

STAFFORDSHIRE COUNTY SCOUT COUNCIL**TRUSTEES' ANNUAL REPORT**

for the period from 01/04/2019 to 31/03/2020

**Reference and administration details**

Charity name	Staffordshire County Scout Council
The Scout Association registered number	0152
Registered charity number	1021182
Charity's principal address	County Office Unit 3 Uttoxeter Business Centre Town Meadow Way Uttoxeter ST14 8AZ

Names of the charity trustees who manage the charity

Trustee name	Appointment	Dates	Appointment
Mrs P M Russell ^{4, 5}	County Chair		Staffordshire County Scout Council
Mrs J Brocklehurst ^{4, 5}	County Commissioner		The Scout Association
Mrs J Gilbert ^{4, 5}	County Treasurer		Staffordshire County Scout Council
Mrs H J Wilcox ^{2, 4, 5}	County Secretary		The County Executive Committee
Mr S Adams ¹		Until 14/09/2019	Staffordshire County Scout Council
Mr E A Beckett		Until 29/04/2019	Staffordshire County Scout Council
Mrs E M Bromley			Staffordshire County Scout Council
Mr R A Belcher		Until 14/09/2019	Staffordshire County Scout Council
Mrs E Birch ^{2, 5}			Staffordshire County Scout Council
Mr A Bush ¹			Staffordshire County Scout Council
Mr P A Creaser ^{1, 4, 5}			Staffordshire County Scout Council
Mr O Dyde ¹		From 14/09/2019	Staffordshire County Scout Council
Miss B Feeley	County Youth Commissioner	Until 02/10/2019	Staffordshire County Scout Council
Mr B Field ¹			Staffordshire County Scout Council
Mr C Leader ²			Staffordshire County Scout Council
Mr P M Mantom ⁴			Staffordshire County Scout Council
Mr A Preston ¹		From 14/09/2019	Staffordshire County Scout Council
Mr P E Seedhouse ^{1, 4, 5}		Until 14/09/2019	Staffordshire County Scout Council
Mr W P Whitehouse ²		Until 14/09/2019	Staffordshire County Scout Council
¹ = Nominated by County Commissioner ² = Member of the Appointments Advisory Committee ⁴ = Member of the Finance Sub Committee ⁵ = Member of the Emergency Committee			

**STAFFORDSHIRE COUNTY SCOUT COUNCIL
TRUSTEES' ANNUAL REPORT 2019/2020 (continued)**

Names and addresses of advisors		
Type of advisor	Name	Address
Bank	Unity Trust Bank	Nine Brindley Place, Birmingham, B1 2HB
Accountants	VAST Services 1920	The Dudson Centre, Hope Street, Hanley Stoke-on-Trent ST1 5DD

Structure, governance and management

Type of Governing document	Our governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association ("POR").
How the charity is constituted	The County is a trust established under its rules which are common to all Scouts.
Trustee selection methods	The County Commissioner is appointed by The Scout Association. The County Secretary is a part-time paid employee of the charity and is appointed by the County Executive Committee. All the other trustees are either (a) nominated by the County Commissioner and approved or (b) directly elected at the Annual General Meeting of the charity or (c) are co-opted by the County Executive Committee.

Additional governance issues

	<p>The County is managed by the County Executive Committee, the members of which are the 'Charity Trustees' of the County which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>Members of the Executive Committee are required to complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee unless they have already completed the requisite training in another role. They are also required to complete mandatory GDPR, Safety and Safeguarding training.</p> <p>Disclosure and Barring Service checks are carried out prior to commencement of trusteeship. These checks are repeated every five years in line with POR</p>
	Except for the County Secretary who is our employee, we all give our time voluntarily and receive no remuneration. Travelling and any other reasonable expenses are paid when claimed
	<p>We have a duty to report on the charity's public benefit in our Annual Report. We have assessed our aims, activities and charitable objectives, which are to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. We believe that we have met the Charity Commission's public benefit criteria for both the advancement of education and the advancement of citizenship or community development.</p> <p>The Scout Association complies with the two key principles set by the Commission with regard to public benefit:</p>

