

REGISTERED COMPANY NUMBER: 05743952 (England and Wales)
REGISTERED CHARITY NUMBER: 1113854

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 MARCH 2019
FOR
SHIRE COMMUNITY SERVICES LIMITED

Jervis & Partners
Cranford Terrace
30 Harborough Road
Northampton
Northamptonshire
NN2 7AZ

SHIRE COMMUNITY SERVICES LIMITED

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for the year ended 31 March 2019

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SHIRE COMMUNITY SERVICES LIMITED

REPORT OF THE TRUSTEES **for the year ended 31 March 2019**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To promote any charitable purpose for the benefit of the community in the Wellingborough area, and in particular the advancement of education, the furtherance of health and relief of poverty, distress and sickness.

In furtherance of the above objects, but not further or otherwise, to use every means at its disposal to further the work of existing Voluntary and Statutory bodies in the community without detracting in any way from their own purpose or autonomy.

To procure and provide information.

To circulate any written material, gratuitously or otherwise, appropriate to its work.

To promote, encourage or undertake experimental work.

Public benefit

The transport services provide a direct benefit to individuals within the community, enabling those who would otherwise be isolated and unable to access public transport to attend medical appointments and undertake social activities.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

This has been another challenging year and the results, whilst an improvement on last year, reflect this. The demand for our services has continued to grow and has placed an enormous strain on already stretched resources. Several of our buses are quite old and the cost of maintaining them continues to be a drain on an already stretch budget. We are proud of the level and quality of the service we have provided to all of the Wellibus and Volunteer Medical Car Service users, and despite the difficulties we continue to deliver at that level. Feedback from service users has been exceptionally positive throughout the year. It is credit to the energy and enthusiasm of both the paid and volunteer staff that we are able to maintain the highest quality and standards for all our services in such a challenging financial environment. In addition the funding we received from Comic Relief has made a real and very positive difference to the working of the organisation. We are grateful to them for the confidence they have shown in our work. We are all committed to the success of Shire Community Services and are confident that the results for 2018/19 will continue to put us back on track.

FINANCIAL REVIEW

Reserves policy

There was a (deficit) for the year of £(18,930) (2018 - £(5,871)).

Unrestricted funds amounted to £31,707 (2018 - £50,637).

Restricted funds amounted to £nil (2018 - £nil).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The charity is entitled to have a maximum of 10 trustees who are elected from individuals or organisational members at the Annual General Meeting. A maximum of one third of the trustees retire by rotation according to their length of time in office, and all may stand again for election at the Annual General Meeting.

SHIRE COMMUNITY SERVICES LIMITED

REPORT OF THE TRUSTEES
for the year ended 31 March 2019

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05743952 (England and Wales)

Registered Charity number

1113854

Registered office

1-3 Orient Way
Wellingborough
Northants
NN8 1AF

Trustees

G M Lawman

H T Tailor

Ms E F Turvey

Chairman

Trustee

Treasurer

Company Secretary

Ms A Breeden

Independent examiner

Jervis & Partners
Cranford Terrace
30 Harborough Road
Northampton
Northamptonshire
NN2 7AZ

Approved by order of the board of trustees on 20 December 2019 and signed on its behalf by:

Ms A Breeden - Secretary

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SHIRE COMMUNITY SERVICES LIMITED

Independent examiner's report to the trustees of Shire Community Services Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

N Picton
ICAEW
Jervis & Partners
Cranford Terrace
30 Harborough Road
Northampton
Northamptonshire
NN2 7AZ

