development, environmental activities and to upgrade and start running activities directly from Jim Faulkner Community Room. Changes to Origin Housing Associations policy on their community spaces has seen an increase in rents/rates, which the Charity was unable to sustain.

New premises were obtained at Somers Town Community Centre and a new lease and terms negotiated. The charity relocated at the end of January 2019 and started delivering activities directly for the community centre which includes employment and training 1:1's, our mobile food bank from the main hall twice a week as well as new activities as part of the 'one mic, one life' project.

The Charities activities throughout 2018/19 has increased considerable and we have started to engage well with all sections of the local community in Somers Town; with service users continuing to reflect the considerable diversity of the local population – aged 11-80, with 46% being from BME communities, and a majority from low-income households. The total number of local residents attending activities has had an increased from 323 in 2017/18 to 584 in 2018/19.

Volunteering has increased at the charity in 2019 following the introduction of our Camden Mobile Food Bank Project, funded by Tesco Bags of Help and Camden Giving in 2017/18, which has already seen the charity engage with 81 regular young volunteers and 31 new adult volunteers. Volunteers have taken on a number of roles at the food bank, including offering administrative support; designing and distributing publicity and managing and running the mobile food bank. The food bank will operate from Somers Town Community Centre every Tuesday (collections) and Thursday (sorting) starting January 2020.

Activities at UCP in 2018/19 included:

Youth activities 8 – 23 year olds

- One Mic, One Life Project has seen the charity run various creative workshops to prevent young people getting involved in knife and gang crime. Over the last 2 years, a total of 223 young people have taken part in workshops and 684 local people (including parents, community groups and schools) have attended 2 awareness events.
- The Mobile Food Bank has engaged with 85 young volunteers since the end of 2017, who help the charity run the Mobile Food Bank. They have been supported by 18 adult volunteers, who help with sorting and delivering food on local estates.

Adult Activities

- Employment advice sessions at Jim Faulkner Community Room and Somers Town Community Centre. The weekly sessions are designed to help residents who live on York Rise Estate and throughout Somers Town and Kings Cross get back into work. Over the last 2 years we helped 102 residents back into work, 18 apprenticeships and 7 into higher education.

The Future

At the end of the year 31 March 2019, UCP decided to continue with the following objectives set out in 2017/18:

- To diversify its funding base, increasing its income to hire more staff and deliver other activities, so as to help create a more sustainable financial future for the organisation.
- To raise additional funding to continue the Money Matters Project, secure a part time Charity Director, a part-time Youth Worker and part-time Charity Administrator. The charity also needs to find funding to maintain the Housing and Training Development Manager post.
- To add additional youth activities focusing on a detached youth employment project.
- To establish new systems that deal with volunteering and recruitment.
- To provide more opportunities for volunteering at the Charity with new volunteer positions.
- To engage with hard to reach communities operating in Camden in partnership Somers Town Community Centre and Saint Pancras Community Association.

Financial Review

The attached financial statements show the current state of the charity's finances for the period ended 31 March 2019. During the financial year (18/19), UCP generated income of £20,073 and secured funding of £19,723 to cover part of the Housing & Training Development Manager, and a new Charity Project Leader and Youth Outreach Officer salary. There was a surplus of £350 at the end of the financial year and UCP sustained no deficit for the year.

UCP will be responsible for rent/rates at Somers Town Community Centre of £2500 per year set out and agreed in the SLA for usage.

Reserves policy

As of 31 March 2019, the unrestricted reserves totalled £350. The Directors have examined the charity's requirements for reserves in light of the main risks to the organisation. The Directors believe that the level of unrestricted funds not committed or invested in tangible fixed assets (the free reserve) held by the charity should be around £25,000, enabling the provision of core activities for year in the event of a significant drop in funding. This needs to be raised and will be a priority for trustees in 2019/20.

Investment policy

Any available funds are held in the charity's bank account to enable it to meet its operational obligations as they fall due. The Directors will consider the investment of surplus funds in short term deposits in order to make best use of resources and generate investment income for the organisation.

Risk assessment

The Directors will continue to conduct on-going reviews of the major risks to which the charity is exposed at their quarterly Trustee Meetings. The key area of risk to the continuing and orderly provision of our services arises from the fact that the charity's funding comes predominantly from grant funding. To minimise this risk, UCP continues to seek to diversify its sources of funding and maximise on partner relationships to put in joint funding bids.

Directors' responsibilities

Company law requires the Directors to prepare accounts for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In accordance with company law, as the company's Directors, we certify that:

- so far as we are aware, there is no relevant audit information of which the company's auditors are unaware; and
- as the Directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Auditors

A resolution proposing C Downes & Co is appointed as Auditor of the Company was passed at the Annual General Meeting October 2014.

Signed on behalf of directors:

A handwritten signature in dark ink, appearing to read 'Charlie Legg'.

Charlie Legg (Chairperson)

Date: 04 October 2019

Urban Community Projects
(A company limited by guarantee)

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF URBAN
COMMUNITY PROJECTS FOR THE YEAR ENDED 31 MARCH 2019**

We have audited the financial statements of Maiden Lane Community Centre Limited for the year ended 31 March 2019, which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102.