**STAFFORDSHIRE COUNTY SCOUT COUNCIL
TRUSTEES' ANNUAL REPORT 2019/2020 (continued)**

	<p>Identifiable benefit: The way in which Scouting is carried out helps young people develop towards their full potential; this benefit is directly linked to the Purpose of Scouting.</p> <p>Public benefit: Scouting is a national Association open to young people aged from 6-25. Full membership is restricted to young people and adults who are willing to make the Scout Promise. The Association enables those in poverty to benefit from Scouting; while the Association charges a subscription to members under the age of 18, the benefits of Scouting are not constrained by the member's inability to pay. Locally, there are arrangements to waive subscriptions and other costs for those who cannot afford to pay. Nationally, there are funds available for uniform and activities so that young people are not excluded from activities if they are unable to pay. Any private benefits of Scouting are incidental. The benefits of Scouting are further demonstrated throughout this report.</p>
	<p>We have completed our review of the major risks to the charity and have annual renewal procedures in place to manage these risks. We have in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered. We are not dependent on any particular donors.</p>

Objectives and activities	
<p>Summary of the objects of the charity set out in its governing documents</p>	<p>Our Mission - Scouting in Staffordshire exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>Our Values - As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> • enjoy what they are doing and have fun • take part in activities indoors and outdoors • learn by doing • share in spiritual reflection • take responsibility and make choices • undertake new and challenging activities • make and live by their Promise

**STAFFORDSHIRE COUNTY SCOUT COUNCIL
TRUSTEES' ANNUAL REPORT 2019/2020 (continued)**

<p>Summary of the main activities undertaken for the public benefit in relation to these objects</p>	<p>Our activities for the year continued to be in line with the Scout Association national strategy "Skills For Life: Our plan to deliver better futures" though at the very end of the year, face to face scouting was suspended in line with the government regulations in respect of the Coronavirus pandemic.</p> <p>The focus of our activities was to deliver a quality programme of youth-oriented activities, Young Leader training, Queen's Scout Awards and the Duke of Edinburgh Awards scheme and to provide support to adult volunteers through training and development.</p> <p>The programme benefits our young people by developing their self-confidence and social skills alongside practical and life skills.</p> <p>We welcome all young people regardless of background, faith, gender or personal circumstances.</p> <p>We kept in mind the Charity Commission's guidance on public benefit at our County Executive meetings.</p>
<p>Contribution made by volunteers</p>	<p>A great contribution is made by our adult volunteers and we are grateful for the many hours they have spent listening to and encouraging our young people and working with them. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.</p>

<p>Achievements and performance</p>	
<p>Summary of the Main achievements of the charity during the Year.</p>	<p>Scouting in Staffordshire continues to reach significant numbers of young people. At the annual census in January 2020, we recorded 11,041 members – 8,311 youth members and 2,730 adult volunteers. This was an increase of 2.1% in the numbers of young people which was hugely encouraging. We have benefitted from the support of the Regional Services Team in opening new sections and new Groups, helping to bring scouting opportunities to young people where there was previously no provision.</p> <p>We have once again offered our young people a range of exciting activities in addition to the excellent programme they receive in their Groups and Districts.</p> <p>On the 5th July 2019, just under 500 Beavers and their leaders descended on Beaudesert Campsite looking forward to a fun packed weekend. For the first time, County Beaver camp was to last for 2 nights and 3 days following the theme of 'Under the Sea'.</p> <p>36 Young Leaders have attended a residential training course in October 2019 over a weekend at Shugborough OEC, taking part in one of two training courses and covering four or five of their young leader modules in the process</p> <p>We continue to offer opportunities through our International programme in which we have set out our ambitions to enable more young people to experience international scouting in different ways.</p>

