(A Charitable Incorporated Organisation)

Trustees' Report and Financial Statements for the year ended 31 March 2019

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# **Charity Information**

### **Charity number**

1165513

### **Registered Office**

22 Queen Street York YO24 1AD

#### **Treasurer**

Mr Granville Miller

### **Trustees**

Mr David Chapman Mr Peter Hope Mr Brian Smith

Mr Sean Heslop (Chair)

Mr Sam Stow Mr Hugh Brazier

Mr Chris Smith (resigned January 2019)

Mr Granville Miller Mr Steve Atkinson

Mr Dermot Heslop (appointed January 2019)

## **Solicitors**

Rollits Forsyth House Alpha Court Monks Cross York YO32 9WN

### **Auditors**

Garbutt & Elliott Audit Limited Chartered Accountants Triune Court Monks Cross Drive York YO32 9GZ

#### **Bankers**

HSBC 13 Parliament Street York YO1 8RS

# **HR Consultants**

Stallard Kane 11-23 Market Street Gainsborough Lincolnshire DN21 2BL

# **Chairman's Statement**

I am honoured to introduce the third Annual Report of the York RI charity.

York RI has continued to learn and improve through the year improving how we operate and fulfil our members' and users' aspirations for enjoyable and meaningful sport, recreation and many other activities.

On a personal front I have been involved with the RI since being a toddler starting with Judo as that was the section accepting the youngest members, participating in many activities with rugby union always being my favourite. It never stops impressing me how much time and effort over many years countless volunteers have contributed to the success of York RI.

I thank the members of the Board, the staff of York RI and all the volunteers, who have contributed to the success of York RI. I am confident that the charity will face the challenges and enjoy the opportunities presenting themselves now and in the future. This year I thank particularly those volunteers and employees who have spent much time and effort overcoming opposition and technical difficulties to modernise the CIO's accounting.

Sean Heslop Chair

# Report of Trustees for the year ended 31 March 2019

The Trustees are pleased to present their annual report together with the consolidated financial statements of the charitable incorporated organisation ("CIO") and its subsidiary, York RI Trading Limited, for the year ending 31 March 2019.

The financial statements comply with the Charities Act 2011, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and the Republic of Ireland (FRS102) (effective 1 January 2015).

### **Organisation status**

The CIO is a registered charity, number 1165513 with the registration dated 10 February 2016.

York RI is a CIO governed by a constitution registered with the Charity Commission on 10 February 2016, as amended April 2016. The charity received a transfer of all the assets and liabilities of the York Railway Institute (an unincorporated Community Amateur Sports Club) on 1 April 2016.

York RI has adopted the 'Association' model of the CIO constitution. Trustees are elected by the members of the charity at the Annual General Meeting each year, to serve for a period of up to three years. Membership of the charity is open to anyone (individual or organisation) who is interested in furthering its purposes, and who, by applying for membership, has indicated his, her or its agreement to become a member and acceptance of the duty of members set out in the constitution.

There are 15 Trustee positions on the Board. In order to ensure continuity, one-third of the elected Trustees retire at each AGM by rotation. Retiring Trustees are eligible to put themselves forward for re-election, and may serve for a maximum of three terms of three years before taking a break of at least three years. Vacancies on the Board during the year may be filled by co-option, co-optees serving until the next AGM.

The Board carries out an annual skills audit and seeks to actively recruit new candidates for Trusteeship who can contribute to filling identified gaps in the Board's knowledge, skills and experience. New Trustees receive a Trustee Handbook providing key information about the charity, Trustees and staff. The first Board meeting following the AGM includes an induction session for new Trustees; and new Trustees are 'partnered' with an existing Trustee for support and information during their first six months on the Board.

The Board is aware of the need to ensure ongoing development of its members. The Board meets monthly. Each meeting receives reports from sub-committees to whom specific responsibilities are delegated under the scheme of delegation. The Board has agreed delegated authorities for authorisation of expenditure and other commitments.

#### **Finance Committee**

The role of the Finance Committee is:

- To ensure York RI has a consistent and effective approach to managing its resources;
- To evaluate the financial performance of the organisation and ensure financial resources are used appropriately and in accordance with the objectives of York RI;
- To ensure that appropriate advice and recommendations are made to the Board to ensure the ongoing viability of the organisation.

Finance Committee is chaired by the Treasurer and its membership includes the Treasurers of each Site Committee. The Committee meets monthly.

### **Key Management Personnel**

The pay of the Charity's key management personnel is reviewed annually and normally increased in accordance with inflation. The remuneration is also bench-marked with charities of a similar size and activity to ensure that the remuneration set is fair and not out of line with that generally paid for similar roles.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

# **Staffing Committee**

The role of the Staffing Committee is:

- To ensure York RI has a consistent and effective approach to managing its human resources;
- To ensure that York RI develops an effective personnel strategy consistent with its objectives and with statutory and legal requirements;
- To act as advisory body to the Board on matters affecting staff and volunteers;
- To act as the formal body for staff discipline and grievance matters;
- To provide support and guidance to the senior staff on staffing matters as required.

Membership of the Staffing Committee is drawn from the Board of Trustees. Professional advice on staffing matters is obtained from StallardKane under an insured contract.

# Site Committees for the five sites operated by the charity: Queen Street, Pike Hills, New Lane, Sailing and Bowls.

The Site Committees have delegated authority for the day to manage their Site. Site Committees are made up of representatives of the various sections and clubs that use each Site, and include at least one Trustee on each Site Committee. Site Committees are responsible for developing and proposing the budget for their Site (for approval by the Board); overseeing activities on the Site; ensuring effective communication between the Board and sections; and developing plans for service and Site improvements. Any decisions relating to financial commitments outside the agreed budget, legal issues or staffing/HR issues must be referred to the Board.

Many activities at the Sites are run by the sections and clubs, which are managed by committees of volunteers elected by the members of each club. These are described in more detail below. The sections and clubs are accountable to the Board and report through the Site Committee structures. Other activities are run by the charity directly with support from paid staff.

The charity employs an average of 29 staff. Day to day management of staff is delegated to:

Alistair Burns, Secretary (Pike Hills) Caroline Knight, Manager (New Lane) Dan Coates Queen, Street Site Manager Jo Grinsdale-Cook, Finance Manager

Staff remuneration is set based on the current market rates for roles in comparable positions and organisations and is subject to performance review.

### **Trading subsidiary**

York RI Trading Limited was incorporated on 24th June 2016 and is a wholly-owned subsidiary of the York RI charity. It commenced trading on 1 July 2016.

**Registered company number:** 10250574

**Registered office:** 22 Queen Street, York, YO24 1AD **Current Directors:** Sean Heslop, David Chapman

York RI Trading Limited is responsible for the operation of a variety of trading activities based at the charity's sites, including the bar facilities at Queen Street, Pike Hills, New Lane and the Bowls Club; and other non-charitable trading revenue such as refreshment machines and pool tables. York RI Trading Ltd will donate any profits not required for maintaining its operations to York RI. The Board of York RI will allocate this donation to various charitable activities as it sees fit.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

### Risk management

The Board has paid particular attention to a range of risks faced by the charity and has implemented measures to reduce or mitigate these risks.

The principal risks identified by the Board during 2018/19 and to be managed into 2019/20 have been:

- Visibility of financial information. The financial management arrangements inherited from the former Railway Institute were not felt to be appropriate for the charity and trading company. A new accounting system has been implemented during 2018/19 with the intention to embed the system within the CIO in 2019/20.
- Income falling below the level needed for sustainability. There is an on-going review of the
  appropriateness of subscriptions and charges and all Sites and sections will be given guidance
  as to the appropriate surplus required each year to replace/renew assets.
- Governance. The devolved structure of the organisation, with much decision-making taking place at Section level through volunteer committees, is a strength of the charity but also presents some potential risks in terms of transparency and accountability. The introduction of Site Committees, with Trustee representation on each, has been put in place to improve communication between the Board and sections whilst retaining as much devolved autonomy for sections as is reasonably possible. The Board retains responsibility for ensuring that all activities are delivered in line with best practice in terms of safety and quality; and for strategic planning to ensure the effectiveness and viability of the charity as a whole. This will be prioritised over the coming 2 years. During 2018/19 the Queen Street Site Committee has attracted new members with the right width of skills to improve the management of the Site.
- External: the particular risks in relation to the future of the Queen Street Site identified in the 2017/18 report, arising from planned development of the adjacent 'York Central' site for business and residential use, combined with the conclusion of the existing lease on the Queen Street facilities in 2019 have been recognised and options have been discussed within the CIO and with partners. Last year's report stated in early 2018 the City of York and partners informed the Board of a new project to enhance the York Station Southern Frontage which would affect the facilities and operations on the Queen Street site; the Queen Street site was withdrawn from the York Central development. Through 2018/19 discussions continued with the development partners to identify the impact of the projects on the activities on our Queen Street Site including consulting members and users in order to compile an official response to the City of York Planning process. Agreement has been made with Network Rail to rollover the existing lease to March 2020 and as greater clarity of the impact of the Station Frontage project further rollover of the existing lease is envisaged before a new lease is progressed. Further meetings are taking place during 2019/20 as and when there are developments.

## **Objectives and activities**

York RI's charitable objects are:

- 1. The promotion of community participation in healthy recreation through the provision of facilities for playing particular sports within the area of York; and
- 2. The promotion and advancement of education by the encouragement of the arts through the provision of facilities for the general public to participate in the arts of drama, mime, dance, music, painting and sculpture, photography, cinema, literature and poetry and to improve the general standard of dramatic productions in York and elsewhere; and
- 3. The provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

### Main activities undertaken to achieve the charitable objects

York RI fulfils its charitable objectives by providing a wide range of facilities to enable the general public to play amateur sports, participate in healthy recreation and to participate in the arts, musical and theatre productions and wider community-based activity.

