



2019 Report and Accounts for the Parochial Church Council of St. Bartholomew's Church, Roby

Aim and purposes

St. Bartholomew's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Kate Wharton, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Parish Church of St. Bartholomew, Church Road, Roby.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Bartholomew's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church of St. Bartholomew.

Achievements and Performance

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. The early service on a Sunday morning (9 am) is the most structured and follows closely the format of common worship and most weeks includes Holy Communion. This service also has a choir and the organ is used for the music. The later Sunday morning service (11 am) is the most family focussed and is led by a band made up of adults and young people. Tots' Church, Kids' Church and Youth Church (serving children and young people 0-16) run during this service. The evening service, Infinite (6:00pm) is more contemporary and informal in style. In all three Sunday services there are opportunities for new people of any age to join in the music/choir, as well as the opportunity for prayer ministry. We are very fortunate to have an organist who plays for us at most 9 am services, as well as at some funerals and weddings.

This year we have continued to see new people join us at all our services and have welcomed many children for baptism (usually the third Sunday each month).

The uniformed organisations associated with the church (Rainbows, Brownies, Guides and Boys Brigade) continue to play a part in the Church Parade services usually on the first Sunday of each month.

A monthly Wednesday morning Holy Communion service is also held and some of the older residents of the parish appreciate being able to come to these services.

All are welcome to attend our regular services. At present there are 207 parishioners on the Church Electoral Roll, 91 of whom are resident within the parish and 116 live outside the parish boundary. This year there have been some changes -17 names were added during the year and 2 names have been removed. The average weekly attendance at services, counted during October 2019, was 151 adults and 38 children, with numbers increasing at festivals and occasional offices.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We also have an annual memorial service in November at which provides an opportunity to remember those who had died in the past year or longer ago. This service allows for names of the departed to be read out and this is often a comfort to the bereaved. We have celebrated 27 baptisms and 7 weddings in our church this year. There were 29 funerals in total in church and at the cemetery or crematorium.

Deanery Synod

This year we have had our full quota of 4 elected members from the PCC sitting on the Deanery Synod. The Deanery Synod provides the PCC with an important link between the parish and the wider structures of the Diocese and the Church of England. In addition, a lay member of the church is elected to Diocesan Synod.

Cathedral Reps

The church has three representatives who attend meetings at the cathedral on the church's behalf and act as a communications channel between the church and the cathedral (these positions are currently vacant).

Use of the Church Building

Whilst we do not feel it is safe to leave the church open at all times for private worship there have been occasions where this has been enabled by a rota of parishioners being willing to be in attendance. This has enabled us to open the church on specific occasions e.g. Mothering Sunday.

The church building was re-ordered many years ago which enabled it to be split into three main areas, an area for worship and a multipurpose area (both on the ground floor) and a hall upstairs. We continue to be grateful for this and are endeavouring to make good use of the whole building. To this end the following groups make use of the building most weeks unless specified otherwise:

Monday	1.30pm – 4:00pm	Indoor Bowls
	6:00pm – 7:00pm	Ladies Keep Fit
	7.00pm – 9.00pm	Beta connect group (monthly)
Tuesday	9:30am - 11.30am	Tiddlywinks (carer and toddler group)
	1:30pm - 3:30pm	STAR Fellowship (every 2 weeks)
	6:00pm – 7:00pm	Anchor Boys
	7:00pm - 9.15pm	Boys' Brigade
Wednesday	6:00pm – 7:00pm	Rainbows (6th Roby)
	6:00pm - 7.30pm	Brownies (6th Roby)
	7.30pm – 10:00pm	Indoor Bowls

	8.00pm – 9.00pm	Hungry – creative prayer & worship (monthly)
Thursday	12:00pm – 2:00pm	Roby Lunch Club (bi-monthly: 1st Thursday)
	7:00pm - 8.30pm	Guides (3rd Roby)
	7:00pm - 8pm	Office Hour (for baptism, wedding and general enquiries)
	8:00pm - 9.30pm	Band practice
Friday	8:00am – 10:00am	Cleaning Team
	6:45pm-8:00pm	Youth Fridays (open youth club school years 5 to 8)
Saturday	8:00am – 9:00am	Children’s & Young Peoples’ Prayer Group (monthly)
	9:00am – 11:00am	Fairtrade Breakfast (monthly)
	9:30am-11:00am	Women’s breakfast (termly)

Pastoral Care

Some members of our parish are unable to attend church due to sickness, infirmity or age. Reverend Kate Wharton and other members of the Pastoral Care Team have visited all church members who have requested it, to celebrate communion with them either at their homes or in hospital. The volunteers that constitute the Pastoral Care Team have continued to visit all who are sick or unable to get out for any reason to keep them in touch with church life. The team also regularly visit some of the local nursing homes. The Pastoral Care Team are also involved in a special memorial service near Remembrance Day.

