

WARSTOCK COMMUNITY CENTRE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

WARSTOCK COMMUNITY CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr Kenneth Axford Mrs Kath Davies Mr John Barnes MBE Mrs S Axford Mr P Haylor	(Appointed 1 October 2019)
Charity number	216905	
Principal address	1 Daisy Farm Road Warstock Birmingham West Midlands B14 4QA	
Independent examiner	M T Manley & Co Limited 696 Yardley Wood Road Billesley Birmingham West Midlands United Kingdom B13 0HY	

WARSTOCK COMMUNITY CENTRE

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WARSTOCK COMMUNITY CENTRE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2020

The trustees present their report and financial statements for the year ended 31 March 2020.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Objectives and activities

The objects are to promote the benefit of the inhabitants of Warstock, Maypole, Yardley Wood and Highters Heath areas, by association with local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants. The policies adopted in furtherance of these objects are the provision of accommodation for the use of the community, and there has been no change in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The main activity was the provision of a community centre for the use of community groups.

The charity's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

Information of matters of concern to employees is given through information bulletins and reports which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the group's performance.

Achievements and performance

The charity is happy that it has managed to obtain sufficient funds to carry on in difficult times.

Financial review

The charity has performed well in the current economic climate, by producing a surplus on unrestricted funds of £550

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity was established by a charitable trust deed on 7 June 1963.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr Kenneth Axford

Mrs Kath Davies

Mr John Barnes MBE

Mrs S Axford

Mr P Haylor

(Appointed 1 October 2019)

WARSTOCK COMMUNITY CENTRE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

The trustees are elected at the AGM. Recruitment can be a problem but trustees are usually appointed by recommendation or by someone who attends a group.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

There is a management committee which meets bi-monthly with the Trustees. The Trustees hold meetings as necessary for efficient running of the Charity.

There are no known related parties.

The trustees' report was approved by the Board of Trustees.

Mr John Barnes MBE

Trustee/Treasurer

Dated: 19 October 2020

WARSTOCK COMMUNITY CENTRE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WARSTOCK COMMUNITY CENTRE

I report on the financial statements of the charity for the year ended 31 March 2020, which are set out on pages 4 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

M T Manley & Co Limited
Chartered Accountants
696 Yardley Wood Road
Billesley
Birmingham
West Midlands
B13 0HY
United Kingdom

Dated: 26 October 2020

WARSTOCK COMMUNITY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2020

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
	Notes						
<u>Income from:</u>							
Donations and grants	3	1,522	642	2,164	3,666	14,816	18,482
Charitable activities	4	47,760	9,300	57,060	45,078	43,504	88,582
Investments	5	175	-	175	89	-	89
Total income		<u>49,457</u>	<u>9,942</u>	<u>59,399</u>	<u>48,833</u>	<u>58,320</u>	<u>107,153</u>
<u>Expenditure on:</u>							
Charitable activities	6	48,907	19,012	67,919	36,574	56,135	92,709
Net income/(expenditure) for the year/ Net movement in funds		550	(9,070)	(8,520)	12,259	2,185	14,444
Fund balances at 1 April 2019		<u>54,843</u>	<u>23,561</u>	<u>78,404</u>	<u>42,584</u>	<u>21,376</u>	<u>63,960</u>
Fund balances at 31 March 2020		<u><u>55,393</u></u>	<u><u>14,491</u></u>	<u><u>69,884</u></u>	<u><u>54,843</u></u>	<u><u>23,561</u></u>	<u><u>78,404</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

WARSTOCK COMMUNITY CENTRE

BALANCE SHEET

AS AT 31 MARCH 2020

	Notes	2020 £	£	2019 £	£
Current assets					
Debtors	10	2,983		2,372	
Cash at bank and in hand		67,952		80,876	
		<u>70,935</u>		<u>83,248</u>	
Creditors: amounts falling due within one year	11	(1,051)		(4,844)	
Net current assets			69,884		78,404
			<u>69,884</u>		<u>78,404</u>
Income funds					
Restricted funds	12		14,491		23,561
Unrestricted funds			55,393		54,843
			<u>69,884</u>		<u>78,404</u>