20 December 2019

SHIRE COMMUNITY SERVICES LIMITED

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 March 2019

	Notes	Unrestricted funds £	Restricted funds £	2019 Total funds £	2018 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		550	-	550	1,522
Charitable activities					
Wellibus		215,129	-	215,129	227,139
Shopmobility		1,796	-	1,796	7,066
Volunteer Medical Car Service - Wellingborough		37,514	-	37,514	39,179
Volunteer Medical Car Service - Kettering		19,565	-	19,565	19,954
Comic Relief		14,443	-	14,443	20,377
Other trading activities	2	93	-	93	112
Investment income	3	11	-	11	7
Other income		5,000	-	5,000	-
Total		294,101	-	294,101	315,356
EXPENDITURE ON					
Charitable activities					
Wellibus		167,949	-	167,949	183,946
Shopmobility		8,890	-	8,890	8,949
Volunteer Medical Car Service - Wellingborough		13,134	-	13,134	15,250
Volunteer Medical Car Service - Kettering		10,855	-	10,855	14,450
Overheads		86,706	-	86,706	87,990
Comic Relief		25,497	-	25,497	10,642
Total		313,031	-	313,031	321,227
NET INCOME/(EXPENDITURE)		(18,930)	-	(18,930)	(5,871)
RECONCILIATION OF FUNDS					
Total funds brought forward		50,637	-	50,637	56,508
TOTAL FUNDS CARRIED FORWARD		31,707	-	31,707	50,637

The notes form part of these financial statements

SHIRE COMMUNITY SERVICES LIMITED

BALANCE SHEET

At 31 March 2019

	Notes	Unrestricted funds £	Restricted funds £	2019 Total funds £	2018 Total funds £
FIXED ASSETS					
Tangible assets	8	2,722	-	2,722	4,227
CURRENT ASSETS					
Debtors	9	37,519	-	37,519	32,702
Cash at bank and in hand		370	-	370	20,572
		<u>37,889</u>	<u>-</u>	<u>37,889</u>	<u>53,274</u>
CREDITORS					
Amounts falling due within one year	10	(8,904)	-	(8,904)	(6,864)
NET CURRENT ASSETS		<u>28,985</u>	<u>-</u>	<u>28,985</u>	<u>46,410</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>31,707</u>	<u>-</u>	<u>31,707</u>	<u>50,637</u>
NET ASSETS		<u>31,707</u>	<u>-</u>	<u>31,707</u>	<u>50,637</u>
FUNDS	11				
Unrestricted funds				31,707	50,637
TOTAL FUNDS				<u>31,707</u>	<u>50,637</u>

The notes form part of these financial statements

SHIRE COMMUNITY SERVICES LIMITED

BALANCE SHEET - CONTINUED

At 31 March 2019

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 20 December 2019 and were signed on its behalf by:

G M Lawman -Trustee

SHIRE COMMUNITY SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 25% on cost
Computer equipment	- 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	2019	2018
	£	£
Fundraising events	93	112
	=====	=====

SHIRE COMMUNITY SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2019

3. INVESTMENT INCOME

	2019	2018
	£	£
Deposit account interest	11	7
	<u> </u>	<u> </u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2019	2018
	£	£
Depreciation - owned assets	1,505	1,505
Other operating leases	1,026	3,283
Surplus on disposal of fixed asset	(5,000)	-
Lease of premises	-	24,000
Motor vehicle leases	-	34,725
	<u> </u>	<u> </u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2019	2018
	8	8
Staff & management	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,522	-	1,522
Charitable activities			
Wellibus	227,139	-	227,139
Shopmobility	7,066	-	7,066
Volunteer Medical Car Service - Wellingborough	39,179	-	39,179
Volunteer Medical Car Service - Kettering	19,954	-	19,954
Comic Relief	20,377	-	20,377
Other trading activities	112	-	112
Investment income	7	-	7
	<u> </u>	<u> </u>	<u> </u>
Total	315,356	-	315,356

SHIRE COMMUNITY SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

for the year ended 31 March 2019

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
EXPENDITURE ON			
Charitable activities			
Wellibus	183,946	-	183,946
Shopmobility	8,949	-	8,949
Volunteer Medical Car Service - Wellingborough	15,250	-	15,250
Volunteer Medical Car Service - Kettering	14,450	-	14,450
Overheads	87,990	-	87,990
Comic Relief	10,642	-	10,642
Total	321,227	-	321,227
NET INCOME/(EXPENDITURE)	(5,871)	-	(5,871)
RECONCILIATION OF FUNDS			
Total funds brought forward	56,508	-	56,508
TOTAL FUNDS CARRIED FORWARD	50,637	-	50,637