Mission and Evangelism

These two strands associated with coming to faith and growing in faith helped influence the church's activities. The church has continued its focus on helping those within and particularly beyond the parish boundaries by making donations to support individuals and organisations that we have had long lasting relationships with.

Examples of continuing long-standing links are Testimony Faith Homes, SHARe and Andy Banks (Scripture Union, New Zealand). Two newer links have been initiated in recent years. We are now a “Connected Church” with Sagoal in Nepal through Tearfund, and we also support Dana Diaconu who is working with YWAM Constanta (where Andrew and Leah Daly were previously based).

For the calendar year 2019 the planned Mission Giving was allocated as follows:

Testimony Faith Homes (Eldoret, Kenya)	£3,000
Andy Banks, Scripture Union (New Zealand)	£1,000
Tear Fund (Sagoal, Nepal)	£3600
SHARe	£1,200
YWAM (Dana Diaconu Constanta, Romania)	£1222
New Wine	£600
CPAS	£600
Liverpool Youth for Christ	£600
Together for the Harvest	£120

The church is involved with the local food bank and the Big Help project in Knowsley and there is a collection box in church for food to be taken to the food bank. Associated with the food bank is a Baby Basics ministry and donations have been made through the church to this also.

At Christmas the church gave out refreshments at Roby Railway Station to early morning commuters along with invitations to our Christmas services. This was very well received, and plans are in place to continue similar ministries leading up to other key festivals, for example Easter.

The parish magazine started in 2016 has been maintained as a regular quarterly update on activities that have recently happened and pointing to those coming up in the near future. A growing number of members of the congregation have now contributed to this much appreciated publication.

We took part in the Diocesan Bishop's Mission 'Tell, Serve, Give' during March 2019, and hosted a mission team from Blackburn Diocese. We put on 4 different events during this time – a women's breakfast, with guest speaker Rt. Revd Jill Duff; a men's curry night; a special guest speaker at our YFri youth group; and a youth event with the Eden Bus.

We hosted Bishop Julius Kanu from Mombasa in Kenya as part of an Anglican Bishops in Mission event in Liverpool. We held a dinner for him and he preached at our 9am service.

We hosted the Tearfund Big Quiz in church in November 2019.

Ecumenical Relationships

The church joined with other local churches at Easter for a walk of witness through Roby and Huyton culminating with an open-air service in the Huyton shopping centre. We have close links with our sister church, Trinity Page Moss Anglican/Methodist Church, with whom we are in a Local Ecumenical Partnership. A member of the clergy or a Lay Reader takes the service at Trinity on average once a month. We are excited that Trinity will be welcoming a new minister in September 2020 and we look forward to working with him.

Parish Events

A number of events were organised for the parish during 2019 including: an Easter Egg Hunt, a Harvest Supper, a Bright Night for children, a Christmas Fair.

Grounds working groups have been held regularly to maintain the area around the church and links with the local council have continued to develop leading to joint activity days focussed on improving the grounds and planting new trees.

Associated Groups

The St Bart's Junior Girls FC is run by members of the church and whilst does not meet in the church building the leaders and many members of the team worship regularly at St. Bart's. The club practice locally each week and play in a league.

Financial Review

For the year 2019 Total Receipts on unrestricted funds were £93049 of which £77770 was unrestricted voluntary donations and a further £15279 was from Gift Aid.

The planned giving overall has decreased by 3% when compared with the previous year and there has been a decrease in those giving through the Parish Giving Scheme.

In 2019 the church increased the number of ways of giving. The church continues to use weekly envelopes and standing orders to the bank account and The Parish Giving Scheme. A new card machine from The Goodbox Company was ordered in November but was not received till 2020. This is whereby donations can be made from a bank card and is situated by the office door.

During 2019, the church received numerous grants from the Deanery Mission and Growth fund. A grant of £998 was received in April for the gardens and this was spent on new mowers and strimmers. A £1000 grant was received to

go towards the Curate's Council Tax Bill. A £3000 grant was received for the St. Mellitus placement and this was paid back directly to the Diocese of Liverpool. A grant of £7200.35 was received for the new television screens and a huge thank you must go to Jack Andrews and David Clay for arranging and installing the new equipment. A grant of £12500 was received to pay the wages and costings of a youth worker and Arthur Franklin commenced his duties from September 2019. Tim Coates applied for a grant with the Joshua Centre. This was approved, and church received a £6000 grant in November which is to be used for the Sunday evening Infinite services. The Joshua Centre will continue the grant each year decreasing by £1000 over the next 5 years.

In order to avoid the deficit that was in the 2019 budget, it was agreed by the PCC that the CCLA account be closed and the closing balance of £6944.72 (which included £62.90 in interest) was received in October 2019.