York RI develops and operates sporting, recreational, social and cultural activities for the benefit of the public.

The amateur sports for which the York RI provides facilities all promote health and fitness (which range from stamina, strength, suppleness, agility and speed for the sports activities to those closed skill activities such as snooker, billiards, pool and bowls, which require a high level of accurate technique, hand/eye co-ordination and skill).

Membership is open to all sections of the community and anyone who wishes to become a member of York RI may do so. Membership is affordable to maximise community participation and to ensure that no-one is excluded from participation because of inability to pay. The charity offers discounted membership rates for juniors, students and retired members, and free coaching for certain sports. York RI's facilities are also available to non-members at affordable prices. There is extensive use of the facilities by local organisations with similar objectives, such as schools and voluntary organisations.

Decisions on new activities or improvements to facilities are authorised by York RI's trustees following an appraisal of the costs and benefits to the public and are largely the result of suggestions by York RI's members and users to enhance the facilities available. The Trustees have had regard to Charity Commission guidance on public benefit in their decision-making.

The facilities are offered across five sites in the city of York. These are:

# Queen Street (leased from Network Rail)

The site includes a gymnasium, band room, and the historical headquarters of the former Railway Institute which includes a range of meeting rooms, performance space, training facilities, and recreational provision. Activities available at the site include:

Badminton (9 courts)
Squash (5 courts)
Table Tennis (2 permanent tables)
Judo (dedicated dojo)
Weights training room

Brass bands (dedicated band rehearsal room used by 3 bands)

Recreational community activities including chess, snooker, pool, darts, dominoes, quiz league.

Meeting rooms, dance studio and theatre – used by a variety of community dance groups and voluntary organisations.

In addition to regular use by the RI's volunteer-led Sections, the facilities are used by members of the public on a pay to play basis. They are also regularly used by local schools at discounted rates, and by local clubs and societies who do not have premises of their own, for example Aikido, Badminton and Table Tennis clubs. Extensive availability is given to the police, county and area associations and national governing bodies for competitions and coaching.

### New Lane (freehold)

The site at New Lane provides facilities for a range of outdoor sports and community activities, and was refurbished to Sport England standards in 2009. The main activities run by the RI sections are Rugby, Football and Netball, with training and match facilities, associated changing rooms and spectator and clubhouse accommodation. The facility provides for all sections of the community, with provision for adults and juniors, male and female. There is level access and adapted toilets. The RI sections work with local schools and community groups to promote active lifestyles and provide a pathway from junior to adult participation.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

# Main activities undertaken to achieve the charitable objects (Cont.)

The Community Hall provides a base for gymnastics and exercise classes, and hosts other community events.

#### Pike Hills (freehold)

The site comprises a golf course, club house and driving range. Pike Hills Golf Club membership is open to all and is very competitively priced. There is a range of membership options available, as well as pay and play. The joining process is based on chronological order of application.

The club has a thriving junior section with coaching and competition costs met by the club, together with partnerships with local schools to encourage the development of junior golf.

The club provides buggy hire to encourage less physically able players to visit and play the course at reduced rates. It has an active women's section and has implemented various initiatives to encourage more female players, and to widen participation generally.

Competitions are organised for all age profiles.

### **Ashton Lane** (leased from City of York Council)

The Ashton Lane site provides facilities for five flat green bowling clubs, catering for men, women, veterans, juniors and mixed teams. Membership is open to all sections of the community, with reduced membership fees and free coaching available to encourage participation by juniors. There is full disabled access and adapted toilets.

The facilities are made available for a range of community activities for local people, with a particular focus on residents of the nearby residential care home for older people.

In early 2018 the City of York Council ("CoYC") informed York RI the site has been identified for Community Asset Transfer possibility. Through 2018/19 constructive dialogue was held with the CoYC with the aim of signing a new lease early in 2019/20 for a minimum of 25 years.

# Acaster Lane, Bishopthorpe (freehold)

The site has a clubhouse and dinghy storage facilities on the River Ouse, with two slipways. The club aims to give all York residents the opportunity to experience dinghy sailing in a safe environment, and to develop their interest through training and membership. The club owns a number of boats available for use by new and existing members and those interested in trying sailing, keeping the cost of learning to sail very affordable. The club is a Royal Yachting Association Recognised Training Centre. Courses are run to engage new members.

The site has level access to the boat park and all are welcome, although access to the clubhouse is by a flight of stairs. Participation in sailing is limited to those able to swim, for safety reasons.

### Strategy for the year

York RI CIO took over the operation of the facilities previously run by York Railway Institute (an unincorporated Community Amateur Sports Club) on 1 April 2016. The Trustees' priorities during 2018/2019 have been:

- Priority 1: to maintain existing sports, cultural and recreational provision for the benefit of York residents;
- Priority 2: to review the financial viability of some services/facilities and put in place initiatives to improve this;
- Priority 3: to review operational and staffing arrangements to ensure the charity is run efficiently and effectively;
- Priority 4: to begin work on a longer term strategic plan for the charity, to enable it to maintain and develop excellent sporting and community facilities that will meet the needs of York residents in the long term.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

### **Achievements and performance**

# Priority 1: To maintain existing sports, cultural and recreational provision for the benefit of York residents

All existing activities were successfully maintained during 2018/2019. Examples of some of the work of individual sections are set out below.

#### **Queen Street Site**

### Badminton Monday-Wednesday Club

Playing badminton socially and competitively in York and District League and Yorkshire League with league fixtures at home on Monday and Wednesdays, away fixtures can be on any day. We also provide all the volunteers to run the Friday night juniors sessions.

This year we retained the York and District League Mens'1, Mixed Div 1 and Ladies 1 titles. Our Ladies B team gained promotion back to Div 1. Our Men's B team have been demoted to Div 2 and our Junior's team has been demoted to Div 3.

By participating players are hopefully fitter, learnt to play badminton better and have made new friends. They enjoy a higher standard of badminton against quality players, in a unique venue which is recognised nationally. Two of our Friday night juniors play for Yorkshire. 2 of our older players play for Yorkshire Masters.

Total number of individual participants/players over the year is 75. This includes guests as well as full members. Total number of participant-hours for the year is 3,200 hours and Juniors 1,260 hours. Our playing side is only due to the volunteers with 6 Committee members, 6 team captains, 7 refreshment providers and 6 supporting the junior sessions.

In the course of the season each team captain probably puts in one full day.

10 full days on tea bar. 9am till 7 pm. One person on duty and another supplying food etc. We have helped Yorkshire Badminton with their catering for 5 tournaments - 11 days.

6 people attend the Friday juniors sessions – 30 session per annum for 2 hours, 60 hours each.

The Treasurer and Chairman are on the Queen St committee so 12 meetings a year

In detail the volunteers arrange the fixtures for Y and DL and Yorkshire League.

The captains select and notify the teams and make sure results are submitted to the league. They collect match fees and give them to the Treasurer, serve tea coffee and food on the tea bars at tournaments run by Yorkshire Badminton. They make/buy all the produce sold at the tea bar. Six people volunteer at the Friday juniors sessions (approx 30 sessions). Two of them are level 1 coaches. The Treasurer collects membership fees, Badminton England fees, match fees and visitor fees. The Treasurer purchases match shuttles and produces accounts. The Secretary writes minutes of meetings.

For 2019/2020 the club aims to get the Men's B team promoted back to York and District Men's Div 1, to keep the Yorkshire League A and B teams in Yorkshire League Divisions 2 and 3, to update the Facebook page and maintain our website and hopefully encourage more people to join our club and the RI.

### Badminton Tuesday-Thursday Club

In the last year York RI Tuesday-Thursday badminton club has shrunk slightly with members moving elsewhere for their job or after finishing university etc so overall participation was down slightly on last year. As a result we dropped from 6 courts to 5 during the season and 3 over the summer.

We still played twice a week for two and half hours every Tuesday and Thursday and hosted and travelled to many matches in the York league where we have several successful teams in men mixed and ladies divisions. It is estimated well over 1,000 individual hours of badminton were played. In order to run the club around 80 hours of time has been volunteered.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

# Achievements and performance (cont.)

#### **Brass bands**

## York RI Development Band

Arising from the City of York Station Frontage Project there is the proposal to demolish the current Band Room. Much of the Band Committee's time and effort has been spent with the Trustees in negotiating with the CoYC for a suitable replacement facility, preferably on the Queen Street Site. The current project plans indicate the Band Room may be demolished in late 2019.

The Band Section has continued with its three separate bands York RI Development Band, the Golden Rail Band and the York RI Band. All bands are brass bands.

The York RI Development Band has continued as a training band catering for a range of ages and skill levels from absolute beginners to returners, or for people who just want to play at that level. Music lessons are given free of charge and everyone is welcome to join the band when a suitable skill level is reached. The band has continued perform at concerts enabling youngsters to have the experience of performing in public and to help raise money to sustain the band's activities.

Some volunteers have continued to contribute to the Band Committee.

#### Golden Rail Band

The Golden Rail Band provides its members with a band room environment, in which to play brass band instruments and to rehearse a repertoire of music to be performed by the band at various concerts and engagements throughout the year. Members continually improve their musicianship skills and obtain satisfaction from giving good concert performances – as acknowledged by their appreciative audiences.

Rehearsals are held on Tuesday and Thursday evenings with the band playing at a variety of concerts, mainly at weekends during the summer and over the Christmas period. The number of band members has remained at a healthy level.

One member of the band has served on the Section Committee during the year, and all band members contribute additional time in helping with transporting and setting up equipment for engagements.

