



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	April	2018		31st	March	2019

Section A Reference and administration details

Charity name

Rewrite

Other names charity is known by

Registered charity number (if any)

1109901

Charity's principal address

c/o Art Academy
155 Walworth Road
London

Postcode

SE17 1RS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emily Ann Hunka	Chairperson	Whole Year	Managing committee
2	Benjamin Peter Martin	Treasurer	Whole Year	Managing committee
3	Sophie Jane Austin		Whole Year	Managing committee
4	Annette Bennett		Whole Year	Managing committee
5	Joanna Dodd		Whole Year	Managing committee
6	Dami Ogutuga		Whole Year	Managing committee
7				
8				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

None

Name of chief executive or names of senior staff members (Optional information)

	Staff Name	Office (if Any)	Date Acted	Body entitled to appoint
1	Emma Hewitt	Director	April, 2018 – November, 2018	Managing committee
2	Sherry Neyhus	Interim Manager	December, 2018 – March, 2019	Managing committee

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on the 19th day of March 2005 Amended on 22nd day of March 2015
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected and appointed by simple majority of committee members.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Rewrite is managed by the Executive Managing Committee, which appoints the Management by simple majority vote at a quorate gathering.

The Director was employed by Rewrite and ran the organisation on a day-to-day basis, including appointing other employees as necessary.

Since November, 2018, the Interim Manager has been working for Rewrite on a freelance basis providing management services as required.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

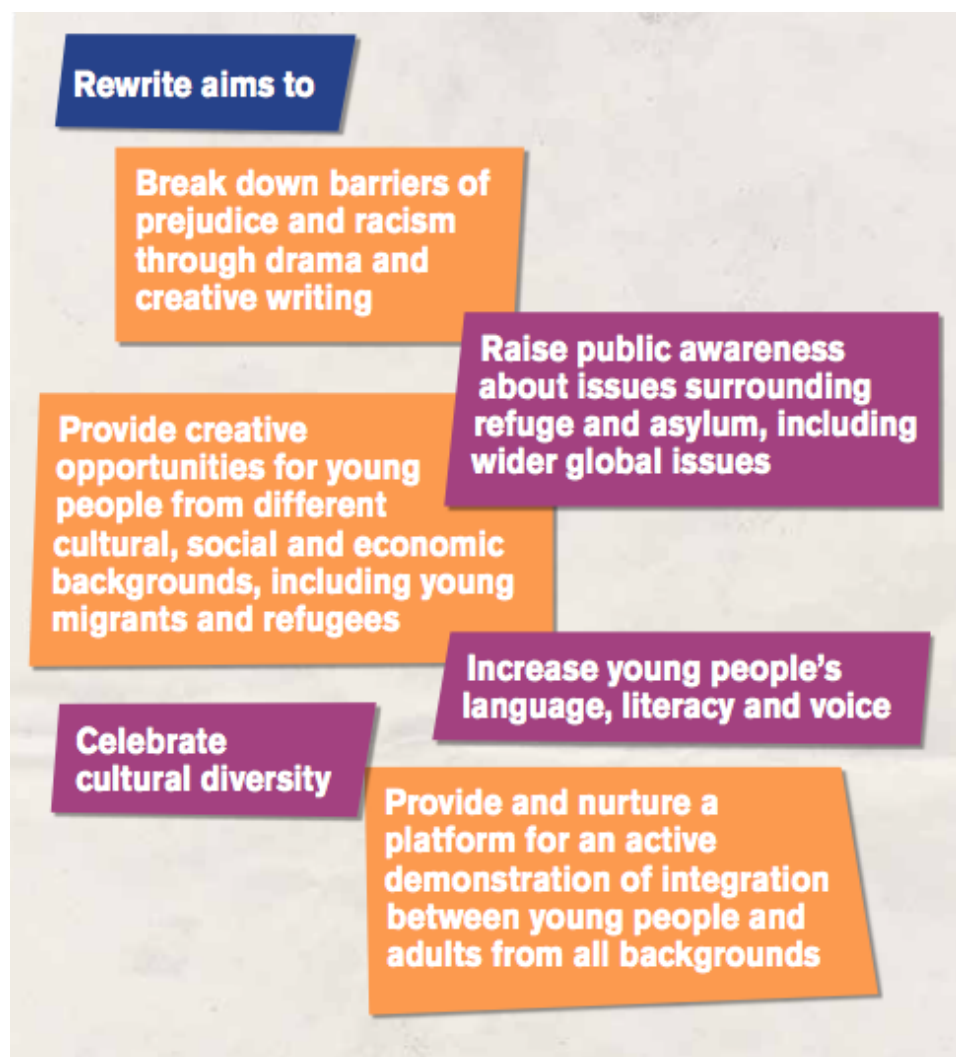
Rewrite is a grassroots participatory arts organisation that achieved charity status in 2005. We fight prejudice and injustice by nurturing relationships between young people from diverse backgrounds, using the powerful mediums of drama and creative writing.