During 2019, £125391 was spent from unrestricted funds to provide the Christian ministry from St. Bartholomew's Church, including the contribution to the parish share that is used by the diocese to provide the stipends, pensions and clergy housing. (The parish share was calculated by the diocese for each parish based on two factors, typical adult attendance at Sunday services and the socio-economic condition of the parish).

St. Bartholomew's has an aim to maintain mission giving at 10% of its Total Receipts, this year's percentage works out at 11.4%. A detailed listing of all beneficiaries and donations is included under the "Mission and Evangelism" on page 3.

The net result for the year was a deficit of receipts over payments of £9698 (on unrestricted funds), £1848 (total). This would have been higher but for the closing funds from the CCLA account.

The balance carried forward at 31st December on unrestricted funds totalled £6609. Restricted bank balances totalled £17100 which includes funds which have been set aside for building and maintenance of the church, and a notional balance for choir expenditure.

Optional Information

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. We want to mention especially our churchwardens Mrs. Fuller, Mr. Betteridge (to June 2019) and Mrs Barker (from Sept 2019) who have worked hard on our behalf, and Mr. McKune (to April 2019) and Mrs Smith and Mrs Sheehan (from April 2019) our treasurers who have supported us with the church's accounts and its finances.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Bartholomew's the membership of the PCC consists of the incumbent (our vicar), churchwardens and members elected by those members of the congregation who are on the Electoral Roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met seven times during the calendar year 2019, including 1 away day and one short extraordinary meeting immediately following the Annual Parochial Church Meeting. There is very good average attendance at PCC meetings. There is also a smaller, Standing Committee, which meets regularly and functions as an executive committee of the PCC.

Administrative information

Registered Charity Name: The Parochial Church Council of the Ecclesiastical Parish of St Bartholomew, Roby

Charity Commission Number: 1131572

St. Bartholomew's Church is situated in Church Road, Roby. It is part of the Diocese of Liverpool within the Church of England. The correspondence address is: The Vicarage, Church Road, Roby, L36 9TL. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006).

PCC members who have served at any time from 1st January 2019 until the date this report was approved are:

Ex Officio members:

- Incumbent: The Reverend Kate Wharton, Chairman

Wardens:

- Mr Clive Betteridge, Vice chairman (to June 2019)
- Mrs Heather Fuller
- Mrs Sian Barker (from 1st September 2019)

Elected members:

- Mr. Norman Hulse, representative on Deanery Synod
- Mrs. Stacey Armstrong, representative on Deanery Synod
- Mr. David Barker, representative on Deanery Synod
- Mrs Susan Hopper, representative on Deanery Synod
- Mr. Andrew Cook (from 8th April 2019)
- Mrs. Valerie Boyes (to 8th April 2019)
- Mr. John Jones
- Mrs. Susan McCrudden
- Mrs. Helen Stewart (to 8th April 2019)
- Mrs. Patricia Verrycke
- Mr. David Bradbury (to 8th April 2019)
- Mr. David Clay (to 8th April 2019)
- Mr. Graham Fuller
- Ms. Lynn Kelly (to 8th April 2019)
- Mr. Andrew Hare (to 8th April 2019)
- Mr. Ian McKune (to 8th April 2019)
- Ms. Lynn Standish
- Mrs. Ann Murphy
- Mrs. Susan Page
- Mrs. Karen Smith
- Mrs. Eileen Longman
- Mrs Lorraine Sheehan (from 8th April 2019)
- Mr Stephen Enescott (from 8th April 2019)

Officers:

Treasurer Mr Ian McKune (to 8th April 2019), Mrs. Karen Smith (from 8th April 2019)

Secretary Mrs. Karen Smith (to 8th April 2019), Mrs Susan Page (from 4th July 2019)

Approved by the PCC on 11th June 2020 and signed on their behalf by Revd. Kate Wharton (Incumbent)

Financial Statements for the Year Ended 31 December 2019
Receipts and Payments Accounts