**STAFFORDSHIRE COUNTY SCOUT COUNCIL
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In August 2019, 54 young people from Staffordshire attended the 24th World Scout Jamboree in North America. They joined over 45,000 other Scouts from around the World and met people from 151 other countries, having dinner with Scouts from Japan to Sweden, swapping badges and neckers with Scouts from Iceland to Australia. They spent time in New York City and Washington DC, seeing the sights and getting the big American city experience. In Canada they swam in one of the largest fresh open water lakes in the World and visited Niagara Falls

In August 2019, 47 young people and 10 adults spent a week at Kandersteg International Scout Centre in Switzerland experiencing a wide range of outdoor activities as well as meeting scouts from countries around the world.

We continue to be proud of all the young people in Staffordshire who achieve the top awards in their sections and the County Commissioner has attended many Award events in Districts across the County where young people are presented with the top awards in their section.

This year, 620 Beavers gained the Bronze Award; 634 Cubs the Silver; 241 Scouts the Gold; 45 Explorers the Platinum and 25 Explorers the Diamond Award. In addition, 73 young people earned the Bronze Duke of Edinburgh Award, 38 the Silver and 18 the Gold. 10 young people achieved the Explorer belt, 53 the Young Leader Belt and one person achieved the Scouts of the World Award

We are especially proud of the 7 youth members who, this year, have achieved the highest award in scouting - the Queen's Scout Award.

We recognised adults who received national awards including 96 who have received a Good Service Award this year, including 9 Silver Acorns awarded and 3 people have received the Bar to the Silver Acorn for specially distinguished service while holding adult roles for a period of not less than twenty years.

We have invested in the development of our adult volunteers and in September 2019 held a County Conference attended by 138 people who had up to 16 different workshop options to choose from as well as plenty of opportunity for networking and getting one-to-one advice from county experts. We held our AGM on the same day and were delighted to be joined by the Lord Lieutenant, the High Sheriff and the Mayor of Stoke of Trent.

The Trustees have also continued to look at the governance of the charity and, following consultation with Districts, funded subscriptions to the Online Scout Manager system for all sections across the county. Uptake has been encouraging during the year with 356 sections registering. This will not only improve the efficiency of managing young people's membership and progress, but it will help ensure that sections can meet GDPR requirements in respect of personal data.

In Staffordshire, we want to give as many young people as possible the opportunity to experience Scouting and the chance to gain valuable skills for life. We cannot do this without the tireless work of all our volunteers. On behalf of the Trustees we thank them all.


**STAFFORDSHIRE COUNTY SCOUT COUNCIL
TRUSTEES' ANNUAL REPORT 2019/2020 (continued)**

	Pat Russell County Chair
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Financial review	
Basis of Preparation	These financial statements have been prepared in accordance with the Statement of recommended Practice Accounting and Reporting by Charities preparing their accounts in accordance with Financial Reporting standards applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2019) and the Charities Act 2011. Staffordshire County Scout Council meets the definition of a public benefit entity under FRS102.
Brief statement of the charity's policy on reserves	<p>We have examined the charity's requirements for reserves in light of its main risks. We have established a policy whereby the unrestricted funds not designated or invested in tangible fixed assets held should represent 12 months expenditure ensuring the provision of a suitable contingency to protect the continuity of its activities for the foreseeable future, circa £52,000</p> <p>The County held cash reserves of approximately £20,000 against this at the year end.</p>
Sources and use of Funds including investments	<p>Our main sources of funds have been the County Levy, a subscription paid by all youth members (i.e. those aged 6 – 17) and income for events and trips</p> <p>The majority of our income is applied to the activities which we provide for our young people or support for adult volunteers.</p> <p>POR sets out the manner in which our funds may be invested. We have therefore adopted a low risk strategy to the investment of our funds. This does involve using an account that requires a period of notice before funds may be withdrawn. All funds are held in cash using only mainstream banks or building societies. The Executive Committee regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.</p> <p>We do not make grants to outside organisations.</p>