The Golden Rail band aims to continue to experience a mixture of hard work and enjoyment while rehearsing a new repertoire of music for the coming year. They look forward to welcoming any new members to the band, including any who may be moving up from the Development Band.

### York Railway Institute Band

The RI Band is registered for competitions and takes part in about 3 major contests a year. Rehearsals take place on Monday and Thursday evenings, and the band also performed at concerts and engagements during the year.

Despite the band having fewer than the full complement of members during most of the year, it has succeeded in maintaining its Championship status. Members continually improved their musicianship skills and obtained satisfaction from giving good concert performances.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

### Achievements and performance (Cont.)

#### Rifle and Pistol Club

The club provides facilities, equipment and training for various rifle and pistol shooting disciplines, with sessions for different disciplines taking place on weekday mornings, afternoons and evenings and Saturday mornings.

The year saw the total membership increase from 148 to 170 members, with a corresponding increase in the number of junior and female members. Hours of activity remained approximately static, although there are moves to set up a regular air gun session at the Hessay outdoor range to increase its usage.

There has been a drive to encourage more of the members to participate in postal league competitions, organised by regional target shooting associations, and this has begun to show positive results. Volunteers contributed a total of 800 hours to the running of the club, including supervision of the ranges during shooting, enrolment of potential members, mentoring of new members, cleaning and maintenance, and procurement of equipment.

For 2019/2020, the Club intends to encourage wider participation in organised competitions at all levels and to increase the number of weekend sessions available.

#### Judo

The Judo Club holds training sessions for Juniors and Seniors on Monday and Friday evenings with the sessions led by the club's own qualified coaches. The club coaches are assessed and qualified by the British Judo Association; 2 level three, 5 level two and 2 level one. Further sessions are held as and when members require. There are 20 seniors and 20 Juniors enjoying some 10,000 hours activity supported by some 5,000 hours of voluntary coaching. The club has a permanent Dojo and for bigger events a temporary Dojo is installed on the Badminton area; the BJA use the facilities to run a number of courses and training sessions with participants from all parts of the UK.

#### Courses include:

- British Judo Association Mat Side Coach Revalidation Course;
- British Judo Association Nage-No-Kata Coach Revalidation Course;
- British Judo Association Katame-No-Kata Coach Revalidation Course;
- British Judo Association Judo Games Coach Revalidation Course;
- British Judo Association Level One Qualification Coaching Course/Assessments.

Courses bring revenue into the York RI CIO for the hire of the Dojo and as participants make use of the site's catering offerings.

(The club does not receive any of the revenue it all goes to the charity).

The club hosts the North Yorkshire Judo Festival and the coaches regularly participate at events at other places for such as Celebrating Disability – York Sport – Energize Sports Centre – Calendar TV. All of which publicize the York RI CIO, not just the Judo club and brings some revenue to York RI CIO.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

### Achievements and performance (Cont.)

### Judo (continued)

When the Dojo is not being used for judo activities it is made available for other users such as various Aikido and other clubs/individuals.

North Yorkshire and British Transport Police conduct regular training in the Dojo.

The mats used to provide the temporary dojo on the badminton courts are hired out to other sites for events such as the British Schools Championships in Sheffield in April, British Pre-Cadet and Cadet Championships in December and the British Junior and Senior Championships.

Championship and hirings have been confirmed for 2019/20.

#### Table Tennis Club

The club provides opportunities for members to play Table Tennis, both socially and in competitions including local league, Yorkshire League and National events. The facility is available throughout the week from 8am to 10 pm Monday to Friday and Saturday and Sunday 8am to 6pm.

In 2018/19, 30 members played regularly for RI teams, taking part in more than 150 completive matches. Successes including a divisional title and wins in events in the York & District closed tournament. Individual players also represented York in 4 out of 5 teams in the Yorkshire Veteran's League.

# Participants benefited from:

- Physical and mental well-being through physical activity;
- Skills improvement and sharing through open practice and organised coaching;
- Inclusive social and inter-generational contact (table tennis is played at local level based on ability not age, gender or disability);
- People being more aware of York and the facilities at RI.

Three committee members contributed over 100 hours volunteer time, organising local league and teams, managing club activity including match rearrangements, participating in Site committee meetings and acting as a representative for local and national tournaments.

The club's plans for 2018/19 include:

- Growing the number of people playing in RI teams, including more juniors, women and returners to the sport;
- Maintaining and enhancing the standard of play at RI. (York is a strong standard given the size of the City);
- Helping to provide access to locally run national tournaments.

## Squash Club

The club has 119 Members of which three are Juniors and eight are Students.

We have five men's teams and one Ladies' team, each consisting of five players. They average 16 Matches of which eight are home matches. We have three coaches. Our courts are also used by St Peters School, York University of St Johns and U3A Racket Ball. We have one member on the Queen Street Site committee and seven volunteers doing some 750 hours per annum.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

### Achievements and performance (Cont.)

#### **New Lane Site**

#### York RI AFC

The club provides junior and senior, ladies' and men's football at training sessions throughout the week and with matches at weekends, with approximately 250 boys and girls playing matches over a weekend. It also runs a boy's and a girl's junior tournament. Playing football as part of a team has been shown to be good for well-being and by having all ages from Junior U6 upwards to U16 we have created a pathway into our senior teams. The club is able to keep local teenagers playing and has created a community feel across its training days with a large age range participating. It has also provided avenues for young people to develop careers in sport by having young leaders and coaches and supporting older youth players through the referee course.

Many volunteers contribute an estimated 6,000 hours to the running of the club and teams. Activities include: administration, coaching, planning and running training sessions, running matches, organising matches, reporting results, organising tournaments, attending tournaments across the country, fund-raising, accounts, training and qualifications, engaging with teams and parents, recruiting to teams, responding to disciplinary, purchasing kit and equipment, tidying and sorting equipment, providing social media content, collecting subscriptions, organising events such as presentations day, responding to league requirements, affiliating to FA and league, registering players, reviewing FA health check and ensuring all have appropriate up to date qualifications. It also includes attending New Lane Committee meetings, attending and writing up minutes for York RI AFC committee meetings, to plan and manage pitch maintenance work, engaging with the local community and the other sports on the site.

The club's plans for 2019/20 include maintaining the current success levels which has included league and cup successes for a number of the junior teams, ensuring everyone's qualifications are up to date and increasing our standards further, expanding the number of volunteers, working on the pitches over the summer to give the best chance of a good season; running a junior tournament again; and working on developing younger girls football further. But most of all providing a welcoming environment with access to football for all whatever the age or skill level within the local community.

### Netball Club

The Netball section at York RI continues to thrive, the last season saw us run eight senior teams and 10 junior teams in various Leagues within North Yorkshire. In addition we have run a further 10 senior teams in our own Club developed competitions which have provided our players and players from other Clubs with out of season competition opportunities.

Membership is very healthy with around sixty senior members and over 100 u/18's. Our juniors range from aged around 6 years old to 16 years old and train throughout the year except for main school holidays; our sessions are very busy and members are generally recruited by word of mouth.

In addition to our very competitive senior and junior teams we have a well established walking netball session which has a core of around twenty participants who join in as and when they feel like it.

We have also become a regular host for North Yorkshire Inclusive Schools Partnership, we have now hosted a few events entirely voluntarily. We do not charge court fees. We have around six coaches and volunteers at each event who devise and lead skill sessions and then umpire games to create enjoyable events for the youngsters from the various schools invited to attend.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

# Achievements and performance (Cont.)

### Netball Club - (Cont.)

Netball activities for the year included:

- Seniors Three teams playing County League (not played at RI), teams of eight, 18 matches per team (between Sept and March). The match duration is 75 mins.
- Three teams playing in our own developed Prem League (not played at RI as needed indoors) teams of nine, eight matches per team (May to July). The match duration is 60 mins.
- Five teams playing District League (based at RI home/away) nine players per team, 18 matches per team (Sept to March). The match duration is 75 mins.
- Six RI teams playing our own developed Training League, based at RI and including U16's ready to move into seniors. Five matches each plus two tournament weeks (May to July). The match duration is 60 mins.
- Summer Comp based at RI and another venue, four RI teams, six matches each squads of approximate 10/12 to accommodate holiday period. The match duration is 80 mins.
- Training July to September approx. eight weeks. 60 90 mins. Average attendance is 25.
- Juniors three teams played County Leagues Oct to Dec approximate five matches each (not at RI as indoors). The match duration is 60 mins.
- Seven teams played Local league (based indoors) approx. six matches each (Jan April). The match duration is 60mins and the squads sizes are 10/12.
- Training all year except school holidays three sessions each week. U14/U16 session length 90 mins, average attendance 40. U12/U13 session length 90 mins average attendance 30. U11 session length 75 mins average attendance 20.
- Walking netball average 14/15 ladies, sessions all year round (weather permitting). The session length is 60 mins.

Virtually all senior matches are umpired by qualified Club volunteer, virtually all junior matches umpired by Club volunteer and at least one coach in attendance. Junior training sessions have a minimum of two coaches/volunteers per session.

In total we enabled some 9,500 hours of playing and training supported by some 1,400 hours of voluntary support from Umpires and Coaches.

### York RI RUFC

The club is the Rugby Union section of the RI, operating senior men's, ladies', boys' and girls' teams. Training is usually held on Monday, Tuesday and Thursday evenings, with club matches usually held on Saturday and Sunday afternoons. Schools and University matches take place at the site on Tuesday and Wednesday afternoons respectively. In 2018/19, the club started a Mixed Ability Men's Team, York RI Steamers, which trains every fortnight and plays occasional matches. In 2019/20, the aim is for the Steamers to build on numbers and play more matches. The section has started a MIDIs mixed group for 2 to 6 year olds.

