

# Annual Accounts

# 31 March 2019

Charity Number: 1134405

TRUSTEES	Stephen Aselford Fatima Sanneh Caite Ni Ceileachair Sedley Wilson
PRINCIPLE OFFICE	Stafford House

Stafford House 19 Stafford Road Croydon CR0 4NG

COMPANY NUMBER

7079932

**CHARITY NUMBER** 

1134405

BANKERS

NatWest Bank Plc 209 Lower Addiscombe Road Croydon CR9 6RB

## TRUSTEES' REPORT FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2019

The trustees present their report along with the financial statements of the charity for the year ended 31<sup>st</sup> March 2018. The financial statements have been prepared in accordance with the accounting policies set out on pages 9-11 and comply with the charity's trust deed and applicable law.

## TRUSTEES

The trustee's names on page 2 have served throughout the year. Appointment of trustees is governed by the Trust Deed of the charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies arising through resignation or death of an existing trustee.

## AIMS AND OBJECTS

Disability Croydon exists to:

- Eliminate barriers and empower individuals with disabilities to take part fully in society within the social model of disability;
- Promote the realities of self-representation and independence for people with disabilities;
- Advise organisations on effective consultation methods and active involvement of people with disabilities in services and decision-making processes which affect their lives;
- Increase awareness of disability issues among non-disabled people and organisations.

In setting objectives, developing strategies and undertaking activities, the trustees have given careful consideration to the Charity Commissions general guidance on public benefit.

## ACHIEVEMENTS AND PERFORMANCE

Disability Croydon continues to operate as part of the Advice Services Croydon Consortium (ASC) comprised of AGE UK Croydon, Croydon Vison, Croydon Hearing Resource Centre and ourselves Our focus remains assisting disabled people to live independent lives and once again we have reached the targets set by our funders We are grateful to Croydon Council who continue to fund our organisation through the ASC contract. This year we also received a grant from the Lottery's' Awards for All Grant' and a small grant from United Way, both to help with core costs. We are extremely grateful to the National Lottery, United Way for their wonderful support We continue to provide Disability Awareness Training to Tramlink and other voluntary sector organisation and during the year we redesigned our Website We trust that this will make it more 'user friendly' to our clients and the public

During the year Disability Croydon received accreditation as a Good Employer by the Local Authority.

We are pleased to welcome two new volunteers Samantha Hand and Alex Sparks both of whom have brought valued skills and insight to the work of Disability Croydon especially in relation to hidden disabilities

The changes and challenges due to the considerable reduction in funding continue, not least in reaching out to those who need our services. Marketing and maintaining our profile and lines of communication is a constant challenge and we thank our advocates, volunteers and staff who provide our core service and who continued to adapt and overcome these obstacles to provide a professional service to the people of Croydon.

We also continue to explore partnership options to develop existing services and pursue new funding. These initiatives provide considerable hope that Disability Croydon will face the challenges ahead and forge a new future providing service to the disabled people of Croydon.

The Trustees have considered the level of reserves they wish to retain appropriate to the charity's needs. This is based on the charity's size and the level of commitments held. The Trustees aim to ensure the charity will be able to continue to fulfil their charitable objectives.

#### **FINANCIAL REVIEW**

For the year ended 31<sup>st</sup> March 2019 the trustees consider the financial position of the charity to be in line with expectations.

#### **RESERVES POLICY**

The Trustees have considered the level of reserves they wish to retain appropriate to the charity's needs. This is based on the charity's size and the level of commitments held. The Trustees aim to ensure the charity will be able to continue to fulfil their charitable objectives.

#### **RISK REVIEW**

The trustees conduct periodic reviews of the major risks to which the charity is exposed and systems and procedures to manage those risks identified are implemented so as to minimise any potential impact on the charity should any of those risks materialise.

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### APPROVAL

This report was approved by the trustees on 30 January 2020 and signed on their behalf.

INI'LSOM

Sedley Wilson – Trustee

Fatima Šanneh - Trustee

# Independent Examiners Report

I report on the accounts of the Trust for the period ended 31<sup>st</sup> March 2019 which are set out on pages 8 to 12.

## **Responsibility of Examiner**

The Charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 43(3)a of the 1993Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the 1993Act; and
- state whether particular matters have come to my attention.

## Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently i do not express an audit opinion on the accounts.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1. which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
  - a. proper accounting records are kept; and
  - b. accounts are prepared which agree with the accounting records. Or
- 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed	Æ	, D	Date:	30	0	2020	
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Joanna Goodridge, MICB JG & Associates Challenge House, Suite 104, 616 Mitcham Road, Croydon, Surrey CR0 3AA

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INCOMING RESOURCES	Unrestricted Funds	Restricted Funds	£ 2019	£ 2018
Donations	3,186	-	3,186	2,971
Grants	12,066	50,000	62,066	50,120
Investment Income	-	1	1	1
Total incoming resources £	15,252	50,001	65,253	53,092
RESOURCES EXPENDED				
Cost of raising funds	5,213	-	5,213	36
Expenditure on Charitable Activities	13,550	50,000	63,550	58,251
Other expenditure	-	-	0	-
Total resources Expended £	18,763	50,000	68,763	58,287
Net resources surplus (deficit) for the year $ {f t}$	(3,511)	1	(3,510)	(5,195)
Transfer between reserves	1,700	0	1,700	0
Total funds brought forward	449	0	449	5,644
Total funds carried forward $ {f {\tt f}}$	(1,362)	1	(1,361)	449

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2019

The notes form part of these financial statements.

## Statement of total recognised gains and losses.

The Charity does not have any gains and losses other than the income and Expenditure for the period to report.

## DISABILITY CROYDON ANNUAL REPORT AS AT 31 MARCH 2019

	Notes	2019		2018	
		£	£		£
ASSETS					
Tangibleassets	1.6		863		1,003
CURRENT ASSETS					
Debtors		-		-	
Cash at bank and in hand		1,376		3,344	
		1,376		3,344	
Creditors: amounts falling due					
within one year		(5,299)	Analasha a ga bara da bar sa	(3,897)	
Net current assets			(3,923)		(553)
Total net assets £			(3,060)		450
Funds of the charity					
Restricted					2,936
Unrestricted			(3,060)		(2,486)
Total charity funds £			(3,060)		450
4					

- For the year ending 31 March 2019 the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006.
- The members have not required the company to obtain an audit in accordance with section 476 of the Act.
- The directors acknowledge their responsibilities for complying with the requirements of Companies Act 2006 with respect to accounting records and the preparation of accounts.
- The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies' subject to the small companies regime.

These financial statements were approved and signed by the trustees on the 30<sup>th</sup> January 2020:

WILSON

Sedley Wilson

Fatima Sanneh

# 1. ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial statements are as follow:

1.1 Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) issued in March 2005.

#### 1.2 Incoming resources

Donations and similar incoming resources are accounted for on receipt by the charity, any pledges of income also gift aid refunds are accrued in the accounting period that they arise.

1.3 Investment income

Investment income consists of interest received from saving and deposit accounts at the bank.

#### 1.4 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT that cannot be recovered.

#### 1.5 Fund accounting

Funds held by the charity are:

- Restricted these are funds which can only be used in accordance with the charitable specific purpose;
- Unrestricted (general funds) these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

#### 1.6 Depreciation Tangible Assets

Individual fixed assets costing  $\pounds1,000$  or more are capitalised at cost. Depreciation is provided at the following annual rates on assets in order to write off their cost less any residual value over their estimated useful. The rates of depreciation are as follow:

- Fixtures & Fittings .... 20%
- Motor Vehicle .... 25%
- Computer Equipment .... 20% reducing balance
- Plant and Machinery .... 33.33% reducing balance

	:	2019 £	2018 £
Cost			
Cost at 1 April		3,331	3,331
Additions	-		
Total at 31 March		3,331	3,331
Depreciation			
Total at charged at 1 April		1,003	1,252
Charge for the year		-140	-249
On disposals	-		
At 31 March		863	1,003
Net book values			
For the year ended 31 March		863	1,252
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	Total £	863	1,252

## 1.7 Staff costs and trustees' remuneration

<b>Trustees</b> Renumeration Value of contributions to trustees pension	2019 £ 0 0	2018 £ 0 0
	Total £0	0
<b>Employees</b> Wages & Salaries Social security costs Pensions	14,097 0 0	15,319 0 0
	Total £ 14,097	15,319

## 1.8 Resources Expended

	2019	2018	
Cost of generating income	£	£	
Research, Training & Development	4,560	11,500	
Radar Keys	653	36	
Managing & administering the charity			
Wages & Salaries	14,096	15,319	
Accounting Fees	1,200	998	
Legal & Professional	2,843	500	
Rent	1,800	0	
Maintenance	6,583	0	
Cleaning	4,704	4,940	
Bank Charges	90	83	
Depreciation	140	250	
Insurance	0	0	
Interest Payable	0	5	
Travel & Subsistence	1,302	1,320	
General administrative Expenses	7,275	8,739	
Sundry	0	0	
	40,033	32,154	
Governance Costs			
Management Fee	23,517	14,595	
Total <del>f</del>	68,763	58,285	

## 2. RELATED PARTY TRANSACTIONS

The charity was under the control of the Trustee throughout the current year. No transactions with related parties were undertaken such as that required disclosure.