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and auditors

As explained more fully in the statement of Trustees responsibilities, the Trustees, who are also the directors of Maiden Lane Community Centre Limited for the purposes of company law are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

The Trustees have elected for the accounts to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees Annual Report to identify material inconsistencies with the audited accounts and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on accounts

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Matters on which we are required to report by exception

Matters on which we are required to report by exception We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees Report is inconsistent in any material respect with the accounts; or
- the accounts are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Other matter

Your attention is drawn to the fact that the charity has prepared accounts in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.



30th November 2019

Ms C Downes, (BSc), FCCA (Statutory Auditor)
Chartered Certified Accountant &
Statutory Auditor

Dated

16a Godolphin Road
Shepherds Bush
London
W12 8JE

URBAN COMMUNITY PROJECTS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2019

Urban Community Projects
(A Company Limited by Guarantee)

Statement of Financial Activities

(including Income & Expenditure Account)

For the year ended 31 March 2019

Incoming Resources	Notes	Unrestricted Funds 2019	Restricted Funds 2019	Total Funds 2019	Total Funds 2018
Voluntary Income					
Donations		-	-	-	-
Grants	2	350	34,596	34,946	16,880
Activities for generating funds					
Lettings & Other Income		-	-	-	-
Investment Income - Bank Interest		-	-	-	-
Incoming Resources from Charitable Activities		-	-	-	-
Other incoming Resources		-	-	-	-
Total Incoming resources		350	34,596	34,946	16,880
Resources Expended					
Fundraising trading		-	-	-	-
Charitable Activities		-	34,596	34,596	16,530
Governance costs		-	-	-	-
Total resources expended	3	-	34,596	34,596	16,530
Net incoming resources before transfers		350	-	350	350
Net movement in funds		350	-	350	350
Reconciliation of funds					
Total Funds brought forward		-	-	1857	1507
Total Funds carried forward		350	-	2207	1857

The Statement of Financial Activities includes all gains and losses in the year. All incoming resources expended derive from continuing activities.

The notes on pages 12 to 16 form part of these financial statements.

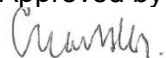
URBAN COMMUNITY PROJECTS

BALANCE SHEET AS AT 31 MARCH 2019

	Notes	2019 £	2018 £
Fixed assets			
Tangible assets	7	-	-
Current assets			
Debtor	8	34,946	16,880
Cash at bank/in hand		1857	1507
		<u>36,803</u>	<u>18,387</u>
Creditors	9		
Amounts falling due within one year		<u>-</u>	<u>-</u>
Net current assets		<u>1857</u>	<u>1507</u>
Net assets		1857	1507
		<u> </u>	<u> </u>
Funds	10		
Unrestricted funds		350	350
Restricted funds		34,596	16,530
Restricted capital		-	-
Fixed asset capital restricted fund		<u>-</u>	<u>-</u>
TOTAL FUNDS		<u>34,946</u>	<u>16,880</u>

These accounts are prepared in accordance with the provisions available to companies subject to the small companies' regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Approved by the Directors on 04 October 2019 and signed on its behalf by:



Charlie Legg (Chairperson)
Company registration number: 08373501 (England & Wales)

The accompany notes form an integral part of the accounts.

URBAN COMMUNITY PROJECTS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention and have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

Fund Accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor through the terms of an appeal. Expenditure which meets these criteria is charged to the fund.

1.2 Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or donor's conditions have not been fulfilled, then the income is deferred. The income for fundraising ventures is shown gross, with the associated costs included in fundraising costs.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated assets are included at the value to the charity where these can be quantified.

1.3 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource.

URBAN COMMUNITY PROJECTS

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

	Unrestricted Funds 2019	Restricted Funds 2019	Total Funds 2019	Total Funds 2018
Donations:				
John Lyons Charity	-	-	-	4812
Arts Award	-	-	-	1104
North London Philanthropic Trust Fund	-	9601	9601	-
MSE Charity	-	-	-	1520
Camden Giving KX Fund	-	6096	6096	9094
Camden Giving Future Changemakers Fund	-	9976	9976	-
MOPAC Fund	-	8923	8923	-
LA/Housing Association	350	-	-	350
Other income/grants	-	-	-	-
Total	350	34,596	34,596	16,880

1 Voluntary income/grants

2 Incoming resources from charitable activities

	2019 £	2018 £
Grants Receivable	34,596	16,880
Contracts/Service level Agreement	-	-
LA/Housing Association	-	350
Total	16,880	16,880

3 Staff

Number of employees

The average monthly number of employees during the year was: 1

Staff cost were as follows:	2019 £	2018 £
Salaries and wages	12800	8320
Social security costs	-	-
Other pension costs	-	-
Total	12800	8320

URBAN COMMUNITY PROJECTS **NOTES TO THE ACCOUNTS (CONTINUED)** **FOR THE YEAR ENDED 31 MARCH 2019**

4 Trustee remuneration and related party transactions

No trustee received any remuneration; expenses of £0 were reimbursed during the year.
 No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

5 Taxation

The company is exempt from corporation tax as a result of its registered charity status.