Over the year, the club involved 50 men, 30 women and 60 youth players, collectively taking part in 10,000 participant-hours of activity. Participants benefited from the obvious health benefits of physical activity, together with a range of associated benefits including developing confidence and social skills for younger members. Liaison with the RFU to implement an All Schools Initiative went extremely well and introduced new young players to the club. The Girls section fielded two teams at U12 and U15.

The club is supported by 15 volunteers who contribute over 1,500 hours to the 'off-field' activities of running the club – fixtures, finance work, funding and liaison with the RFU and central RI.

For the coming year, the club's priorities are to continue to expand the youth section, alongside a recruitment drive to ensure two adult senior sides can run each week.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

### Achievements and performance (Cont.)

#### Pike Hills Golf Club

The freehold site comprises a golf course, club house and driving range. Pike Hills Golf Club membership is open to all and is very competitively priced. There is a range of membership options available, as well as pay and play. The joining process is based on chronological order of application.

- Full Adult 7 Day Membership (Jan to Dec);
- Adult 6 Day Membership (Sunday to Friday);
- Adult 5 Day Membership (Monday to Friday);
- Twilight-(Mon to Fri after 3pm and Sunday after 1pm.)
- Twilight Plus-(Mon to Sat after 3pm and Sunday after 1pm.Winter after 1pm).

Special Rates for the following categories:

- Young Adult (18 to 20 years);
- Young Adult (21 to 24 years);
- · Young Adult (25 to 29 years) Joining Fee;
- Full time student over 25 years;
- Full time student under 25 years;
- Junior 1 (12 to 17 years);
- Rookie (Under 12 years);
- Range Membership.

The club has a thriving junior section with coaching and competition costs met by the club, together with partnerships with local schools to encourage the development of junior golf. Currently nearly 40 under 18s are actual members of the club.

The club provides buggy hire to encourage less physically able players to visit and play the course at reduced rates.

There is an active women's section with over 90 members with various initiatives have been implemented to encourage more female players, and to widen participation generally.

Competitions are organised for all age profiles, all members are issued a club diary with competition dates clearly marked up to a year in advance.

# **Bowls Club**

We are working very closely with City of York Council towards obtaining a new lease for the Ashton Lane site. In addition to the new lease we are hopeful of receiving Section 106 funding for the club, this funding is to be used to enhance our facilities with a view of attracting new members.

The bowls club provides pleasant surroundings for people to enjoy a wide variety of activities, from the gentle exercise of bowls through to dominoes, bingo and quiz nights. One of our proud boasts is that the club is run entirely by our members who provide their time free of charge, their duties include green maintenance, clubhouse cleaning and bar work.

The green is open from late April through to mid-September for up to 11 hours a day; this enables our members to enjoy social bowling in addition to the competitive nature of the sport. The amount of play this year has shown a significant increase (over 30%) this year to a 9,250 man hours. The bowls facilities have been utilised for a variety of events this year from a Stag Party through to Team building/bonding session.

The RI continues to be popular with touring teams; they are attracted by the excellent facilities together with the friendly welcome that they receive. This year we have attracted touring teams from Berkshire, Herefordshire and Gloucestershire in addition to our annual tourists from Hull.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

# Achievements and performance (Cont.)

### Bowls Club (Cont.)

One of our men's teams namely RI Corinthians have won the York and District 1<sup>st</sup> division for the first time in the clubs history. On the County stage Stephen Dilks from RI Amateurs won the 2 Wood Singles; Val Thornton, June Ogden, Lynne Tattersall and Pauline Cooper were runners up in the Ladies County Fours. Stephen Dilks, Andy and Paul Humphreys along with Michael Bruce were also runners up in the Men's County Fours.

Once again the Eric Wilkinson Open Triples Competition has proved successful with a full complement of twenty four teams. Their committee work very hard attracting sponsorship from local companies to raise funds which covers the prize money. Any surplus funds being put towards projects similar to the junior coach. Last year I reported that we were working with two schools St Pauls Church of England and Our Lady Queen of Martyrs Roman Catholic. This year they were joined by Poppleton Road School. In addition to coaching at the school groups of children from each school visited the club during term time.

Also reported last year was that money was to be set aside by the EW Open Triples to pay the subscriptions of members under the age of 25. I am pleased to advise that this is already bearing fruit with three new juniors joining the club.

The EW Open Triples purchased a dance floor for the club; it is early days but we hope that it will make the venue more attractive for social events and bring in much needed revenue for the bar/club. The Holgate Scouts and Holgate Allotments Association continue to use our clubhouse as do the RI Speakers Club.

#### Sailing Club

During 2018/19 YRISC managed to attract several new members through the Level 1 sailing course, that this year was held at its usual time in spring. Three of the participants have carried on attending club events with some form of regularity, and one of them has purchased a Laser from another club member. Social media advertising continued throughout the season to target potential members.

The club's fleet of GP14 dinghies has also been extended by another wooden series 1 boat. After last year's worries regarding membership and activities, 2018/19 thus looked considerably better.

On the downside, sailing at the club was made difficult by the extended dry and hot summer with very light winds. While water levels allowed launching at all times, the winds were often too light to race, or even sail at all.

The more successful was the annual trip to Ullswater in July. Unfortunately, warnings about poisonous algae in the lake resulted in many members not attending or not taking their boats, opting for a camping and hiking weekend instead. However once we got there the algae had gone, and the weather conditions were perfect, with quite strong, but throughout sailable winds, it was warm and sunny during the whole weekend. Among other away events club members took part in are several GP14 and Aero events, including the GP14 Worlds and RS Aero Nationals.

Towards the end of the season, wind conditions improved and some good races were sailed, among which were the annual regatta against YOSC and the Round Holes Trophy.

The usual off the water events included the Quiz Night as well as the Annual Dinner which were well attended. Overall, 2018/19 was a good year for YRISC with several new members joining the club, and a variety of activities that show that we are a healthy club despite the relatively small size and able to punch above our weight in attending events and organise activities.

The club offers regular sailing opportunities for members and others on Sundays (10.30 – 4pm March to November) and Wednesdays (7pm – dusk May to August). Priority is given to engaging new participants in the sport. RYA Level 1 sail training is provided for new members. Our existing Chief Sailing Instructor retired during the season and the Club appointed a newly qualified Senior Instructor to take his place.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

### Achievements and performance (Cont.)

### Sailing Club (cont.)

Some 15 volunteers support the club by either being on the committee, or by writing the regular newsletter, and generally maintaining the club equipment, grounds and building. Volunteers also assist in sail training and first-aid training is offered at the Club for members.

Throughput at the club remains much the same as last year at 721 attendees.

In 2019/20, the club aims to continue to broaden the range of sailing activities on offer and plans to continue to use social media to help boost membership.

# Priority 2: To review the financial viability of some services/facilities and put in place initiatives to improve this

During 2018/19 the Charity has focused focus on the facilities provided at the Queen Street Site, where the nature of the buildings and historical arrangements have made it particularly challenging to ensure financial viability. Early engagement on the York Central development followed by the York Station Frontage has continued in 2018/19 together with ongoing negotiations with Network Rail on a new lease. Initial soundings have been taken with a number of potential funders including the English Heritage National Lottery and several National Governing Bodies, especially Badminton England and the British Judo Association.

Further work has been undertaken in 2018/19 to improve the catering and bar facilities offered by York RI Trading Ltd at the Site and footfall has increased. More casual users were attracted during 2018/19 and efforts are continuing to attract more users. Full implementation of the revised membership and participation fees was achieved from April 2018 as planned. In setting new membership fees particular attention was made to ensure the cost of membership was kept affordable whilst covering costs.

# Priority 3: To review operational and staffing arrangements to ensure the charity is run efficiently and effectively

The Trustees have put in place arrangements for devolved management of the five Sites through the system of volunteer Site Committees. This ensures that day to day decisions can be taken at a localised level and with input from the volunteers involved in running the various section activities, whilst the Trustees retain overall control and responsibility. This approach is now embedded across all sites.

Volunteers are an essential part of York RI's activities, fulfilling a wide range of roles including volunteer committee members, coaching, organising competitions and events, and assisting with fund-raising and other activities. During the year, over 350 volunteers collectively contributed in excess of 25,000 volunteering hours to help run York RI's activities. This is equivalent to 15 full time members of staff, with a nominal value in excess of £200,000.

# Priority 4: To begin work on a longer term strategic plan for the charity, to enable it to maintain and develop excellent sporting and community facilities that will meet the needs of York residents in the long term.

As a first stage in longer term planning, the Trustees have considered their vision for the future of the organisation, and agreed the following working framework:

#### Values:

York RI aspires to be an open, inclusive and outward-facing organisation that serves the whole York community.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

Our foundations are rooted in the spirit of sharing and mutuality of the historic Railway Institute, and we remain committed to working together to provide high quality, affordable and enjoyable experiences for all, regardless of ability or income.

We are a volunteer-led organisation which values the commitment and diverse contributions of all our users and members. Together, we encourage and enable everyone to achieve their aspirations, in a safe, sociable and welcoming environment.

#### Vision:

To maximise the opportunities for people to enrich the lives of the whole community by their open and committed participation, now and in the future.

#### Mission:

To become recognised as a leading provider of exceptional value environments where everyone can contribute and participate in a wide variety of activities.

### Plans for the future

Our plans for 2019/20 and beyond include:

#### Across the organisation and the sites:

- Proposals for modernising the Queen Street Site have commenced with proving and costing exercises undertaken to explore modernising our facilities and offerings. Consultations have commenced with possible partners;
- to develop a structured approach to investment in our physical assets land, buildings and equipment so these are used to best effect and maintained for the benefit of future users;
- to consider how we can further support and develop the role of volunteers in our organisation;
- to review and develop our marketing and communications, internal and external, to extend participation and maximise income. A new website for the Queen Street Site became operational in 2018/19;
- to work with our members, users and partner organisation to maximise the contribution of York RI to improving health and well-being in York, and achieving our charitable objectives.