Receipts	Note	Unrestricted Fund £	Unrestricted - designated £	Restricted Fund £	Total 2019 £	Total 2018 £
Voluntary receipts:						
Planned giving		67,533			67,533	69,346
Collections at services		3,693			3,693	5,166
All other giving	1	6,544	-	2114	8,658	23,064
Gift Aid recovered		15,279			15,279	15,966
		93,049	-	2,114	95,163	113,542
Activities for generating funds						
Fund Raising		1,382			1,382	2,057
Investment income	2	78			78	550
Church activities	3	6,801			6,801	10,348
Grants received	4	-		30,698	30,698	-
Other receipts	5	7,501			7,501	61
Total Receipts		108,811	-	32,813	141,624	126,557
Payments						
		Unrestricted Fund £	Unrestricted - designated £	Restricted Fund £	Total 2019 £	Total 2018 £
Church activities:						
Parish share		88,972			88,972	88,087
Clergy and staffing costs		6,448		6,085	12,533	6,996
Church running expenses		16,108		11,995	28,103	23,863
Church repairs and maintenance		1,112			1,112	2,772
Old Dover Road running costs		359			359	2,047
Fund raising activities		-			-	16
Mission giving and donations		12,392			12,392	11,915
		125,391	-	18,081	143,472	135,695
Cost of generating funds		-			-	-
Governance Costs	6	-			-	-
Other payments		-			-	-
Total payments		125,391	-	18,081	143,472	135,695
Excess of receipts over payments		(16,580)	-	14,732	(1,848)	(9,138)
Transfer between funds	7	6,882		(6,882)	-	-
		(9,698)	-	7,850	(1,848)	(9,138)
Net Current Assets at 1st Jan		16,308		9,250	25,558	34,696
Net Current Assets at 31st Dec		6,609		17,100	23,710	25,558

Notes to the accounts:

1 - All Other Giving

This income represents a contribution from Trinity Church towards the parish share fee, miscellaneous donations and group donations.

2 - Investment Income

This income represents Commonwealth War Graves and interest on CCLA account up to closure.

3 - Church Activities

This income represents all income earned from funeral and wedding fees, and all sales income (e.g. Bookstall, refreshments etc).

4 - Grants received

This represents grants received from the Deanery Mission and Growth Fund and the Joshua Centre for specific purposes.

5 - Other receipts

This relates to the income from New Wine for Kate's one day a week working for them.

6 - Governance Costs

This amount represents trustee training costs.

7 - Transfer between funds

This transfer relates to the closure of the CCLA account.

Agent income and expenditure not included within the Church Accounts:

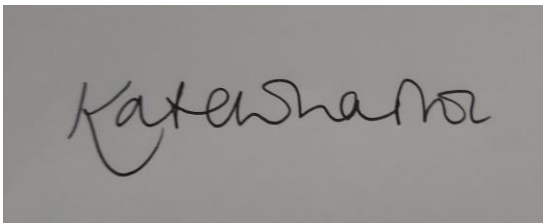
	<u>2019</u>	<u>2018</u>
LDBF funeral and wedding fees	5,353	5,708
Licensed reader, vergers and organist funeral and wedding fees	2,614	1,550
Ministry book income and expenditure	-	559
Choir expenditure	-	-

Financial Statements for the Year Ended 31 December 2019
Statement of Assets and Liabilities

	Note	Unrestricted Fund	Restricted Fund	Endowment Fund	Total 2019	Total 2018
		£	£	£	£	£
<u>Current Assets</u>						
Cash funds						
Bank Current Accounts		6,609	17,100	-	23,710	30,894
Reserve C of E		-	-	-	-	-
CCLA Fabric Fund		-	-	-	-	6,882
Cash		150	-	-	150	150
Cash Funds Total		6,759	17,100	-	23,860	37,926
Debtors	1	7,628	-	-	7,628	5,160
Liabilities	2	(6,065)	-	-	(6,065)	(17,528)
Total Net Current Assets		8,322	17,100	-	25,423	25,558
<u>Fixed Assets</u>						
Other Monetary Assets		-	-	-	-	-
Investment Assets						
Investment Fund		-	-	840	840	840
Assets retained for Church use (Old Dover Road)		160,000	-	-	160,000	160,000
Total Fixed Assets		160,000	-	840	160,840	160,840
Restricted Reserves:		<u>2019</u>	<u>2018</u>			
		£	£			
Fabric Fund CCLA		-	6,882			
Building Fund		4,166	2,052			
Choir		317	317			
Grants for Infinite		2,203	-			
Grants for Youth Worker		10,415	-			
		17,100	9,250			

Note 1 This includes 2 funerals from December 2019 and the New Wine income for Oct-Dec 2019. Also includes Gift Aid claim for Regular Giving part of 2019 and GASDS.

Note 2 This includes Verger and Organist for December Funerals plus all 2019 LDBF fees plus one earlier verger fee plus organist fees for Sundays & specials in December.



Revd. Kate Wharton
27.10.20

Independent Examiner's Report

Report to the Parochial Church Council (PCC) of **St. Bartholomew's Church, Roby** on the accounts for the year ended **31st December 2019**, as set out on pages 7 to 9 of your Annual Report.

Respective responsibilities of trustees and examiner

The PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 2/10/2020

IE's Name: MR. R. G. MORRIS ACA, BA.

IE's Address: 26 Greenhill Place, The Park, Huxton with Roby, Merseyside
L36 5RU.