We deliver an innovative programme of core and bespoke activities over the year, offering a safe creative space where our participants are encouraged to engage with social and political issues that impact their everyday lives. All Rewrite activities are free of charge.

The aim of the charity, as set out in our governing document, is to provide drama and creative writing workshops and participatory arts projects and produce public performances. Our aim is to advance the education of young people aged 7–25 years old, in particular, but not exclusively, from refugee and asylum seeking and migrant communities residing in Southwark, and other Boroughs in London and the United Kingdom.

We offer drama and creative writing workshops to develop young people's physical and mental capacities, so that they may grow to full maturity as individuals and members of society and, through arts education, their conditions may be improved. Furthermore, we aim to raise awareness of the experiences of refugees and asylum-seekers.

The committee has regard for public benefit when exercising its powers and duties, and this public benefit has been considered when undertaking the planning activities for the year.



Creative ESOL:

Developed in 2008, Creative ESOL is a pioneering programme for newly arrived young migrants and refugees to develop their English language skills, confidence and integration through drama and the arts. It is a well-respected model of practice, recognised by the British Council (Innovations in English language teaching for migrants and refugees, 2012). A qualified ESOL teacher and an experienced drama practitioner often deliver sessions collaboratively.

Free Writers:

Since 2013, Rewrite has run a core creative writing project for young people aged 11 to 18 years, which brings together young people from different cultural and national backgrounds to develop their creative writing skills. Free Writers uses the written word to tackle relevant social, cultural and global issues. Through collaboration and presentation, the young participants are given a platform to share their ideas and opinions with confidence.

The programme actively aims to promote new literary voices (including those from marginalised backgrounds) and offers access to other literary institutions and opportunities. Free Writers also works with those who are most alienated from literacy and literature to support their learning and help them engage and thrive in educational environments. The project offers a progression route for

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

young migrants and refugees who have graduated from our Creative ESOL programme.

Throughout each term, participants work with and perform alongside professional writers and poets. Sharing a performance space with professionals has created a feeling of validation, fostering a strong sense of pride in the participants as well as developing their maturity as performers and writers. It also allows their views and opinions on issues that are important to them to be heard publically.

Creative Writing Competition:

Rewrite runs a London-wide poetry, prose and playwriting competition for young people aged 11 – 21 years old, in two age categories.

React:

Established in 2001, React is a youth theatre made up of young people aged 13 to 17 years from different cultural and national backgrounds. The group work together on drama projects and performances that explore the social, political and cultural issues that they feel are important. Young people are encouraged to create work, which challenges prejudice and injustice, and perform for new audiences. The project also acts as a progression route for young migrants and refugees who graduate from the Creative ESOL and Free Writers workshops.

Summer School:

Rewrite delivers an annual intensive summer holiday project, which brings together participants from our core groups, introducing them to new art mediums, culminating in a public sharing event. The project is also open to any local young people aged 11 to 18 years who want to develop their arts skills, make new friends and get the opportunity to perform.

Training and Dissemination:

Rewrite understands the importance of making its successful methodology accessible and available to other organisations and projects within the sector. Rewrite offers bespoke and open training sessions in its innovative practice around language learning through drama and the arts. Rewrite also disseminates its methodology through networks and conferences.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Volunteers make a vital contribution in helping Rewrite achieve its aims and objectives. Rewrite is committed to involving volunteers directly within the organisation to:

- Form our board of management
- Contribute to the delivery of our services
- Provide different skills and perspectives
- Offer opportunities for participation by people who might otherwise be excluded, as supported by our equal opportunities policy.