### Work to secure the future of our City Centre facilities:

The development of the York Central site poses both the biggest threat and challenge to us. The Queen Street site is owned by the Railway Industry, currently through Network Rail and has been leased from the Railway authorities since the privatisation of the railways. The lease was for twenty years on a five year rolling period finishing in March 2019; and has been rolled over to March 2020. Negotiations for a new twenty-five year lease have been suspended whilst greater clarity on the York Station Frontage project is understood.

York RI joined the York Central Community Forum, a body formed by the York Central Partnership, comprising City of York Council, National Railway Museum, Network Rail and the Homes and Community Association, and has representation at the Forum meetings. In addition, Trustees have met with representatives of Network Rail and City of York Council to explore the impact of the York Station Frontage Scheme and York Central developments to understand the possible impacts on the Queen Street site assets, activities and lease renewal.

# Financial review

## Overview

The value of assets gifted to the York RI charity by the former Railway Institute on 1st April 2016 was £1.3million.

The gift of assets included land and buildings, notably the freeholds at Pike Hills and New Lane, together with plant and machinery plus fixtures and fittings at all York RI sites. All property and equipment used by sections and all monies in section bank accounts belongs to the charity.

The charity's Asset Register is largely based on information supplied by Sections, supplemented by a reasonable assessment of value in existing use. The majority of the £154,000 value in the Plant and Machinery category is at Pike Hills.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

# Financial review (Cont.)

A depreciation charge runs out of the gifted assets and any new assets. This is a reflection that York RI accounts are now based on current accountancy standards as previously the old Railway Institute fully expensed assets in the year of purchase. Depreciation reflects the reasonable life of individual assets and also that most assets were far from new at the date of the gift.

A subsidiary trading company, York RI Trading Limited, was established in June 2016 and is responsible for all non-charitable activities such as bars and catering. Direct staff costs have been allocated to the trading company together with an allowance for occupancy costs such as rent, rates and utilities.

These financial statements show consolidated income and expenditure for both the charity and the trading subsidiary, in line with recognised practice.

Total income was £1,124k and total expenditure £1,093k showing an overall consolidated surplus for the Charity of £31k which includes a depreciation charge of £64k.

The transition to charitable status enabled York RI to secure mandatory rate relief which has been achieved along with a further discretionary relief from City of York Council. In total this was a saving of £70k per year. In October 2018 York RI CIO submitted to The City of York Council for continuation of rate relief and this has been granted for the next three year period.

The majority of activities supplied by the charity are not subject to VAT and consequently we are unable to reclaim the VAT charged on the majority of our purchases. The result is a burden of £41k in irrecoverable VAT which has been recognised as an expense in the year.

Repairs and Renewals totalled £139k. Ongoing major investments on maintenance and improvement of the property portfolio will be required and planning effectively for this across the whole organisation is a priority.

#### **Fund-raising policy**

The vast majority of the charity's income is derived from charges for services, together with a contribution from York RI Trading from any profits generated from non-charitable trading.

The Board's policy is that each Site should aim to achieve a balanced budget – although it is recognised that there are historical challenges which make this difficult for some Sites in the short term.

A small amount of grant funding is received from charitable trusts, the local authority and sport National Governing Bodies for particular projects. All proposed grant applications must be approved by the Finance Committee before submission, and Finance Committee maintains a register of applications submitted and the outcomes. Grant funding will normally be shown as restricted funds within the accounts.

As the charity does not actively fundraise in the conventional sense, instead earning its income from charitable activities, it does not adhere to any voluntary codes of fundraising practices nor does it use agent arrangements to raise funds. There have been no complaints during the year under review regarding the fundraising practices of the charity.

## Reserves policy

The charity needs to maintain free reserves in order to manage variations in cash flow over the year, and to meet unexpected repair and maintenance needs as they arise. The Trustees have agreed that at this stage, an appropriate level of reserves would be the equivalent of three months running costs for the charity (£273k). At 31 March 2019, the free reserves held by the charity were £201k.

The Trustees will be reviewing the reserves policy in the light of an ongoing review of the future repair and maintenance schedule for buildings and equipment.

# Report of Trustees for the year ended 31 March 2019 (Cont.)

# Trustees' responsibilities for the financial statements

The charity Trustees, are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and UK Accounting Standards (UK Generally Accepted Accounting Practice).

Applicable law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### **Auditors**

The auditors, Garbutt & Elliott Audit Limited, have indicted their willingness to stand for reappointment at the Annual General Meeting.

The Trustees' Report was approved by the Board of Trustees and signed on its behalf by:

| Sean Heslop           |
|-----------------------|
| Chair of the Trustees |
|                       |
|                       |
|                       |
|                       |
|                       |

Date: 28 October 2019

# Independent auditors' report to the Trustees of York RI

We have audited the group and parent financial statements of York RI (the "parent charity") and its subsidiary (the "group") for the year ended 31 March 2019 which comprise of the Consolidated Statement of Financial Activities, the Group and Charity Balance Sheets, the Consolidated Statement of Cash Flows and the related Notes to the Financial Statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group and parent charity's affairs as at 31 March 2019 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

## **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

# Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group and parent charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# Independent auditors' report to the Trustees of York RI

## Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- · sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

#### Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

#### Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities]. This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the Charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Laura Masheder (Senior Statutory Auditor) for and on behalf of Garbutt & Elliott Audit Limited

Chartered Accountants Statutory Auditors

Triune Court Monks Cross Drive York YO32 9GZ

7 November 2018

# Consolidated Statement of Financial Activities for the year ended 31 March 2019

|       | 2019<br>£                  | 2018<br>£   |
|-------|----------------------------|-------------|
| Note  |                            |             |
|       |                            |             |
|       |                            |             |
| 3     | 12,831                     | 6,049       |
|       |                            |             |
|       | •                          | 184,884     |
|       | -                          | 488,172     |
|       |                            | 84,346      |
|       | 49,230                     | 15,675      |
|       |                            |             |
| 4     |                            | 238,984     |
|       | 18,130                     | 19,013      |
|       | 1,124,273                  | 1,037,123   |
|       |                            |             |
| 5     | 858,218                    | 820,370     |
| 5     | 234,336                    | 226,768     |
| 5     | 1,092,554                  | 1,047,138   |
|       | 31,719                     | (10,015)    |
| 16/17 | 1,214,732                  | 1,224,747   |
| 16/17 | 1,246,451                  | 1,214,732   |
|       | 3<br>4<br>5<br>5<br>5<br>5 | **Note**  3 |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities of the group.

All income and expenditure during the current and prior year relates to unrestricted funds.

The notes on pages 25 to 37 form part of these financial statements.

# **Balance sheets as at 31 March 2019**

|   |       | Group     | Charity   | Group     | Charity   |
|---|-------|-----------|-----------|-----------|-----------|
|   | Note  | 2019<br>£ | 2019<br>£ | 2018<br>£ | 2018<br>£ |
| Fixed assets                                | 11010 |           |           |           |           |
| Tangible assets                             | 7     | 955,896   | 952,587   | 1,008,552 | 1,004,296 |
| Investments                                 | 8     | -         | 100       | -         | 100       |
| Investment properties                       | 8     | 90,000    | 90,000    | 90,000    | 90,000    |
|   |       | 1,045,896 | 1,042,687 | 1,098,552 | 1,094,396 |
| Current assets                              |       |           |           |           |           |
| Stock                                       | 9     | 15,257    | -         | 18,901    | _         |
| Debtors                                     | 10    | 66,978    | 66,978    | 191,428   | 206,417   |
| Cash at bank and in hand                    |       | 389,576   | 387,487   | 304,886   | 302,622   |
|   |       | 471,811   | 454,465   | 515,215   | 509,039   |
| Creditors:                                  |       |           |           |           |           |
| Amounts falling due within one year         | 11    | (271,256) | (261,339) | (393,765) | (372,947) |
|   |       |           |           |           |           |
| Net current assets                          |       | 200,555   | 193,126   | 121,450   | 136,092   |
| Con I'll access                             |       |           |           |           |           |
| Creditors:                                  | . 12  | -         | -         | (5,270)   | (5,270)   |
| amounts falling due after more than one yea | r 13  |           |           |           |           |
| Net assets                                  |       | 1,246,451 | 1,235,813 | 1,214,732 | 1,225,218 |
|   |       | , -, -,   | , , ,     | , , , , , |           |
| The founds of the charity                   |       |           |           |           |           |
| The funds of the charity                    | 16    | 1 246 451 | 1 225 012 | 1 214 722 | 1 225 210 |
| Unrestricted funds                          | 16    | 1,246,451 | 1,235,813 | 1,214,732 | 1,225,218 |
| Total funds                                 |       | 1,246,451 | 1,235,813 | 1,214,732 | 1,225,218 |

The notes on pages 25 to 37 form part of these financial statements.