8. TANGIBLE FIXED ASSETS

	Motor vehicles £	Computer equipment £	Totals £
COST			
At 1 April 2018	62,505	857	63,362
Disposals	(38,420)	-	(38,420)
At 31 March 2019	24,085	857	24,942
DEPRECIATION			
At 1 April 2018	58,849	286	59,135
Charge for year	1,219	286	1,505
Eliminated on disposal	(38,420)	-	(38,420)
At 31 March 2019	21,648	572	22,220
NET BOOK VALUE			
At 31 March 2019	2,437	285	2,722
At 31 March 2018	3,656	571	4,227

SHIRE COMMUNITY SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

for the year ended 31 March 2019

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019	2018
	£	£
Trade debtors	22,934	14,127
Other debtors	4,544	6,610
Prepayments	10,041	11,965
	<hr/> 37,519 <hr/>	<hr/> 32,702 <hr/>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019	2018
	£	£
Trade creditors	2,607	4,870
Credit card	158	163
Social security and other taxes	4,432	-
Accrued expenses	1,707	1,831
	<hr/> 8,904 <hr/>	<hr/> 6,864 <hr/>

11. MOVEMENT IN FUNDS

	At 1.4.18	Net movement	Transfers	At 31.3.19
	£	in funds	between funds	£
		£	£	
Unrestricted funds				
General fund	42,045	(7,590)	(2,748)	31,707
Comic Relief	8,592	(11,340)	2,748	-
	<hr/> 50,637	<hr/> (18,930)	<hr/> -	<hr/> 31,707
TOTAL FUNDS	<hr/> 50,637 <hr/>	<hr/> (18,930) <hr/>	<hr/> - <hr/>	<hr/> 31,707 <hr/>

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement in
	resources	expended	funds
	£	£	£
Unrestricted funds			
General fund	279,658	(287,248)	(7,590)
Comic Relief	14,443	(25,783)	(11,340)
	<hr/> 294,101	<hr/> (313,031)	<hr/> (18,930)
TOTAL FUNDS	<hr/> 294,101 <hr/>	<hr/> (313,031) <hr/>	<hr/> (18,930) <hr/>

SHIRE COMMUNITY SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2019

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.17	Net movement	Transfers	At 31.3.18
	£	in funds	between funds	£
		£	£	
Unrestricted Funds				
General fund	56,508	(15,320)	857	42,045
Comic Relief	-	9,449	(857)	8,592
	<u>56,508</u>	<u>(5,871)</u>	<u>-</u>	<u>50,637</u>
TOTAL FUNDS	<u>56,508</u>	<u>(5,871)</u>	<u>-</u>	<u>50,637</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement in
	resources	expended	funds
	£	£	£
Unrestricted funds			
General fund	294,979	(310,299)	(15,320)
Comic Relief	20,377	(10,928)	9,449
	<u>315,356</u>	<u>(321,227)</u>	<u>(5,871)</u>
TOTAL FUNDS	<u>315,356</u>	<u>(321,227)</u>	<u>(5,871)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.17	Net movement	Transfers	At 31.3.19
	£	in funds	between funds	£
		£	£	
Unrestricted funds				
General fund	56,508	(22,910)	(1,891)	31,707
Comic Relief	-	(1,891)	1,891	-
	<u>56,508</u>	<u>(24,801)</u>	<u>-</u>	<u>31,707</u>
TOTAL FUNDS	<u>56,508</u>	<u>(24,801)</u>	<u>-</u>	<u>31,707</u>

SHIRE COMMUNITY SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the year ended 31 March 2019

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	574,637	(597,547)	(22,910)
Comic Relief	34,820	(36,711)	(1,891)
	<hr/>	<hr/>	<hr/>
	609,457	(634,258)	(24,801)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	609,457	(634,258)	(24,801)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.