6 Fixed assets

The charity has £288 worth of fixed assets during this financial period.

7 Tangible fixed assets

The charity has no tangible fixed assets during this financial period.

8 Debtors

	2019	2018
	£	£
Contract income receivable	-	-
Prepayments	-	-
Accrued grant income	19,723	19,723
Other debtors	-	-
Total	19,723	19,723

9 Creditors: amounts falling due within one year

The charity has no creditors, accruals or deferred income during this financial period.

URBAN COMMUNITY PROJECTS **NOTES TO THE ACCOUNTS (CONTINUED)** **FOR THE YEAR ENDED 31 MARCH 2019**

10 Movement in funds

	2019 £	2018 £
Other costs relating to charitable activities comprise:		
UNRESTRICTED FUNDS		
Heat/Light/Water	-	-
Insurances	-	-
Telephone & Fax	264	367
Print/Post/Stationery	-	-
Advertising & Promotion	-	-
Travel	-	-
Grants	-	-
TOTAL	264	367
RESTRICTED FUNDS		
Jim Faulkner Community Room activities	3600	6800
Grant/Project Funding (Camden Highgate Ward)	8,923	-
Contract/Service Level Agreements	-	8320
Pension	-	-
Volunteer expenses	-	-
Consultants Fees & Subscriptions	-	-
Food and refreshments	-	-
Travel and subsistence	-	-
Materials and equipment	-	-
Cleaning and sanitation	-	-
Depreciation	-	-
TOTAL	12,523	15,470

11 Share Capital

Under the Company's Articles of Association, every member of the Company undertakes to contribute to the assets of the company in the event of the same being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required not exceeding £1.

12 Ultimate controlling party

The board of directors share the ultimate control of the company.

13 Other professional services provided by auditors

In common with many other entities of our size and nature we use our auditors to assist with the preparation of the financial statements.

URBAN COMMUNITY PROJECTS

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

1 Voluntary income/grants

	Unrestricted Funds 2019	Restricted Funds 2019	Total Funds 2019	Total Funds 2018
Donations:				
John Lyons Charity	-	-	-	4812
Arts Award	-	-	-	1104
North London Philanthropic Trust Fund	-	9601	9601	-
MSE Charity	-	-	-	1520
Camden Giving KX Fund	-	6096	6096	9094
Camden Giving Future Changemakers Fund	-	9976	9976	-
MOPAC Fund	-	8923	8923	-
LA/Housing Association	350	-	-	350
Other income/grants	-	-	-	-
Total	350	34,596	34,596	16,880

2 Incoming resources from charitable activities

	2019 £	2018 £
Grants Receivable	19,723	16,530
Contracts/Service level Agreement	-	-
LA/Housing Association	350	350
Total	20,073	16,880

3 Staff

Number of employees

The average monthly number of employees during the year was: 1

Staff cost were as follows:	2019 £	2018 £
Salaries and wages	12800	8320
Social security costs	-	-
Other pension costs	-	-
Total	12800	8320

URBAN COMMUNITY PROJECTS **NOTES TO THE ACCOUNTS (CONTINUED)** **FOR THE YEAR ENDED 31 MARCH 2019**

4 Trustee remuneration and related party transactions

No trustee received any remuneration; expenses of £0 were reimbursed during the year.
 No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

5 Taxation

The company is exempt from corporation tax as a result of its registered charity status.

6 Fixed assets

The charity has no fixed assets during this financial period.

7 Tangible fixed assets

The charity has £288 tangible fixed assets during this financial period.

8 Debtors

	2019	2018
	£	£
Contract income receivable	-	-
Prepayments	-	-
Accrued grant income	20,073	20,073
Other debtors	-	-
Total	20,073	20,073

9 Creditors: amounts falling due within one year

The charity has no creditors, accruals or deferred income during this financial period.

URBAN COMMUNITY PROJECTS **NOTES TO THE ACCOUNTS (CONTINUED)** **FOR THE YEAR ENDED 31 MARCH 2019**

10 Movement in funds

	2019 £	2018 £
Other costs relating to charitable activities comprise:		
UNRESTRICTED FUNDS		
Heat/Light/Water	-	-
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Telephone & Fax	264	367
Print/Post/Stationery	-	-
Advertising & Promotion	-	-
Travel	-	-
Grants	-	-
TOTAL	264	367
RESTRICTED FUNDS		
Jim Faulkner Community Room activities	3600	6800
Grant/Project Funding (Cantelowes Ward	8,923	-
Contract/Service Level Agreements	-	8320
Pension	-	-
Volunteer expenses	-	-
Consultants Fees & Subscriptions	-	-
Food and refreshments	-	-
Travel and subsistence	-	-
Materials and equipment	-	-
Cleaning and sanitation	-	-
Depreciation	-	-
TOTAL	12,530	15,470

11 Share Capital

Under the Company's Articles of Association, every member of the Company undertakes to contribute to the assets of the company in the event of the same being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required not exceeding £1.

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The board of directors share the ultimate control of the company.

13 Other professional services provided by auditors

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