These financial statements were approved by the Board of Trustees on 28 October 2019 and were authorised for issue and signed on its behalf by:

| Sean Heslop           |  |
|-----------------------|--|
| Chair of the Trustees |  |
|                       |  |
| Granville Miller      |  |
| Trustee               |  |

# Consolidated cash flow statement for the year ended 31 March 2019

|   | 2019<br>£ | 2018<br>£       |
|---|-----------|-----------------|
| Net cash provided by operating activities (reconciliation below)  | 95,775    | 14,664          |
| Cash flows from investing activities Purchase of tangible fixed assets Proceeds from sale of fixed assets | (11,085)  | (12,505)<br>300 |
| Net cash used in investing activities   | (11,085)  | (12,205)        |
| Change in cash and cash equivalents   | 84,690    | 2,459           |
| Cash and cash equivalents at the beginning of the year  | 304,886   | 302,427         |
| Cash and cash equivalents at the end of the year  | 389,576   | 304,886         |

# Reconciliation of net income to net cash flow from operating activities

|   | 2019      | 2018     |
|---|-----------|----------|
|   | £         | £        |
| Net income for the year                   | 31,719    | (10,015) |
| Depreciation charge                       | 63,741    | 69,155   |
| Loss on disposal of fixed assets          | -         | 1,700    |
| Decrease/(Increase) in stock              | 3,644     | (6,201)  |
| Decrease in debtors                       | 124,450   | 3,636    |
| (Decrease) in creditors                   | (127,779) | (43,611) |
| Net cash inflow from operating activities | 95,775    | 14,664   |

# Notes to the Financial Statements for the year ended 31 March 2019

### 1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

# **Charity information**

York RI is a charitable incorporated organisation registered in England and Wales. The registered office is 22 Queen Street, York, YO24 1AD.

#### **Accounting convention**

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) ("Charities SORP (FRS 102)"), the Financial Reporting Standard applicable in the UK and Ireland (FRS 102) and the Charities Act 2011.

The Financial Statements are prepared in sterling, which is the financial currency of the charity. Monetary amounts in these Financial Statements are rounded to the nearest £1.

York RI meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at cost or transaction value unless otherwise stated in the relevant accounting policy notes.

On the grounds that the CIO's results are consolidated into the group accounts the CIO has taken advantage of certain exemptions conferred by section 1.11 of FRS 102 as follows:

- Exemption from disclosing the carrying amounts of each category of financial assets and financial liabilities at the reporting date as required by section 11.41 of FRS 102.
- Exemption from presenting a statement of cash flows as a primary statement to the financial statements.

#### Going concern

The Trustees have at the time of approving the financial statements a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

### **Group financial statements**

The financial statements consolidate the results of the charity and its wholly owned subsidiary York RI Trading Limited on a line by line basis. The summarised profit and loss account for the subsidiary is shown in note 4. A separate Statement of Financial Activities ("SoFA"), including the income and expenditure account, for the charity itself is not presented. The gross income of the charity was £868,813 (2018: £792,319) and the net income was £10,595 (2018: net expenditure of £28,051).

# **Fund accounting**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds can only be used for particular restricted purposes within the objectives of the charity. These arise when funds are subject to specific restrictive conditions imposed by funders/donors or by the purpose of the grant. At the balance sheet date, there were no restricted funds.

# Notes to the Financial Statements for the year ended 31 March 2019 (continued)

# 1. Accounting policies (continued)

#### **Income**

Income is recognised in the year in which entitlement arises, receipt is probable and the amount can be reliably measured.

#### Income is deferred:

- where the charity has to fulfil conditions before becoming entitled to it.
- where the income is received specifically for expenditure in a future accounting period, or
- where donations, sponsorship and entry fees are received in anticipation of an event to be held in a future accounting period.

#### **Subscriptions**

Income is recognised in the period to which the subscription relates. Income received prior to the year end which relates to future periods, is deferred.

#### Gifts in kind

Assets and liabilities donated to the charity are included as donation income at market value or fair value at the date of receipt. No amounts are included in the financial statements for services donated by volunteers.

### Room, court and equipment hire

Income is recognised in the period to which the hiring transpires.

### **Expenditure and irrecoverable VAT**

Expenditure is included in the SoFA on an accruals basis inclusive of any VAT that cannot be recovered. Expenditure is allocated directly to a particular activity where costs relate directly to that activity.

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

# Cost of generating funds

These include the salaries, direct expenditure and overhead costs of the trading team as well.

# **Charitable activity costs**

These include the salaries, direct expenditure and overhead costs of the support team.

# **Operating leases**

Rentals applicable to operating leases are charged to the SoFA on a straight line basis over the term of the lease.

### **Pensions**

The charity operates a defined contribution scheme for the employees of both the Charity and its trading subsidiary. Contributions are charged as an expense to the SoFA in the period in which they fall due.

#### Staff costs

The costs of short term employee benefits are recognised as a liability and an expense where settlement of obligations does not fall within the same period.

### **Investments**

Investments (other than investments in subsidiaries) are stated at market value at the balance sheet date.

Investments in subsidiaries are stated at cost and the Trustees review the carrying value annually for indications of impairment.

# Notes to the Financial Statements for the year ended 31 March 2019 (continued)

# 1. Accounting policies (Cont.)

#### **Investment property**

Investment properties which are properties held to earn rentals and/or for capital appreciation, are measured using the fair value model and are stated at their fair value at the reporting date. The surplus or deficit on revaluation is recognised in the SoFA.

#### Fixed assets and depreciation

Fixed assets are stated at cost. Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets by equal instalments over their estimated useful economic lives as follows:

Plant and machinery - 10-20% straight line Fixtures and fittings - 10-20% straight line

Freehold land and property is not depreciated.

It is the group's policy not to provide depreciation on freehold property as, in the opinion of the Trustees, its estimated residual value at the end of its economic life is expected to be at least carrying value so that any deprecation charge would be immaterial. The Trustees will arrange periodic impairment reviews.

#### **Stocks**

Purchased goods for resale are valued at the lower of cost and net realisable value.

#### Tax

York RI CIO is a registered charity and as such is a charity within the meaning of schedule 6 of the Finance Act 2010. Accordingly, the Charity is potentially entitled to tax exemption under part 11 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 in respect of income and gains arising.

The trading subsidiary is liable to corporation tax on their chargeable profits. Due to brought forward losses in the subsidiary in the prior period no corporation tax arises in the year.

### **Financial instruments**

The group has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

## Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity held for working capital.

#### **Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. The impairment loss is recognised in the income and expenditure account.

# Creditors, loans and provisions

Creditors, loans and provisions are recognised where the group has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors, loans and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

# Notes to the Financial Statements for the year ended 31 March 2019 (continued)

# 1. Accounting policies (cont.)

Financial liabilities are only derecognised when, and only when, the group's obligations are discharged, cancelled or they expire.

Amounts recognised as provisions are best estimates of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

### Critical accounting estimates and judgements

In the application of the group's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are outlined below.

### **Depreciation of tangible assets**

Depreciation policies have been set according to management's experience of the useful lives of the assets in each category, something which is reviewed annually.

No depreciation has been charged on freehold buildings on the basis that the residual values are estimated to be such that any depreciation charge would be immaterial.

### **Section activity**

The CIO has within its control a number of 'Sections' which operate certain of the charitable activities on a day to day level. Due to the number of these sections and the small scale income and expenditure through them e.g. match fees and cost of match officials, the Trustees have not consolidated the activity of these sections into these financial statements but have included the net change in the funds of the sections in the year as income.

### 2. Net income

| Net income is stated after charging:         | 2019<br>£ | 2018<br>£ |
|--|-----------|-----------|
| Auditor's remuneration:                      |           |           |
| Audit services                               | 5,000     | 5,500     |
| Accounts preparation                         | 2,250     | 3,545     |
| Tax compliance                               | 1,295     | -         |
| Operating lease rentals – land and buildings | 37,873    | 38,456    |

# Notes to the Financial Statements for the year ended 31 March 2019 (continued)

# 3. Donations

| 5. Donations | 2019<br>£ | 2018<br>£ |
|--------------|-----------|-----------|
| Donations    | 12,831    | 6,049     |

# 4. Subsidiary company

The charity has a wholly-owned subsidiary, York RI Trading Limited, which is incorporated in the UK and registered in England (Company Registration No. 10250574). The company operates the bars at the various sites within the charity.

A summary of its trading results for the year is shown below. The company donates all taxable profits to York RI CIO.

| Profit and loss account | 2019     | 2018     |
|-------------------------|----------|----------|
|                         | £        | £        |
| Turnover:               |          | ·        |
| Bar takings             | 253,656  | 238,984  |
| Other takings           | 1,804    | 5,820    |
| Total turnover          | 255,460  | 244,804  |
| Cost of sales           | 226,335  | 220,228  |
| Gross profit            | 29,125   | 24,576   |
| Administration costs    | 8,001    | 6,540    |
| Surplus for the year    | 21,124   | 18,036   |
| Balance sheet           | 2019     | 2018     |
|                         | £        | £        |
| Fixed assets            | 3,309    | 4,256    |
| Current assets          | 26,889   | 22,080   |
| Current liabilities     | (19,460) | (36,722) |
| Total net liabilities   | 10,738   | (10,386) |
| Share capital           | 100      | 100      |
| Profit and loss account | 10,638   | (10,486) |
| Total funds             | 10,738   | (10,386) |

Investment in the wholly-owned subsidiary is valued at cost of £100 in the balance sheet of the charity.