The financial statements were approved by the Trustees on 19 October 2020

Mr John Barnes MBE
Trustee

WARSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

Charity information

Warstock Community Centre is a registered charity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

WARSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

(Continued)

1.5 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.6 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

WARSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

3 Donations and grants

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2020	2020	2020	2019	2019	2019
	£	£	£	£	£	£
Donations and gifts	1,522	642	2,164	3,666	14,816	18,482

4 Charitable activities

	Charges for hall hire	Food contributions	Total 2020	Charges for hall hire	Food contributions	Other fundraising	Total 2019
	2020	2020		2019	2019	2019	
	£	£	£	£	£	£	£
Sales within charitable activities	47,760	9,300	57,060	45,078	12,504	31,000	88,582
Analysis by fund							
Unrestricted funds	47,760	-	47,760	45,078	-	-	45,078
Restricted funds	-	9,300	9,300	-	12,504	31,000	43,504
	47,760	9,300	57,060	45,078	12,504	31,000	88,582

5 Investments

	2020	2019
	£	£
Interest receivable	175	89

WARSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

6 Charitable activities

	Direct charitable expenditure 2020 £	Direct charitable expenditure 2019 £	Refurbishm ents 2019 £	Total 2019 £
Staff costs	46,700	46,510	-	46,510
Rent of room	-	-	28,207	28,207
Food	2,864	5,288	-	5,288
Miscellaneous	1,190	1,541	-	1,541
	<u>50,754</u>	<u>53,339</u>	<u>28,207</u>	<u>81,546</u>
Share of support costs (see note 7)	16,481	10,377	-	10,377
Share of governance costs (see note 7)	684	786	-	786
	<u>67,919</u>	<u>64,502</u>	<u>28,207</u>	<u>92,709</u>
Analysis by fund				
Unrestricted funds	48,907	36,574	-	36,574
Restricted funds	19,012	27,928	28,207	56,135
	<u>67,919</u>	<u>64,502</u>	<u>28,207</u>	<u>92,709</u>

7 Support costs

	Support costs £	Governance costs £	2020 £	2019 £	Basis of allocation
Rates	2,600	-	2,600	2,735	
Heat & light	4,741	-	4,741	5,001	
Repairs & maintenance	5,938	-	5,938	4,074	
Sundry expenses	898	-	1,409	1,201	
Legal & professional	1,496	-	1,496	1,005	
Bad debts	-	-	-	(3,911)	
Donations	299	-	299	273	
Independent examiner fees	-	684	684	786	Governance
	<u>15,972</u>	<u>684</u>	<u>16,656</u>	<u>11,164</u>	
Analysed between Charitable activities	<u>15,972</u>	<u>684</u>	<u>16,656</u>	<u>11,164</u>	

Governance costs includes payments to the independent examiners of £684 (2019- £786) for professional fees.

WARSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed any travelling expenses (2019- none were reimbursed anything).

9 Employees

There were four part time staff during the year.

Employment costs	2020 £	2019 £
Wages and salaries	46,700	46,510

10 Debtors

Amounts falling due within one year:	2020 £	2019 £
Trade debtors	541	2,372
Other debtors	2,440	-
	<u>2,981</u>	<u>2,372</u>

11 Creditors: amounts falling due within one year

	2020 £	2019 £
Other taxation and social security	620	733
Trade creditors	431	4,111
	<u>1,051</u>	<u>4,844</u>

12 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 31 March 2020 £
Luncheon Club	8,268	9,942	(19,012)	(802)
Lottery Improvements	12,793	-	-	12,793
Community Asset Transfer	2,500	-	-	2,500
	<u>23,561</u>	<u>9,942</u>	<u>(19,012)</u>	<u>14,491</u>

WARSTOCK COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

13 Analysis of net assets between funds

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Total 2019 £
Fund balances at 31 March 2020 are represented by:				
Current assets/(liabilities)	55,393	14,491	69,884	78,404
	<u>55,393</u>	<u>14,491</u>	<u>69,884</u>	<u>78,404</u>