**Summary of
the main
achievements
of the charity
during the year**

In 2018-2019, Rewrite delivered three core programmes, and one schools' project with approximately 100 young people aged 11-19 years.

Our Creative ESOL project in Southwark was delivered until May 2018, with a range of young people with English as an Additional Language from local Southwark schools. We also ran a Creative ESOL project with young people from the Arts and Media School in the London Borough of Islington, until July 2018. In this project, we worked according to the school's aims and objectives for language learning, with newly arrived migrants, supporting English learning through our bespoke methodology.

Free Writers took place until June 2018. The group explored themes of conflict in their writing. The group was particularly successful in integrating young people from the Creative ESOL project into its activities, to work alongside young people from host communities. It assisted the group in supporting each other and making friends, as well as improving levels of literacy, particularly writing. In June 2018 attended a Writer's festival at the Albany Theatre.

Our ReACT drama group ran across the full financial year working with a range of young people in Southwark. In April 2018, the group performed at the Southwark Theatre Education Partnership festival, with a play engaging with themes of prejudice against young people, and performed a new play in August 2018, during a summer school. A new group of young people worked between September 2018 and March 2019, performing again at the Southwark Theatre Education partnership exploring themes of comedy inspired by a professional production of *The Play that went wrong*. Evaluation showed that young people improved confidence and self-esteem and learned team-working skills.

The ReACT programme is funded by a multi-year grant from BBC Children in Need.

All our Southwark groups took part in the Jack Petchey Award scheme and 12 individuals were given a Jack Petchey Award.

Dissolution of Rewrite

In November 2018, the members of Rewrite made the decision to formally dissolve Rewrite as a Charitable organisation as allowed for in its constitution. The Board of Trustees was then instructed to undertake this dissolution according to the provisions in its constitution and with due process. Whilst this was in some respects a sad decision, the board also acknowledges that Rewrite has achieved a considerable amount in its twenty years of operation and activities, and are pleased to wind up the organisation in good financial health and stable management thereof, giving us appropriate resources to effect the dissolution. We are pleased to have supported thousands of young people from refugee and non-refugee backgrounds to make theatre and writing challenging prejudice and injustice, particularly towards refugees and asylum seekers and, through our pioneering Creative ESOL project, assisted young people from refugee backgrounds in learning English, enabling them to integrate into UK society, and make powerful contributions to their society.

The Rewrite Legacy is important to the Board of Trustees and steps have been taken, through this dissolution, and as provided for in the constitution to ensure that the work and importantly, the creative methodologies developed by the organisation carry on. To that end, care has been taken to wind up the organisation in good financial health – allowing for a transfer of assets to a worthy charity – also using drama to work with at-risk youth in the London Borough of Southwark. The Board is also working with BBC Children in Need to ensure the handover of the remaining years of our multi-year grant to the same organisation to enable the project to continue to run for the benefit of the young people of Southwark.

We would like to thank all our many staff, including freelance staff, for their outstanding work in enabling empowerment and change in young people. In particular, we would like to acknowledge the significant contribution Rewrite's Directors have made in shaping and driving the organisation: Emily Hunka and Sian Perez (co-founders of Rewrite, 2000-2002) Molly Mullen (2002-2005), Emma Hewitt (2005-2007 and 2016-2018), Eleanor Cocks (2007-2015) and Emily Doherty (2015-2016). Special thanks to members of our Board of Trustees over the years, who have steered the organisation on a strong and steady course. Thank you for the longstanding service of the majority of our current Board of Trustees, who will effect the necessary action for dissolution: Emily Hunka (2002- present); Ben Martin (2002-present); Sophie Austin (2003-present); Joanna Dodd (2013-present); Annette Bennett (2013-present) and Damilola Otuga (2018-present).

It is anticipated that the formal winding up of the charity and the transfer of remaining assets will be effected by the end of the 2019-2020 financial year.

Section E Financial review

Brief statement of the charity's policy on reserves

Rewrite holds cash reserves of £25,647 (2018: £61,851) for the year ending 31 March 2019 of which £16,547 (2018: £22,251) were restricted and £9,100 (2019: £39,600) unrestricted.