# Notes to the Financial Statements for the year ended 31 March 2019 (continued)

# 5. Total expenditure

| For the year ended 31 March 2019 | Bowls<br>£ | Pike Hills<br>Golf<br>£ | New<br>Lane<br>£ | Queen<br>Street<br>£ | Sailing<br>£ | Total<br>£ |
|----------------------------------|------------|-------------------------|------------------|----------------------|--------------|------------|
| Costs directly allocated to      |            | <u></u>                 | <u>E</u> _       | <u>E</u>             | <u>E</u>     | <u></u>    |
| Staff costs                      | _          | 213,332                 | 20,837           | 72,472               | _            | 306,641    |
| Repairs and renewals             | 4,559      | 94,451                  | 10,442           | 29,038               | 500          | 138,990    |
| Advertising                      | -          | 2,290                   | -                | -                    | 43           | 2,333      |
| Subscriptions and licences       | 1,241      | 11,225                  | 813              | 2,700                | 422          | 16,401     |
| Cleaning                         | 38         | 13,882                  | 1,008            | 1,736                | -            | 16,664     |
| Rent, rates and utilities        | 5,181      | 50,497                  | 13,048           | 85,466               | 678          | 154,870    |
| Insurance                        | 771        | 6,787                   | 2,152            | 13,523               | 1,044        | 24,277     |
| Depreciation                     | 1,718      | 35,640                  | 2,090            | 19,590               | 3,433        | 62,471     |
| Printing, postage and            | •          | ·                       |                  |                      | •            |            |
| stationery                       | -          | 2,153                   | 19               | 2,362                | -            | 4,534      |
| Computer costs                   | _          | 6,522                   | -                | _                    | 30           | 6,552      |
| Professional retainer            | _          | 20,000                  | -                | _                    | -            | 20,000     |
| Telephone                        | 179        | 1,131                   | 310              | 1,785                | -            | 3,405      |
| Prizes and engraving             | -          | 4,672                   | -                | , -                  | 67           | 4,739      |
| Bank charges                     | -          | 1,469                   | -                | 2,122                | -            | 3,591      |
| Training Fees                    | _          | 3,280                   | -                | 90                   | 151          | 3,521      |
| Legal and professional           | -          | 5,354                   | _                | (3,500)              | -            | 1,854      |
| Irrecoverable vat                | 925        | 25,506                  | 1,682            | 12,938               | 148          | 41,199     |
| Sundry                           | 442        | 4,509                   | (352)            | 2,401                | 672          | 7,672      |
| Support costs:                   |            |                         |                  |                      |              |            |
| Administration staff costs       | 1,143      | 1,829                   | 2,286            | 17,199               | 406          | 22,863     |
| Audit and accountancy            | 599        | 959                     | 1,198            | 8,987                | 240          | 11,983     |
| Bank charges                     | 44         | -                       | 88               | 751                  | -            | 883        |
| Legal and professional           | 54         | 86                      | 108              | 809                  | 22           | 1,079      |
| Sundry                           | 83         | 136                     | 170              | 1,273                | 34           | 1,696      |
| Total                            | 16,977     | 505,710                 | 55,899           | 271,742              | 7,890        | 858,218    |
| Costs directly allocated to      | generating | funds:                  |                  |                      |              |            |
| Staff costs                      | _          | 43,000                  | 15,585           | 35,332               | _            | 93,917     |
| Bar stocks                       | 14,197     | 46,418                  | 21,759           | 45,623               | _            | 127,997    |
| Repairs and renewals             | 455        |                         | 405              | 770                  | _            | 1,630      |
| Subscriptions and fees           | -          | 4,714                   | 180              | 75                   | _            | 4,969      |
| Cleaning                         | _          | 100                     | 512              | 890                  | _            | 1,502      |
| Insurance                        | 260        | -                       | 236              | 419                  | _            | 915        |
| Depreciation                     | -          | _                       | -                | 1,270                | _            | 1,270      |
| Sundry                           | 30         | 947                     | 352              | 807                  | _            | 2,136      |
| Total                            | 14,942     | 95,179                  | 39,029           | 85,186               | _            | 234,336    |
|                                  | /5 :-      | 23,273                  | 22,023           |                      |              |            |
| Total expenditure                | 31,919     | 600,889                 | 94,928           | 356,928              | 7,890        | 1,092,554  |

# Notes to the Financial Statements for the year ended 31 March 2019 (continued)

# 5 Total expenditure (continued)

| For the year ended 31 March 2018     | Bowls<br>£  | Pike Hills<br>Golf<br>£ | New<br>Lane<br>£ | Queen<br>Street<br>£ | Sailing<br>£ | Total<br>£     |
|--------------------------------------|-------------|-------------------------|------------------|----------------------|--------------|----------------|
| Costs directly allocated to          | activities: |                         |                  |                      |              |                |
| Staff costs                          | -           | 204,726                 | 18,170           | 57,122               | -            | 280,018        |
| Repairs and renewals                 | 3,187       | 74,978                  | 6,157            | 20,505               | 119          | 104,946        |
| Advertising                          | -           | 2,280                   | _                | _                    | -            | 2,280          |
| Subscriptions and licences           | 635         | 11,182                  | -                | 192                  | -            | 12,009         |
| Accountancy                          | -           | 200                     | -                | 858                  | -            | 1,058          |
| Cleaning                             | -           | 17,517                  | 1,536            | 1,548                | -            | 20,601         |
| Rent, rates and utilities            | 5,679       | 29,269                  | 12,654           | 76,882               | 289          | 124,773        |
| Insurance                            | 613         | 8,496                   | 1,812            | 15,026               | 81           | 26,028         |
| Depreciation                         | 1,600       | 42,032                  | 2,090            | 19,445               | 3,508        | 68,675         |
| Petrol                               | -           | 6,588                   | 544              | -                    | -            | 7,132          |
| Printing, postage and                | 129         | 2,378                   | 131              | 3,040                | _            | 5,678          |
| stationery                           | -           |                         |                  | •                    |              |                |
| Computer costs                       | -           | 5,770                   | -                | 362                  | -            | 6,132          |
| Professional retainer                | -           | 20,000                  | - 42             | -<br>2 072           | -            | 20,000         |
| Telephone                            | -           | 2,301                   | 43<br>2.065      | 2,973                | -            | 5,317          |
| Sky TV                               | -           | 2,124                   | 2,065            | 1,293                | -            | 5,482<br>4,723 |
| Prizes and engraving<br>Bank charges | -           | 4,723                   | -                | 2 202                | -            | •              |
| Training fees                        | -           | 2,567<br>3,675          | -                | 2,302<br>70          | -            | 4,869<br>3,745 |
| Legal and professional               | _           | 3,008                   | 1,302            | 70<br>780            | _            | 5,090          |
| Irrecoverable vat                    | 914         | 22,560                  | 1,217            | 17,551               | 13           | 42,255         |
| Sundry                               | J14<br>-    | 6,241                   | 66               | 737                  | -            | 7,044          |
| Support costs:                       |             | 0,211                   | 00               | 757                  |              | 7,044          |
| Administration staff costs           | 1,914       | 1,595                   | 4,148            | 23,928               | 320          | 31,905         |
| Advertising                          | 32          | 80                      | 80               | 598                  | 8            | 798            |
| Audit and accountancy                | 518         | 11,726                  | 1,381            | 5,873                | 173          | 19,671         |
| Bank charges                         | 46          | 113                     | 113              | 848                  | 11           | 1,131          |
| Legal and professional               | 365         | 3,848                   | 1,258            | 2,819                | 100          | 8,390          |
| Sundry                               | 25          | 62                      | 62               | 465                  | 6            | 620            |
| Total                                | 15,657      | 490,039                 | 54,829           | 255,217              | 4,628        | 820,370        |
| Cooks divership allocated to         |             | £                       |                  |                      |              |                |
| Costs directly allocated to          | generating  |                         | 10.000           | 26 511               |              | 102.072        |
| Staff costs                          | 12.061      | 48,493                  | 18,969           | 36,511               | -            | 103,973        |
| Bar stocks                           | 13,061      | 44,088                  | 16,840           | 42,429               | -            | 116,418        |
| Repairs and renewals                 | 24<br>227   | -                       | 701              | 1,482                | -            | 2,207          |
| Subscriptions and fees               | 327<br>143  | -<br>95                 | 180              | 1,105<br>309         | -            | 1,612<br>565   |
| Cleaning<br>Insurance                | 75          | 95                      | 18<br>69         | 121                  | <u>-</u>     | 265            |
| Depreciation                         | 323         | <b>-</b>                | -                | 157                  | -            | 480            |
| Sundry                               | 805         | 443                     | _                | 137                  | _            | 1,248          |
| Total                                | 14,758      | 93,119                  | 36,777           | 82,114               | _            | 226,768        |
| 1 7 541                              | 17,750      | JJ/119                  | 30,777           | <i>02/</i> 117       |              | 220,700        |
| Takal asmanditassa                   | 20.445      | E00 4E0                 | 04 505           | 227 224              | 4 600        | 1 047 100      |
| Total expenditure                    | 30,415      | 583,158                 | 91,606           | 337,331              | 4,628        | 1,047,138      |

# Notes to the Financial Statements for the year ended 31 March 2019 (continued)

## 6. Staff numbers and costs

The average number of staff employed by the charitable group during the year was as follows:

|                       | Average<br>2019 | Average<br>2018 |
|-----------------------|-----------------|-----------------|
| Charitable activities | 14              | 17              |
| Bar staff             | 7               | 7               |
| Administration staff  | 8               | 6               |
|                       | 29              | 30              |

The aggregate payroll cost of these persons was as follows:

|                       | 2019<br>£ | 2018<br>£ |
|-----------------------|-----------|-----------|
|                       |           |           |
| Wages and salaries    | 393,041   | 390,094   |
| Social security costs | 22,316    | 19,958    |
| Other pension costs   | 8,064     | 5,844     |
|                       | 423,421   | 415,896   |

The Trustees do not receive remuneration or any other benefits. During the year no expenses were paid to Trustees. Trustees are not included in the average number of employees.

No employees were paid over £60,000 in the year (2018: No employees).

The key management personnel of the charitable group comprise the Trustees, finance manager, golf club secretary and head greenkeeper. The total remuneration of the key management personnel employed by the charitable group was £98,831 (2018: £93,247).

