



Trustees' Annual Report for the period

From 01/06/2019 Period start date To 31/05/2020 Period end date

Charity name: Stamford and Oundle Foodbank

Charity registration number: 1162761

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve persons in Stamford and the surrounding area that are in financial hardship in such ways as the Trustees from time-to-time think fit, in particular but not exclusively by: (a) Providing emergency food, essential toiletries and household items to particular families in need and/or distribution by charities or other organisations working to prevent or relieve poverty (b) Such other means including (but not limited to) the provision of support signposting to relevant information and other advisory services
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Distribution of emergency food and non-food supplies (enough for 3 days) Provision of essentials goods/equipment eg white goods where there is no other way of obtaining such items Provision of emergency utility top-up payments to provide energy supplies
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities the Trustees are mindful of the Charity Commission's guidance on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	The charity could not survive without the contribution made by volunteers

		who collect goods, distribute emergency food packages in the Foodbank Centre (having sorted and packed items), distribute furniture/white goods and signpost to other services
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the period 1st April 2019 to 31st March 2020, 743 vouchers were presented to the Foodbank for provision of emergency food/non-food supplies. (Statistics are collected in line with the Trussell Trust financial year). This equates to 1230 adults and 805 children – an increase of 11% on the last financial year period. The main reason for provision of emergency food continues to be low income and benefit delays/changes.</p> <p>SHEP (the Stamford Emergency Housing Project) continued to provide essential equipment.</p> <p>16 emergency fuel payments of between £20 and £40 were provided.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Objectives remain the same – to provide emergency food and non-food, utility payments and equipment to those most in need. The charity continues to meet these objectives
Performance of fundraising activities against objectives set	Para 1.41	The charity applied for a small capital grant from Asda through the Trussell Trust to replace shelving used for food storage.
Investment performance against objectives	Para 1.41	n/a
Other		The work of SHEP will be handed over to a new charity in December 2020.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves are specifically held but the Trustees are keen to try and maintain 3 months running costs available when making financial decisions.
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	See above
Details of fund materially in deficit	Para 1.24	Nil
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Although there is a small committed number of regular financial donors, the charity is dependent on one off donations particularly for white goods/fuel payments.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Local rotary clubs/charities
Investment policy and objectives including any social investment policy adopted	Para 1.46	We do not invest monies
A description of the principal risks facing the charity	Para 1.46	Increasing numbers of people in need; dependents on one off donations as detailed above
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 26/06/2015
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by existing Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Stamford and Oundle Foodbank
Other name the charity uses	Stamford Foodbank
Registered charity number	1162761
Charity's principal address	All Saints and St Johns Church Centre West Street Stamford PE9 2PR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jean Margaret Asher	Chair		
2	Sara Harriet Glover	Treasurer		
3	Iain James Cameron	Secretary		
4	Michael Joseph Pring			
5	Judith Lesley Foulkes			
6	Peter Lewins			
7	John Hewitson			
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Corporate trustees – names of the directors at the date the report was approved

Director name	n/a	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	n/a	

Name of chief executive or names of senior staff members (Optional information)

Louise Rose

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	MICHAEL JOSEPH	PRINCE
Position (eg Secretary, Chair, etc)	Chair	
Date	30/11/20	

Stamford Foodbank
Income and Expenditure Account
For the year ended 31 May 2020

		2020 £	2019 £
Income	Collecting Box	-	84.72
	Donations - Non Personal	34,161.76	21,867.31
	Donations - Personal	12,040.51	4,319.00
	Grant	-	625.14
	Other	7,581.40	5,001.95
	Sale of asset	-	200.00
		<u>53,783.67</u>	<u>32,098.12</u>
Expenses	Base Setup - Equipment	(629.80)	-
	Client Utilities	-	(65.00)
	Emergency Energy Payment	(510.00)	(800.00)
	Equipment	(463.99)	-
	Honorarium	-	(50.00)
	Insurance	(740.98)	(763.08)
	Miscellaneous	(181.99)	(63.97)
	Office Expenses	(142.55)	(249.51)
	Other professional fees	(3,900.00)	(3,440.00)
	Out of Pocket Expenses	(42.50)	(41.84)
	Phones	(93.38)	(348.35)
	Rent	(3,490.50)	(1,608.74)
	SHEP - Stock items	-	(182.00)
	SHEP client set up	(2,230.26)	(5,091.92)
	Top up - Food	(501.40)	(461.71)
	Top up - Non Food	(364.75)	(134.09)
	Travel Expenses	(72.85)	(189.59)
	Vehicle Costs	(5,621.92)	(12,303.80)
Vehicle Fuel	(138.57)	(447.01)	
Volunteers gifts	(50.00)	(80.00)	
		<u>(19,175.44)</u>	<u>(26,320.61)</u>
		<u>34,608.23</u>	<u>5,777.51</u>
Net surplus		<u>34,608.23</u>	<u>5,777.51</u>

Stamford Foodbank
 Balance Sheet
 As at 31 May 2020

		2020		2019
			£	£
Bank accounts	Current account - FB	27,852.28		6,795.30
	Current account - Oundle	1,675.91		1,001.95
	Current account - SHEP	14,283.96		4,021.22
	Fuel Scheme	2,680.00		-
	Petty Cash FB	17.64		(0.76)
	Petty Cash Oundle	43.93		-
	Petty Cash SHEP	(44.38)		83.40
			<u>46,509.34</u>	<u>11,901.11</u>
Net assets			<u>46,509.34</u>	<u>11,901.11</u>
			£	£
Beneficiaries	Capital account	6,551.55		6,551.55
	Income account	5,349.56		(427.95)
	Net surplus	34,608.23		5,777.51
			<u>46,509.34</u>	<u>11,901.11</u>
Total funds			<u>46,509.34</u>	<u>11,901.11</u>

I confirm that I have carried out an independent examination of the accounts for Stamford Foodbank for the year ended 31st May 2020

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect:


- a) Accounting records have not been properly kept or
- b) The prepared financial statements do not accord with the accounting record or
- c) Attention should be drawn to any matter in order to enable a proper understanding of the accounts to be reached



Linda Potter

31 October 2020

As Trustees of Stamford Foodbank, we accept these accounts for the year ended 31st May 2020 as agreed at the Trustees meeting on

X 

Chair

X 

Secretary

This dated 1/12/2020