Plans for Future Periods
<p>At the end of the Financial Year, the Trustees had to take account of the restrictions placed on activities as a result of the coronavirus pandemic. All scouting activities were ceased in March 2020.</p> <p>The Trustees deemed in necessary to cancel all activities planned for the summer 2020 and to make no financial commitments for any activities or trips after that date until guidance from government was updated.</p> <p>Fixed costs for 2020/21 were reviewed and steps taken to reduce unnecessary spend. Reserves would cover the fixed costs and the Trustees also agreed to apply for the Government's Retail, Hospitality and Leisure Grant Fund.</p>

**STAFFORDSHIRE COUNTY SCOUT COUNCIL
TRUSTEES' ANNUAL REPORT 2019/2020 (continued)**

Declaration	
The Trustees declare that they have approved the Trustees' report above.	
Signed on behalf of the charity's trustees	
Signature	
Full names	Patricia Mary Russell
Position	County Chair
Date	5 th August 2020

**STAFFORDSHIRE COUNTY SCOUT COUNCIL
TRUSTEES' ANNUAL REPORT 2019/2020 (continued)**

**County Treasurer's Report
For the Year Ended 31st March 2020**

The financial statements are detailed on pages 10 to 20

Whilst the Covid-19 epidemic led to the closure of face to face Scouting in March this only impacted the last few weeks of the financial year so has not had a material impact on the financial results for the year ending March 2020. The Trustees recognise however that this will have an impact in the next two financial years and there still remains considerable uncertainty surrounding how Scouting will recover following the epidemic. The Trustees are regularly reviewing the impact of Covid-19 and pursuing sensible risk management to guide the charity through these uncertain times.

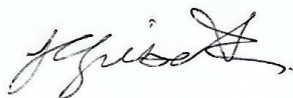
During the year the Charity has reclassified some of its funds from Restricted to Designated Funds. Restricted funds are funds which have to be used for a specific charitable purpose in accordance with specific restrictions imposed by donors. The funds which have been reclassified did not meet these criteria but were unrestricted funds that had been designated for specific purposes. The designated funds relate to projects for the provision of opportunities for International trips. The financial statements have been restated to reflect this.

The Unrestricted (General) Fund produced a deficit of £43,401 (2018: benefit of £6,638). Income from the County levy was £49,010 (2018: £50,451) and £616 was generated from investments. The remainder of the income £31,520 related to specific activities and £187,461 to designated activity (largely foreign trips).

The County continues to deliver a wide range of activities and events. A new initiative this year has been to financially support the roll out of Online Scout Manager across the County. Expenditure to deliver the programme of events totalled £65,955 plus £195,583 for designated activities. Administration costs totalled £50,697 an increase of £2,924 year on year.

Total Capital Reserves stand at £97,446; unrestricted £90,454 which includes designated funds (see note 16) and restricted funds of £6,992 (see note 17).

The year-end cash balance of £247,899 includes membership subscriptions paid in advance of £207,174 of which £62,216 is retained within the County as the county levy.



Joanne Gilbert
County Treasurer
5 August 2020

STAFFORDSHIRE COUNTY SCOUT COUNCIL

Independent Examiner's Report to the trustee Staffordshire County Scout Council

I report to the charity trustee on my examination of the accounts of the charity for the year ended 31 March 2020 which are set out on pages 10 to 20.

Respective responsibilities of trustee and examiner

As the charity's trustee of Staffordshire County Scout Council (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Staffordshire County Scout Council are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since Staffordshire County Scout Council's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Management Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Staffordshire County Scout Council as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Daryl Denson ACMA
VAST
The Dudson Centre
Hope Street
Hanley
Stoke-on-Trent ST1
5DD

Date:....21/07/2020.....