Reasons for holding reserves

Rewrite will hold reserves to provide it with adequate financial stability and the means for it to meet its charitable objectives until the completion of winding up the charity. The reserves are able to be used for unforeseen expenses and to enable the charity to efficiently cease trading.

Level of reserves required

Rewrite will work towards holding unrestricted reserves at a range equivalent to cover 3 to 9 months of expenditure (between £16,000 and £32,000). This has been set having regards to Rewrite's manner of operation and its likely funding streams.

Arrangements for monitoring and reviewing the policy

The Treasurer will review the level of reserves and consider whether they remain adequate to fulfil the charity's continuing obligations on a quarterly basis. The trustees will review this policy once a year.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As required by the Charities Acts 1993 and 2006, Rewrite has had its financial accounts reviewed by an Independent Examiner this year. The full report is included with the annual accounts. The Independent Examiner has confirmed that no matter came to attention that caused concern.

The attached Annual Accounts show that Rewrite had receipts of £28,163 (2018: £93,258) and payments of £63,759 (2018: £109,249). The reason payments were lower than the previous year is that it is in a winding down phase as decided by the Board of Trustees.

Rewrite has been successful in being awarded some new grants for our work, including a three-year grant from Children in Need for our theatre project, React. Within the 2018-2019 financial year, Rewrite completed the third year of its Children in Need grant and was successfully rewarded a renewed CIN grant for the period of 2018-2021. Rewrite also continued to receive a flow of donations from individual supporters in the year to 31 March 2019.

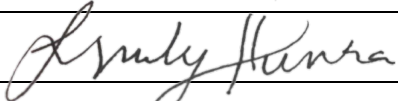
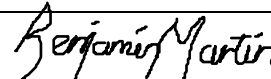
Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Emily Anne Hunka	Benjamin Peter Martin

Position (eg Secretary, Chair, etc)	Chairperson	Treasurer
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Date

30 January 2020

Independent Examiner's Report to the Trustees of Rewrite

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2019 which are set out on page 10.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Shruti Soni FCCA FCIE
Shruti Soni Ltd
117a St. Johns Hill
Sevenoaks, England
TN13 3PE

Date: 30 January 2020



Name of charity **Rewrite**
Charity Com reg no **1109901**

For FY ended on **31 March 2019**
Breakdown using **Functional analysis**

Section A Receipts and payments, £

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
A1 Receipts					
Donations, legacies etc.	9,184	17,814	-	26,998	91,985
Operating activities: To further charities objectives	905	-	-	905	1,265
Operating activities: To generate funds	-	-	-	-	-
Investment income	21	-	-	21	8
Other receipts	239	-	-	239	-
Sub total (Gross income for AR)	10,349	17,814	-	28,163	93,258
Total receipts	10,349	17,814	-	28,163	93,258
A3 Payments					
Payments for gen. funds	1,200	-	-	1,200	4,620
Charitable activities	8,553	24,601	-	33,154	92,714
Management and administration	29,405	-	-	29,405	11,915
Sub total	39,158	24,601	-	63,759	109,249
A4 Asset and investment purchases					
Office Equipment	608	-	-	608	-
Sub total	608	-	-	608	-
Total payments	39,766	24,601	-	64,367	109,249
Net of receipts/(payments)	(29,417)	(6,787)	-	- 36,204	- 15,991
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	38,517	23,334	-	61,851	77,842
Cash funds this year end	9,100	16,547	-	25,647	61,851

Section B Statement of assets and liabilities at the end of the period, £

	Unrestricted funds	Restricted funds	Endowment funds
B1 Cash funds			
Current account	5,639		-
Reserve account	3,461	16,547	-
Total cash funds	9,100	16,547	-
Check	OK	OK	OK
B2 Other monetary assets			
Debtors at year end	10,060	-	-
B5 Liabilities			
Creditors and accruals	Unrestricted	Amount due (optional)	When due (optional)
		4,589	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	<i>Benjamin Martin</i>	Benjamin Martin	30.01.2020
	<i>Emily Hunka</i>	Emily Hunka	30.01.2020