# Notes to the Financial Statements for the year ended 31 March 2019 (continued)

# 7. Tangible fixed assets

# Group

|                   | Freehold land and | Plant and      | Fixtures, fittings |            |
|-------------------|-------------------|----------------|--------------------|------------|
|                   | property<br>£     | machinery<br>£ | and equipment<br>£ | Total<br>£ |
| Cost or valuation |                   |                | <del>-</del>       |            |
| At 31 March 2018  | 745,000           | 258,998        | 132,679            | 1,136,677  |
| Additions         | -                 | 6,573          | 4,512              | 11,085     |
| Disposals         | -                 | (708)          | (2,700)            | (3,408)    |
| At 31 March 2019  | 745,000           | 264,863        | 134,491            | 1,144,354  |
| Depreciation      |                   |                |                    |            |
| At 31 March 2018  | -                 | 78,152         | 49,973             | 128,125    |
| Charge for year   | -                 | 33,707         | 30,034             | 63,741     |
| On disposals      | -                 | (708)          | (2,700)            | (3,408)    |
| At 31 March 2019  | -                 | 111,151        | 77,307             | 188,458    |
| Net book values   |                   |                |                    |            |
| At 31 March 2019  | 745,000           | 153,712        | 57,184             | 955,896    |
| At 31 March 2018  | 745,000           | 180,846        | 82,706             | 1,008,552  |

# Charity

|                   | Freehold land and<br>property<br>£ | Plant and machinery | Fixtures, fittings and equipment £ | Total<br>£ |
|-------------------|------------------------------------|---------------------|------------------------------------|------------|
| Cost or valuation |                                    |                     |                                    | <u>_</u>   |
| At 31 March 2018  | 745,000                            | 254,195             | 132,679                            | 1,131,874  |
| Additions         | -                                  | 6,250               | 4,512                              | 10,762     |
| Disposals         | -                                  | (708)               | (2,700)                            | (3,408)    |
| At 31 March 2019  | 745,000                            | 259,737             | 134,491                            | 1,139,228  |
| Depreciation      |                                    |                     |                                    |            |
| At 31 March 2018  | -                                  | 77,605              | 49,973                             | 127,578    |
| Charge for year   | -                                  | 32,437              | 30,034                             | 62,471     |
| On disposals      | -                                  | (708)               | (2,700)                            | (3,408)    |
| At 31 March 2019  | -                                  | 109,334             | 77,307                             | 186,641    |
| Net book values   |                                    |                     |                                    |            |
| At 31 March 2019  | 745,000                            | 150,403             | 57,184                             | 952,587    |
| At 31 March 2018  | 745,000                            | 176,590             | 82,706                             | 1,004,296  |

# Notes to the Financial Statements for the year ended 31 March 2019 (continued)

## 8. Investments

| Charity                               | 2019 | 2018 |
|---------------------------------------|------|------|
|                                       | £    | £    |
| Shares held in Subsidiary Undertaking | 100  | 100  |

The charity owns 100% of the issued share capital of York RI Trading Limited, incorporated in England and Wales (Company Registration No. 10250574). The results of this company are shown at note 4 to these financial statements.

# **Investment property**

| Group and Charity             | 2019   | 2018   |
|-------------------------------|--------|--------|
|                               | £      | £      |
| Market value at 31 March 2019 | 90,000 | 90,000 |

The investment property relates to a plot of land held for redevelopment which is currently let out for agricultural use. The Trustees have estimated the fair value of the land with respect to recent market conditions. The Trustees believe the valuation materially represents fair value of the land at the balance sheet date.

#### 9. Stock

|           | Group  | Charity | Group  | Charity |
|-----------|--------|---------|--------|---------|
|           | 2019   | 2019    | 2018   | 2018    |
|           | £      | £       | £      | £       |
| Bar stock | 15.257 | -       | 18.901 |         |

### 10. Debtors

|  | Group<br>2019<br>£ | Charity<br>2019<br>£ | Group<br>2018<br>£ | Charity<br>2018<br>£ |
|--|--------------------|----------------------|--------------------|----------------------|
| Trade debtors                            | 21,344             | 21,344               | 13,970             | 13,970               |
| Prepayments and accrued income           | 42,354             | 42,354               | 174,178            | 173,263              |
| Other debtors                            | 3,280              | 3,280                | 3,280              | 3,280                |
| Amounts due from subsidiary undertakings | -                  | -                    | -                  | 15,904               |
|  | 66,978             | 66,978               | 191,428            | 206,417              |

# 11. Creditors: amounts falling due within one year

|   | Group<br>2019 | Charity<br>2019 | Group<br>2018 | Charity<br>2018 |
|---|---------------|-----------------|---------------|-----------------|
|   | £             | £               | £             | £               |
| Trade creditors                         | 59,546        | 48,602          | 42,706        | 30,158          |
| Other taxes and social security costs   | 6,362         | 6,362           | 7,833         | 7,833           |
| Accruals and deferred income            | 184,658       | 184,658         | 318,914       | 310,644         |
| Other creditors                         | 20,690        | 12,332          | 24,312        | 24,312          |
| Amounts owed to subsidiary undertakings | -             | 9,385           | -             | -               |
|   | 271,256       | 261,339         | 393,765       | 372,947         |
|   |               |                 |               |                 |

Included above is £151,430 (2018: £271,955) deferred income relating mainly to subscriptions paid in advance (note 12).

# Notes to the Financial Statements for the year ended 31 March 2019 (continued)

# 12. Deferred Income

| Group and Charity                             | 2019      | 2018      |  |
|---|-----------|-----------|--|
| •   | £         | £         |  |
| Balance at 1 April 2018                       | 271,955   | 331,907   |  |
| Released to Statement of Financial Activities | (271,955) | (331,907) |  |
| Amount deferred in the year                   | 151,430   | 271,955   |  |
| Balance at 31 March 2019                      | 151,430   | 271,955   |  |

# 13. Creditors: amounts falling due after more than one year

# **Group and Charity**

|                 | 2019 | 2018  |
|-----------------|------|-------|
|                 | £    | £     |
| Other creditors | -    | 5,270 |

## 14. Financial instruments

|   | 2019<br>£   | 2018<br>£ |
|---|-------------|-----------|
| Carrying value of financial assets:             | <del></del> | <u></u>   |
| Financial assets carried at amortised cost      | 422,442     | 456,436   |
| Financial assets carried at fair value          | 90,000      | 90,000    |
| Carrying value of financial liabilities:        |             |           |
| Financial liabilities carried at amortised cost | 262,427     | 380,803   |

# 15. Commitments

Total commitments under non-cancellable operating leases are as follows:

| Group and Charity                        | Land and<br>buildings<br>2019<br>£ | Other<br>2019<br>£ | Land and<br>buildings<br>2018<br>£ | Other<br>2018<br>£ |
|--|------------------------------------|--------------------|------------------------------------|--------------------|
| Within one year                          | 37,813                             | 1,191              | 37,813                             | 1,751              |
| More than one year and less than 5 years | -                                  | 3,250              | -                                  | 191                |
|  | 37,813                             | 4,441              | 37,813                             | 1,942              |

# Notes to the Financial Statements for the year ended 31 March 2019 (continued)

# 16. Statement of funds

| Group<br>Year ended 31 March 2019 | As at 1<br>April 2018<br>£ | Income<br>£ | Expenditure<br>£ | As at 31<br>March 2019<br>£ |
|-----------------------------------|----------------------------|-------------|------------------|-----------------------------|
| Unrestricted funds:               |                            |             |                  |                             |
| General fund                      | 1,214,732                  | 1,124,273   | 1,092,554        | 1,246,451                   |
| Total funds                       | 1,214,732                  | 1,124,273   | 1,092,554        | 1,246,451                   |
|                                   |                            |             |                  |                             |
| Group<br>Year ended 31 March 2018 | As at 1<br>April 2017<br>£ | Income<br>£ | Expenditure<br>£ | As at 31<br>March 2018<br>£ |
|                                   | April 2017                 |             | •                | March 2018                  |
| Year ended 31 March 2018          | April 2017                 |             | •                | March 2018                  |

### **Unrestricted funds**

General funds – These represent the free reserves and fixed assets of the charity that are not designated or restricted for particular purposes.

# 17. Analysis of Net Assets by Fund

### As at 31 March 2019

| AS de SI Fidien 2019 | Fixed assets<br>£ | Net current assets £ | Creditors due<br>over one year<br>£ | Total<br>£ |
|----------------------|-------------------|----------------------|-------------------------------------|------------|
| Unrestricted funds   |                   |                      |                                     |            |
| General              | 1,045,896         | 200,555              | -                                   | 1,246,451  |
|                      | 1,045,896         | 200,555              | -                                   | 1,246,451  |

| As at 31 March 2018 | Fixed assets<br>£ | Net current<br>assets<br>£ | Creditors due<br>over one year<br>£ | Total<br>£ |
|---------------------|-------------------|----------------------------|-------------------------------------|------------|
| Unrestricted funds  |                   |                            |                                     |            |
| General             | 1,098,552         | 121,450                    | (5,270)                             | 1,214,732  |
|                     | 1,098,552         | 121,450                    | (5,270)                             | 1,214,732  |

# 18. Contingent liabilities

The group had no contingent liabilities at 31 March 2019 (2018: £nil).

# 19. Capital commitments

The group had no capital commitments at 31 March 2019 (2018: £nil).

# Notes to the Financial Statements for the year ended 31 March 2019 (continued)

# 20. Related parties

At the year end, the charity owed York RI Trading Limited, the wholly owned subsidiary, owed the charity £9,385 (2018: £15,904 was owed by York RI Trading Limited to the charity).

### 21. Control

The Trustees are of the opinion the Charity has no ultimate controlling party.