STAFFORDSHIRE COUNTY SCOUT COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st March 2020

Income	Note	2020			2019		
		Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
HQ Membership Subscriptions		210,595	-	210,595	208,900	-	208,900
Less paid to Scouts		(210,595)	-	(210,595)	(208,900)	-	(208,900)
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Income							
Voluntary income	3	225	-	225	297	-	297
Income from specific activities for generating funds	4	218,982	-	218,982	41,057	227,769	268,826
Income from Investments	5	616	-	616	1,031	-	1,031
Other income sources	6	<u>49,010</u>	<u>-</u>	<u>49,010</u>	<u>50,451</u>	<u>-</u>	<u>50,451</u>
Total Income		<u>268,833</u>	<u>-</u>	<u>268,833</u>	<u>92,836</u>	<u>227,769</u>	<u>320,605</u>
Expenditure							
Expenditure on Specific Activities	7	261,538	6,809	268,347	72,996	193,197	266,193
Expenditure on Charitable Activities	8	50,696	-	50,696	47,773	-	47,773
Total Expenditure		<u>312,234</u>	<u>6,809</u>	<u>319,043</u>	<u>120,770</u>	<u>193,197</u>	<u>313,966</u>
Net Income/(Expenditure)		(43,401)	(6,809)	(50,210)	(27,933)	34,572	6,639
Transfer between funds		78,349	(78,349)	-	-	-	-
Net movement of funds		34,948	(85,158)	(50,210)	(27,933)	34,572	6,639
Reconciliation of Funds							
Total Funds brought forward		<u>55,506</u>	<u>92,150</u>	<u>147,656</u>	<u>83,439</u>	<u>57,578</u>	<u>141,017</u>
Total Funds carried forward		<u>90,454</u>	<u>6,992</u>	<u>97,446</u>	<u>55,506</u>	<u>92,150</u>	<u>147,656</u>

The annexed notes on pages 12 to 20 form part of these financial statements.

STAFFORDSHIRE COUNTY SCOUT COUNCIL

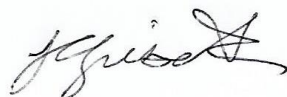
BALANCE SHEET As at 31st March 2020

	Notes	2020		2019	
		£	£	£	£
Fixed Assets					
Tangible assets	12		6,867		11,280
Investments	13		52,405		81,797
			<u>59,272</u>		<u>93,077</u>
Current Assets					
Debtors	14	3,030		1,242	
Cash at bank and in hand		247,899		282,872	
		<u>250,929</u>		<u>284,114</u>	
Liabilities					
Creditors falling due within one year	15	212,755		229,534	
		<u>212,755</u>		<u>229,534</u>	
Net Current Asset			38,174		54,580
			<u>38,174</u>		<u>54,580</u>
Net Assets			97,446		147,656
			<u>97,446</u>		<u>147,656</u>
The Funds of the Charity					
Unrestricted income funds	16		20,228		17,506
Designated funds	16		70,226		38,000
Restricted income funds	17		6,992		92,150
Total Charity Funds	18		<u>97,446</u>		<u>147,656</u>

The financial statements were approved by the Charity's Trustees on 5 August 2020 and signed on their behalf by



PM Russell
County Chair



J Gilbert
County Treasurer

The annexed notes on pages 12 to 20 form part of these financial statements.

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st March 2020

1. Accounting policies

Basis of preparation and assessment of going concern

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2019) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102. The Trustees consider that there are no uncertainties about the Trust's ability to continue as a going concern over the next twelve months.

1.1. Fund accounting

Funds held by the Charity are:

Unrestricted general funds – general funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds – these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds - these are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.2. Incoming resources

All incoming resources are included in the SOFA when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the Charity being notified of an impending distribution or the legacy being received.

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2020

1.3 Grants payable and receivable

All grants are accounted for gross when receivable. Grants payable are recognised as expenditure when the commitment is entered into.

1.4. Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources.

1.5. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost residual value of each asset over its expected useful life, as follows:

Boats and Trailers	10% straight line
Fixtures, fittings and equipment	20% straight line
Computer equipment and software, activity equipment	33% straight line

1.6. Investments

Investments held as fixed assets are revalued at mid-market value at the balance sheet date and the gain or loss taken to the statement of financial activities.

1.7. Stock

Stock is valued at the lower of cost and net realisable value.

2. Cashflow statement

The Charity is exempt from the requirement to prepare a cashflow statement because it is a small Charity.

3. Voluntary Income

	2020			2019		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
	£	£	£	£	£	£
Donations	<u>225</u>	—	<u>225</u>	<u>297</u>	—	<u>297</u>
	<u>225</u>	—	<u>225</u>	<u>297</u>	—	<u>297</u>

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2020

4. Specific activities for generating funds

	Unrestricted Funds £	2020 Restricted Funds £	Total £	Unrestricted Funds £	2019 Restricted Funds £	Total £
2019 Kandersteg	24,279	-	24,279	-	44,819	44,819
County Events	16,635	-	16,635	24,465	-	24,465
Duke of Edinburgh	6,271	-	6,271	5,319	-	5,319
Eurojam	36,419	-	36,419	-	10,466	10,466
Ghana 2020	55,744	-	55,744	-	34,182	34,182
Kenya Legacy Project	-	-	-	-	-	-
Mountain and Caving Activities	2,840	-	2,840	4,272	-	4,272
Other Income	102	-	102	406	-	406
Roverway Income	-	-	-	4,148	4,148	4,148
Target Shooting	320	-	320	225	-	225
Training	735	-	735	170	-	170
Water Activities	2,833	-	2,833	3,970	-	3,970
World Scout Jamboree	71,019	-	71,019	-	134,154	134,154
Youth Leaders & Youth Team	1,785	-	1,785	2,230	-	2,230
	<u>218,982</u>	<u>-</u>	<u>218,982</u>	<u>41,057</u>	<u>227,769</u>	<u>268,826</u>

5. Investment Income

	Unrestricted Funds £	2020 Restricted Funds £	Total £	Unrestricted Funds £	2019 Restricted Funds £	Total £
Bank Interest Receivable	8	-	8	13	-	13
Building Society Interest	608	-	608	1,018	-	1,018
	<u>616</u>	<u>-</u>	<u>616</u>	<u>1,031</u>	<u>-</u>	<u>1,031</u>

6. Other incoming resources

	Unrestricted Funds £	2020 Restricted Funds £	Total £	Unrestricted Funds	2019 Restricted Funds	Total
County Levy	49,010	-	40,010	50,451	-	50,451
	<u>49,010</u>	<u>-</u>	<u>49,010</u>	<u>50,451</u>	<u>-</u>	<u>50,451</u>

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2020

7. Specific Activities Costs

	2020			2019		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
	£	£	£	£	£	£
2019 Kandersteg	53,163	-	53,163	-	8,063	8,063
Activities Equipment	4,100	-	4,100	-	-	-
Activities Team Expenses	-	-	-	30	-	30
Activity Permits	138	-	138	1,001	-	1,001
County Events	34,275	-	34,275	35,320	-	35,320
Duke of Edinburgh	5,094	-	5,094	5,368	-	5,368
Eurojam	17,081	-	17,081	-	1,686	1,686
Ghana 2020	80,637	-	80,637	-	1,044	1,044
International	651	-	651	2,702	12,000	14,702
Kenya Legacy Project	-	6,809	6,809	-	-	-
Mountain and Caving	-	-	-	-	-	-
Activities	4,049	-	4,049	5,718	-	5,718
New Section Development	300	-	300	1,200	-	1,200
Other Training Expenses	3,553	-	3,553	2,602	-	2,602
Programme Expenses	2,130	-	2,130	4,511	-	4,511
Programme team expenses	1,806	-	1,806	3,096	-	3,096
Regional Fund Donations	-	-	-	600	-	600
Roverway	-	-	-	-	6,490	6,490
Sweden trip	-	-	-	-	(252)	(252)
Target Shooting Activities	342	-	342	375	-	375
Training Leader Expenses	1,050	-	1,050	1,599	-	1,599
Water Activities	5,784	-	5,784	5,577	-	5,577
World Scout Jamboree	44,703	-	44,703	-	164,166	164,166
Young Leader Expenses	1,800	-	1,800	2,650	-	2,650
Youth Involvement Expenses	882	-	882	647	-	647
	<u>261,538</u>	<u>6,809</u>	<u>268,347</u>	<u>72,996</u>	<u>193,197</u>	<u>266,193</u>

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2020

8. Charitable activities costs

	Unrestricted Funds £	2020 Restricted Funds £	Total £	Unrestricted Funds £	2019 Restricted Funds £	Total £
Administration Salaries	19,107	-	19,107	18,770	-	18,770
Pension Costs	953	-	953	697	-	697
Rent	6,192	-	6,192	5,597	-	5,597
Insurance	798	-	798	642	-	642
Hire of Venues	306	-	306	144	-	144
Printing, Postage and Telephone	1,271	-	1,271	2,258	-	2,258
General Administration	8,276	-	8,276	6,936	-	6,936
Commissioner Expenses	1,324	-	1,324	2,466	-	2,466
Trustee Expenses	941	-	941	1,262	-	1,262
Independent Examination Fees	684	-	684	1,380	-	1,380
Depreciation	5,049	-	5,049	5,356	-	5,356
AGM	603	-	603	1,320	-	1,320
Presentation and Awards	845	-	845	45	-	45
IT Charges	391	-	391	900	-	900
County Conference	3,956	-	3,956	-	-	-
	<u>50,696</u>	<u>-</u>	<u>50,696</u>	<u>47,773</u>	<u>-</u>	<u>47,773</u>

9. Trustees remuneration and expenses

The key management personnel of the charity is the County Secretary. The benefits of the key management personnel of the Trust were £19,107 (2019: £18,770). No employee of the charity received emoluments of more than £60,000 (2019: none).

None of the Trustees receive any remuneration. 6 Trustees were reimbursed a total of £941 (2018: 6 trustees £1,262) for out of pocket expenses.

10. Employees

The average number of employees during the year was 1 (2019: 1).

11. Independent examiners remuneration

Fees payable to the Independent examiner were £900 (2019: £804).

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2020

12. Tangible fixed assets

	Fixtures, Fitting & Equipment £	Total £
Cost		
At 1 st April 2019	29,408	29,408
Additions	1,214	1,214
Disposals	<u>(578)</u>	<u>(578)</u>
At 31 st March 2020	<u>30,044</u>	<u>30,044</u>
Depreciation		
At 1 st April 2019	18,128	18,128
Charge for the year	5,049	5,049
Disposals	<u>-</u>	<u>-</u>
At 31 st March 2020	<u>23,177</u>	<u>23,177</u>
Net book values		
At 31 st March 2020	<u>6,867</u>	<u>6,867</u>
At 31 st March 2019	<u>11,280</u>	<u>11,280</u>

13. Fixed asset investments

Cash held as part of the investment portfolio

	2020 £	2019 £
Building Society Account	52,405	81,797
	<u>52,405</u>	<u>81,797</u>
	<u><u>52,405</u></u>	<u><u>81,797</u></u>

14. Debtors

	2020 £	2019 £
Prepayment	3,030	1,242
	<u>3,030</u>	<u>1,242</u>
	<u><u>3,030</u></u>	<u><u>1,242</u></u>

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2020

15. Creditors: amounts falling due within one year

	2020 £	2019 £
Membership Subscriptions in Advance	207,174	220,587
Fees and Deposits in Advance	2,456	-
Accruals and Deferred Income	3,125	8,948
	212,755	229,534

16. Unrestricted funds of the Charity

	General Fund £	Designated Fund £	Total £
At the beginning of the year	55,506	-	55,506
Transfers from Restricted Fund		78,349	78,349
Movement in fund in the year	(35,278)	(8,123)	(43,401)
	20,228	70,266	90,454

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

During the year the Charity has reclassified some of its restricted funds as designated funds.

17. Restricted funds

	Opening Balance 01/04/2019 £	Net Incoming Resources £	Transfer £	Closing Balance 31/03/2020 £
Inclusivity Fund	6,992	-	-	6,992
Eurojam	8,780	-	(8,780)	-
World Jamboree	(20,204)	-	20,204	-
Kenya Legacy Project	6,809	(6,809)	-	-
International Fund	11,000	-	(11,000)	-
Sweden Trip	7,372	-	(7,372)	-
2019 Kandersteg	37,766	-	(37,766)	-
Roverway	(163)	-	163	-
Ghana 2020	33,798	-	(33,798)	-
	92,150	(6,809)	(78,349)	6,992

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2020

17. Restricted funds (cont'd)

	Opening Balance 01/04/2018 £	Net Incoming Resources £	Transfer £	Closing Balance 31/03/2019 £
Inclusivity Fund	6,992	-	-	6,992
Eurojam	-	8,780	-	8,780
World Jamboree	9,808	(30,012)	-	(20,204)
Kenya Legacy Project	6,809	-	-	6,809
International Fund	23,000	-	(12,000)	11,000
Sweden Trip	7,120	252	-	7,372
2019 Kandersteg	1,010	36,756	-	37,766
Roverway	2,179	(2,342)	-	(163)
Ghana 2020	660	21,138	12,000	33,798
	<u>57,578</u>	<u>34,572</u>	<u>-</u>	<u>92,150</u>

Restricted funds

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

During the year the Charity has reclassified some of its Restricted Funds as Designated funds.

Reserves restricted to the Kenya Legacy Project relate to funds raised for Staffordshire Scouts to support legacy projects at the Children's Home in Kenya that was formerly part of the Kenya Project.

The Inclusivity Fund represents the income earned on the Endowment Fund (which was incorporated into the Inclusivity Fund in 2011), together with other donations earmarked to be spent on the furtherance of Special Needs Scouting after deducting any eligible expenditure.

18. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	2020 Total £
Fund balances at 31st March 2020			
Are represented by:			
Tangible fixed assets	6,867	-	6,867
Fixed asset Investments	52,405	-	52,405
Current assets	243,937	6,992	250,929
Less Current liabilities	(212,755)	-	(212,755)
	<u>90,454</u>	<u>6,992</u>	<u>97,446</u>

STAFFORDSHIRE COUNTY SCOUT COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (cont'd) for the year ended 31st March 2020

18. Analysis of net assets between funds (cont'd)

	Unrestricted funds £	Restricted funds £	2019 Total £
Fund balances at 31st March 2019			
Are represented by:			
Tangible fixed assets	11,280	-	11,280
Fixed asset Investments	81,797	-	81,797
Current assets	191,964	92,150	284,114
Less Current liabilities	(229,534)	-	(229,534)
	<hr/>	<hr/>	<hr/>
	55,507	92,150	147,656
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

19. Capital commitments

There were no capital commitments authorised or contracted for at the year end.

20. Taxation

The Charity is exempt from taxation on any income or capital gains.

21. Related party transactions

The charity is affiliated to the Scout Association, on whose behalf It collects membership subscriptions. HQ Membership subscriptions of £210,595 in the year are shown on the Statement of Financial Activities.

22. Non-adjusting event after the financial period

The trustees recognise that there is a significant risk to the charity arising from the Covid-19 epidemic.

The key risks surround a potential decline in membership numbers which would reduce income, and the uncertainty around the ability to fundraise to support activities.

The impact of this is likely to be felt for at least the next two financial years.

The trustees are regularly reviewing the impact of Covid-19 and actively pursuing risk management policies to guide the Charity through this uncertain time.